

**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**February 19, 2014**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon*	Ryan Crum – Town of McCordsville*
Kevin Killinger – Town of Bargersville*	Dave Moore – Town of Mooresville*
Mike McBride – City of Carmel*	Larry Smith – Morgan County*
Rachel Cardis – Boone County	John Beery – City of Noblesville*
Todd Barker – Town of Brownsburg*	Steve Maple – Town of Pittsboro*
Jeff Hill – Town of Fishers*	Don McGillem – City of Plainfield*
Travis Underhill – City of Franklin*	Sam Booth – Shelby County*
Karla Vincent – City of Greenfield*	Michelle Lidy – Town of Speedway*
Mark Richards – City of Greenwood*	Neil VanTrees – City of Westfield*
Brad Davis – Hamilton County*	Nathan Bilger – Town of Whiteland*
Jim Andrews – Hendricks County*	Mike Terry – IndyGo*
Andy Lutz – City of Indianapolis*	Jeff Jackson – CIRTAs*
Mike Pelham – Johnson County*	Larry Heil – FHWA

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Mike Dearing – MPO
Steve Cunningham – MPO	Ryan Wilhite – MPO
Jeremy Moore – MPO	Kristyn Campbell – MPO
Jen Higginbotham – MPO	Jeremy Kashman – City of Carmel
Stephanie Belch – MPO	David Littlejohn – City of Carmel
Anita Bjork – MPO	Ehren Bingaman – HNTB
Jay Mitchell – INDOT	Randy Walter – INDOT
John Myers – HNTB	Steve Boyer – INDOT CPM
Nick Batta – BLA	Ross Snider – USI Consultants
Kim Irwin – Health By Design	Marsha Craney – GAI Consultant
Paul Peoni –City of Greenwood	Tom Sturmer – Transportation Solutions
Luke Mastin – Johnson County	Christie Langley – City of Noblesville
Zia Brucaya – Health by Design	Virginia Perry – Town of Mooresville

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors. Anna allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Jeff Hill** moved to approve the October 16, 2013, IRTC Technical Committee minutes after minor correction.  
**Mike Pelham** seconded the motion.  
The minutes of the October 16, 2013, IRTC Technical Committee Meeting were approved.

3. MINUTES FROM JOINT IRTC COMMITTEE MEETING

**Mike Terry** motioned to approve the December 12, 2013, IRTC Joint Committee Meeting minutes after minor corrections.

**Travis Underhill** seconded.

The minutes of the December 12, 2013, IRTC Joint Committee Meeting was approved.

4. LONG RANGE TRANSPORTATION PLAN 2014 UPDATE (LRTP)

**Stephanie Belch** discussed the Long Range Transportation Plan 2014 Update. She gave a power point presentation to the members. She explained the plan had some adjustments, reaffirms the goals and objectives, and re-sets the 4 year air quality conformity clock. She explained the INDOT 2020 Trust Fund projects in detail with pictures of the improvements that would be made. She stated the median cross section treatment projects are on I-70, I-65 and I-69. She discussed the IndyGo locally funded transit fixed route and service improvements. She stated the project schedule adjustments reflect existing project schedules. She reviewed the Goals and Objectives.

**Brad Davis** motioned to approve Long Range Transportation Plan 2014 Update as presented.

**Ryan Cannon** seconded.

The Long Range Transportation Plan 2014 Update was approved.

5. 1<sup>ST</sup> QUARTER IRTIP AMENDMENTS

**Kristyn Campbell** presented the 1<sup>st</sup> Quarter IRTIP amendments. She stated they were out for public review from February 14 through February 28. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee on March 5, 2014. Kristyn said twenty eight amendment requests were received for local projects. She stated ten amendments were added to the SFY 2018 projects locally funded phases to the TIP to initiate the federal review process for the projects. Three of the local amendment requests are funded with and affect the MPO's STP Group 1 (urban) funds. She supplied a handout which summarized the projects in detail. Also, the MPO received eight amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP. There were 5 new HSIP projects added, 20 SFY 2018 Illustrative projects local phases into the TIP, 8 new IndyGo projects (non-competitive funds) were added, an increase of \$508,000 STP Group 1 funds on a Hamilton County SFY 2014 project (146<sup>th</sup> and Ditch Rd.), 2 SFY 2015 STP Group 1 projects deleted, 1 SFY 2014 HSIP project deleted, 1 SFY 2014 CMAQ project deleted. She stated all 42 administrative modifications and amendments processed since the 4<sup>th</sup> quarter of 2013 were presented in a handout for review. **Brad Davis** provided clarity on the \$508,000 dollar increase for the group. He stated the increase was due to Rule 5 permitting, three utilities with unexpected costs, HMA sidewalks and a concrete rail change.

**Jeff Hill** motioned to approve the 1<sup>st</sup> Quarter IRTIP amendments as presented.

**Todd Barker** seconded.

The 1<sup>st</sup> Quarter 2014 IRTIP amendments were approved.

6. UNIFIED PLANNING WORK PROGRAM AMENDMENT (UPWP)

**Sean Northup** provided a power point presentation on the 2014 Unified Planning Work Program amendment. He stated the UPWP did not have changes in the federal dollars and there were no affects to the local match contributions. He said there were small changes. In 2014, there is better tracking of staff hours. There were element name changes which would allow for better accounting of time spent. He stated that staff raises were in the previous UPWP, but they would be going through the City of Indianapolis budget process. He said there were a couple new projects added. He stated one is the IndyGo/IPS Service Study.

**Travis Underhill** motioned to approve the 2014 UPWP amendment as presented.

**Steve Maple** seconded.

The 2014 Unified Planning Work Program amendment was approved.

COMPLETE STREETS POLICY

7. **Jen Higginbotham** provided a power point presentation on the Complete Streets Policy. She also provided a final draft of the Policy for the group to review. She stated there had been good dialogue and attendance at the meetings regarding Complete Streets Policy. The last meeting in January led to changes included in the final draft. She discussed

how the Policy is defined, the benefits, the justification for a Complete Streets Policy, the vision and intent, applicability, design and implementation. She stated the Complete Streets Policy would only apply to STP/TAP funded projects. Jen explained how the Complete Streets Policy would address projects along a corridor on the edge of the UAB, ROW issues, land acquisitions, absence of need and INDOT projects. She discussed the exception process at great length, the Complete Streets Task Force and its role. **Jen** stated that, originally, the Task Force would have consisted of 4 IRTC Technical representatives and 1 transit provider. Upon further discussion during the Complete Streets meetings, it was posed to consist of 5 voting members (3 municipality reps, 2 county reps) and one non-voting member (1 transit rep). She stated if a project was denied by the Complete Streets Task Force, the member could appeal it to the IRTC Technical Committee. **Andy Lutz** asked for further explanation on Transit not having the ability to vote. **Mike Terry** stated he believed a transit representative without the ability to vote was a bad precedent and inappropriate. **Anna Gremling** explained that because the Complete Streets Policy was tabled at the last meeting, it will need to be removed from the table and then the language could be amended. **Larry Smith** questioned the exception process. For reference, **Jen** listed past projects that would have met the compliance of the Complete Streets Policy being drafted. She stated only 6 would need Task Force review. **Larry Smith** stated he thought the Complete Streets Policy would be a financial burden on smaller communities. A brief discussion ensued. **Mike Pelham** motioned to remove the Complete Streets Policy as presented from the table with a 2<sup>nd</sup> from **Andy Lutz**. **Andy Lutz** motioned to amend the Complete Streets Policy to include 2 county representatives, 2 municipality representatives and 1 Transit Representative with ability to vote, with a 2<sup>nd</sup> from **Ryan Crum**. A roll call was initiated by **Anna Gremling**. The roll call results were 20 yes, 6 no. The opposed were City of Noblesville, Morgan County, Hendricks County, Johnson County, City of Franklin and Town of Pittsboro.

**Andy Lutz** motioned to adopt the Complete Streets Policy with the recommended changes.

**Mike Terry** seconded.

The Complete Streets Policy was adopted with the recommended changes. 22 yes votes, 4 no votes. The opposed were City of Noblesville, Morgan County, Hendricks County, and Johnson County.

