

Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes
February 6, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202

Committee Members Present

Joseph Copeland- Hancock County*	John Beery- City of Noblesville*
John Ayers-Hendricks County*	Lance Lantz- Town of Zionsville*
Mike Pelham-Johnson County*	Long Nguyen-City of Indianapolis*
Ehren Bingaman-CIRTA*	Samantha Cross- IndyGo*
Ryan Cannon-Town of Avon*	Jeff Hill- Town of Fishers*
Ron Crider-Town of McCordsville*	David Littlejohn-City of Carmel*
Todd Barker- Town of Brownsburg*	Tonya Fortner- INDOT-Greenfield District*
Randy Walter- INDOT*	Karla Vincent- City of Greenfield*
Deb Luzier- Town of Whitestown*	Larry Heil- FHWA
Brad Davis-Hamilton County*	Don Adams- Morgan County*
Christine Owens- Town of Cumberland*	David Keiser- City of Southport*

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck- MPO
Sean Northup-MPO	Anita Bjork-MPO
Steve Cunningham- MPO	Ross Snider-USI Consultants, Inc.
Jeremy Moore- MPO	Andy Swenson- MPO
Kevin Mayfield- MPO	Mike Dearing-MPO
Jen Higginbotham-MPO	Ryan Wilhite- MPO
Catherine Kostyn- MPO	Stephanie Belch- MPO
Bill Hall- Hancock County	John Myers- HNTB
Janette Fulkerson- CDM Smith	John Burkhardt- Agile Assets
Joe Pitlik-ARA	Annette Darrow- IndyGo
Jennifer Pyrz- Parsons Brinkerhoff	Joan Cook- ICAT
	Kate Zale-URS

1. WELCOME & INTRODUCTIONS

Anna Tyszkiewicz called the meeting to order and welcomed the IRTC members and visitors. She announced IMPO staff changes. She introduced Jen Higginbotham and Ryan Wilhite to the IRTC Technical Committee. Anna allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the October 17, 2012, minutes as presented.
David Keiser seconded the motion.
The minutes of the October 17, 2012, IRTC Technical Committee Meeting were approved.

3. APPROVAL OF THE 1ST QUARTER OF 2013 IRTIP AMENDMENTS

- **1st Quarter IRTIP Amendments**

Steve Cunningham provided an overview of the entire proposed 1st Quarter Amendments for attendees. He stated the MPO had received two amendment request for local projects funded with the MPO's Group 1 (Urban) STP funds. The six remaining proposed local amendments and twenty two proposed INDOT amendments will not affect the Group 1 STP balance. Amendments for local projects were summarized in detail in a handout. He stated the public review and comment period would be from February 11th to February 18, 2013. Upon approval, the proposed amendments would be presented to the IRTC Policy Committee on February 20, 2013 for final approval.

He stated one amendment adds Group 1 STP funds to an existing Transportation Enhancement (TE project for Morgan County); one amendment removes a Group 1 STP project for Avon; one increases local bridge funds for Hancock County; four add Safe Routes to School funds for projects in Danville (2), Indianapolis and Westfield; and one amendment adds a locally funded new road project for Zionsville.

He highlighted the **Town of Avon- Des#1173152**, pedestrian bridge on 100S over Clarks Creek, with a total cost of \$166,500 (\$133,200 Federal STP funds and \$33,300 local match). CN#CN INS in FY 2013. Remove project fro IRTIP, as the Town of Avon had decided the project would be more cost effective if completed with local funds \$133,200 of Group 1 STP funds is being returned to the MPO.

Steve Cunningham discussed **Morgan County-DES#0500826**, Landersdale bike and pedestrian trail, with a total cost of \$975,965 (\$780,722 Federal TE funds and \$195,193 local match). Add \$49,628 Group 1 STP funds and \$12,407 local match for a new total of \$1,038,000 (\$830,400 Federal Group 1 TE funds and \$207,600 local match). CN/CN INS in FY2013.

Because there are no additional TE funds available to allocate to this project, Morgan County has requested additional Group 1 STP funds so that this project can be awarded and completed. After re-scoping the project twice to reduce train length and trailhead improvements, bids for construction still came in higher than the engineer's estimate requiring an additional \$43,634 for construction and \$5,994 for construction inspection. Local match is also being increased to provide a 20% match of \$12,407 for these additional funds.

Steve Cunningham provided a brief summary of the amendments proposed this quarter. He said the current Group 1STP balance, which includes funds to cover the 10% cap on new projects programmed in the 2012-2015 TIP, is \$5,768,752. This is about \$100,000 over what is required to cover the cap. The proposed amendment in its entirety is included as as Exhibit A in the handout. There were no emergency amendments approved since the 4th quarter 2012 IRTC meetings.

Also, Steve provided an update on the MiTIP database in the handout. He asked for members to read and review it. The new MiTIP will be used for many types of reporting including submission of amendments and quarterly reports.

Steve Cunningham reminded the members that quarterly reports need to be sent to him, with a copy to your INDOT District. He stated that all correspondence regarding amendments, IRTIP, or modifications will need to be sent to him as there have been staff changes at the MPO. **Brad Davis** wanted clarification on setting up a user ID.

The next deadline for quarterly IRTIP amendments will be **Friday, April 5th, 2013**.

Ehren Bingaman moved to approve the 1st Quarter IRTIP Amendments as presented to the Technical Committee Meeting
Larry Jones seconded.
The 1st Quarter IRTIP Amendments were approved.

STATUS REPORTS

4. NATIONAL HIGHWAY SYSTEM/FUNCTIONAL CLASSIFICATION

Andy Swenson showed a powerpoint presentation on the current Functional Classification System, National Truck Network and the National Highway System. He provided a map for detailed review to the changes and updates that would be done. He said changes would influence dedicated funding. The MPO would be contacting the LPA's very soon. Anna Tyszkiewicz said that under MAP-21, the MPO is getting guidance and training from INDOT and FHWA and have been

asked to meet the July 31st deadline. **Brad Davis** asked if there was published criteria available on the Functional Class. **Andrew Swenson** confirmed there is but the data is old.

Stephanie Belch explained the Functional Classification updates will be a priority of the IMPO. The schedule for updating Long Range Transportation Plan amendment will move forward at a later date. The amendment will include air quality conformity.

5. ADMINISTRATIVE UPDATE:

- **Organizational Study**

Anna Tyszkiewicz stated the firm contracted to provide the deliverables on the various MPO organizational structures had a staffing change. She will schedule a new meeting.

- **Financial Management of Programs**

Anna Tyszkiewicz she would like to have a discussion a review of funding caps on programs. She said she would like to review the possibility of right of way policy on projects. **Larry Heil** said that INDOT and FHWA has been concerned on the cash balances that MPO's have for projects and the carry overs. He said often projects are shelved because of inability to meet the deadlines. He stated that there are conversations around the possibility of moving other projects ahead or "use it or lose it." **Ryan Cannon** said from the LPA standpoint, the two year schedules are difficult to meet as more requirements and processes which stretch out the date of completion. A brief discussion ensued. **Anna Tyszkiewicz** said she would schedule a more in depth meeting.

Anna Tyszkiewicz provided a handout which evaluated the Cash Flow from 2014-2035.

- **Urban Boundary / Metropolitan Planning Area**

6. RAPID TRANSIT CORRIDOR UPDATE:

Jeremy Moore provided an overview power point presentation on the Central Indiana's Transit Plan He discussed the developing of the Transit Center and upcoming construction. His discussion centered around the various lines, doubling of local bus service, the two additional lines that would be studied at a later date, express bus transportation, stations, exclusive lanes, signalization and circulators. Jeremy stated the public outreach meetings have begun with stake holders, organizations, neighborhood associations and focused community meetings. The public meetings would begin on February but locations have not been scheduled.

Jennifer Pryz of Parsons Brinkerhoff presented the [Red Line](#). The Red Line would run from the City of Carmel to the City of Greenwood, from US 31 to Massachusetts Avenue and along West Street. She stated it is about 25 miles long. She discussed the project approach with pre-screening, goals, objectives and evaluation methodology to determine the best alternatives. Jennifer explained the evaluation measures in the Tier 1 screening process. Her presentation provided a view of preferred BRT on the Red Line. She said that the areas being discussed are population density, capacity, alignments, constraints, flexibility, cost feasibility, effectiveness, defined routes and potential development. She explained Tier 2 screening will be completed by the next meeting in May. Public input information will be included in the screening. Tier 2 will include ridership forecasting including model data. Tier 2 is a rigorous quantitative screening measure.

John Myers of HNTB provided details on the [Blue Line](#). He explained that the Blue Line is an east/west corridor. The corridor runs from Town of Cumberland and the Airport to Center Street in Plainfield. The line is approximately 24 miles long. He said the characteristics are unique in the E/W line. He spoke about traffic lines, ridership on 10th Street, types of transit, alignments, operations, stations and features that might be considered along the corridor. John discussed possibility that BRT as a preferred alternative of travel. Report should be ready in August of 2013.

John Myers, presented the [Green Line](#) to the Committee. The Green Line was otherwise known as the NE Corridor which runs to Noblesville. He included the possible vehicle types, an array of possibilities for station locations, types of possible features at the stops, travel times, signalization, lanes and other amenities. The Green Line would be expected to begin in 2014. He provided information on the mode options; Light DMU, BRT, and bus alternatives. He said station placement will be discussed within the next 90 days. John Myers asked if commuter rail should be screened out as an alternative for the Green Line. He listed recommendations for elimination: slower speeds, less frequent service, cost comparable to heavy DMU, highest impact in terms of noise, intrusion, energy and doesn't have public support. Brief discussion regarding

express routes, electrified rail, propulsion process and tracks ensued. **Anna Tyszkiewicz** asked for a show of hands to eliminate commuter rail. The IRTC Technical Committee consensus was to eliminate it as an option.

Ehren Bingaman provided a brief explanation of **HB 1011**. The bill would give a county option, local fiscal bodies the permission to ask their voters if they want their county to dedicate a revenue source for transit. The bill advanced through the House and will be going to Ways and Means Committee.

Mike Dearing said that he will not be asking for applications for CMAQ projects at this time. Also, he stated HSIP funds are not solidified yet.

ADJOURNMENT

Don Adams motioned to adjourn

Ehren Bingaman seconded the motion.

Meeting ended at 10:01 a.m.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
February 20, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202**

Committee Members Present

Bill Hall- Hancock County*	Jesse Testruth- City of Southport*
Karla Vincent- City of Greenfield*	Elizabeth Hopper- Town of Zionsville*
Robert Kmetz- City of Westfield*	Andy Lutz-City of Indianapolis*
Ehren Bingaman-CIRTA*	Mike Terry- IndyGo*
Tom Klein-Town of Avon*	Jeff Hill- Town of Fishers*
Tonya Galbraith-Town of McCordsville*	Mark Reynolds- City of Cumberland*
Rich Carlucci- Town of Plainfield*	Brandye Hendrickson- INDOT *
Larry Jonas- Town of New Palestine*	Mark Richards- City of Greenwood*
Dennis Capozzi- Town of Whiteland*	Larry Heil- FHWA
Tom Combiths- Town of Whitestown*	Don Adams- Morgan County*
Christine Altman- Hamilton County*	Robin Thoman-City of Beech Grove*

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck- MPO
Sean Northup-MPO	Anita Bjork-MPO
Steve Cunningham- MPO	Jen Higginbotham-MPO
Jeremy Moore- MPO	Andy Swenson- MPO
Kevin Mayfield- MPO	Mike Dearing-MPO
Kim Irwin- HBD/ICAT	Ryan Wilhite- MPO
Martin Weaver- United Consulting	Stephanie Belch- MPO
Jim Hahn- City of Greenfield	John Myers- HNTB
Janette Fulkerson- CDM Smith	John Burkhardt- Agile Assets
Abe Evans- Town of Atlanta	Kate Zale-URS
Jennifer Pryz- Parsons Brinckerhoff	Zia Brucaya- HBD/ICAT
Cris Klika-Parsons Brinckerhoff	Tim Reynolds- Parsons Brinckerhoff
Andrew McGee- CIRTA	

1. WELCOME & INTRODUCTIONS

Lori Miser, representing Mayor Greg Ballard, called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves. Anna Tyszkiewicz, Executive Director of the IMPO, introduced new staff to the IRTC Policy Committee.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Robin Thoman moved to approve the October 31, 2012, minutes as presented.
Larry Jonas seconded the motion.
 The minutes of the October 31, 2012, IRTC Policy Committee Meeting was approved.

3. APPROVAL OF THE 1ST QUARTER OF 2013 IRTIP AMENDMENTS

- 1st Quarter IRTIP Amendments- Opened for Public Hearing by Lori Miser

Steve Cunningham provided an overview of the entire proposed 1st Quarter Amendments for attendees. He stated the MPO had received two amendment requests for local projects funded with MPO's Group 1 (Urban) STP funds. The six remaining proposed local amendments and twenty-two proposed INDOT amendments will not affect the Group 1 STP balance. Amendments for local projects were summarized in detailed in a handout provided to the attendees.

He stated one amendment adds Group 1 STP funds to an existing Transportation Enhancement (TE project for Morgan County); one amendment removes a Group 1 STP project for Avon; one increases local bridge funds for Hancock County; four add Safe Routes to School funds for projects in Danville (2), Indianapolis and Westfield; and one amendment adds a locally funded new road project for Zionsville.

Steve highlighted the **Town of Avon- Des#1173152**, pedestrian bridge on 100S over Clarks Creek, with a total cost of \$166,500 (\$133,200 Federal STP funds and \$33,300 local match), with CN in 2013. Since the Town of Avon has decided the project would be more cost effective if completed with local funds, \$133,200 of Group 1 STP funds is being returned to the MPO.

Steve Cunningham discussed **Morgan County-DES#0500826**, Landersdale bike and pedestrian trail, with a total cost of \$975,965 (\$780,722 Federal TE funds and \$195,193 local match). The county has requesting adding \$49,628 Group 1 STP funds and \$12,407 local match for a new total of \$1,038,000 (\$830,400 Federal Group 1 TE funds and \$207,600 local match). CN/CN INS in FY2013. Because there are no additional TE funds available to allocate to this project, Morgan County has requested additional Group 1 STP funds so that this project can be awarded and completed. After re-scoping the project twice to reduce trail length and trailhead improvements, bids for construction still came in higher than the engineer's estimate requiring an additional \$43,634 for construction and \$5,994 for construction inspection. Local match is also being increased to provide a 20% match of \$12,407 for these additional funds.

Steve Cunningham summarized with the amendments proposed this quarter, the current Group 1 STP balance, which includes funds to cover the 10% cap on new projects programmed in the 2012-2015 TIP, is \$5,768,752. This is about \$100,000 over what is required to cover the cap. The proposed amendment in its entirety is included as Exhibit A in the handout. There were no emergency amendments approved since the 4th quarter 2012 IRTC meetings. Also, **Steve** provided an update on the MiTIP database.

Steve Cunningham reminded the members that quarterly reports need to be sent to him, with a copy to your INDOT District. He stated that all correspondence regarding amendments, IRTIP, or modifications will need to be sent to him as there have been staff changes at the MPO. The next deadline for quarterly IRTIP amendments will be **Friday, April 5th, 2013**.