## STATUS REPORTS

### 8. PROJECT SELECTION UPDATE

- **CMAQ Recommended Projects**

**Mike Dearing** stated there were 25 CMAQ projects submitted for consideration. He said 16 of them were going for eligibility determination. He stated the projects submitted totaled \$37.6 million, with the available funds totaling \$20.8 million. He thanked the Project Review Committee members for their assistance. He said he would have more information on the projects at the May IRTC meetings. **Brad Davis** asked if the 9 projects were deemed ineligible. **Mike Dearing** confirmed they were ineligible. **Mike Terry** asked if they were ineligible because of scoring factors. **Mike Dearing** confirmed it was the low scoring.

### 9. INDY CONNECT UPDATE

**Sean Northup** provided a power point presentation on the next steps. He gave an update on the IPS Bus Plan as well as a progress update on the new IndyGo Transit Center. He also provided an update on the status of the Red, Blue, Green and Purple Lines studies. He explained the differences between the New Starts grant and the Small Starts grant, and the benefits of being in Project Development early on Small Starts grants but not for New Starts due to the time limits. He stated the planning team's recommendation that the Red Line should move to the Environmental Analysis as the next step because (1) it's the most competitiveness line for federal funds, 2) the line runs within ½ mile of 6% of the State's employment and over 94% of the region's student population, and 3) it's currently IndyGo's busiest corridor. He asked for concurrence on moving forward on the Red Line environmental analysis with the next tranche of funding that becomes available. He stated the Green Line is in the Draft Environmental Impact Statement stage and set to finish by end of year. Once completed, it will go into the Final Environmental Impact stage He outlined the numerous reasons for his recommendation on the Red Line. A few were: 1) the line connects to 6% of the State's employment and student population 2) IndyGo's busiest corridor. He asked for a concurrence on moving forward on the Red Line Environmental stage.

**Mike McBride** made a motion for the Red Line to move to Environmental Analysis with a 2<sup>nd</sup> from **Mark Richards**. There was no opposition.

**Sean Northup** explained the Indy Connect phasing plan and the relative position of the Green Line. A brief discussion ensued regarding the bond option with **Jeff Jackson**, **John Beery**, and **Ehren Bingaman**. **Mike Terry** stated IndyGo has

bonding authority based on their municipal corporation. Ehren Bingaman gave a short update on the transit bill and the legislative process.

#### **10. ORGANIZATIONAL STRUCTURE UPDATE:**

**Ryan Wilhite** provided a power point presentation. Ryan stated the review was conducted to determine if the current structure of the IMPO was sufficient or if the IRTC and MPO needed make changes for the future. He stated the findings on the Organizational Study concluded in December. He gave a brief overview of the peer review, member feedback, IMPO review, bylaw suggestions and options. He said they compared other MPO's, reviewed similarities and reviewed the various processes and procedures. He stated member feedback was obtained through surveys and interviews. The results were as follows: a need for new member orientation (MPO 101), bylaw revisions, data section emphasis, an annual report, self - evaluation exercises, increase education collaboration, a look at rebranding, and a hosting agreement with the City of Indianapolis. **Anna Gremling** added input that the rebranding is to distinguish and add clarity to the IRTC and MPO board. **Ryan Wilhite** provided a list of bylaw revisions, which will be acted upon by the Administrative Committee.

**Anna Gremling** asked for concurrence on the recommendations of the Organizational Structure Study. **Travis Underhill** motioned to approve; **Andy Lutz** seconded. There was no opposition.

#### **11. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE**

**Ryan Wilhite** said the MPO was getting new guidance from INDOT. He stated there was a new updated manual by FHWA so that the appropriate adjustments could be incorporated. He stated the MPO would be going through the Functional Classification System and make minor revisions to the collectors in the UAB to reflect the INDOT recommendations. He said once the MPO reviews the National Highway System and National Truck Network they would send all the information to the jurisdictions. He said the timeline would be late Spring or early Summer.

#### **ANNOUNCEMENTS, OTHER:**

**Anna Gremling** stated there is an abundance of new data on the website if anyone is interested. She informed the IRTC of new MPO staff changes. She stated the membership local match dues need to be into the MPO by the end of the 1<sup>st</sup> Quarter.

#### **ADJOURNMENT**

**Mike Terry** motioned to adjourn.

**Travis Underhill** seconded the motion.

Meeting adjourned at 10:28 a.m..

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
March 5, 2014  
9:00 a.m-11:00 a.m.  
Metropolitan Indiana Board of Realtors  
1912 Meridian Street, Indianapolis, IN 46202**

**Committee Members Present**

Tom Klein - Town of Avon*	Tonya Galbraith - Town of McCordsville*
Robin Thoman - City of Beech Grove*	Don Adams - Morgan County*
Grant Kleinhenz - Town of Brownsburg*	Larry Jonas - Town of New Palestine*
Mike Hollibaugh -City of Carmel*	Steve Maple - Town of Pittsboro*
Andrew Klinger - Town of Cumberland*	Rich Carlucci - Town of Plainfield*
Jeff Hill - Town of Fishers*	Andy Cook - City of Westfield
Joe McGuinness - City of Franklin*	Dennis Capozzi - Town of Whiteland*
Mark Myers - City of Greenwood*	Elizabeth Hopper - Town of Zionsville*
Christine Altman - Hamilton County*	Mike Terry - IndyGo*
Lori Miser - City of Indianapolis*	Jeff Jackson - CIRTA*
Luke Mastin - Johnson County*	Brandye Hendrickson - INDOT *
Dave Moore - Town of Mooresville*	

\* = Voting member or proxy

**Others Present**

Anna Gremling - MPO	Andy Swenson - MPO
Sean Northup - MPO	Anita Bjork - MPO
Steve Cunningham - MPO	Brad Davis - Hamilton County
Jeremy Moore - MPO	Brandon Herget - Senator Donnelly Office
Stephanie Belch - MPO	Mark Richards - City of Greenwood
Jay Mitchell - INDOT	Zia Brucaya - HBD
Virginia Perry - Mooresville Town Council	John Myers - HNTB
Mandla Moyo - AARP	Bill Hall - United Consulting
Martin Weaver - United Consulting	Ehren Bingaman - HNTB
Andy Lutz - City of Indianapolis	Jim Bush - Midtown Community Mental Health Center
Jeremy Kashman - City of Carmel	Jen Thomas - JTPR
Marsha Greening - GAI	Sean White - Aloft Strategies
John Burkhardt - Agile Assets Inc.	Mike McBride - American Structure Point
Eric Swickard - Bernardin, Lochmueller and Associates	

**1. WELCOME & INTRODUCTIONS**

**Lori Miser**, representing **Mayor Greg Ballard**, IRTC Policy Chair, called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Robin Thoman** moved to approve the October 30, 2013, minutes as presented.  
**Tom Klein** seconded the motion.  
The minutes of the October 30, 2013, IRTC Policy Committee Meeting were approved.

3. **APPROVAL OF JOINT MEETING MINUTES (SEEKING APPROVAL)**

**Robin Thoman** moved to approve the December 12, 2013, minutes as presented.  
**Luke Mastin** seconded the motion.  
The minutes of the December 12, 2013, IRTC Joint Committee Meeting were approved.

4. **APPROVAL OF THE 2035 LONG RANGE TRANSPORTATION PLAN 2014 UPDATE**

**LRTP-Opened for Public Hearing by Lori Miser**

**Stephanie Belch** provided a power point overview listing the major tasks of the update. She provided information on INDOT's 2020 trust fund projects for the added lanes projects in Central Indiana on I-70, I-65 and I-69. She provided a view of the cross section treatments that would be completed on these roadways. **Stephanie** stated that IndyGo received 6 million dollars from the City of Indianapolis last year, implementing the 86<sup>th</sup> street cross town route, and additional fixed route services. **Stephanie** stated the current LRTP expires in the Spring of 2015. This 2014 Update reaffirms the existing goal and objectives of the LRTP, resets the 4-year air quality conformity clock to allow the MPO more time to develop pavement management data, receive federal guidance on performance measures, and the know more about the status of regional transit in central Indiana.

This 2014 Update also adjusts project schedules, and includes the removal of INDOT projects not moving forward. **Stephanie** stated the update will move INDOT's projects not moving forward to the LRTP's illustrative list. **Stephanie** also stated the 2014 LRTP update shows the Emissions Analysis under established pollutant budgets. The 2014 LRTP update maintains fiscal constraint. The update was advertised for public comment from February 14-28 with no comments received. **Mike Terry** asked for clarity on the "cost constraint" and the transit vision with respect to IndyConnect. **Anna Gremling** stated the IndyConnect piece is an appendix to the LRTP.

**Lori Miser** asked if there were any comments from the public. There were none.

**The Public Hearing was closed.**

**Don Adams** asked about the public hearing advertisement. **Stephanie Belch** said that the MPO has an extensive public involvement database that will be updated this year.

**Mark Myers** moved to approve the Long Range Transportation Plan Update as presented.  
**Dennis Capozzi** seconded the motion.  
The 2014 Long Range Transportation Plan Update was approved.

5. **APPROVAL OF THE 1<sup>ST</sup> QUARTER OF 2014 IRTIP AMENDMENTS**

• **1st Quarter IRTIP Amendments- Opened for Public Hearing by Lori Miser**

**Kristyn Campbell** presented an overview of the proposed 1st Quarter Amendments for attendees. She provided a handout listing all the proposed amendments to the 2014-2017 IRTIP for review by the Policy Committee. She stated the amendments were approved by the IRTC Technical Committee on February 19, 2014. The amendments were offered for public review and comment from February 14-28.

**Kristyn** stated there were twenty-eight amendment requests for local projects. She said ten amendments added the SFY 2018 projects' locally funded phases to the TIP to initiate the federal review process for those projects. Three of the local amendment requests are funded with and affect the MPO's STP Group 1 (Urban) funds. The twenty eight local amendments were summarized and detailed in a handout. The MPO received eight amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 Statewide Transportation Improvement Program (STIP). There were 5 new HSIP projects added, 10 SFY 2018 illustrative projects' Local Phases into the TIP, 8 new IndyGo projects added, an increase of STP Group 1 funds on a Hamilton County SFY 2014 project, a deletion of 2 SFY 2015 STP Group 1 projects, a deletion of 1 SFY 2014 HSIP project, and a deletion of 1 SFY 2014 CMAQ project.

**Lori Miser** stated the Spring Mill Road project would be removed. **Anna Gremling** is reviewing the internal project process.

**Lori Miser** asked if there were any comments from the public. There were none.

**The Public Hearing Closed.**

**Rob Thoman** moved to approve the 1st Quarter IRTIP Amendments.  
**Mike Terry** seconded the motion.  
The 1st Quarter 2014 IRTIP Amendments were approved.

6. **APPROVAL OF THE 2014 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT**

• **2014 UPWP- Opened for Public Hearing by Lori Miser**

**Sean Northup** discussed and provided a power point presentation of the proposed Amendment to the Unified Planning Work Program for attendees. He stated there are changes that need to be reviewed. He stated the federal PL amounts didn't change. There were task changes. He discussed each task and activity with the IRTC Policy Committee. He pointed to the breakout of tasks in the elements as well as the changes in time reporting and multimodal transit pieces. Discussion ensued on the topic of raises for MPO staff. **Christine Altman** questioned and asked for clarity on the reason increases in employee salaries were not incorporated into the UPWP. She was concerned and voiced her dissatisfaction of the IMPO going through the City of Indianapolis cumbersome budget process for salary increases. **Anna Gremling** said it was an Executive Director decision to pursue it in the budgeting process. **Christine Altman** stated the IRTC Policy Committee should control the salary raises of the MPO not the City County Council of Indianapolis.

**Lori Miser** asked if there were any comments from the public. There were none.

**The Public Hearing Closed.**

**Larry Jonas** moved to approve the 2014 UPWP Amendment as presented to the IRTC Policy Committee.  
**Lori Miser** seconded.  
**Christine Altman** abstained.  
The 2014 UPWP Amendment was approved as presented.

7. **APPROVAL OF THE COMPLETE STREETS POLICY**

**Lori Miser** stated the Complete Streets Policy was tabled at the last meeting. The first motion is to untable the Complete Streets Policy for discussion.

**Andrew Klinger** moved to untable the Complete Streets Policy for decision.  
**Robin Thoman** seconded.  
The Complete Streets Policy was untabled for discussion.

• **Complete Streets Policy-Opened for Public Hearing by Lori Miser**

**Jen Higginbotham** presented informational background on the Complete Streets Policy from inception to date. She stated there were four sub committee meetings held on the Complete Streets. She showed a list of all those who attended and participated in the process. She provided a copy of the final draft and resolution. She gave an overview and the justification for a Complete Streets Policy, the vision and intent, applicability, multimodal guidelines and design references. She discussed implementation of the exception process, and reviewed the changes that were made by the IRTC Technical Committee, which included an exception for excessive ROW acquisitions and an including bike lanes as a facility option. She stated there was removal of a sentence referencing INDOT compliance. "Market condition" was added as justification for the exception regarding "absence of need". She described revisions to the appeal process. She stated that the reviewing Task Force would be designated by the IRTC Technical committee, in accordance with the Bylaws, and would therefore include volunteers or appointees from their membership. Membership of the Task Force within an earlier draft policy included 4 LPA representatives and 1 transit representative. It was later revised to include 2 County and 3 Municipal voting representatives, 1 Transit nonvoting representative, and 1 Alternate. The IRTC Technical Committee

approved a change to include 2 County, 2 Municipal, and 1 Transit representatives (all voting), and 1 Alternate. **Christine Altman** addressed the issue of foot traffic within jurisdictions, bike lanes and wider pavement. **Don Adams** asked for clarity on the Task Force guidelines, and the length of terms. **Jen** stated that only non-administrative amendments would be reviewed by the Task Force. **Jen** presented a listing of the projects that fit into the Complete Streets Policy now.

**Lori Miser** asked if there were any comments from the public. **Jeremy Moore** outlined the process of a Public Hearing to the audience. He made sure everyone that wanted to speak signed the form. He called the two people who signed in to wanted to give public testimony to the IRTC Policy Committee: He acknowledged they had two minutes to speak to the IRTC Policy Committee.

**Zia Brucaya** of *Health by Design* and Coordinator for the *Complete Streets Coalition* encouraged the adoption of the Complete Streets policy for the region. She stated there had been 11 policies for Complete Streets policies adopted in the State of Indiana. The most recent in Peru, Indiana. She said the policy would improve health and safety. She stated it would increase multimodal transportation options and liveability in the communities. She stated the policy was very strong yet had flexibility. She stated that when designing projects that sidewalks be considered on both sides of roads allowing for safer travel by pedestrians. She added that re-striping surfaces be part of re-surfacing projects. She thanked both the IRTC and the MPO staff for their work.

**Mandla Moyo** of *AARP Indiana* commended the IRTC and MPO on the Complete Streets Policy. He stated AARP is supportive of the Complete Street Policy. He believed the Complete Streets Policy allows people to “age in place.” A Complete Streets policy will integrate high achievable standards in the region and are vital to the liveability of the communities.

**Lori Miser** asked for a motion on the Complete Streets Policy. **Luke Mastin** asked for clarity on what the vote entailed. **Anna Gremling** stated the vote would be for the makeup of the Task Force to include a transit representative to be a voting or non-voting member.

**Luke Mastin** stated he was in favor of the Task Force having 1 *non-voting* representative of Transit. He said that the Task Force should consist of peers who build infrastructure and that in most cases transit is not a factor in the concerns of rural areas. He stated that many of the projects that are passed by the IRTC do not see transit benefits, as it is dependent on where the projects are and what they are serving. **Mike Terry** said he was concerned because he believed it would set a bad precedent to not have transit at the table. **Mike Terry** made a motion to approve followed by a second from **Christine Altman**. But discussion ensued further.

**Joe McGuinness** agreed with **Luke Mastin**, he stated the City of Franklin, and Johnson County require decisions that are more rural in nature. And he has some concern on how transit having a vote could negatively impact rural areas.

**Christine Altman** asked about the urbanized area and density. **Luke Mastin** reviewed the power point map of the region with the group. **Christine Altman** said that an exception could be appealed to the Technical Committee and the Policy Committee would review. She stated the Complete Streets Policy could be amended if it has problems. **Don Adams** stated it's the process more so than the representation. **Anna Gremling** stated that the addition of an alternate representative lessens the chance of conflict. **Mike Terry** motioned that exceptions are able to appeal to the Policy Committee for final decision. **Christine Altman** seconded the motion. But discussion continued. **Lori Miser** added clarification that exceptions could be appealed to the IRTC Technical Committee. If there was still an issue the appeal could continue to the IRTC Policy Committee for a final decision. Discussion ensued as to why appeal to the Technical Committee rather than go directly to the IRTC Policy Committee.

**Tonya Galbraith** and **Brandye Hendrickson** stated that would cause more delays and they stated the development process should continue.