There were no comments from the Public.

Public Hearing Closed

Christine Altman moved to approve the 1st Quarter IRTIP Amendments as presented to the Policy Committee Meeting
Robin Thoman seconded.
The 1st Quarter IRTIP Amendments were approved.

STATUS REPORTS

4. NATIONAL HIGHWAY SYSTEM/FUNCTIONAL CLASSIFICATION

Andy Swenson presented a power point presentation on the current Functional Classification System, the National Highway System, and the National Truck Network. He provided maps for review regarding the upcoming changes and updates to the functional classification. He said the network changes will add clarification for funding. MPO staff will be working with LPA staffs to determine updates to the systems.

5. ADMINISTRATIVE UPDATE:

- **Organizational Study**

Anna Tyszkiewicz stated the MPO has scheduled a meeting on March 15, 2013, at 9:00 a.m. MIBOR. The focus of the meeting will be review of structures of MPO's nationally.

- **Financial Management of Programs**

Anna Tyszkiewicz stated the MPO would be holding a meeting on the March 25, 2013, at 10:00 a.m. at 1200 S. Madison St., Indianapolis, for those interested in discussing the following: Right of Way policies, Change order policies and funding caps. **Christine Altman** suggested a review of possible sliding scales and the impact on smaller communities. **Mike Terry** suggested a review of timing of project completions.

- **Urbanized Area Boundary / Metropolitan Planning Area**

Anna Tyszkiewicz updated the Committee on the approval of our Urbanized Area Boundary and the anticipated approval of the MPA.

6. RAPID TRANSIT CORRIDOR UPDATE:

Jeremy Moore provided an overview Powerpoint presentation on the Indy Connect Transit Vision Plan. He explained the differences between Indy Connect and Indy Connect Now. He stated that Indy Connect leads the planning and education efforts. Indy Connect NOW leads the advocacy efforts run by private sector entities. Each has their own website for added clarity. **Jeremy** discussed the development of the Transit Center and upcoming construction. Jeremy said the plan included doubling the local bus service, express bus and community circulators and five rapid transit lines. The three Rapid Transit lines under study in 2013 are the Red, Blue and Green Lines. The other two rapid transit lines would be studied at a later date. **Jeremy** stated the outreach meetings have begun with stakeholders, organizations, neighborhood associations and community leaders. Open House-style public meetings would begin on February 26, 2013.

Jennifer Pryz of Parsons Brinckerhoff presented the Red Line. The Red Line would run from the City of Carmel to the City of Greenwood. She stated it is about 25 miles long. She discussed the project approach with goals, evaluation methodology to determine the best alternatives. Her presentation provided a view of preferred BRT (bus rapid transit) option. Jennifer explained the evaluation measures in the Tier 1 screening process. She said that the factors being discussed are population density, capacity, alignments, constraints, flexibility, cost effectiveness and potential development.

John Myers of HNTB provided details on the Blue Line. He explained that the Blue Line is an east/west corridor. The corridor runs from Town of Cumberland to the Indianapolis International Airport and Plainfield. The line is approximately 24 miles long. He said the characteristics are unique in the E/W line. He spoke about traffic lanes, ridership on 10th Street, types of transit, alignments, operations, stations and features that might be considered along the corridor. He discussed BRT as a preferred alternative of travel.

Also, **John Myers** presented the Green Line to the Committee. The Green Line was otherwise known as the Northeast Corridor which runs from downtown Indianapolis to Noblesville. He included the possible vehicle types, an array of possibilities for station locations, types of possible features at the stops, travel times, signalization, lanes and other amenities.

John Myers asked the IRTC if they thought commuter rail should be screened out of consideration. **Robin Thoman** said he thought it could be eliminated from discussions. **Christine Altman** stated the cost difference was enormous and light rail would be a less expensive alternative. **Robin Thoman** wondered if there was data on the percentage of savings. **John Myers** stated the capital cost were similar. **Christine Altman** suggested that appointment of legal counsel to look into "right of way" issues if tracks are pulled up.

It was the consensus of the committee to eliminate Commuter Rail as an option in the Green line corridor.

7. OTHER BUSINESS AND ANNOUNCEMENTS

Kim Irwin of Health By Design introduced new staff.

ADJOURNMENT

Lori Miser moved to adjourn the IRTC Policy Committee meeting.
Meeting ended at 10:13 a.m.

**Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes**

May 1, 2013

9:00 a.m-11:00 a.m.

Metropolitan Indiana Board of Realtors

1912 Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon*	Long Nguyen - City of Indianapolis*
Trent Newport – Beech Grove*	Ryan Crum – Town of McCordsville*
Todd Barker – Town of Brownsburg*	David Keiser - City of Southport*
Mike McBride – City of Carmel*	Barbara Lawrence – Town of Speedway*
Jeff Hill – Town of Fishers*	Neil VanTrees – City of Westfield*
Travis Underhill – City of Franklin*	Deborah Luzier – Town of Whitestown*
Karla Vincent- City of Greenfield*	Ehren Bingaman – CIRTA*
Brad Davis – Hamilton County*	Tonya Fortner - INDOT-Greenfield District*
Joe Copeland – Hancock County*	Larry Heil- FHWA
John Ayers – Hendricks County*	

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck - MPO
Sean Northup-MPO	Andrew Swenson - MPO
Steve Cunningham- MPO	Ross Snider - USI Consultants, Inc.
Jeremy Moore- MPO	Andrew Swenson - MPO
Kevin Mayfield- MPO	Mike Dearing - MPO
Jen Higginbotham - MPO	Ryan Wilhite - MPO
Bill Hall - United Consulting	Stephanie Belch - MPO
Jennifer Pyrz - Parsons Brinckerhoff	John Myers - HNTB
Roger Stephens - BLA	John Burkhardt - Agile Assets
Haseeis Ghumman – DLZ	Kate Zale - URS
Randy Walter - INDOT	Kim Irwin – Alliance for Health Promotion
	Mike Keeven - DLZ

1. WELCOME & INTRODUCTIONS

Anna Tyszkiewicz called the meeting to order and welcomed the IRTC members and visitors. Anna allowed members to introduce themselves. After introductions, **Anna** asked members to sign in at the sign in sheet and to introduce themselves prior to speaking. **Anna** also mentioned that MPO key documents (e.g. Long Range Transportation Plan) are available by request.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the February 6, 2013, minutes as presented.
Ehren Bingaman seconded the motion.
 The minutes of the February 6, 2013, IRTC Technical Committee Meeting were approved.

3. CIRTA BOARD APPOINTMENTS

Anna explained that the Mayor of Indianapolis and the Governor of Indiana appoint board members to CIRTA. The Governor's two appointees are designated by the MPO and then approved by the Governor. **Rob Thoman** and **Bill Kirkhoff** have expressed interest for the designations. **Ehren Bingaman** added that one of the previous appointees was fully retired and no longer willing to serve and that Rob Thoman is an existing member. Approval of the motion would forward the names to the Policy Committee for final approval.

Brad Davis motioned to recommend the appointments of Rob Thoman and Bill Kirkhoff to the CIRTA Board.
John Ayers seconded.
Ehren Bingaman abstained.
The appointment recommendation was approved and will be forwarded to the Policy Committee for final approval.

4. 2ND QUARTER IRTIP AMENDMENTS

Steve Cunningham discussed the amendments to the IRTIP. There were five local amendments. Town of Avon removed an amendment. There were a number of INDOT amendments for the new State TIP to be approved 2nd Quarter in July to make INDOT programs consistent with the IRTIP. There were a couple of exceptions: State Road 13 over White River will be removed; US 36 from SR39 to 267 will be added before Policy Committee meeting There were no amendments that affect Group 1 balance.

Larry Heil asked about where bridge inspection funds are coming from. **Steve Cunningham** said LPAs have inquired about bridge inspection funds and **Steve** sent an email but he has yet to receive a response.

Ehren Bingaman motioned to approve the presented amendments.
Jeff Hill seconded.
The 2nd Quarter IRTIP Amendments were approved.

STATUS REPORTS

5. PROJECT PROGRAMMING UPDATE

- **Surface Transportation Program – Call for Projects**

Steve Cunningham remarked that everyone should have received the call for STP projects for FY2016 and FY2017. The MPO is currently only programming 2016 and 2017 and is working with INDOT to finalize available funds. Projects are due by May 17th, must be submitted by MiTIP, and projects currently in the program need to be carried over. **Steve** noted there has been some confusion with carryover projects and he will stay past the conclusion of the meeting to answer any questions. Public comment for the IRTIP will be from September 16th until October 16th with approval scheduled for October 30th and a new TIP in place by the fourth quarter. FY14 will continue to appear in the current TIP and transition into the new TIP when it is approved. The new TIP timeline will be from 2014 to 2017. **Larry Heil** stated that if a project will not be authorized by July 1st, 2013 then it needs to go into the new program as well. The project can be in both the new and the old TIP. **Tonya Fortner** noted that the request for INDOT funding must be in by May 10th. **Larry** mentioned the idea of having 1-2 years of illustrative projects. This list would contain projects that have been through the MPO process and are next in line to receive funding when funding becomes available. This allows the project to go through Preliminary Engineering (PE) and Right of Way (ROW) knowing that they're next in line. **Larry** stated that the FHWA will want the MPO to place realistic deadlines on the letting dates that are in the first year of the TIP. The realistic letting deadline will encourage the MPO not to put projects into the first year of the TIP that the districts don't want to put on the 18 month letting list. Part of the push to create a more realistic letting period is that INDOT has the authority under MAP-21 to cancel any balances to the MPO that have not been obligated at the end of MAP-21. **Larry** encouraged the MPO to 1) make sure that jurisdictions have time to get through the 2-year process and 2) link projects to a realistic timeline so the projects meet their letting dates. **Anna** noted that FHWA and INDOT are meeting to talk about spending balances.

Bill Hall asked if INDOT can cancel unobligated balances outside of the MPO jurisdiction as well. **Larry** responded yes. INDOT has decision-making authority on rural projects. **Brad Davis** asked when MAP-21 ends. The official end is 10/1/14, but if INDOT has zeroed out obligation authority, it is whenever INDOT shuts down its system. **Steve Cunningham** answered that the MPO has around \$23 million for both 2016 and 2017.

- **Highway Safety Improvement Program**

Mike Dearing explained that the former Transportation Enhancements program is now Transportation Alternatives or TA. There will be a call for TA but a date has not been set yet. CMAQ is over-programmed so there will be no call for CMAQ in the near future. The MPO submitted a revised HSIP process to INDOT in March and we have yet to hear back from them. **Mike** hoped that the MPO would hear by the end of this month and have a call for HSIP projects shortly after. A tentative schedule: Call for projects in beginning of May and due at the end of May; Review and submission by June; and full approval around Labor Day. **Anna** asked what year and how much programmed. **Mike** noted that there is \$9.9 million not programmed through the end of 2014. The MPO is looking to have those programmed by the end of FY2014 (10/1/14). It is policy for HSIP and CMAQ to restrict polity to only construction and construction inspection. **Mike** mentioned that many jurisdictions are in agreement about exceptions, such as HSIP for a safety study. **Mike** noted that when putting together HSIP projects, assume the new, unapproved HSIP policy. **Anna** asked about differences between HSIP funds this time and last time. **Mike** noted that the MPO is now using the Hazard Analysis Tool version 2 (HAT2) software and everyone should have that software available. Andy Swenson will help with training for the software for those jurisdictions that need the training. **Mike** was asked if there was a funding cap. **Mike** responded that it has not been defined but that \$1 Million should serve as a good rule of thumb. The funding split is still 90 percent federal and 10 percent local, with some projects that could qualify for 100% federal funding. **Anna** said that the MPO will get that list of projects to the jurisdictions. **Larry Heil** suggested an administrative modification to increase the funding split from 90/10 to 100%. This increase will give jurisdictions some confidence in the process if they are next in line. **Mike** was willing to share the unapproved HSIP process with jurisdictions but warned that it could change, depending on the determination by INDOT. He commented that the process was developed based on OKI out of Cincinnati. Someone asked if the MPO can use HSIP on PE and ROW for projects that are already in the process. **Larry** said that the MPO should explore all possibilities. FEMAS requests take time and October of 2014 is not far away. **Mike** mentioned that some of the CMAQ projects may be eligible for HSIP. Roundabouts may be the easiest to convert from CMAQ to HSIP but FHWA has been unsuccessful in getting HAT2 analysis removed for CMAQ projects. Cost benefit must be over 1 to be eligible for HSIP and that is difficult for roundabouts. **Tonya Fortner** said that if you are starting new projects or if you want to be more aggressive with existing ones that the district has about 370 active projects and everything must be in place for the INDOT process. The process takes time so the submission and the timelines must be realistic. She mentioned, **Ron Raney's** last day with INDOT was today.

Kim Irwin noted that bicycle and pedestrian projects are eligible for HSIP monies as well. **Barbara Lawrence** asked if a road segment needed to be on the thoroughfare plan to be eligible for funding. **Mike** responded that the MPO will consider projects off the federal-aid system but that those projects on the system will take priority. **Anna** mentioned that for those 100% eligible projects, HSIP funding will require follow ups. **Brad Davis** asked if **Tonya Fortner** could estimate a realistic timeline. **Tonya** responded that she would have to take it back to the office and confirm. **Larry Heil** noted that the INDOT LPA manual has a lot of that guidance already within it.

Anna Tyszkiewicz noted that an employee of responsible charge (ERC) must be on the staff for that jurisdiction to be eligible for federal funding. There is a good introduction to the ERC and other INDOT requirements on the INDOT website. Trainings are upcoming in September and October of this year. **Randy Walter** mentioned that **Victoria Evans** is the contact person for INDOT.

6. ADMINISTRATIVE UPDATE:

- **Organizational Study**

Anna Tyszkiewicz noted that the Organizational Study is ongoing. The study is examining how the MPO is structured. Since the MPO has grown beyond the urbanized area, the study is exploring if the current structure is the best for the area. There have been 3 meetings up to this point. The first meeting looked out how our organization compares to other Indiana and national peer MPOs. The last meeting examined the by-laws, history, and current structure of the MPO. The next meeting will explore the MPO finances. Everybody from Technical and Policy is welcome to attend. Indy MPO staff, Ryan Wilhite and Stephanie Belch, are leading the study. Options will be given to the committee and they will make recommendations to Technical and Policy. As part of the process, an online survey will be distributed soon, one for Technical and one for Policy, and would like 100% participation. We will also be conducting interviews with jurisdictions selected based on a number of factors. Ryan Wilhite will contact Technical and Policy representatives for those jurisdictions. The interviews will last between 30 and 45 minutes. Those jurisdictions are: Noblesville, Hamilton County, McCordsville, Lawrence, Hancock County, Indianapolis, Shelby County, Johnson County, Greenwood, Plainfield, Morgan County, Danville, Zionsville, and Carmel. In addition, partners and neighboring MPOs will be contacted. The results of

the online survey will be presented at the Technical and Policy joint retreat on June 5th. **Ryan Wilhite** noted that those who are interviewed should also fill out the survey and MPO staff will be conducting interviews at the LPAs offices, not the MPO's office.