**Don Adams** suggested 2 alternates (1 from the City and Counties). The majority agreed the Complete Streets Task Force would consist of the following: 2 County, 2 Municipality, 1 Transit, and 2 Alternates; alternative representation will be one each from a Municipality and County.

**Joe McGuinness** moved to approve the formation of the Task Force consisting of 2 County, 2 Municipality, 1 Transit, and 2 Alternates. Alternate representation will be one each from a Municipality and County. Also, the appeal can go from the Task Force to the IRTC Policy Committee for the final decision.

**Robin Thoman** seconded.

The motion was passed.

The Complete Streets Task Force is as follows: 2 Counties, 2 Municipality, 1 Transit and 2 Alternates. Alternate representation will be one each from a Municipality and County. And the appeal can go from the Task Force to the IRTC Policy Committee for the final decision.

A roll call was taken. Those opposed were **Town of Avon, Town of Brownsburg, Town of Cumberland, Johnson County, Town of McCordsville, Town of Plainfield,** and **Town of Whiteland.**

**The Public Hearing Closed.**

**Robin Thoman** moved to approve the Complete Streets Policy with the changes discussed.

**Mark Myers** seconded.

The Complete Streets Policy was approved with the changes discussed.

A roll call was taken. Those opposed were **Johnson County, Town of Whiteland,** and **Town of Pittsboro.**

## 8. ELECTIONS

**Anna Gremling** explained the voting process and the ballot process for the 2014 IRTC Administrative Committee. **Christine Altman** asked that proxies not be sent. **Lori Miser** stated that would mean a change in Bylaws and require a review at a later date. **Anna Gremling** stated that one of the first items to be reviewed is updates to the By Laws.

The meeting continued as the ballots were counted.

## STATUS REPORTS

### 9. PROJECT SELECTION UPDATE

**Mike Dearing** discussed there were 25 CMAQ applications submitted during the last call. The review team (John Ayers, Luke Mastin, a few MPO staff) recommended 16 projects to move forward for Federal and State eligibility determination. He stated all 16 projects were found eligible. Also, he stated there are more projects than money available. The review team will begin to discuss how the money will be distributed. **Mike Dearing** stated he will provide the projects that were suggested at the next Policy meeting. **Mike Dearing** stated the money available is \$20.8 million. The projects total \$37.6 million. **Anna Gremling and Mike Dearing** stated that eligibility determination came between both Technical and Policy meetings, which delayed the scheduling process.

### 10. ORGANIZATIONAL STUDY UPDATE

**Ryan Wilhite** provided a power point presentation on the Indianapolis Metropolitan Planning Organization Study. He explained that is a comprehensive evaluation of the organizational structure of the IMPO. The Study included a review of peers, member feedback, a review of the MPO processes, and IMPO bylaw review. There were comparisons with 11 MPO's in the nation. He said there were factors that made comparisons a bit difficult. He looked at best practices of other MPO's. He explained the reimbursement costs and "capital float". He stated interviews of the IRTC members for feedback were done. Some areas of discussion were the City of Indianapolis and the perception of its influence. **Ryan** said that it could be because the MPO is housed in the City of Indianapolis facility, or HR services are provided by the City of Indianapolis; but members did not feel there was a bias in selecting projects.

**Ryan** said one item that did come up was the need for IMPO-101. He stated many new elected members thought there was a need for a review of MPO core functions, including the LRTP, TIP, bylaws, acronyms, and information on processes.

**Ryan** said the details of the report are available online. He discussed the idea and drafting of a "hosting agreement" with the City of Indianapolis. He discussed the next steps and timelines. **Christine Altman** added clarifications. She stated the Ad-Hoc (organizational study committee) consensus was for "independence" from the City of Indianapolis. She said there

was concern of increased dues. She stated they would not go up significantly if not housed in the City of Indianapolis and that one county agreed to step up and this item was not reflected in the report. She also stated that the IRTC was not able to dictate salaries of the MPO. She suggested a committee to review. **Lori Miser** said she did not see another need for a committee because there was an Administrative Committee.

#### **11. INDY CONNECT UPDATE**

**Sean Northup** provided a power point presentation. He explained the status of the Downtown Transit Center and where the Red Line, Blue Line, Purple Line, and Green Line are in terms of next steps and further project development, including the difference between New Starts and Small Starts. He explained the competitiveness for federal funds and how some factors could have more impact for those dollars, and how the TOD Strategic Plan is intended to improve central Indiana's chances for a federal capital funding. **Ehren Bingaman** discussed Senate Bill 176 with the attendees. **Sean Northup** asked for concurrence on the Red Line advance to Environmental Phase. **Lori Miser** concurred.

#### **12. ELECTION RESULTS**

Chair - Mayor Greg Ballard, Vice Chair - Mayor Mark Myers.

Administrative Committee: Mayor Andy Cook, Rich Carlucci, Mike Terry, Luke Mastin, and Mayor Dean Jessup.

#### **13. ANNOUNCEMENTS**

**Anna Gremling** stated the Organizational Study is available on-line for review. She stated that there is a plethora of data available on the IMPO website. The data varies from employment, housing data, population data and more. The local match deadline for dues is the end of March. She stated if anyone requires a new invoice to contact Sean Northup. She stated Tom Beck is not employed by the MPO and if anyone was working with him to contact her or Sean Northup. She stated that announcement of TIGER Grants came out recently. She stated the MPO has very little to do with that process. But she asked that if it affects the LRTP that the jurisdictions contact Stephanie Belch.

#### **ADJOURNMENT**

Meeting adjourned at 10:48 a.m.

**Indianapolis Regional Transportation Council  
Technical Committee Meeting Minutes**

**May 14, 2014**

**9:00 a.m-11:00 a.m.**

**Metropolitan Indianapolis Board of Realtors**

1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon*	Andy Lutz – City of Indianapolis*
Kevin Killinger – Town of Bargersville*	Mike Pelham – Johnson County*
Trent Newport- City of Beech Grove*	Larry Smith – Morgan County*
Todd Barker – Town of Brownsburg*	Larry Jonas- Town of New Palestine*
Jeremy Kashman – City of Carmel*	Steve Maple – Town of Pittsboro*
Christine Owens-Town of Cumberland*	Ian Nicolini – Town of Speedway*
Jeff Hill – Town of Fishers*	Neil VanTrees – City of Westfield*
Travis Underhill – City of Franklin*	Nathan Bilger – Town of Whiteland*
Mark Richards – City of Greenwood*	Jason Lawson-Town of Whitestown*
Brad Davis – Hamilton County*	Lance Lantz-Town of Zionsville*
Gary Pool-Hancock County*	Mike Terry-IndyGo*
John Ayers – Hendricks County*	Lori Kaplan-CIRTA*
Steve Boyer – INDOT Greenfield District*	Ross Snider-Boone County (USI Consultants)*.

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Mike Dearing – MPO
Steve Cunningham – MPO	Ryan Wilhite – MPO
Jeremy Moore – MPO	Kristyn Campbell – MPO
Jen Higginbotham – MPO	David Littlejohn – City of Carmel
Stephanie Belch – MPO	Tami Otto-Town of Fishers
Anita Bjork – MPO	Gary Pence-City of Westfield
Angela Nicholson-DPW	Marsha Craney – GAI Consultant
Ehren Bingaman – HNTB	Bill Hall-United Consulting
Bill Kirchoff-CIRTA	Annette Darrow-IndyGo
Paul Peoni –City of Greenwood	Brandon Herget-Senator Donnelly’s Office

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors. Anna allowed members to introduce themselves. She also explained that Agenda Item 5, Practical Design – INDOT, will be held at another time.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Pelham** moved to approve the February 19, 2014, IRTC Technical Committee minutes after minor correction.  
**Todd Barker** seconded the motion.  
 The minutes of the February 19, 2014, IRTC Technical Committee Meeting were approved.