- **Functional Classification**

Anna Tyszkiewicz reiterated that the Functional Classification System is a Planning Emphasis Area (PEA) this year. The MPO is looking at the region, going line-by-line to look at initial recommendations. In June, the MPO plans to get out into communities to look at what changes need to be made in the region that impact LPAs.

- **Financial Management of Programs – Technical Committee**

Anna Tyszkiewicz explained that this is the time of year that the MPO sends out invoices for local match/dues. We are asking for a letter of commitment. We are coming up to 2014 for planning purposes. **Anna** explained that there are some uncertainties: MAP-21 reduced planning monies, INDOT removed 100% obligation authority, and the state lost money because of the Open Container laws that do not meet federal standards. Because of these factors, planning monies will be reduced but we are hoping to hold dues tight to combat uncertainty and make sure the MPO has enough money to match federal dollars. **Larry Heil** called this a prudent strategy because the money withheld by the Department of Transportation from Indiana could be distributed very quickly. **Anna Tyszkiewicz** asked for verbal concurrence to move forward. There was verbal concurrence and invoices will be mailed in 2-3 weeks after the final approval by the Policy Committee.

7. RAPID TRANSIT CORRIDORS UPDATE

Jennifer Higginbotham covered the same material as last meeting, with some updates. Phase I of the transit study is what the MPO is planning for and during this phase, we are studying the Red line, Green line, and Blue line. The study will evaluate routes, vehicles, and station locations. Sixty five public outreach meetings have been held. There has been large support for bus rapid transit (BRT) on Blue and Red. Some neighborhoods have even created formal letters of support. In addition to the public meetings, advisory committee meetings, nine public meetings, and other stakeholder meetings have been held. We expect to hold nine additional meetings in late July and early August, asking for feedback on locally preferred alternatives (LPAs).

Jeremy Moore clarified that the decision on the locally preferred alternative (LPA) will work through the IRTC process; first to Technical Committee for approval and then to the Policy Committee for final approval. **Jeremy** turned everyone's attention to the packet, where a general overview and map of Indy Connect could be found. Regarding the [Green Line](#), light rail (LRT) and bus rapid transit (BRT) are still being considered. There are a few route options available: CSX to Union Station, Mass Avenue to the Transit Center, and Fort Wayne Avenue to the Transit Center. IndyGo has signed a contract with their engineer and are aiming for a 2015 opening for the Transit Center. The options for the in-street running are on the wall in the back of the room. For the [Blue line](#), the preferred mode is BRT but we are still examining the route and its characteristics, including running in mixed traffic, dedicated lanes, and station alignments.

Jennifer Higginbotham then discussed the [Red line](#), where the study is also examining the alignments, characters of the corridors, transit-oriented development (TOD) potential, sidewalks, parking/traffic, sidewalks, costs, and ridership. Next steps and schedule include a potential special meeting in December to approve the LPAs. A brief discussion ensued. **Ehren Bingaman** mentioned that the summer study committee shouldn't impact the ongoing transit studies, but it should impact legislation in January. The Environmental Impact Statement (EIS) is separate, but the Federal Transit Administration won't sign off on a Draft Environmental Impact Statement (DEIS) until there is a reasonable expectation of funding. **Ehren** stated that more will be known by mid-March of 2014 whether there are restrictions on mode. **Larry Heil** noted that whatever determination comes from the studies must be included in the LRTP.

8. ANNOUNCEMENTS, OTHER:

Anna Tyszkiewicz announced the upcoming meetings as follows: June 5th for the IRTC combined committee retreat; July 12th for the Organizational Study; next IRTC Technical Committee on July 31st, and the Complete Streets workshop on May 22nd.

ADJOURNMENT

Ehren Bingaman motioned to adjourn

Jeff Hill seconded the motion.

Meeting adjourned.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
May 15, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202**

Committee Members Present

Tom Klein-Town of Avon*	Lori Miser-City of Indianapolis*
Robin Thoman-City of Beech Grove*	Lucas Mastin- Johnson County*
Rachel Cardis- Boone County*	Tonya Galbraith- Town of McCordsville*
Grant Kleinhenz- Town of Brownsburg*	Barbara Lawrence- Town of Speedway*
Jeff Hill- Town of Fishers*	Neil VanTrees-City of Westfield*
Travis Underhill- City of Franklin*	Tom Combiths -Town of Whitestown*
Mark Richards- City of Greenwood*	Elizabeth Hopper- Town of Zionsville*
Christine Altman- Hamilton County*	Mike Terry- IndyGo*
Tom Stevens- Hancock County*	Ehren Bingaman-CIRTA*
Lesa Ternet- Hendricks County*	Larry Heil- FHWA

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck- MPO
Sean Northup-MPO	Ryan Wilhite- MPO
Jeremy Moore- MPO	Jeremy Moore- MPO
Steve Cunningham- MPO	Jen Higginbotham-MPO
Jennifer Pryz- Parsons Brinckerhoff	Andy Swenson- MPO
John Myers- HNTB	Mike Dearing-MPO
Kim Irwin- HBD/ICAT	Stephanie Belch- MPO
Martin Weaver- United Consulting	Kate Zale-URS
Bill Hall- United Consulting	Tom Sturmer-Transportation Solutions
Julia Surber-First Group Engineering	

1. WELCOME & INTRODUCTIONS

Anna Tyszkiewicz called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves. She noted that the Town of Arcadia and the Town of Mooresville had not paid their local match dues and would not be eligible for the TIP call. Neither town had representatives present. Anna turned the meeting over to **Lori Miser** who was representing **Mayor Greg Ballard**, Indianapolis.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mike Terry moved to approve the February 20, 2013, minutes after minor typing error correction.
Robin Thoman seconded the motion.
 The minutes of the February 20, 2013, IRTC Policy Committee Meeting was approved.

CIRTA BOARD APPOINTMENTS

Robin Thoman and **Bill Kirkhoff** were selected for the CIRTA Board by the IRTC Technical Committee. A motion to bring the names to the IRTC Policy Committee was made.

Rich Carlucci motioned to approve **Robin Thoman** and **Bill Kirkhoff** for the CIRTA Board positions.
Tom Stevens seconded.
The IRTC Policy Committee approved **Robin Thoman** and **Bill Kirkhoff** to the CIRTA Board.

SECOND QUARTER IRTIP AMENDMENTS (PUBLIC HEARING)

Steve Cunningham stated the MPO had received five amendment requests for local projects, none of which impact the MPO's Group 1 (Urban) STP funds. The MPO also received numerous amendments from INDOT to insure consistency with the TIP as they prepare the new 2014-2017 STIP. The amendments are summarized below and a detailed list was available in a handout.

- **Town of Avon-DES#1172319** County Rd. 100 South and County Road 900 East, intersection improvement with a total cost of \$133,690 (\$120,321 Federal HSIP funds and \$13,369 local match). The scope of projects changed by INDOT requiring LPA process instead of low cost intersection improvement. Change caused project cost to increase beyond funding allocation and project intent. Delete PE and CN from FY 2013.
- Add Hancock County bridge inspection; and
- Add Safe Routes to School funds for projects in Indianapolis and two in Lawrence; and
- Add new or move existing INDOT projects to provide consistency with new STIP

Steve confirmed the amendments did not impact the MPO's Group 1 STP funding. As such, the estimated balance, which includes funds to cover the 10% cap on new projects programmed in the 2012-2015 TIP, remains at \$5,768,752. The proposed amendment in its entirety was included in a handout. There were no emergency amendments approved since the first quarter 2013 IRTC meeting. There has been no public comment in the last seven days.

Lori Miser asked if anyone from the public wished to make a comment. There were none. The public hearing was closed.

Christine Altman motioned to approve the Second Quarter IRTIP amendments.
Jeff Hill seconded.
The Second Quarter 2013 IRTIP amendments were approved.

STATUS REPORTS

1. PROJECT PROGRAMMING UPDATE

- **Surface Transportation Program- Call for projects**

Steve Cunningham said that the call for STP projects for year 2016 and 2017 should have been received. INDOT is putting together a statewide TIP. The Indianapolis MPO is putting together their local TIP covering 2014-2017 to be consistent with INDOT. He stated the MPO is asking for projects in year 2016 and 2017 as year 2014 and 2015 projects are already programmed. There would be a 30 day public comment starting in mid-September with final approval in the fourth quarter. **Mike Terry** inquired about the amount of funds available. Steve estimated at \$23.5 million.

- **Highway Safety Improvement Program**

Mike Dearing stated that the HSIP project selection process had been sent to INDOT for review eight weeks prior to IRTC Policy meeting. He has not heard back from them and it has delayed the call for HSIP projects. There is \$12 million in un-programmed HSIP funds to get programmed by the end of MAP-21, which could be as early as May or even late Summer of 2014. Deadlines should be made to end of June or early July. A call for projects will be as soon as a response is received from INDOT. He noted the funds will go away if not used. This is the first time there will be no carryover of federal funds into the following year. Discussion with **Tonya Galbraith** ensued on the software and the HSIP project selection process.

- **Transportation Alternatives Program**

Mike Dearing stated the Transportation Alternatives Program (TAP) program (similar to the former Transportation Enhancement program) most likely will not have a call in 2013-2014. A large number of the projects will carry over the funding. He said that based on the number of projects there may not be a call for projects until 2017-2018.

- **Congestion Mitigation and Air Quality Program**

Mike Dearing confirmed there was approximately \$2 million dollars more in projects than money appropriated. He said he was working with **Jeff Hill** and **Brad Davis** to push roundabout projects out or to other funds which would help with the \$2M balance. There will not be another call until the MPO knows what the federal funding will be for CMAQ. Anna noted that TAP selection criteria will be updated so that when the MPO received the information the process is already approved and ready to go.

- **Financial Management of Programs**

Anna Tyszkiewicz stated that all program funding decreased except HSIP. She stated that HSIP funds are difficult to use. She provided a power point presentation on the various funding categories and a review of the decrease in each category. **Anna** would like to create an AD Hoc committee to review programs for 2014 so that the region does not lose funds. The committee will be created on June 5, 2013, and will consist of primarily engineers and peers who will review projects. A brief discussion ensued on a possible meeting with utilities to suggest that any delay on the utilities end could mean a loss of federal dollars for a project when a deadline is not met. She also stated she would like to be able to flex 50% HSIP to STP for better use of funding.

Larry Heil commented that distributions were based on the correct 2010 census information. **Larry** said there was also \$40 million set aside for open container and the State is addressing that issue, so some of the numbers that were low will go up. INDOT has been working hard to get the 18-month letting list real and predictable. He stated only 17% of the letting dates were being met, so there is a focus on quarterly reporting to make sure that projects are delivered in the right fiscal year. **Larry** stated it was important for LPA's to manage their projects. INDOT will put projects onto their TIP, but they have to have a better letting percentage. INDOT doesn't want to continue carrying balances if projects aren't being completed or initiated. **Larry** suggested creating a group of engineers to look at projects and get things in the pipeline to make sure they do happen. He said there should be projects in the second year of the TIP so that the group has a "parking lot" of projects that can readily move in to encumber the funds. If the project is not real, don't put it on the letting list. He said as the TIP is compiled, they encourage at least a 4 year list of projects. And legally 4 years is the maximum. But selections can be farther out so that other projects can be guaranteed next in line when a new TIP is done. He said that exposure for the IMPO to lose federal funds is high. INDOT needs to spend its obligation authority and they don't want local balances.

Anna Tyszkiewicz stated that because there is uncertainty in the fund numbers, she would like the upcoming local match invoices for 2014 to go out with the local match portion remaining steady at last year's rate. **Larry Heil** said he believed that was very prudent. And the Committee seemed to be in agreement with the suggestion. **Anna** stated that the MPO is doing things to increase efficiencies. The MPO has online software for project monitoring. The MPO and the IRTC Technical committee are reviewing a number of areas. They are as follows: the 10% cap on other funding programs so the projects can't be change ordered up and throw off balances, not spending money on preliminary engineering and right-of-way, and the change order policy for INDOT.

Anna confirmed the MPO was reviewing the Functional Classification System for the region. She said meeting invitations will go out in June to review and make adjustments to the regional functional classification network. Also, there is a MPO Organizational Study being led by **Stephanie Belch** and **Ryan Wilhite** of the IMPO to look at peer MPO's and how the MPO is structured and operated. The Policy Committee should have received surveys that will need to be completed so the data can be reviewed. They will also be conducting interviews for open dialogue at various jurisdictions.

Anna stated the IMPO has requested official 2013-2014 letters listing the IRTC representatives for both committees to be sent to the IMPO. She asked that proxies be included in the letters. The IMPO can better monitor attendance and tighten by-laws.

Anna also stated there will be upcoming Employee of Responsible Charge (ERC) training meeting this summer.

RAPID TRANSIT CORRIDOR UPDATE:

Jen Higginbotham provided a power point update to recap on the Red , Blue, and Green Rapid Transit routes. The upcoming round of meetings will cover dedicated routes, how would lanes function, types of vehicles, types of stations, location of stations, signal priorities, and more. She stated they have conducted 65 public meetings in the area. Thus far, both the Blue line and Red line meetings have shown support toward Bus Rapid Transit (BRT). There has been some discussion on stations.

Jeremy Moore stated the Green line meetings have shown support of both BRT and light rail. He spoke on the Blue line as well. Bus Rapid Transit (BRT) is the type of preferred vehicle on the Blue line. He discussed lane configurations. He discussed pavement conditions, curbside stations, and station locations. There were maps and materials provided in a handout. **Jen Higginbotham** stated the studies are on- going. She also provided a schedule of upcoming meetings.

Ehren Bingaman gave an update on HB-1011 which went to summer committee. HB 1011 is the bill that would allow a referendum for tax increase for transit improvements in Central Indiana. A Legislative Council will create the study committee. The Study Committee will consist of approximately 16 members. The scope of the study will be very large and will include an evaluation of routes and technologies. The IRTC should know the identity of the participants of the committee and the meeting schedules by the end of May.

OTHER BUSINESS AND ANNOUNCEMENTS

Kim Irwin will be holding a Complete Streets even at MIBOR on May 22nd. The Tempo newsletter is looking for stories for the upcoming issue. The stories are due by May 23rd. The IRTC Retreat will be held on June 5th and will discuss survey findings. The next Organizational Study Committee meeting is July 12, and the next IRTC Policy meeting is August 14th, 2013.

ADJOURNMENT

Lori Miser moved to adjourn the IRTC Policy Committee meeting.
Meeting ended at 10:21 a.m.