**3. 2<sup>ND</sup> QUARTER IRTIP AMENDMENTS**

**Anna Gremling** gave a brief synopsis of the INDOT Annual Allocation. She referred to her memorandum of May 7, 2014, which was provided to the IRTC as well as her email outlining the new INDOT annual allocation policy. She stated that

INDOT will discontinue allowing carryover of MPO annual allocation balances from one fiscal year to the next. She stated that INDOT is going to hold all MPO's to their statewide annual allocation beginning in fiscal year 2015 (July 1, 2014-June 30, 2015). The new policy will require more diligent tracking, long term strategy and communication to hit long term targets. The new policy will also require spending of the entire TAP, HSIP, CMAQ and STP funds each fiscal year. She spoke about the development of a 5-year spending plan and potential tools in 2015. The tools were to move projects up fiscal years that are ready, raise percentages to 100% funded if eligible, switch funding, and fund PE/ROW. **Sean Northup** and **Anna Gremling** stated "over programming" may be a strategy to consider. She also elaborated on long term strategies. She stated that **Kathy Eaton-McKalip** or **Troy Woodruff** from INDOT have been invited to the IRTC Retreat for further discussion and clarity.

**Mike Dearing** stated the MPO issued a call for CMAQ project applications for projects to be funded in 2016-2018. The MPO received 25 applications from 10 applicants requesting over 30 million dollars. He stated there was \$17,638,980 of federal CMAQ funds available. He said that applications were then scored and a list of recommended projects was developed. **Mike Dearing** thanked **John Ayers**, **Luke Mastin** and **Andy Swenson** who assisted in the process. **Mike** asked **John Ayers** to describe the process. **John Ayers** stated it was difficult to compare the projects. He stated it was especially difficult when reviewing qualitative vs. quantitative characteristics. He was particularly concerned about the IndyGo Outreach and Marketing Program and 4 additional projects. He stated more discussion and a review of other methodologies by MPO's would be beneficial. **Mike Dearing** stated the scoring process could be upgraded. He provided a handout showing the projects that were funded.

**Kristyn Campbell** presented the 2nd Quarter IRTIP amendments. She stated the amendments will be out for public review from May 19 to May 26, 2014. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee on May 28, 2014. Kristyn said forty-one amendment requests were received for local projects. She stated three of the local amendment requests are funded with and affect the MPO's STP Group 1 (Urban) funds. The forty-one local amendments were detailed in a handout to the IRTC. She stated the MPO received forty-six amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP. She elaborated briefly on two STP Group 1 project amendments; Town of Brownsburg and City of Franklin. She reminded everyone of the 4<sup>th</sup> Quarter SFY 2014 Quarterly report deadlines via MiTIP of July 21, 2014. She stated Quarterly Tracking meetings will be scheduled the week of August 4, 2014. Also, the deadline for submitting TIP amendments for the 3<sup>rd</sup> Quarter IRTC meetings will be July 11<sup>th</sup>. She stated to comply with INDOT's new requirement to develop a "5-year Spending Plan" the MPO will be issuing a call for CMAQ, HSIP, TAP and STP Group 1 (Urban) projects in early May with an application deadline of early June. The call is only for projects that can go to letting in SFY 2019. There will be more details to follow.

**Brad Davis** motioned to approve the 2nd Quarter IRTIP amendments as presented.

**Gary Pool** seconded.

The 2nd Quarter 2014 IRTIP amendments were approved.

#### **4. QUARTERLY PROJECT TRACKING POLICY**

**Steve Cunningham** provided a handout outlining the Quarterly Tracking Process. He stated Federal Highway Administration had been pushing for a process and policy to be developed. The Indianapolis MPO, along with guidance from INDOT, established the interactive database known as MiTIP. The MiTIP Quarterly tracking process is for all qualifying federally funded transportation projects programmed in the current IRTIP. He stated all Quarterly Reports are done thru MiTIP only. He said that a consultant can complete the report but each LPA's Employee in Responsible Charge (ERC) is allowed to submit the reports. He said the IMPO staff, INDOT and FHWA meet each quarter. He said a survey of the process was completed and the responses were positive. He stated the process is basically 1 Quarterly Report submitted for each project in MiTIP, no hard copies will be accepted. He said attendance of 1 quarterly tracking meeting is a requirement. Also, if an ERC misses two quarterly meetings in a year it could mean the withdrawal of federal funds on a project. Status reports will also be completed through MiTIP, the MPO will review and the report is automatically sent to the District. The process has been reviewed by City legal staff, INDOT, select LPA's, and approved by the IRTC Administrative Committee. **Anna Gremling** reminded the members that ERC certifications must be current. She also advised staggering certifications.

**Mike Terry** motioned to approve the Quarterly Tracking Policy.

**Travis Underhill** seconded.

The Quarterly Project Tracking Policy was approved.

## 5. COMPLETE STREETS TASK FORCE MEMBERSHIP

**Anna Gremling** stated the Complete Streets Policy was approved in the first quarter. She said that a task force needed to be created. She listed the volunteers for the Complete Streets Task Force. They are as follows: **Municipal Representatives: Nathan Bilger, Andy Lutz. The Alternate Municipal Representative is Jeremy Kashman. County Representatives: Mike Pelham, John Ayers. The Alternate County Representative is Gary Pool. The Transit Representative is Lori Kaplan.** **Anna** stated if a project was denied by the Complete Streets Task Force, the member could appeal it to the IRTC Technical Committee.

**Todd Barker** motioned to approve the Complete Streets Task Force Membership.  
**Neil VanTrees** seconded.  
The Complete Streets Task Force Membership was adopted approved.

## STATUS REPORTS

### 6. INDY CONNECT UPDATE

**Sean Northup** provided a power point presentation on the next steps. **Sean** gave an update on the new IndyGo Transit Center. He stated it is at the environmental stage and is being reviewed by FTA. The property transfer will go before the Metropolitan Development Commission in late May. The IndyGo Transit Center is scheduled to go for public review and comment in June. The project will go to bid in July. The project is set to break ground in September.

**Sean** gave an update on the Comprehensive Operational Analysis (COA) for IndyGo. The vendor is Jarrett Walker + Associates. He stated the consultants will be reviewing the downtown routing, various funding scenarios, and looking at the current network and how it can evolve, grow and move forward. **Sean** said Jarrett Walker just concluded a project in Houston, TX, that was impressive.

**Sean** also provided an update on the status of the Red, Green and Purple rapid transit lines.

#### Red Line

**Sean** explained the Red Line has had the TIGER Grant application submitted. It was a joint application with IndyGo, the IMPO, City of Carmel, City of Indianapolis, City of Greenwood and the City of Westfield. **Sean** stated the Alternatives Analysis has completed on the Red Line. The analysis posed a few questions. 1) What happens on the Red Line between 38<sup>th</sup> Street and downtown Indianapolis? 2) What types of changes to Capital and Illinois streets? 3) What about the possibility of a Meridian Street Transit way? He stated wrap up of the Alternatives Analysis allowed for a Meridian Street study to be conducted. The study concluded that Meridian Street could be used as a transit way. He said the study can be viewed in its entirety on the MPO and the Indy Connect websites.

**Sean** stated the City of Westfield is growing and continues to invest. There is a newly approved \$40 million development project near the Westfield High School. He said Grand Park continues to be a large draw for events and people. He said City of Westfield expressed a desire to be included in the Red Line discussions as well. He hopes with the TIGER application award, study can include extension of the Red Line from Carmel to Westfield and connect to Grand Park.

**Sean** added that IMPO submitted questions to FTA about the level of environmental assessment on the Red Line. He said that categorical exclusions have been written for this type of project. The IMPO is waiting for final word from FTA. He stated the IMPO will have meetings with FTA in Chicago to review the status of the Transit Center. He confirmed there will be discussions as to when FTA believes is the best time for Red Line project development and going into Small Starts.

#### Green Line

**Sean** stated the Green transit line is in the Draft Environmental Impact Statement phase and set to finish by end of year. Once completed, it will go into the Final Environmental Impact stage. There will be a stakeholders meeting and a full public hearing in July.

#### Purple Line

The Purple rapid transit line study will begin soon. The public meetings have begun. There will be review of proposed stations, types of vehicle, current ridership patterns, land use and advisory meetings.

## 7. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE

**Ryan Wilhite** referenced an email he sent the IRTC on the Functional Classification System. The letter outlines what the IMPO needs from the jurisdictions. He said the IMPO was getting new guidance from INDOT. He stated INDOT is requiring information on separator collectors in the urban area. He stated the IMPO would be going through the Functional Classification System and make minor revisions to the collectors in the UAB to reflect the INDOT recommendations. He stated there was a new updated manual by FHWA so that the appropriate adjustments could be incorporated. The FHWA manual can be reviewed on the IMPO website. He said once the IMPO reviews the National Highway System and National Truck Network they would send all the information to the jurisdictions. He said the timeline would be late Spring or early Summer. A brief discussion ensued.