Indianapolis Regional Transportation Council
Retreat Meeting Minutes
June 5, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202

Policy Committee Members Present

Tom Klein – Town of Avon*	Lesa Ternet – Hendricks County*
Robin Thoman – Beech Grove*	Lori Miser - City of Indianapolis*
Marc Applegate- Boone County*	Luke Mastin- Johnson County*
Mike McBride – City of Carmel*	Tonya Galbraith- Town of McCordsville*
Mark Reynolds- Town of Cumberland*	Richard Carlucci- Town of Plainfield*
Jeff Hill – Town of Fishers*	Tyler McGowan – Town of Whitestown*
Joe McGuinness- City of Franklin*	Elizabeth Hopper- Town of Zionsville*
Karla Vincent- City of Greenfield*	Ehren Bingaman – CIRTA*
Mark Myers- City of Greenwood*	Mike Terry- IndyGo*
Christine Altman – Hamilton County*	Brandye Hendrickson – INDOT
– Hancock County*	Dwayne Myers- INDOT

* = Voting member or proxy

Technical Committee Members Present

Ryan Cannon- Town of Avon*	Mike Pelham- Johnson County*
David Littlejohn-City of Carmel*	John Beery- City of Noblesville*
Christine Owens- Town of Cumberland*	Michelle Lidy-Town of Speedway*
Mark Richards- City of Greenwood*	Chris Jones-Town of Whiteland*
Paul Peoni- City of Greenwood*	Tyler McGowan- Town of Whitestown*
Brad Davis- Hamilton County*	Lance Lantz- Town of Zionsville*
Joe Copeland- Hancock County*	Samantha Cross- IndyGo*
John Ayers-Hendricks County*	Jay DuMontelle- FHWA
Larry Jones- City of Indianapolis*	Kim Irwin – Alliance for Health Promotion

Indianapolis Metropolitan Planning Organization Staff Present: Anna Tyszkiewicz, Sean Northup, Jeremy Moore, Jen Higginbotham, Mike Dearing, Steve Cunningham, Andy Swenson, Ryan Wilhite, Kristyn Campbell, Stephanie Belch, Tom Beck, Anita Bjork. **Interns:** Drew Rosenbarger and Kyle Herrera.

1. WELCOME & INTRODUCTIONS

Anna Tyszkiewicz called the meeting to order and welcomed all of the IRTC members and visitors. **Anna** allowed members to introduce themselves. After introductions, she introduced the new IMPO staff members.

ITEMS FOR APPROVAL

2. AD HOC COMMITTEE

Anna Tyszkiewicz gave a power point presentation on the formation of an Ad Hoc Peer Review Committee. She discussed INDOT will not be allowing MPO's to carry over funds in the following: Surface Transportation Program (STP), Transportation Alternatives (TA), Congestion Mitigation Air Quality (CMAQ) and Highway Safety Improvement Program (HSIP). The purpose of a Peer Review Committee is to ensure that all funds are being obligated and projects are moving forward. A project that is not moving forward could have the funds removed and reapplied to a more active project.

Projects will need to be obligated *prior* to September 30, 2014. The projects should target the May 2014 INDOT letting. She described the role of the Peer Review Committee. The Peer Review Committee would review all projects programmed in 2013 and 2014, determine if the project is on a realistic time table, based on the project status recommend changes to the TIP and ensure all projects are obligated. The changes would still be voted by the IRTC committees. She also noted that the committee could potentially review as many as 178 projects. She stated the Peer Review Committee would consist of at least 5 members, be all volunteers, be representatives from towns, counties, small, medium and large cities, there would be representatives from INDOT district staff and should have a technical background. Also, the members should be knowledgeable in the LPA process and have experience in getting a project “letting ready.”

She recommended the Committee be established and provide recommendations at the IRTC Technical meeting on July 31st and IRTC Policy meeting on August 14th. **Brandy Hendrickson** said quarterly tracking and dialogue is important and helpful. **Jay DuMontelle** stated they have found it is helpful to all parties. Also, it reveals issues and allows changes before the funds are expired. He stated that peers can add experience and constructive assistance. **Tom Klein** asked if a discrepancy arose with the findings of the committee would the project be presented to the IRTC committee. **Anna Tyszkiewicz** confirmed the projects would go to the IRTC committee for further review. **Tonya Gailbraith** had concerns regarding DNR issues on a project as well as conflicting findings on projects. A brief discussion ensued regarding the project. **Sean Northup** confirmed he was checking with INDOT to make sure letting date deadlines are correct. **Brandy Hendrickson** said speaking as an INDOT representative, historically when there have been projects of significance INDOT has been flexible on the letting dates. She doesn't see that as changing. **Anna Tyszkiewicz** said an illustrative project list has been started so that if a project is not moving forward another project could slip in its place.

Christine Altman motioned to approve the formation of a Peer Review Committee
Jeff Hill seconded the motion.
The motion to form a Peer Review Committee was approved.

ADDITIONAL PROJECT MANAGEMENT

Anna Tyszkiewicz and **Mike Dearing** explained that a call for HSIP projects has not been made because INDOT needs to vet the MPO project selection process. The MPO has received comments back from INDOT and are tweaking the process and hope to do a call within the next week. A brief conversation ensued.

Mike Dearing stated that currently there is \$12 million in HSIP to be obligated. He recommended converting all projects, HSIP projects that are roundabouts, installation of signs (retroreflectivity projects), guardrails and signal preemption for emergency vehicles to 100%. By doing this, it would use \$2 million. He also requested ½ of HSIP be converted to STP funds (\$5-6 million). By doing this, it would increase flexibility in spending the funds. A brief discussion ensued regarding changing percentages on funding. He also stated that if the money has been obligated, it cannot be changed to 100% funded. He said in order to ensure the 100% he would recommend those projects at 90/10, that have not been obligated, be reviewed as soon as possible and changed to the 100% category. **Steve Cunningham** said they could be amended into the TIP administratively. **Jay DuMontelle** confirmed the changing of rates once the agreement has been signed is not allowed. A brief conversation regarding lettings ensued with **Brad Davis, Christine Altman, Lori Miser, John Beery, Tom Klein** and **Karla Vincent**. Both **Mike Terry** and **Christine Altman** acknowledged there should be a community outreach regarding possible capital projects like stripping, upgrades on sidewalks, safety education and outreach to add to the project list. **Mike Dearing** said there is about two weeks from call of projects to when they are due.

Robin Thoman motioned to recommend additional project management.
Ehren Bingaman seconded the motion.
The recommendation was approved.

STATUS REPORTS

3. HB-1067

Laurie Maudlin of Appian Inc., provided a brief synopsis on House Bill-1067. The Bill establishes the federal fund exchange program to allow a county or municipality that receives funds from the federal surface transportation program (STP) to exchange the federal funds for an equal amount of state funds. The Bill provides that the Indiana

Department of Transportation shall administer the program. A brief discussion ensued with **Joseph Copeland, Lori Miser** and **Christine Altman** regarding federal acquisition rules and exchange rates.

4. MPO Survey Findings and Complete Streets Policy

Ryan Wilhite, provided a power point presentation with background information on the MPO Organizational Study Survey including the results of the survey. The Organizational Study Committee is comprised of all member agencies. The Org Study Committee has held 3 meetings. The focus has been peer research, Indianapolis MPO history, policies, Gap Analysis and Options. The methodology was created by identifying problems expressed by member agencies. The MPO examined relevant literature, previous studies and contacted *Jeff Kramer* from the Center of Urban Transportation Research (CUTR) and asked for staff and member feedback through the survey and interviews. The Policy Survey consisted of 13 questions. The presentation provided the graphs with the data on each question. The findings showed that education is needed for the IRTC members in the area of the function of the MPO, the federal-aid process and the Metropolitan Planning Process. The results also showed that the MPO communicates well with the LPA's and partners. However, there was split sentiments on whether the structure is biased towards one jurisdiction, unbiased in project selection and neutral on staff being influenced by the current structure. The Technical Survey consisted of 23 questions. He stated most of the survey consisted of questions on project selection, transparency, communication and education. He said some of the results were similar to the Policy Survey results. He also went over the narrative responses. He stated that the survey showed that communication between INDOT, FHWA and FTA could improve. The next meeting will be around finance, funding and the results of the LPA interviews. He confirmed there will be more meetings that will lead into the last quarter of the year.

Jen Higginbotham, provided a power point presentation update on the Complete Streets Policy. The goal of complete streets is to design, operate and enable safe access for all users. Complete Streets is for pedestrians, bicyclists, motorists and public transportation users of all ages and abilities to safely move along and across a complete street. The Complete Streets Policy Committee will provide its first draft in September 2013 with meetings and feedback to follow during the last quarter. Jen stated the adoption of a Complete Streets Policy could be made at the Special IRTC Committee meeting on December 12, 2013. She provided information on upcoming workshops on Complete Streets and that could assist communities in developing a policy.

5. ADMINISTRATIVE UPDATE:

- **Technical and Policy Committee Appointments**

Anna Tyszkiewicz noted the following members still needed to provide letterhead stating names of the official IRTC representatives: *Arcadia, Atlanta, Avon, Bargersville, Beech Grove, Boone County, Brooklyn, Carmel, Cicero, Danville, Greenfield, Hendricks County, Lawrence, Mooresville, Morgan County, New Palestine, Noblesville, Pittsboro, Plainfield, Southport, Speedway, Westfield, and Whitestown.*

- **INDOT Hoosier Line Study**

Anna Tyszkiewicz said that Section 209 of PRIIA (2008) requires all short-distance Amtrak corridor services, including the Hoosier State line, to become state-supported. Beginning on October 1, 2013, the State of Indiana is responsible for funding the Hoosier State line. The Hoosier State operates four days per week. The Cardinal provides passenger service to the same stops at the same times for the remaining three days per week. The scope of the study is to conduct a cost benefit analysis to determine if the benefits of the Hoosier State justify state and local funding, quantify benefits related to traffic congestion, public safety, air quality, and economic development, compare the values of these benefits to the estimated cost of operating the service. The alternatives to be considered are 1) elimination of the Hoosier State Line. 2) Continuance of the Hoosier State Line with no improvements. 3) Continuance of the Hoosier State Line with 79 MPH, 90 percent On-Time Performance, and increased frequency. The upcoming meetings will discuss a proposed service plan, conceptual capital improvements, costs identified and economic benefits identified. The report should be completed in September 2013.

Anna stated the MPO has received 47 STP applications from 17 jurisdictions. There is 47 million in STP funds available. The total of projects totaled 137 million. The MPO is going through the applications. The list of projects will be presented in the fourth quarter.

Anna mentioned there would be an Organizational Study Committee meeting on July 1st at MIBOR at 9:00 a.m., IRTC Technical Committee meeting on July 31 at MIBOR at 9 :00 a.m., IRTC Policy Committee meeting on August 14 at 9 a.m.; and a Joint Committee Special meeting on December 12 at MIBOR at 9 a.m.

ADJOURNMENT

Mike Terry motioned to adjourn

Ehren Bingaman seconded the motion.

Time: 10:43 a.m.

**Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes**

July 31, 2013

9:00 a.m-11:00 a.m.

Metropolitan Indiana Board of Realtors

1912 Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon*	Bruce Northern-City of Lawrence*
Ross Snider- Boone County*	Ryan Crum – Town of McCordsville*
Todd Barker – Town of Brownsburg*	Jim Hellmann- City of Noblesville*
Mike McBride – City of Carmel*	Don McGillem-Town of Plainfield*
Christine Owens- Town of Cumberland*	Sam Booth-Shelby County*
Jeff Hill – Town of Fishers*	Barbara Lawrence – Town of Speedway*
Travis Underhill – City of Franklin*	Neil VanTrees – City of Westfield*
Paul Peoni- City of Greenwood*	Christopher Jones-Town of Whiteland*
Brad Davis – Hamilton County*	Deborah Luzier – Town of Whitestown*
Joe Copeland – Hancock County*	Lance Lantz-Town of Zionsville*
John Ayers – Hendricks County*	Larry Heil- FHWA
Andy Lutz - City of Indianapolis*	Samantha Cross-IndyGo*
Mike Pelham- Johnson County*	Ehren Bingaman – CIRTA*
	Randy Walter – INDOT

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck - MPO
Sean Northup-MPO	Andrew Swenson - MPO
Kristyn Campbell- MPO	Anita Bjork-MPO
Jeremy Moore- MPO	Mike Dearing - MPO
Jen Higginbotham – MPO	Ryan Wilhite - MPO
Stephanie Belch – MPO	David Holtz- INDOT
Bill Hall - United Consulting	Mike Buening-INDOT
Jennifer Pysz - Parsons Brinckerhoff	John Myers - HNTB
Roger Stephens – BLA	John Burkhardt - Agile Assets
Tom Sturmer-Transportation Solutions	Kate Zale - URS
Annette Darrow-IndyGo	Kim Irwin – Alliance for Health Promotion
David Littlejohn-City of Carmel	Mike Keeven - DLZ
Abe Evans- Town of Atlanta	Julia Surber-VS Engineering
Sara Laycock-MIBOR	Kim Bowdell-INDOT
Andy Fitzgerald-INDOT	Scott Harris-Town of Speedway
Susie Kemp-INDOT	Mike Wink-INDOT
Jen Thomas-JTPR	

1. WELCOME & INTRODUCTIONS

Anna Tyszkiewicz called the meeting to order and welcomed the IRTC members and visitors. Anna allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF 2ND QUARTER IRTC TECHNICAL COMMITTEE MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the May 1, 2013, IRTC Technical Committee minutes after spelling corrections.
Barbara Lawrence seconded the motion.
The minutes from the May 1, 2013, IRTC Technical Committee Meeting were approved.

3. APPROVAL OF IRTC JOINT RETREAT MINUTES (SEEKING APPROVAL)

John Ayers moved to approve the June 5, 2013, IRTC Joint Retreat Committee minutes.
Mike Pelham seconded the motion.
The minutes from the June 5, 2013, IRTC Joint Retreat Committee Meeting were approved.

4. APPROVAL OF 3RD QUARTER AMENDMENTS

Kristyn Campbell stated there have been two projects added since the memo (Agenda Item 4) went out to the Technical Committee. They are a Town of Fishers project which increased CMAQ funding by \$592,000 for signal interconnect system. Also added is a Morgan County bridge inspection project.

Kristyn summarized the proposed amendments to the 2012-2015 IRTIP. The amendments will be offered for public review and comment from August 5th to August 12th. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee meeting on August 14th for final approval. There were ten amendments requests for local projects. One of the ten local amendment requests is funded with the MPO's STP Group 1 (Urban) funds. Two administrative modifications are funded with STP Group 1 (Urban) as well. The MPO also received two amendments from INDOT to ensure consistency with the TIP as they prepare the new 2014-2017 State Transportation Improvement Program (STIP).

Kristyn summarized the amendments below and provided a detailed list in a handout. The representatives on each project were present at the meeting. **Ryan Cannon**, Town of Avon, explained the project in detail. He said the additional funding were due to the higher than anticipated Right of Way (ROW), utility issue on easement, and construction costs. **Jeff Hill**, Town of Fishers, elaborated on the signalization project at 39 intersections along 116th, 96th and Allisonville Roads. **Kristyn Campbell** noted the transfer of the Johnson County project to the Town of Whiteland; the transfer was due to changes in annexation.

- Increase HSIP funding for Avon
- Remove a Federal –Section 5307 IndyGo project;
- Add six new IndyGo projects with Federal –Section. 5307,5310 and 5339 funds
- Add new Johnson County project with Federal – Local Bridge funds;
- Transfer Johnson County intersection project to Town of Whiteland

Barbara Lawrence motioned to approve the presented amendments.
Brad Davis seconded.
The 3rd Quarter 2013 IRTIP Amendments were approved.