**Wilhite** reminded the attendees the new issue of TeMPO would be going out soon. He indicated if anyone has an idea or would like to send an article that highlights their jurisdiction, he needs them quickly.

## 8. ADMINISTRATIVE ITEMS

**Anna Gremling** stated early projections of planning funds for UPWP 2015 is down considerably. She asked for concurrence to transfer \$200,000 STP funds to hold the current budget flat. She stated it means the budget would be at the same level of 2014 and the dues would remain the same. **Brad Davis** questioned if the amount was to preserve the budget or for new planning studies. **Anna** confirmed the funds would be to maintain the budget at its current level. But she stated if at the end of the year, it appears the IMPO is left with money and would lose it, she would authorize use of the funds for studies so as not to lose the money.

**Mike Pelham** motioned to approve the transfer of \$200,000 STP funds.

**Andy Lutz** seconded.

The transfer of \$200,000 STP funds was approved.

**Anna** stated last year the IMPO recommended two names to be appointed to the CIRTA board. She said CIRTA's charter states that the IMPO recommend five names to the Governor's office. The Governor chooses two of the appointees from the pool of five volunteers. The IMPO gave the following two names: *Bill Kirchoff* and *Rob Thoman*. The Governor's office requests three additional names. **Anna** said *Mark Richards*, *Kim Irwin* have volunteered. She asked for one more volunteer so she can forward the names to the Governor's office.

**Steve Cunningham** said the call for projects would be going out mid May. They would be due in early July, giving plenty of time for LPAs to submit them. He said the call would be for TAP, CMAQ, HSIP and Group 1 STP projects. But the call would be just for fiscal year 2019. The TIP will be now be 5 years because of the new "use it or lose it" policy. **Anna Gremling** stated the IMPO would be getting away from committee selection on TAP, CMAQ and HSIP as she anticipates a large volume of project applications.

## 9. PAVEMENT MANAGEMENT SYSTEM

**Andy Swenson** stated the MPO has put out a RFQ for the Pavement Management System. He asked for volunteers to assist in reviewing the vendors.

## ADJOURNMENT

**Mike Terry** motioned to adjourn.

**Travis Underhill** seconded the motion.

Meeting adjourned at 10:15 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
May 28, 2014  
9:00 a.m-11:00 a.m.  
Metropolitan Indiana Board of Realtors  
1912 Meridian Street, Indianapolis, IN 46202**

**Committee Members Present**

Ryan Cannon-Town of Avon*	Tonya Galbraith-Town of McCordsville*
Robin Thoman-City of Beech Grove*	Don Adams- Morgan County*
Grant Kleinhenz-Town of Brownsburg*	Steve Maple-Town of Pittsboro*
Mark Applegate-Boone County*	Rich Carlucci- Town of Plainfield*
Mike Hollibaugh-City of Carmel*	Larry Tunget-City of Southport*
Andrew Klinger- City of Cumberland*	Ian Nicolini-Town of Speedway*
Jeff Hill- Town of Fishers*	Neil VanTrees-City of Westfield*
Joe McGuinness-City of Franklin*	Dennis Capozzi- Town of Whiteland*
Mark Myers-City of Greenwood*	Tyler McGowan- Town of Whitestown*
Christine Altman- Hamilton County*	Elizabeth Hopper- Town of Zionsville*
Lesla Ternet-Hendricks County*	Brandye Hendrickson- INDOT *
Luke Mastin- Johnson County*	Roscoe Brown- IndyGo*
Virginia Perry-Town of Mooresville*	

\* = Voting member or proxy

**Others Present**

Anna Gremling- MPO	Andy Swenson- MPO
Sean Northup-MPO	Anita Bjork-MPO
Steve Cunningham- MPO	Kim Irwin- Health by Design
Jeremy Moore- MPO	Brandon Herget-Senator Donnelly Office
Stephanie Belch- MPO	Ryan Wilhite- MPO
Larry Heil-FHWA	Jen Higginbotham-MPO
Annette Darrow-IndyGo	Mike Dearing-MPO
Bill Kirchoff-CIRTA	Kristyn Campbell-MPO
Tim Ping-MDC	Ehren Bingaman-HNTB
Philip Roth-Parsons Brinckerhoff	Jeremy Kashman-City of Carmel
Jeremy Kashman-City of Carmel	Bill Hall-United Consulting
Marsha Craney-GAI	Seth Jenkins
Travis Underhill-City of Franklin .	Mike McBride- American Structure Point
Erika Miller- Parsons Brinckerhoff	Eric Swickard-Lochmuller Group

**1. WELCOME & INTRODUCTIONS**

**Mayor Mark Myers**, IRTC Policy Chair, called the meeting to order and welcomed the IRTC members and visitors. He allowed members to introduce themselves.

## ITEMS FOR APPROVAL

### 2. APPROVAL OF MINUTES (SEEKING APPROVAL)

**Joe McGuinness** moved to approve the March 5, 2014, minutes as presented.  
**Steve Maple** seconded the motion.  
The minutes of the March 5, 2014, IRTC Policy Committee Meeting were approved.

**Anna Gremling** briefly discussed the INDOT annual allocation of funding. She stated that in the past the MPO had been allowed to carry over funds from year to year. She said that would no longer be the case. She stated funds would have to be spent or would be “lost”. Anna said she did not want to leave money on the table. She said the MPO would be using tools to not lose the funds. She said there would be quarterly tracking, a review of funding to see if a project is eligible for 100% funding and moving projects up in fiscal years. She gave other examples of tools that could be used, such as over programming.

**Mike Dearing** spoke on the CMAQ projects and the review of applications that were received for 2015-2018 funding. He reviewed the handout with the rankings and projects recommended to the IRTIP amendment. Mike thanked **John Ayers** and **Luke Mastin** for their assistance reviewing the applications. He asked **Luke Mastin** to address the group on the process and express his opinions. **Luke Mastin** said it was very difficult to compare projects for funding. He said the problem was balancing the quantitative and qualitative aspects of the projects. He believed the process should be revised for accurate comparisons. **Anna Gremling** stated she has asked **Andy Swenson** to look at creating measures to the process which would make the projects easier to judge and compare against each other. **Mike Dearing** said 5 projects were not funded. **Mike Hollibaugh** requested that the Keystone Parkway /Lowe's Way to Keystone Parkway Ramp be pulled for further discussions and review. **Christine Altman** disagreed. She said she was displeased with the request and considered it bad practice to suggest delaying the process. A brief discussion ensued. **Anna Gremling** suggested the project be tabled until the retreat meeting in June.

### 3. APPROVAL OF THE 2<sup>ND</sup> QUARTER OF 2014 IRTIP AMENDMENTS

#### PUBLIC HEARING

**Kristyn Campbell** presented an overview of the proposed 2nd Quarter Amendments for attendees. She provided a handout listing all the proposed amendments to the 2014-2017 IRTIP for review by the Policy Committee. She stated the amendments were approved by the IRTC Technical Committee on May 14, 2014. The amendments were offered for public review and comment from May 19-26, 2014. She stated there were no comments.

**Kristyn** stated there were forty amendment requests for local projects. She said three of the local amendment requests are funded with and affect the MPO's STP Group 1 (Urban) funds. The forty local amendments were detailed in the handout. The MPO received forty seven amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 Statewide Transportation Improvement Program (STIP).

There were increased STP Group 1 funds on 2 SFY 2014 projects. Increase of HSIP funds on 2 SFY 2015 projects; Addition of 2 new STP Group IV projects in SFY 2017; Addition of 6 new projects for the City of Franklin with SR 44 Relinquishment Funds; Add SR44 Relinquishment Funds on a STP Group 1 (Urban) project; Addition of 3 new HSIP projects in SFY 2017; Add a locally funded phase for a SFY 2018 HSIP Illustrative Project; Add 19 new CMAQ projects (5 in SFY2015, 2 in SFY2016, 5 in SFY 2017, 7 in SFY 2018) deletion of a HSIP project, deletion of a STP Group 1 (Urban) project, and a deletion of 2 TAP projects. She highlighted the Town of Brownsburg DES#200705 project as well as the City of Franklin DES#1173574 project.

**Anna Gremling** stated in the future a link will be provided to the IRTC committees of the projects for review and no longer printed as part of the packet.

There were no questions from the public.

**Christine Altman** provided more information on the Keystone project and the issue with connectivity.

The public hearing was closed.