STATUS REPORTS

5. PAVEMENT MANAGEMENT & DESIGN

Dave Holtz from INDOT, spoke on upcoming changes to INDOT's pavement design system. These changes are based on the Mechanistic – Empirical Pavement Design Guide. **Dave** started with an historical and present day perspective of pavement design and provided some handouts on pavement cross sections.

In the past, pavement design approval occurred toward the end of plan completion. Now, INDOT will be requiring pavement design approval at no more than 60% plan approval and includes any geo-technical work that needs to be done.

Discussion ensued with **Neil VanTrees**, **Ross Snider**, **Brad Davis**, **Jeff Hill**, and **Travis Underhill** on topics ranging from under-drain design requirements, the need for good road maintenance programs, constructability issues, age calculations, subgrade treatments, and clay soils. **Dave Holtz** stated that INDOT has made improvements over 20 years to their pavement management design and tracking of road conditions. He also stated INDOT is now getting designs out in a timely manner.

6. PROJECT SELECTION UPDATE

- **Highway Safety Improvement Program (HSIP) – Application Review**

Mike Dearing provided a summary sheet listing the results of the 2013 HSIP application review. He thanked **Ryan Cannon, Joe Copeland** and **Luke Mastin** for their assistance in reviewing and ranking projects with him. **Mike** stated he would be making a call for HSIP projects within the next few days, after the TAP (Transportation Alternatives Program) call. He stated there was approximately 7.3 million federal dollars available in the TAP program.

Mike gave a brief explanation as to the reason a handful of projects were not recommended for HSIP funds. Also, he explained there were projects submitted that required changes and advised re-submittal for review. **Mike** said that five projects were submitted for eligibility determination. He stated there were currently 10 projects that were recommended for funding in 2014. All the projects were detailed in the handout. One of the projects recommended for HSIP funds was in the Town of Whiteland. The project is a roundabout on Whiteland and Graham roads. The project had been partially funded with Surface Transportation Program (STP) funds for the construction phase. The application was for the addition of HSIP funds for preliminary engineering (PE) and right of way (ROW) at 90/10 percentages. The total of additional HSIP funds would be \$190,000. A brief discussion ensued. **Anna Tyszkiewicz** stated the additional projects submitted is not a guarantee of funding this year or in future years, but is rather having projects ready to move forward in case a project is not able to meet obligation deadlines.

Mike Pelham motioned to approve the addition of \$190,000 HSIP funds to the Town of Whiteland roundabout project on Graham and Whiteland Roads.

Travis Underhill seconded.

The addition of \$190,000 HSIP funds to the Town of Whiteland, for the roundabout project on Graham and Whiteland Roads was approved.

Mike Dearing explained that the Town of Speedway roundabout project on 16th Street and Crawfordsville Road was ready to move forward but had ROW circumstances develop. The project required HSIP funds of \$8,000,000 that was previously agreed to be covered by INDOT; however, it was determined later that the funding arrangements had changed. **Barbara Lawrence** deferred questions to **Scott Harris** from the Town of Speedway Redevelopment Commission. **Scott** said the project was critical to improving the intersections to the Indianapolis Motor Speedway. **Barbara Lawrence** said it was to be INDOT funded. **Anna Tyszkiewicz** continued to explain that an INDOT error in the paperwork was found and that INDOT would not be funding much of the project. **Anna** said the project had gone to letting in August, and that after seeing the contract, the funding source in the contract was vague. **Scott Harris** stated the total cost of the project is approximately 14.5 million. The Town of Speedway is covering \$3 million in local match. **Scott Harris** stated the improvements are critical to the Indianapolis Motor Speedway. A discussion ensued with **Neil VanTrees, Ryan Cannon, Anna Tyszkiewicz, John Ayers, Brad Davis, Barbara Lawrence** and **Scott Harris**. **Barbara Lawrence** stated the project was shovel ready.

Ryan Cannon motioned to approve the projects recommended for funding in 2014 as listed, *subject to eligibility determination*. He also motioned the Town of Speedway project on 16th Street and Crawfordsville Rd. be amended into the TIP, *subject to eligibility determination and approval by the IRTC Policy Committee*.

Joe Copeland seconded.

The projects recommended for funding in 2014 as listed was approved, *subject to eligibility determination*. The Town of Speedway project on 16th Street and Crawfordsville Road was approved for amendment into the TIP, *subject to eligibility determination and approval by the IRTC Policy Committee*.

- **Transportation Alternatives (TA)**

Mike Dearing explained that the former Transportation Enhancements program is now Transportation Alternatives Program or TA. There will be a call for TA projects within a week. He stated there is approximately \$7.3 million in federal funds available.

Kim Irwin asked if school districts should apply directly to the IMPO. **Andy Lutz** said that for better project coordination the school district should apply to the applicants LPA.

- **Surface Transportation Program (STP)**

Kristyn Campbell stated the federal STP Group 1 funds available for programming in State Fiscal Year 2016-2017 totaled \$54,606,010. (\$27,303,005 per year) The staff recommendations were mailed out to the IRTC Administrative Committee on July 19th. The staff recommendations will be emailed to the full IRTC committees by August 2nd. She stated the MPO received 49 project applications from 17 LPA's totaling \$136,562,708 in federal funds.

7. ADMINISTRATIVE UPDATE:

- **Peer Review Ad Hoc Committee**

Anna Tyszkiewicz noted that the Peer Review meetings are going well and making progress. The projects are being reviewed to meet the MAP 21 deadlines. The committee has up to date numbers relating to funding categories. The committee created three categories for the projects. They will be listed under the heading "Stop Light List".

The Green Light category is for projects that are moving forward and obligated or soon to be obligated. The Yellow Light category is for projects that are on the "cusp" of moving forward. The Red Light category is for projects that could lose their funding and are in jeopardy. These projects may have environmental or ROW acquisition issues. They are projects with difficulties keeping them from advancing. **Anna Tyszkiewicz** and **Kristyn Campbell** gave a brief overview on the creation of the 2017-2018 illustrative list for STP funding.

- **Organization Structure Ad Hoc Committee**

Anna Tyszkiewicz stated the group has had approximately four meetings. The upcoming meeting will focus on by-law review and possible changes. For example, the current by-laws were created under jurisdictions and urban area boundaries that have changed, dues were aligned with a transportation bill that was 6 years long. The length of the transportation bills have changed. There are many areas that will need to be reviewed and updated.

8. RAPID TRANSIT CORRIDORS UPDATE

Anna Tyszkiewicz reminded the Technical Committee, voting on the locally preferred alternative would take place at the IRTC Special meeting in December. She stated the Rapid Transit Corridor updates would be a standing item on the agenda so that everyone continues to be informed.

Jeremy Moore provided a power point presentation on the Green Line (North East Corridor). **Jeremy** stated light rail (LRT) and bus rapid transit (BRT) are still being considered. He reviewed the 17 station locations that are viable and the significance of the proposed locations. He discussed 10th Street, Union Station, Massachusetts and Ft. Wayne Avenues. He discussed the CSX operations, types of vehicles, impacts on traffic, dedicated lanes and parking.

Jeremy stated for the Blue Line, (East / West Corridor) the preferred mode is BRT. The service would move along Washington Street to Cumberland and to the Airport. There would be the continued service of the Plainfield connector. **Jeremy** said IndyGo Route 8 would continue to be utilized; he showed information on travel time and stated station spacing can decrease travel time. Transit signal priority and dedicated lanes can speed up travel and be a benefit. **Jeremy** spoke on travel lanes, medians and limiting left turns; showed preliminary station locations and ¼ mile spacing on the East and West side; he showed curbside stations and spoke on generating vitality through private investment along Washington Street.

Jennifer Higginbotham then discussed the Red Line. **Jennifer** stated the preferred mode is BRT. She said it offers the use of dedicated lanes where warranted and it is less impactful on traffic. Studies have eliminated the Keystone option on the Red line alignment, and use of College Avenue for the majority. **Jennifer** provided information on the dedicated lane on City Center Drive in Carmel, parking restrictions during rush hours so BRT can be used exclusively in areas, and use of Meridian Street Corridor, (south of 38th to 16th Street) to dedicate a transit way. The corridor could offer economic development. **Jennifer** showed a transit stop from Cleveland as an example of what Meridian Street could offer citizens. Stations have been based on the strength of transit oriented development and spacing availability. Stop 11 Road to Greenwood could have split services. **Jennifer** confirmed concepts and conversations would be on going. Public meetings are scheduled in August. **Jennifer** supplied a schedule for the committee in a handout.

9. ANNOUNCEMENTS, OTHER:

Anna Tyszkiewicz announced the upcoming meetings as follows: Peer Review Committee-August 2, 9 a.m at IndyGo, Organizational Structure Committee-August 23, 9 a.m. at MIBOR, IRTC Technical Committee- October 16, 9 a.m. at INDOT, Special IRTC Joint Committee meeting on December 12th at MIBOR.

Ryan Wilhite reviewed changes in the www.indympo.org website and the addition of the MiTIP Public Access Portal. He also showed where links can be found on the website. These links offer reference documents, INDOT information, federal schedules and materials that could be helpful to the LPA's.

ADJOURNMENT

Barbara Lawrence motioned to adjourn

Bruce Northern seconded the motion.

Meeting adjourned 10:47 a.m.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
August 14, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202**

Committee Members Present

Ryan Cannon-Town of Avon*	Lucas Mastin- Johnson County*
Robin Thoman-City of Beech Grove*	Tonya Galbraith- Town of McCordsville*
Marc Applegate- Boone County*	George Watkins-Town of Mooresville*
Grant Kleinhenz- Town of Brownsburg*	Jesse Testruth-City of Southport*
Andrew Klinger-Town of Cumberland*	Barbara Lawrence- Town of Speedway*
Scott Fadness- Town of Fishers*	Dennis Capozzi-Town of Whiteland*
Joe McGinness- City of Franklin*	Jason Lawson –Town of Whitestown*
Karla Vincent-City of Greenfield*	Elizabeth Hopper- Town of Zionsville*
Mark Richards- City of Greenwood*	Mike Terry- IndyGo*
Christine Altman- Hamilton County*	Andrew McGee-CIRTA*
Tom Stevens- Hancock County*	Brandye Hendrickson-INDOT*
Lori Miser-City of Indianapolis*	Larry Heil- FHWA

* = Voting member or proxy

Others Present

Anna Tyszkiewicz- MPO	Tom Beck- MPO
Sean Northup-MPO	Ryan Wilhite- MPO
Jeremy Moore- MPO	Jeremy Moore- MPO
Steve Cunningham- MPO	Jen Higginbotham-MPO
Kristyn Campbell-MPO	Anita Bjork-MPO
Kate Zale-URS	Mike Dearing-MPO
Roger Stephens-BLA	Stephanie Belch- MPO
Dawn Semmler-Town of Whitestown	Jeff Hill-Town of Fishers
Andy Lutz-City of Indianapolis	Jen Pysz-Parsons Brinckerhoff

1. WELCOME & INTRODUCTIONS

Lori Miser, who was representing **Mayor Greg Ballard** of the City of Indianapolis, called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Robin Thoman moved to approve the May 15, 2013 IRTC Policy Committee minutes.
Barbara Lawrence seconded the motion.
The minutes of the May 15, 2013, IRTC Policy Committee Meeting was approved.

3. APPROVAL OF SPECIAL MEETING MINUTES (SEEKING APPROVAL)

Barbara Lawrence motioned to approve the June 5, 2013 IRTC Special Joint Committee minutes.
Tonya Galbraith seconded.
The minutes of the June 5, 2013, IRTC Special Joint Committee Meeting was approved.

HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) RECOMMENDATIONS

Mike Dearing provided a handout to the group. The handout was titled, *Summary of Results of 2013 HSIP Application Review*. The handout listed submitted projects as well as scoring of the projects. Mike acknowledged **Joe Copeland, Ryan Cannon, Luke Mastin and Andy Swenson** for their assistance reviewing and scoring projects. The Summary listed five categories; 1) projects not recommended for HSIP, 2) projects recommended for re-submittal with changes, 3) projects recommended for STP funding, 4) additional projects submitted for eligibility determination, and 5) projects recommended for funding in 2014. **Mike** stated there were three projects not recommended for HSIP funding. Also, he said three projects were recommended for re-submittal with changes. Those three projects recommended for re-submittal needed to make corrections and would still compete with other projects for funding.

He said there were two projects that were recommended for Surface Transportation Program (STP) funding rather than HSIP funding. He stated that five projects were submitted for eligibility determination but not recommended for funding due to the balance of funds remaining and the cost of the projects. The projects will be reviewed by the State for eligibility and will be in competition with subsequent projects at the next review. He said eleven projects listed were recommended for HSIP funding for 2014. **Mike** reviewed two specific projects that were recommended for 2014 funding.

Mike directed attention to the Town of Speedway project. He asked Town Manager, **Barbara Lawrence** to expand on the project. She stated it is a shovel ready “roundabout project” at Crawfordsville, 16th and Main Street. She stated the intersection had a [level of service] rating of “F”. She elaborated that the intersections have been in dire need of attention and upgrade for a long time and has been part of the Town of Speedway re-development plan. She stated the traffic at race time is very challenging and congested. She stated there were problems with INDOT funding and there was a shortfall of INDOT funds on the project. The amount of HSIP funding would be \$8,000,000. There were no questions from the members of the IRTC Policy Committee.

Mike went on to discuss the roundabout project in the Town of Whiteland. He stated the project was originally in Johnson County jurisdiction but because of the expansion of the town limits, it is now in the Town of Whiteland jurisdiction. The construction phase is in the TIP under Johnson County using STP funds. He stated upon dispensation, the project will be allowed HSIP for ROW, PE costs and keep the STP funds that was initially allowed. **Christine Altman** asked for clarification on the allotted low point scores in the summary sheet. **Anna Tyszkiewicz** confirmed the additional projects submitted for eligibility determination and the 30 day INDOT process is not a guarantee that the projects will be recommended for any funding. It is *only* to be proactive in case a recommended project *cannot move forward*, thus allowing another project to move in its place. She stated that the IRTC Technical Committee recommended that the projects be voted to give jurisdictions, specifically the Town of Speedway’s roundabout project, the ability to advance and progress quickly on their projects before funding is no longer available. **Lori Miser** had a question on technical PI term and its significance to the scoring.

Christine Altman motioned to approval of projects recommended for 2014 as listed and the additional projects pending eligibility finding.
Tonya Galbraith seconded.
The projects recommended for 2014 as listed and the additional projects pending eligibility finding was approved.

THIRD QUARTER IRTIP AMENDMENTS (PUBLIC HEARING)

Kristyn Campbell stated the MPO had received fifteen amendment requests for local projects. One of the fifteen local amendment requests is funded with the MPO’s STP Group 1 (Urban) funds. Two administrative modifications are funded with STP Group 1 (Urban) as well. The MPO also received five amendments from INDOT to ensure consistency with the TIP as they prepare the new 2014-2017 STIP. The eight local amendments are summarized below and a detailed list can be found attached as Exhibit A.

- Increase HSIP funding for Avon and Brownsburg;
- Add HSIP funding for Speedway;
- Increase CMAQ funding for Fishers;
- Remove a Federal – Sect. 5307 IndyGo project;

- Add seven new IndyGo projects with Federal – Sect. 5307, 5310, and 5339 funds;
- Add new Johnson County and Morgan County projects with Federal-Local bridge funds;
- Transfer Johnson County intersection project to Town of Whiteland.

Kristyn concentrated her discussion on two projects and asked their representatives to elaborate on the following projects.

Town of Avon-Des#1172483, 100 N at CR 1050 Roundabout, with a total cost of \$1,530,000 (\$1,377,000 Federal HSIP funds and \$153,000 local match). PE completed in 2012. Move ROW from FY 2013 to FY 2014. CN in FY 2014. Add \$916,079 HSIP funds and \$101,787 local match for a new total of \$2,547,866 due to higher than anticipated ROW, utility relocation, and construction costs. **Ryan Cannon** stated the intersection is near IU Health and they anticipated ROW costs would be less with added donations. But the funds did not come to fruition and a few unexpected IPL relocations added to the increase.

Town of Fishers- Des#1173580, Signal interconnect system throughout Allisonville Road, 96th Street, 116th Street. The new total cost is \$3,180,000 (\$ 592,000 CMAQ and \$148,000 local match.) The project proposes an increase of CMAQ funds by \$592,000. **Jeff Hill** stated the improvements are for over 30 signals along the three major corridors. The new signalization will improve traffic flow, drive times, and allow video detection to be captured in real time. The project is the first adaptive traffic signal system in Indiana. The cost came in above budget. **Christine Altman** had questions on the new technology. A brief conversation about adaptive traffic signals ensued.

Lori Miser asked if anyone from the public wished to make a comment.

A question was proposed regarding clarification on the annexation for the project in the **Town of Brownsburg**- Des#1173169, Signal Preemption project at various locations in Brownsburg with a total cost of \$222,410 (\$200,169 Federal HSIP funds and \$22,241 local match) PE & CN in FY 2014. Add \$203,000 HSIP funds and \$22,556 local match for a new total of \$447,966 due to line of sight issues with the IR preemption equipment causing the Town of Brownsburg to go with GPS preemption equipment instead. The Town of Brownsburg also recently completed an annexation that incorporated three additional traffic signals to include in the project. **Christine Altman** asked if the intersections were INDOT's. **Grant Kleinhenz** confirmed the intersections were at SR267 and 56th Street and he believed they were INDOT intersections. He could not confirm. **Lori Miser** asked if this project needed approval immediately or could approval be delayed. A brief conversation ensued. **Lori Miser** said it could be approved pending acceptance of the annexation. **Anna Tyszkiewicz** asked that the project be tracked by the MPO as well.

Lori Miser closed the public hearing.

Mike Terry motioned to approve the Third Quarter IRTIP amendments.
Barbara Lawrence seconded.
 The Third Quarter 2013 IRTIP amendments were approved.

STATUS REPORTS

1. PROJECT SELECTION UPDATE

- **Highway Safety Improvement Program**

Mike Dearing stated that the HSIP project schedule has been amended from the email that was sent to members. The HSIP call for project applications is August 14, 2013. The deadline for submission of HSIP applications to the IMPO is October 4. The project applications found eligible by reviewing HSAC Committee is November 8, 2013. Also, the deadline for requesting TIP amendments for eligible TAP projects is November 18, 2013. The projects will be approved at the December 12 joint IRTC meeting.

- **Transportation Alternatives Program**

Mike Dearing stated the Transportation Alternatives Program (TAP) program (similar to the former Transportation Enhancement program) call for project applications has been amended from the email sent to members. The new TAP call for project date is August 13, 2013. The deadline for submission of TAP applications to the MPO is September 6. **Mike** stated that applications should be submitted through MiTIP. **Mike Dearing** stated the applications are for federal fiscal years 2015 through 2018. **Christine Altman** asked why the deadline is so tight. She suggested that the call be later for 2015-2018. **Anna Tyszkiewicz** said the MPO would review the dates and send out a new schedule. **Mike Terry** asked for a short run down of the types of projects that fall within the TAP guidelines for new members. **Mike Dearing and Anna Tyszkiewicz** provided information on both HSIP and TAP types of projects. **Larry Heil** elaborated on the ADA transition plans and pedestrian access projects.

- **Surface Transportation Program- Call for projects**

Kristyn Campbell said the amount of dollars to be programmed for year 2016 and 2017 is \$54.6 million -- a total of \$27.3 million per year. There were 49 applications submitted from 16 LPAs in the last call. The applications totaled \$136.5 million. **Kristyn** stated that she emailed the staff recommendations to the IRTC on August 2. The comments are due back by Friday, August 16. The public comment for FY 2016-2017 will be in mid- September and last for one month. The approval for the new TIP is scheduled for the 4th quarter.

2. ADMINISTRATIVE UPDATE

Anna Tyszkiewicz stated the Ad Hoc Peer Review Committee that reviews programs has met once. The Ad Hoc committee was formed to review projects to keep them on track for lettings. The committee's primary concern is to make sure that the region does not lose MAP-21 funds. The committee will be working with technical staff in various jurisdictions on the project deadlines and points of concern. The committee formulated a "stop light program" for the projects.

Anna Tyszkiewicz stated that the Ad Hoc Organizational Structure Committee will have its next meeting August 23, 2013 at MIBOR at 9:00 a.m. The next item for review is the By-Laws. A reminder will be emailed to members regarding the meeting.

Sean Northup provided information on the UPWP for 2014. The Unified Planning Work Program is otherwise known as the MPO's budget for the year. The most recent planning fund numbers are decreasing from \$1.9 million to \$1.5 million. The Administrative Committee will review the draft of the budget and planning activities. **Anna Tyszkiewicz** stated that because of the reduction in planning funds the MPO is reviewing where cost savings could apply within daily operations.

3. RAPID TRANSIT CORRIDOR UPDATE:

Anna Tyszkiewicz stated the Rapid Transit Corridor is important as a regional body because the outcome of the studies will be approved by the IRTC Policy Committee. The IRTC would be approving and providing their recommendation at the December 12, 2013 meeting.

Jeremy Moore. He stated Indy Connect is in its public outreach period. The State Legislature created a Summer Study Committee. Their introductory meeting was August 5 to review the transportation needs in Indiana and then focus on Central Indiana and its transit needs. The first meeting discussing the legislation and Indy Connect will be September 10. The results from the Summer Study Committee are important to the future of transit in Central Indiana.

Jeremy Moore provided a power point presentation on the Indy Connect plan. He stated the Green line is a 23 mile alignment to Fishers and Noblesville. He spoke about the possibility of 17 stations and the economic development that could occur around them. He spoke about the different technologies under consideration (Bus Rapid Transit and Light Rail) and the decision to utilize the new Transit Center as the main hub. The Transit Center is scheduled to open in 2015. He spoke about the street options around Union Station, Ft. Wayne and Mass Avenues. The discussions have begun with the merchants and other businesses along those streets to have their input as well.

He spoke on the Blue line along Washington Street to the Airport and Town of Cumberland. Bus Rapid Transit (BRT) is the type of preferred vehicle on the Blue line. He discussed lane configurations and the Express Lines. He showed travel times and the different options. He stated that station location adds to improved travel times. He discussed dedicated lanes,

lane width, and impact on travel. He spoke on curbside stations as the preference. He showed detailed photos on proposed stations.

Jen Higginbotham gave a brief summary of the Red Line. She stated that Bus Rapid Transit is the mode of choice. The College Avenue is a better choice for a dedicated route. She stated station locations would be ½ to 1 mile apart. She discussed the various types of stations, travel lanes and possibility of a dedicated transit way on Meridian Street. Studies are ongoing about where the dedicated bus lanes would go along Meridian Street. She said the public is being asked for input on station locations. She provided a view of a conceptual vision of the stations. There are alignment possibilities in the Garfield Park, Southern Avenue, Greenwood, and the Broad Ripple area.

Jen stated that the Locally Preferred Alternative report will be ready in October. The report will identify the preferred sites of the station locations, the type of vehicle, and the route. All of the information will be provided for review. The IRTC will be asked to approve the Locally Preferred Alternative for the Red and Blue Corridors at the December 12, 2013 IRTC Joint Committee Meeting. A brief discussion ensued on the public feedback on transit and the Locally Preferred Alternative with **Mike Terry, Jesse Testruth, Sean Northup, Larry Heil and Anna Tyszkiewicz.**

OTHER BUSINESS AND ANNOUNCEMENTS

Ryan Wilhite gave an informal call for news items for the TeMPO. He reviewed the updated MPO website. He showed the members how to access MiTIP on the MPO website.

ADJOURNMENT

Robin Thoman motioned for the meeting adjournment.

Dennis Capozzi seconded the motion

Meeting was adjourned at 10:10 a.m.

**Indianapolis Regional Transportation Council
 Technical Committee Meeting Minutes
 October 16, 2013
 9:00 a.m-11:00 a.m.
 INDOT Traffic Management Center
 8620 E. 21st. Indianapolis, IN**

Committee Members Present

Ryan Cannon – Town of Avon*	John Ayers-Hendricks County*
Kevin Killinger-Town of Bargersville*	Andy Lutz-City of Indianapolis*
Trent Newport- City of Beech Grove*	Mike Pelham-Johnson County*
Ross Snider- Boone County*	Ryan Crum-Town of McCordsville*
Jonathan Blake-Town of Brownsburg*	Christy Langley-City of Noblesville*
Mike McBride- City of Carmel*	Sam Booth-Shelby County*
Christine Owens-Town of Cumberland*	Barbara Lawrence – Town of Speedway*
Jeff Hill-Town of Fishers*	Neil Van Trees – City of Westfield*
Travis Underhill-City of Franklin*	Christopher Jones-Town of Whiteland*
Karla Vincent-City of Greenfield*	Dave Kieser-City of Southport*
Mark Richards-City of Greenwood*	Lance Lantz-Town of Zionsville*
Brad Davis-Hamilton County*	Samantha Cross-IndyGo*
Joe Copeland-Hancock County*	Lori Kaplan – CIRTA*

* = Voting member or proxy

Others Present

Anna Gremling- MPO	Tom Beck – MPO
Sean Northup-MPO	Andrew Swenson – MPO
Kristyn Campbell- MPO	Anita Bjork-MPO
Jeremy Moore- MPO	Mike Dearing – MPO
Jen Higginbotham – MPO	Ryan Wilhite – MPO
Stephanie Belch – MPO	Steve Cunningham-MPO
Kim Irwin-Health by Design/ICAT	David Littlejohn-City of Carmel
Kate Zale – URS	John Myers- HNTB
Jen Pryz- Parsons Brinckerhoff	Nick Batta-URS

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF IRTC TECHNICAL COMMITTEE MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the July 31, IRTC Technical Committee minutes.
Barbara Lawrence seconded the motion.
 The minutes from the July 31, 2013, IRTC Technical Committee Meeting were approved.

3. TAP AND HSIP ELIGIBLE PROJECTS

Mike Dearing reviewed the handout listing the 2014 HSIP projects which require approval. The top table listed projects recommended for approval and were sent to INDOT for review. All projects except the City of Greenwood project were given approval by INDOT and FHWA. He hoped to have their approvals back in time to move forward and get it into the

TIP by the upcoming IRTC Policy meeting. There were 5 projects being submitted for eligibility determination but not guaranteed funding.

Mike Dearing stated the 21 TAP projects listed on the handout were all eligible for funding.

4. FOURTH QUARTER IRTIP AMENDMENTS

Kristyn Campbell summarized the proposed 4th quarter amendments to the 2012-2015 IRTIP. She provided a hand out which listed all the projects. Kristyn stated amendments will be offered for public review and comment October 21st to October 28th. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee meeting on October 30th for final approval. There were 18 new TAP projects, 10 new HSIP projects, and 12 projects deleted and not carried over. **Brad Davis** asked for clarification on the term “under construction.”

Neil Van Trees motioned to approve the presented amendments.
Mike Pelham seconded.
The 4th Quarter 2013 IRTIP Amendments were approved.

5. 2014-2017 IRTIP

Steve Cunningham provided a brief overview of his memorandum. He explained the additional two years of allocation. He stated there were 49 project applications from 17 Local Public Agencies (LPAs) totaling \$136,562,708 in federal funds. The applications were reviewed for completeness, correctness, evaluated and scored. He stated that the scoring criteria may change in the next coming year. He discussed how the projects were scored. He stated that since the projects chosen were consistent with the LRTIP, the projects were also consistent with air quality conformity. The projects in their entirety can be reviewed on MiTIP, at www.indympo.org. A brief discussion ensued regarding eligibility, and scheduling of project lettings.

John Ayers motioned to approve the 2014-2017 IRTIP.
Brad Davis seconded.
The 2014-2017 IRTIP was approved.

6. UNIFIED PLANNING WORK PROGRAM (UPWP)

Sean Northup provided a detailed spreadsheet with descriptions of each work element. He explained all the new lines on the UPWP. He also clarified new line items that were created to monitor staff time and other efficiencies. He showed carryovers, he explained the Federal IMPO revenues and the Local IMPO revenues (match funds). He explained the over match and what would be done because of uncertainty and the probability of reductions in PL allocation. He explained the Fiscal Ordinance. He highlighted some of the planning activities that were listed for 2014. The items discussed; MPO 101, functional classification system, pavement management initiatives, performance measures, air quality and the addition of sulfur dioxide to the regional travel demand model, further development of complete streets, freight planning, further integration of the MiTIP software and data review to support the LPA's.

Barbara Lawrence motioned to approve the 2014 UPWP.
Travis Underhill seconded.
The 2014 Unified Planning Work Program was approved.

STATUS REPORTS

7. PROJECT SELECTION UPDATE

Mike Dearing stated there were 21 project applications submitted for the Highway Safety and Improvement Program. He thanked **Mike Pelham**, **Mark Richards** and **Andy Swenson** for their assistance with reviewing projects. He provided a copy of the schedule for TAP call for projects and submittal due dates. Also, he stated there would be a new calendar for CMAQ call for projects as there has been a minor date change. The call for projects will be for federal fiscal years 2016-2018.

8. COMPLETE STREETS POLICY

Jen Higginbotham provided a packet of information on complete streets policies and ordinances that have been adopted by regional agencies. She said a Complete Streets Committee has been formed and they are: Andy Lutz, Ryan Crum, Ryan Cannon, Chris Jones and Zia Brucaya. **Jen** provided a draft of the proposed 2013 Complete Streets Policy. She discussed how the policy would be implemented, its vision and intent, design guidelines, project exceptions, applicability, performance standards, and the formation and role of the Complete Streets Task Force. She asked the IRTC for feedback and comments. **Joe Copeland** asked if a change to a “rural collector” in which room is left for multimodal use meet requirements without a build-up of exceptions.. **Mike McBride** discussed scoring, ROW, higher costs, number of parcels and their effects on project selection. **Anna Gremling** asked the points be reviewed by the committee

9. RAPID TRANSIT CORRIDORS UPDATE

Jeremy Moore provided a power point introduction to the Blue Line (East/West). **John Myers of HNTB** provided indepth handouts on the Alternatives Analysis as well as a powerpoint presentation on the alignment, termini, stations, location, technology, running way, type of vehicles, operating plan and the recommended alternative. He included the benefits of the recommended alternative. He provided view of the full corridor including the IndyGo stops.