**Mike Hollibaugh** moved to amend the 2<sup>nd</sup> Quarter IRTIP.  
**Marc Applegate** seconded the motion.  
The 2<sup>nd</sup> Quarter 2014 IRTIP was amended.

**Anna Gremling** took a roll call of votes. The IRTC Policy Committee voted 15 yes to table the project, 9 voted no.

**Jeff Hill** moved to approve the 2<sup>nd</sup> Quarter IRTIP Amendments and CMAQ projects, without the Keystone project in question and table the project to the June retreat.  
**Rob Thoman** seconded the motion.  
The 2<sup>nd</sup> Quarter 2014 IRTIP Amendments and CMAQ projects were approved without the Keystone project and tabled the project to the June retreat.

#### 4. QUARTERLY TRACKING POLICY

**Steve Cunningham** provided a brief summary on the quarterly tracking of projects. He stated the process is done online by the ERC. The process has been in effect for a few quarters and is working very well. He stated it is a much more efficient way of obtaining the status and information needed on projects. He stated it requires very little time and generates one report. He said the LPA's were surveyed for their opinions and recommendations of the process. He said the information obtained from the survey led to improvements. The MPO will be meeting with LPA's once per quarter to get an accurate status on their projects. He said he is asking that the IRTC adopt the process into a formal policy. **Larry Heil** commended the IMPO on the process, their service and commitment. He also stated the INDOT has increased their efforts to get projects moving forward and monitor costs. Steve said the the policy has been vetted by both the IRTC Administrative Committee and the IRTC Technical Committee.

**Christine Altman** moved to approve the Quarterly Tracking Policy.  
**Dennis Capozzi** seconded the motion.  
The Quarterly Tracking Policy was approved.

#### 5. CIRTA RECOMMENDATIONS

**Anna Gremling** stated the Governors office appoints two people to the CIRTA board. In 2013, the IMPO sent two names for the Governor to appoint to the CIRTA board. The Governor's office requested a pool of five people of which to obtain the two appointees. The names are: **Bill Kirchoff, Rob Thoman, Kim Irwin, Andy Cook and Mark Richards.**

**Mark Myers** moved to approve the names for possible Governor appointment to the CIRTA board. **Joe McGuiness** seconded.  
The names for possible Governor appointment to the CIRTA board was approved.

### STATUS REPORTS

#### 6. INDY CONNECT UPDATE

**Sean Northup** discussed the future transit center between Delaware and Alabama streets in Indianapolis. He stated the transfer of the property from the City of Indianapolis to IndyGo has been completed. He stated the NEPA process is completed and the bid for construction should happen in the Fall of 2014.

**Sean** stated the Comprehensive Operational Analysis\_(COA) is beginning. Jeremy Moore of the IMPO will be the project manager. The consultant chosen is Jarret Walker + Associates. He stated Jarrett Walker will be concentrating on goals, values and coverage. He stated there will be public outreach. He provided a powerpoint presentation on the Houston area and the consolidation of services that was done there.

**Sean** discussed the Red Rapid Transit Line. He said the TIGER application was completed and submitted. He anticipates that word of the award will come in the Fall of 2014. He stated the study of a possible Meridian street transit way was completed. He said the results showed that a transit way on Meridian Street is feasible from a traffic standpoint stopping around 34<sup>th</sup> street. He stated from a land use and development standpoint Meridian, Illinois and Capital streets will be studied. He said there will be public outreach.

He stated that extension of the Red Line from City of Carmel, Hamilton County to the City of Westfield will be studied. He said that of growth and development since the study of the Red Line began has warranted the study. **Sean Northup** said environmental ruling from FTA is that it will be a “categorical exclusion.” He said that ruling is less costly and wouldn’t require a full environmental impact statement and analysis. He stated that the MPO and IndyGo will be meeting with FTA in Chicago and providing a status report. He also said that they hope to get advice on when to move forward with project development on all the transit lines. **Anna Gremling** said another environment ruling on the segment extension would be needed.

He provided an update on the Green Line. He said it is all systems moving forward. The draft of station layout is being developed. The outreach and stakeholders updates are continuing on a very regular basis. He said the decision of light rail and or bus rapid transit will not be provided for the public hearing. There will be a stakeholders meeting in June. The DEIS will be finalizing. He stated there will be a public hearing in August on the Green Line. He said the adoption of the local preferred alternative will be decided in the fourth quarter by the IRTC policy committee. A brief discussion ensued.

He briefly reviewed the Purple Line. Jen Higginbotham is the project manager on the study. He said advisory meetings have started. He stated that the analysis phase has begun.

#### **7. PAVEMENT MANAGEMENT SYSTEM**

**Sean Northup** stated that the RFP selection has completed. The interviews will begin with the vendors. There are specific areas that will be integrated into the selection of a vendor. This includes development of the system, integration with MiTIP and the development of a website and incorporation of the system into project selections.

#### **8. ADMINISTRATIVE ITEMS**

- **Anna Gremling** discussed annual yearly allocations for projects. She stated she will be considering long term strategies to make sure all funding is being spent. She discussed the 5 year horizon. She said that Kathy Eaton and Troy Woodruff of INDOT have been invited to the retreat to discuss the INDOT “use it or lose it” policy, which does not allow for the carry-over of funds from year to year.
- Anna discussed the 2015 IRTC dues. She stated the federal funds for planning are cut. She suggests moving \$200,000 from STP funds to the Planning funds to keep the dues from increasing and remain at the 2014 rate. She will be bringing that to a formal vote at the next meeting.
- **Jen Higginbotham** stated the Complete Streets Task Force consists of County Representatives: **John Ayers, Mike Pelham**, Municipality Representatives: **Andy Lutz, Nathan Bilger**. Transit Representative: **Lori Kaplan**. Alternate County Representative is **Gary Pool** and Alternate Municipality Representative is **Jeremy Kashman**.

#### **ADJOURNMENT**

Meeting adjourned at 9:58 a.m.

**Indianapolis Regional Transportation Council  
Joint Committee Meeting Minutes**

**June 18, 2014**

**9:00 a.m-11:00 a.m.**

**Metropolitan Indianapolis Board of Realtors**

1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Tom Klein- Town of Avon*	Lori Miser – City of Indianapolis*
Ryan Cannon – Town of Avon*	Andy Lutz-City of Indianapolis*
Marc Applegate – Boone County*	Tonya Galbraith-Town of McCordsville*
Grant Kleinhenz-Town of Brownsburg*	Ryan Crum – Town of McCordsville*
Todd Barker-Town of Brownsburg*	John Beery – City of Noblesville*
Jeremy Kashman- City of Carmel*	Steve Maple – Town of Pittsboro*
David Littlejohn-City of Carmel*	Rich Carlucci-City of Plainfield*
Andrew Klinger-Town of Cumberland*	Don McGillem – City of Plainfield*
Christine Owens-Town of Cumberland*	Sam Booth – Shelby County*
Jeff Hill-Town of Fishers*	Ian Nicolini-Town of Speedway*
Joe McGuinness-City of Franklin*	Kenneth Alexander-City of Westfield*
Travis Underhill – City of Franklin*	Dennis Capozzi-Town of Whiteland*
Karla Vincent – City of Greenfield*	Deb Luzier-Town of Whitestown*
Mark Richards – City of Greenwood*	Mike Terry – IndyGo*
Christine Altman-Hamilton County*	Roscoe Brown-IndyGo*
Brad Davis – Hamilton County*	Bill Kirchoff – CIRTA*
Tom Stevens-Hancock County*	Lori Kaplan-CIRTA*
Gary Pool-Hancock County*	Brandye Hendrickson-INDOT*
Lesa Ternet – Hendricks County*	Steve Boyer-INDOT*
John Ayers-Hendricks County*	Larry Heil-FHWA

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Mike Dearing – MPO
Steve Cunningham – MPO	Ryan Wilhite – MPO
Jeremy Moore – MPO	Kristyn Campbell – MPO
Jen Higginbotham – MPO	James Rinehart-MPO Intern
Nirmani- Liyanage-MPO Intern	John Myers-HNTB
Stephanie Belch – MPO	Mike Hollibaugh – City of Carmel
Anita Bjork – MPO	Ehren Bingaman – HNTB
Kathy Eaton-McKalip – INDOT	Chris Meador-HNTB
Mark Young-GAI	Ross Snider – USI Consultants
Brandon Herget-Senator Donnelly	Bill Hall- United Consulting
Kim Irwin – Health By Design	Gary Pence- City of Westfield
Terri Lee- Health By Design	Jeremy Lollar-City of Westfield
Austin Gible-CIRTA	Patricia Castaneda-CIRTA

**I. WELCOME & INTRODUCTIONS**

**Lori Miser** called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves.

## ITEMS FOR APPROVAL (Public Hearing)

### 2. APPROVAL OF IRTIP (SEEKING APPROVAL)

**Christine Altman** moved to untable Lowes Way to Keystone Parkway Ramp  
**Joe McGuinness** seconded the motion.  
The Lowes Way to Keystone Parkway Ramp was untabled.