Jen Pryz, of Parsons Brinckerhoff provided a powerpoint presentation and handouts on the Red Line (North South) Alternatives Analysis. The presentation showed the vehicle type, the alignments, running way, stations, transit priority treatments and time savings, service and next steps. She included the way the public impacted the variations in the plan. She provided very detailed handouts for the IRTC committee.

John Myers provided a brief project update on the Green Line. He stated they are reviewing the use of Bus Rapid Transit or light rail. There will be three downtown alignments. He stated upon considerable review, discussions with FTA, lack of evidence that there would be a cost benefit, CSX rail lines will not be used. He stated the public would be better served by having stops through the city rather than going around Indianapolis.

Jen Higginbotham stated there would be a webinar scheduled to go over all of the information as well as a meeting for the public during lunch time on November 14th at the Arts Garden downtown Indianapolis. IRTC approval on the Alternative Analysis recommendations will be at the Special meeting on December 12th.

10. ANNOUNCEMENTS, OTHER:

Anna Gremling said the Organizational Study Committee is providing the final recommendations soon.

Anna stated the Ad-Hoc peer review committee will be reviewing all the projects in the IRTIP in November. There will be a priority to review projects in 2013/2014 in preparation for MAP-21 funding. She emphasized the importance of the project review process. **Ryan Cannon** inquired about the governmental shutdown and its effects on projects. **Anna** stated she did not foresee any complications or setbacks.

Anna provided a 2014 IRTC schedule. **Ross Snider** acknowledge **Joe Copeland's** retirement and his contributions to Hancock County and the IRTC.

ADJOURNMENT

Meeting adjourned 10:33 a.m.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
October 30, 2013
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202**

Committee Members Present

Tom Klein-Town of Avon*	Bruce Northern- City of Lawrence*
Robin Thoman-City of Beech Grove*	Ryan Crum-Town of McCordsville*
Marc Applegate-Boone County*	Don Adams- Morgan County*
Grant Kleinhenz-Town of Brownsburg*	John Beery- City of Noblesville*
Mike Hollibaugh-City of Carmel*	Rich Carlucci- Town of Plainfield*
Andrew Klinger- City of Cumberland*	Barbara Lawrence- Town of Speedway*
Jeff Hill- Town of Fishers*	Dennis Capozzi- Town of Whiteland*
Joe McGuinness-City of Franklin*	Jason Lawson-Town of Whitestown*
Karla Vincent-City of Greenfield*	Elizabeth Hopper- Town of Zionsville*
Mark Myers-City of Greenwood*	Mike Terry- IndyGo*
Christine Altman- Hamilton County*	Jesse Testruth- City of Southport*
Lesla Ternet-Hendricks County*	Bill Kirchoff-CIRTA
Lori Miser-City of Indianapolis*	Randy Walter- INDOT*
Luke Mastin- Johnson County*	Brandye Hendrickson- INDOT *

* = Voting member or proxy

Others Present

Anna Gremling- MPO	Tom Beck- MPO
Sean Northup-MPO	Anita Bjork-MPO
Steve Cunningham- MPO	Andy Swenson- MPO
Jeremy Moore- MPO	Travis Underhill-City of Franklin
Stephanie Belch- MPO	Mark Richards- City of Greenwood
Kim Irwin- HBD	Zia Brucaya- HBD
Jennifer Pyrz- Parsons Brinckerhoff	John Myers- HNTB
Sean White- Aloft Strategies	Tom Sturmer-Transportation Solutions
Martin Weaver- United Consulting	Julia Surber-VS Engineering

1. WELCOME & INTRODUCTIONS

Lori Miser, representing Mayor Greg Ballard, IRTC Policy Chair, called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Robin Thoman moved to approve the August 14, 2013, minutes as presented.
Luke Mastin seconded the motion.
 The minutes of the August 14, 2013, IRTC Policy Committee Meeting were approved.

3. APPROVAL OF TAP AND HSIP ELIGIBLE PROJECTS

Anna Gremling provided an overview of Transportation Alternatives Program (TAP) projects that were selected. The projects rankings and descriptions were reviewed from the document provided. She reviewed the listing of 2014 HSIP projects being considered for approval. She stated that the City of Greenwood application is being revised per comments from INDOT and FHWA review committees. She said that should the application be found eligible, it would be presented at the IRTC Joint Committee meeting on December 12, 2013.

Anna Gremling emphasized the projects submitted seeking eligibility determination is not a guarantee of funding. She stated it is a proactive measure should a project that has been recommended for 2014 not be able to move forward.

4. APPROVAL OF THE 4TH QUARTER OF 2013 IRTIP AMENDMENTS

4th Quarter IRTIP Amendments- Opened for Public Hearing by Lori Miser

Kristyn Campbell provided an overview of the proposed 4th Quarter Amendments for attendees. There were forty-four amendment requests for local projects. One local amendment requested to reduce its STP Group 1 (Urban funds. Two administrative modifications, funded with STP Group 1 (Urban), moved their CN phase from SFY 13 to SFY 15 and the other from SFY 14 to SFY 15. The MPO also received fifteen amendments from INDOT to ensure consistency between the 2012-2015 TIP and the new 2014-2017 STIP. The forty-four local amendments were summarized as follows: add 18 new TAP projects; add a TE/TAP change order; add 10 new HSIP projects; add a new bridge project; reduce a City of Indianapolis DPW project's STP Group 1 (Urban) funds; delete 6 Boone County projects; delete a City of Carmel project; delete 2 City of Indianapolis DPW projects; delete an IndyGo project; delete a City of Noblesville project; delete a Homecroft project; delete a Town of Cumberland project. The proposed amendments for the quarter did not have a negative impact the current STP Group 1 (Urban) balance. **Kristyn** stated that no emergency amendments were approved since the 1st Quarter 2013 IRTC meetings. She noted all 93 administrative modifications and amendments processed since the 3rd Quarter were attached in the handout and available for review on MiTIP.

Lori Miser stated the City of Indianapolis has been asked to assist in the ½ to 1 year analysis of the Amtrak line to Chicago. The City of Indianapolis had no recourse but to come up with the funds for the analysis. Thus, the City of Indianapolis has a project (which widens 82nd Street from Hague Road to Fall Creek Road) which is believed to come under budget. The City of Indianapolis would like to revert \$300,000 from the project to INDOT. She stated it is with the complete understanding by both parties that INDOT will provide the appropriate state funds when the project comes up for bid in 2014. **Christine Altman** stated that CIRT will be hiring staff with experience in rail transportation and could partner with Hamilton County. **Luke Mastin** asked if the analysis was only 1 year and wondered about another option. **Lori Miser** confirmed it was for one year and they did not see another alternative for funds.

Christine Altman expressed her concern and disapproval on the dropping of the Keystone Ave./96th St. interchange project because of the lack of federal funds assigned to the projects as well as its removal. She requested some dollars be added to hold it as an illustrative project. She stated the intersection is vital to Hamilton County, City of Carmel and Indianapolis. A brief discussion ensued between **Steve Cunningham, Lori Miser, Anna Gremling, Tom Klein and Christine Altman** as to allowing the project to remain in the TIP. They discussed the consequences of taking it out. **Lori Miser** stated that removing it could take the project out of the running for "special funding" which could become available later. **Christine Altman** stated the project is so politically charged that she would not like to re-visit the public comment arena again. **Lori Miser** suggested the project could remain in the TIP, allow time to continue to figure out a solution until the joint December's meeting. **Steve Cunningham** said that approval of the amendments without the 96th Street removal is possible. The project could remain until the next meeting. **Anna Gremling** asked if the project is then added into the new TIP would public comment have to be re-generated. There was agreement that it did not have to be done again.

Public Hearing Closed

Christine Altman moved to amend the presented amendments to the TIP, to eliminate the removal of the 96th St./ Keystone Ave. amendment and allow the project to remain in the TIP.

Barbara Lawrence seconded.

The IRTC Policy Committee amended the presented amendments to the TIP, to eliminate the removal of the 96th St./ Keystone Ave. amendment and allow the project to remain in the TIP.

Rob Thoman moved to approve the 4th Quarter IRTIP Amendments.

Barbara Lawrence seconded.

The 4th Quarter 2013 IRTIP Amendments were approved.

5. APPROVAL OF THE 2014-2017 IRTIP

- **2014-2017 IRTIP- Opened for Public Hearing by Lori Miser**

Steve Cunningham provided an overview of the proposed 4th Quarter Amendments for attendees. He stated the Group 1 call for projects was in April 2013 and due by May 2013. They were for the years 2014-2015. Now the call is for 2016, 2017 and 2018. He said the MPO received 49 applications which totaled \$136 million in requests. He confirmed there is only 54 million available to program. The projects were reviewed and scored based on 2009 scoring criteria. The projects were sorted in line with project types such as transit, bike, pedestrian, expansion, preservation. In some cases projects had to be eliminated if they were not consistent with the Long Range Transportation Plan. The projects were sorted by score. He explained the process in detail in his handout. The final result was 25 projects for 11 LPA's. He provided the list of projects to the committee. He stated the projects went out for public comment. He stated Health by Design commented in narrative form. He stated the projects meet air quality conformity and TIP was approved by the Technical Committee in early October. A brief discussion ensued regarding consultation with the LPA and INDOT before a major revision. **Kim Irwin** asked for clarification on whether the public had an opportunity to comment on the revision made by INDOT. **Anna Gremling** asked what were the impacts if approval waited until the December meeting to allow public comment. **Steve** said it pushes back until 2014. **Luke Mastin** asked if the IRTIP could be approved without the changes and then amend it later. The committee asked if INDOT could give some clarity on the changes. **Randy Walter** did an impromptu review of project changes and updates. **Luke Mastin** asked about I-65 projects. **Randy Walter** confirmed they were I-65N projects. **Brandye Hendrickson** stated most of the project changes could be cross referenced by the DES number if anyone had further concerns. **Anna Gremling** stated the Committee could approve as presented and go back and amend and remove the projects at the December meeting after public comment process.

Kim Irwin, representing Health by Design gave public comment before the IRTC Policy Committee.

Public Hearing Closed

Tom Klein moved to approve the 2014-2017 IRTIP as presented to the IRTC Policy Committee Meeting.
Joe McGuinness seconded.
The 2014-2017 IRTIP was approved as presented.

6. APPROVAL OF THE UNIFIED PLANNING WORK PROGRAM

- **Unified Planning Work Program- Opened for Public Hearing by Lori Miser**

Sean Northup provided a power point presentation of the proposed Unified Planning Work Program for attendees. He reviewed each task and activity for review. **Luke Mastin** stated he thought the MPO exhibited a good effort in making everything transparent as the MPO moves forward with future goals. There were no questions or public comments.

Public Hearing Closed

Christine Altman moved to approve the 2014 Unified Planning Work Program as presented to the IRTC Policy Committee.
Tom Klein seconded.
The 2014 Unified Planning Work Program was approved.

STATUS REPORTS

7. PROJECT SELECTION UPDATE

Anna Gremling discussed the 2015-2018 HSIP applications as presented in the handout to the group. There was an error in the documents emailed, which listed Hendricks County on the sheet twice. The project should be in the recommended project list for 2015 and *deleted* from the not recommended list. The correct balance is \$6,482,500. The projects listed for eligibility determination will proceed through the process and be approved at the December joint IRTC meeting. The City of Greenwood is working to provide the project information needed prior to the December 12th meeting.

Anna Gremling stated the Transportation Alternatives Program (TAP) has \$6.4 million dollars to allocated in 2015-2018. The MPO received \$48 million dollars in applications. The schedule for call of TAP project applications and submittal dates was provided and is available on the MPO website.

Anna continued with the CMAQ 2014 Schedule for call for project applications for 2016-2018. She stated there is 16.8 million dollars to program for CMAQ projects. The call will open November 4th in MiTIP and will continue to January 6, 2014. The final approval will be at the May 2014 meetings. Anna encouraged everyone to submit their projects in the Winter Call (November 4, 2013). She stated the MPO would be programming all the projects according to that call. The MPO is adhering to the INDOT schedule for projects. The Summer 2014 call is used for special project delays or higher allocations.

8. COMPLETE STREETS POLICY

Jeremy Moore presented information about the draft Complete Streets Policy to the IRTC Policy meeting. He reminded the IRTC Policy Committee that the Complete Streets policy will adopted at the December 12th meeting. A copy of the draft policy was given to all attendees for review. The Complete Streets Committee members are: **Andy Lutz, Ryan Crum, Ryan Cannon, Chris Jones, Zia Brucaya**. He spoke about the vision and intent of a complete streets policy, the goals, applicability, jurisdiction, design, ADA requirements, implementation, the procedures and process for tracking in MiTIP and project exceptions. He noted there is a Google map site available through the MPO website. A brief discussion ensued regarding resurfacing and minor construction. **Christine Altman** said Hamilton County has put the burden to meet the requirements on the developer. Christine recommended the Complete Streets Committee review the possibility of standard language in thoroughfare plans. **Anna Gremling** acknowledged it would be a policy within the Urban Area Boundary. Jeremy Moore provided a handout of information listing major cities with comparable Complete Streets policies.

Luke Mastin did not agree on instituting a Complete Streets Policy for all jurisdictions. He acknowledged that for most cities, towns and counties it could be possible, but for others, it can be an added requirement. He stated that he did not like the idea of having to go through an exception process and worried that the IRTC is involving itself on projects when it is not warranted. He said the jurisdictions already have design phases and environmental phases to check. He said he trusts the IRTC Technical Committee to make decisions rather than another committee.

9. RAPID TRANSIT CORRIDORS UPDATE

Jeremy Moore provided an introduction to the rapid transit presentation. He stated the recommended alternatives for both the Red and Blue Rapid Transit Lines would be presented and then approval of the alternatives would be requested at the December 12, 2013, meeting. He described the intense public outreach completed through 2013 and introduced **John Myers**. **John** gave a power point presentation of the Blue Rapid Transit Line to the IRTC Policy Committee. He spoke on the alignment of the blue line from Cumberland to Washington Street. He showed details on the stops and running way. He gave information on the existing lanes and curbside mixed traffic. He said that stations would be about ½ mile apart. The stops would be every 10 to 15 minutes. He stressed the types of stations and the contributions to speed of service. He spoke on signal prioritization and the types of vehicles that would be used. He said BRT would be primarily used on this route. At this time if the entire route cannot be implemented, the recommendation is to prioritize the route from Cumberland Rd. to Tibbs Ave. He explained the benefits of the route. He explained Route 8 to the Airport and the Plainfield connector. Discussion ensued regarding downtown routes, Washington Street and Maryland St. **Ryan Crum** asked about stops in lanes.

Jen Pryz presented the Red Line Executive Summary in a power point presentation as well as provided handouts of the Recommended Alternative Report. She said the route selections were extensive. The alignment recommendations were presented after public input. She discussed that BRT was the primary vehicle choice after analysis. She provided information on the service hours, pattern of travel, the recommended route, transit stations and their components, signal prioritization and dedicated lanes. She stated that stations were selected and there were a few station changes since the last meeting. There was an addition of a station in the Carmel area and the possibility of a station in the Park Tudor area, park and ride stations were added. Meridian Street will be reviewed. **Randy Walter** asked about loading on the transit way.

John Myers said that the Green Line scoping report would be available soon. The vehicles selected would be BRT or Light Rail. The alignment is from downtown Noblesville to downtown Indianapolis. He stated after review and discussions with 3 different advisory groups, the use of the CSX line is off the table. The options are BRT in mixed traffic to the Transit Center. The station locations have been narrowed to 13 stations and will include 3 down town Indianapolis.

Jeremy Moore stated there would be a webinar available for viewing. He stated part would be live with question and answer. He stated that it would be available in its entirety on the MPO website. There will be a public meeting on the Red

and Blue lines on November 14, 2013, at the Indianapolis Arts Garden. The IRTC Committees will be voting at the December 12, 2013, meeting on the Alternative Analysis recommendations. He stated the scoping process will begin on the Green line. The Green line will culminate in July with a public meeting.

10. ADMINISTRATIVE UPDATE

- **Organizational Study**

Anna Gremling stated there is one meeting left for the Organizational Study Committee. The meeting will be held following the Joint IRTC meeting on December 12, 2013 at MIBOR. She stated lunch would be provided.

- **Elections**

Anna Gremling stated IRTC elections would be coming up soon. The elections for the Administrative Committee and the Chair person and Vice Chairperson will be soon. Discussion ensued on how the vetting or elections would proceed. She stated that review of the Bylaws would be advised as election timelines may conflict with LPA's.

- **Ad Hoc- Peer Review Committee**

Anna Gremling stated the task force will be going through a quarterly review of projects on November 11, 2013.

- **2014 IRTC Meeting Schedule**

Anna Gremling updated the IRTC Policy Committee on the upcoming schedule and provided the schedule for review.

11. OTHER BUSINESS AND ANNOUNCEMENTS

ADJOURNMENT

Tom Klein moved to adjourn the IRTC Policy Committee meeting.

Rob Thoman seconded.

Meeting adjourned at 10:49 a.m.

**Indianapolis Regional Transportation Council
Policy and Technical Joint Committee Meeting Minutes**

12/12/2013

9:00 a.m-11:00 a.m.

Metropolitan Indiana Board of Realtors

1912 Meridian Street, Indianapolis, IN 46202

Policy Committee Members Present

Tom Klein-Town of Avon*	Gregory Ballard-City of Indianapolis*
Robin Thoman-City of Beech Grove*	Luke Mastin-Johnson County*
Grant Kleinhenz- Town of Brownsburg*	Tonya Galbraith- Town of McCordsville*
Andrew Klinger-Town of Cumberland*	Jason Love- Town of Pittsboro*
Scott Fadness- Town of Fishers*	Barbara Lawrence- Town of Speedway*
Joe McGinness- City of Franklin*	Ken Alexander-City of Westfield*
Mike Hollibaugh-City of Carmel*	Dennis Capozzi-Town of Whiteland*
Karla Vincent-City of Greenfield*	Jason Lawson –Town of Whitestown*
Mark Richards- City of Greenwood*	Elizabeth Hopper- Town of Zionsville*
Christine Altman- Hamilton County*	Mike Terry- IndyGo*
Gary Pool-Hancock County*	Jeff Jackson-CIRTA*
Lesla Ternet-Hendricks County*	Brandye Hendrickson-INDOT*

* = Voting member or proxy

Technical Committee Members Present

Ryan Cannon-Town of Avon*	Bill Hall- Hancock County*
Trent Newport-City of Beech Grove*	John Ayers-Hendricks County*
David Littlejohn-City of Carmel*	Lori Miser-City of Indianapolis*
Todd Barker- Town of Brownsburg*	Ryan Crum-Town of McCordsville*
Mike McBride-City of Carmel*	Nathan Bilger-Town of Whiteland*
Christine Owens-Town of Cumberland*	Lance Lantz-Town of Zionsville*
Travis Underhill-City of Franklin*	Steve Maple- Town of Pittsboro*
Paul Peoni-City of Greenwood*	Lori Kaplan-CIRTA*
Brad Davis-Hamilton County*	Neil VanTrees-City of Westfield*
Deb Luzier-Town of Whitestown*	Mike Pelham-Johnson County*

Others Present

Angela Nicholson-DPW	Anna Gremling- MPO
Sean Northup-MPO	Mike Dearing-MPO
Stephanie Belch- MPO	Jen Higginbotham-MPO
Jeremy Moore- MPO	Anita Bjork-MPO
Ryan Wilhite- MPO	Tom Beck- MPO
Jeremy Moore- MPO	Steve Cunningham- MPO
Randy Walter-INDOT	Kristyn Campbell-MPO
Jennifer Pyrz-Parsons Brinckerhoff	Kevin Wheelen-Greater Southport Business Alliance
Joan Miller- Greater Southport Business Alliance	Kim Irwin-Health by Design/ICAT
Sean White- Aloft Strategies	John Myers-HNTB

1. WELCOME & INTRODUCTIONS

Mayor Greg Ballard of the City of Indianapolis called the meeting to order and welcomed the IRTC members and visitors. He thanked members for their commitment to the transportation needs of the region. He permitted **Lori Miser** to chair the meeting on his behalf. She allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. FOURTH QUARTER IRTIP AMENDMENTS (PUBLIC HEARING)

Kristyn Campbell stated the MPO had received thirty-seven requests for local projects. The MPO also received thirty-five amendments from INDOT to ensure consistency between the 2012-2015 and 2014-2017 IRTIP's and the 2014-2017 STIP. The thirty-seven local amendments were summarized in Exhibit A of the handout she provided. They are as follows:

- Delete City of Carmel's locally funded 96th & Keystone project; it will remain in the Long Range Transportation Plan. The project does not have federal funds attached to it. But upon adding federal funds later, the project will require a public review and comment period.
- Delete 2 HSIP projects;
- Add HSIP funds to 2 existing projects; fiscal 2015 waiting for eligibility;
- Add 4 new HSIP projects in SFY 2015;
- Add 6 new TAP projects; from the 2015-2018 call
- Add 22 new IndyGo projects; Non-competitive 2014-2017 IRTIP funds.

Kristyn stated the current STP Group 1 (Urban) balance was not negatively impacted. Also, attached in the handout as Exhibit B for review, were 22 administrative modifications and amendments processed since the 4th Quarter 2013 IRTC meeting.

Christine Altman questioned if Exhibit A was properly advertised for public comment and review. She inquired whether the amendments had proper public notice. **Kristyn** clarified her notes in the description of the project. **Randy Walter** provided information. **Larry Heil** stated the MiTIP can be accessed by the public who wish to look at detailed information. **Christine Altman** asked for better description of projects.

Lori Miser asked if anyone from the public wished to make a comment. There were no comments. **Lori Miser** closed the public hearing.

<p>Robin Thoman motioned to approve the Fourth Quarter IRTIP amendments. Tom Klein seconded. The Fourth Quarter 2013 IRTIP amendments were approved.</p>
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3. BLUE RAPID TRANSIT RECOMMENDATIONS

Jeremy Moore introduced the Executive Summary Report that would be presented as well as the final recommendations on the Red and Blue Rapid Transit lines. **Jeremy** stated the corridors were thoroughly studied, and reviewed. The Green rapid transit line will be studied further into the summer of 2014. He stated there were 20 public meetings on the Red and Blue rapid transit lines in 2013.

John Myers of HNTB proceeded with his PowerPoint presentation on the Blue line and Executive Summary Report. **John** stated the vehicle type would be Bus Rapid Transit (BRT). He provided details and data on the stations, vehicle type, alignments, signal technology, operating plan, termini (the locations where service begins and ends). **John** also reviewed BRT travel time breakdown and benefits on the blue line. **Tom Klein, Brad Davis, Christine Altman** asked about cost estimates on stations and vehicle cost, transit signalization, signal upgrades, synchronization and pavement improvements. **Christine Altman** asked about travel time improvements. **Tonya Galbraith** asked for further clarifications on the cost matrix and the alternatives. **Sean Northup** responded that the alternatives are *for rapid transit treatment* as opposed to the local bus route as it stands now. **Sean** stated it is how far to extend from E to W with rapid transit treatment of the corridor.

Tonya confirmed it was Alternative 3, in the Blue Line Evaluation Matrix (Cumberland to N. Tibbs) the initial phase being approved.

Jennifer Pryz of Parsons Brinckerhoff provided a PowerPoint presentation on the Red Rapid Transit Line and the Executive Summary Report. **Jennifer** discussed cost efficiency, the pre-screening analysis as well as the tiered screening. The public involvement plan proceeded for feedback. The feedback that was received, evaluated and summarized for incorporation into the decision process. They used a plethora of criteria in their analysis. She discussed micro simulation of Meridian Street, Capital St., Illinois Street. She discussed transit along 38th St., transit access to Eli Lilly and local hospitals, Carmel and other dense areas, dedicated transit lanes, use of parking lanes, locations for transit signal priority and park and ride. She spoke about improvements to the Travel Demand Model. She stated there was public concern about transit running through Fountain Square. She stated because of that concern there is a possible option near McCarty, Prospect and Morris Street. Also, there were concerns in the North Plaza area near 86th and College and access to Nora Plaza.

Ken Alexander asked about the criteria that were reviewed. He asked if Clay Terrace or 146th St. should be reviewed for station locations. **Jennifer** stated that BRT was not reviewed for transit that far north. She suggested that the Express Bus was perhaps better suited. **Ken** stated that he believed there could be more opportunity for station locations that warrant further collaboration or study. **Christine Altman** voiced her concerns for stations in Hamilton County as well. **Anna Gremling** and **Sean Northup** stated that there would be discussions regarding TOD (transit oriented development), additional grant funding, economic land use impacts to coincide with transit. **Robin Thoman** asked **Jennifer Pryz** about Park and Ride in the east and west corridors. She stated there could be more station development and expansion in Greenwood and Southport in the future.

Anna Gremling said the next steps were to begin the application process on the Red and Blue rapid transit lines entering into project development. She stated there is no downside even though funding has not been identified. She said there is not a time line or time limit on Small Starts. She stated the MPO would seek funding for the environmental phases on both lines.

Lori Miser asked if anyone from the public wished to make a comment.

Kim Irwin of Health by Design gave public comment thanking staff for their work on the Alternative Analysis and supporting the recommendations. **Joan Miller** of the Greater Southport Business Alliance provided public comment on the future connectivity for their city. As well as the possibilities rapid transit brings to all their neighborhoods.

Lori Miser closed the public hearing.

Robin Thoman motioned to approve the Red and Blue Rapid Transit recommendations.

Barbara Lawrence seconded.

Luke Mastin and **Kenneth Alexander** opposed the approval of the Red and Blue Rapid Transit recommendations.

Jeremy Moore briefly presented the Green Line and the ongoing analysis. He stated the final recommendations would be ready in July. He stated the CSX line would not be incorporated into the plan. **Christine Altman** said she had heard there were capacity issues with the Downtown Transit Center and that adequate capacity for rapid transit was a key part of her vote to remove the CSX alternative. **Jeff Jackson** said he believed it was premature to remove the CSX rail alternative. **John Myers** stated CSX has no stops to Union Station and would require \$60 million to replace the third track downtown to get to Union Station. He stated there is no cost benefit. **Anna Gremling** stated there is the possibility of environmental issues. **Jeff Jackson** asked if the use of the CSX line could be re-addressed. **Anna Gremling** confirmed it could be re-addressed.

4. COMPLETE STREETS POLICY FINAL DRAFT

Jen Higginbotham provided a presentation on the proposed Complete Streets Policy. She provided a handout to the IRTC members. She stated that a committee was formed to review the Complete Streets Policy would work in the region. She spoke on the vision and intent of the policy, the applicability and design. **Jen** described how the policy would be implemented. She stated the Complete Streets Policy would be incorporated into the Long Range Transportation Plan. The applications can be accessed easily through the MiTIP process. She presented an MPO interactive map that showed bikeways, pedestrian plans, existing and proposed transit corridors and bus plans in the region. She discussed the process to submit an application via MiTIP and provided an example of an application. She discussed types of *exceptions* on a

project. She stated it would require a Task Force who would review the projects. She stated that implementation of the Policy would begin in June of 2014.

Mike McBride expressed concerns if a project did not comply or listed an exception. He wondered if there was a cost burden or incentives. **Anna Gremling** said adoption policy is the first step. But that could lead to the incorporating into scoring phases. **Gary Pool** said as a representative of Hancock County he has concerns in the appeal process if an exception is denied by the Complete Streets Task Force. **John Ayers** said he agreed with Hancock County. There are areas that it is good design practice, but struggles whether it should be required of every project. He stated he that it will become more “subjective” as time goes on. He stated rural areas will have exceptions. **Gary Pool** asked how the changes in the Urban Area are recorded. **Anna Gremling** said the changes are adjusted every 8 years in accordance with census changes. **Anna Gremling** said that she advised because of the degree of discussion to table the Complete Streets Policy for further refinement. **Jen Higginbotham** stated it would be on the agenda for the first quarter meeting of 2014. **Anna Gremling** stated it would go for public comment and review before the February 19 and March 5 IRTC meetings.

Anna Gremling asked if anyone from the public wished to make a comment.

Kim Irwin asked for timely consideration of the Complete Streets Policy.

Anna Gremling closed the public hearing.

Kenneth Alexander motioned to approve to table the Complete Streets Policy until 2014.
Luke Mastin seconded.
The Complete Streets Policy was tabled until 2014.

STATUS REPORTS

5. 2020 TRUST FUND

Brandye Hendrickson stated there would be 400 million set aside for freight mobility projects in the State of Indiana. The process is INDOT will go to the legislature with a list of projects for final approval. The funds will come from the general fund. The intent is the projects would improve highway capacity and reduce traffic congestion. The projects would be more regional significant. INDOT has identified highway segments. INDOT is looking to build travel lanes to the median. A few of the projects are listed:

I-65 from SR 44 to Southport Rd.

I-70 from SR 39 to SR267

I-69 from SR 37 to SR38 in Madison County

SR 13 to SR 38

Anna Gremling stated that this will require a Long Range Plan updates and air quality conformity determination. **Brad Davis** asked about review of I-69 to I-465 interchange as consideration. **Brandye** stated she did not think the interchange could comply with their time requirements. **Brad Davis** asked if there has been any outreach to local governments.

6. ADMINISTRATIVE UPDATE

Anna Gremling said that IRTC elections would be in 2014. She stated the IRTC 2014 schedule is available. She stated the Organization Study Committee would be meeting immediately following the IRTC meeting.

ADJOURNMENT

Robin Thoman motioned for the meeting adjournment.

Joe McGinnis seconded the motion

Meeting was adjourned at 10:41 a.m.