**Steve Cunningham** gave a brief overview of the proposed 2<sup>nd</sup> Quarter 2014 Special amendments to the 2014-2017 Indianapolis Regional Transportation Improvement Program. The amendments were offered for public review and comment from June 10<sup>th</sup>-June 17<sup>th</sup>, 2014. He stated the MPO received twelve amendment requests for local projects. Three of the local amendment requests are funded with and affect the MPO's STP Group 1 (Urban) funds. The twelve local amendments were summarized in the handout he provided. He said the MPO also received seven amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP. He explained there was an increase in STP Group 1 (Urban) funds on 2 SFY 2014 projects and 1 SFY 2015 project (which are a result of INDOT's "use it or lose it" guidance beginning in SFY 2015), addition of TAP funds to 2 SFY 2015 projects (are a result of INDOT's "use it or lose it" guidance beginning in SFY 2015), addition of a new CMAQ project to SFY 2018, addition of a new STP Group 1 (Urban) project to flex funds for the 2015 UPWP (also are a result of INDOT's "use it or lose it" guidance beginning in SFY 2015), deletion of 2 HSIP projects; and deletion of 3 IndyGo projects. He briefly reviewed two STP Group 1 (Urban) project amendments that were highlighted in the handout. They were the Indianapolis DPW (Des# 1173064) Lafayette Road bridge over CSX project and the Indianapolis DPW (Des#1173051) 38<sup>th</sup> Street adding of travel lanes from Post Rd. to Mitthoefer Rd. He also mentioned the flexing of \$206,901 STP Group 1 (urban) funds to the 2015 UPWP to keep the budget consistent with 2014 PL dollars.

**Steve Cunningham** provided a link for the committee members to view the 54 administrative modifications and amendments that were processed since the 2<sup>nd</sup> Quarter 2014.

**Lori Miser** asked if there were any concerns or questions from the public. There were none.

**Lori Miser** closed the public hearing.

**Lori Miser** asked if the Lowes Way to Keystone Parkway Ramp issue was resolved. **Steve Cunningham** said it had been resolved. **Anna Gremling** stated she had received an email from **Jeremy Kashman** confirming that it was being resolved and he had no problem with it moving forward.

**Jeff Hill** motioned to approve the 2<sup>nd</sup> Quarter IRTIP Special Amendments as presented.  
**Mike Terry** seconded.  
The 2<sup>nd</sup> Quarter IRTIP Special Amendments were approved.

## STATUS REPORTS

**Anna Gremling** gave a brief intro regarding the annual allocation for 2015 which changes the way in which the MPO does business. She asked Kathy Eaton-McKalip to add clarity to the changes. Anna stated the MPO is not inclined to leave money on the table which would revert back to the state. She said a number of tools would be used to make sure that funds are not lost.

### 3. INDOT ANNUAL ALLOCATION POLICY

**Kathy Eaton-McKalip of INDOT** gave a summary on the high points of the policy. She described her duties. She stated she was looking at local programming and the MPO and local rule. She reviewed programs as a whole. She stated Group 1 and Group 2 balance carryovers were allowed from year to year, which caused a huge liability. She stated the federal government requires that INDOT obligate all the federal funds every federal fiscal year or the funds will be lost. She stated INDOT was banking funds and obligated the funds on state projects which caused a \$200 million dollar shortfall to the State program. She said INDOT met with some MPO's and discussed the issue and how it could be fixed. INDOT created new guidance policy which would be used in 2015.

**Brandye Hendrickson** added that if lettings were on schedule there would be no problem with a liability issue. **Kathy Eaton-McKalip** said that 4-5 year plan allows all funds to be spent where they need to be. **Larry Heil** stated that INDOT

has hired new staff to work with the MPO to assist them. **Kathy** stated the funds are not obligated until a purchase order is cut. She said letting dates are crucial. She stated she didn't like to see lettings after March. She stated that process could delay the purchase order from being cut until July. And that scenario would mean losing funds in 2014. She warned to be cautious. And allow for time should an issue arise. **Andy Lutz** asked for clarity of "fiscal year." **Tom Klein** asked about the \$200 million liability and use of monies on "local" projects. He said that the INDOT process should be faster. **Kathy** acknowledge it was slow, but she stated they have added staff to lessen the delays. She assured the group that INDOT was speeding up the process on their end. She stated if an INDOT project manager is not responding to the LPA's she said they should contact her. **Gary Pool, Kathy Eaton-McKalip, Ken Alexander** and **John Ayers** had a brief discussion on letting dates and shelf ready projects and reviews. **John Beery** stated there are conflicts that delay getting DES numbers and getting projects "shovel ready." **Larry Heil** commented on the NEPA reviews, PE and ROW. **Ryan Cannon** asked for understanding from INDOT when it comes to project delays. **Brad Davis** asked about shortening the window, maybe submitting estimated local match even if it is 90% to get the PO cut. A short discussion ensued.

#### **4. FEDERAL CERTIFICATION REVIEW**

**Anna Gremling** stated that the process will begin in mid August. She said the certification process is every three years. The team of peers from the Federal Highway D.C. office, and elsewhere in the nation will discuss with the MPO on their processes and all things MPO. Currently, the MPO is providing written answers to 150 questions.

#### **PAMS TECHNICAL WORK GROUP**

**Anna Gremling** said that the MPO is asking for a small group of technical volunteers who would like to participate in the Pavement Management process. **Andy Swenson** said that the focus of the project is to develop a database for collecting pavement data and transferring to a technological service.

#### **5. INDY CONNECT: GREEN LINE UPDATE**

**John Myers** provided a power point presentation and a short video. He discussed the route, elements of need, historical and cultural analysis, technical studies, waterways and wetlands. He discussed public involvement, vehicle operations of BRT, light rail, stations, and funding. He provided graphs in his presentation. **Christine Altman** asked if ROW costs included in final costs per mile. **John Myers** confirmed it would be. He discussed the Reverse on Clause. **Anna Gremling** stated the Policy Committee would be the group that provides the approval of the final recommendation. **Brad Davis** asked if value of ROW considered part of the match. **John Myers** confirmed it was. The video showed light rail and bus types that are being considered. The video showed the successes in other communities. A brief discussion ensued on station areas, ridership models, operational costs, additional cars, preliminary operation and frequency. He discussed downtown alignments, travel time issues and comparisons. He discussed park and ride, urban walkups, bike parking and drop off. He provided arial views of various streets including 30<sup>th</sup>, 38<sup>th</sup>, 82<sup>nd</sup> and BRT on Maple Avenue in Noblesville.

He stated Preliminary DEIS will go to FTA in late summer of 2014. He stated public hearing would be in the Fall of 2014.

**Larry Heil** confirmed the IRTC Policy Committee approves the plan before it moves to the hearing stage. **Sean Northup** stated that an update on BRT or light rail will happen in the 3<sup>rd</sup> quarter. **Christine Altman** asked about dual option as a possibility. **Anna Gremling** stated the MPO is still working with FTA.

**Lori Miser** reviewed the upcoming meeting dates as listed on the Agenda.

**Anna Gremling** there is a MPO 101 class stated immediately following the retreat for those who want to attend.

#### **ADJOURNMENT**

Meeting adjourned at 10:35 a.m.

**Indianapolis Regional Transportation Council  
Technical Committee Meeting Minutes**

**August 6, 2014**

**9:00 a.m-11:00 a.m.**

**Metropolitan Indianapolis Board of Realtors**

1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon*	Bruce Northern – City of Lawrence*
Kevin Killinger – Town of Bargersville*	Ryan Crum – Town of McCordsville*
Ross Snider – Boone County (USI Consultants)*	Larry Smith – Morgan County*
Todd Barker – Town of Brownsburg*	John Beery – City of Noblesville*
Jeremy Kashman – City of Carmel*	Steve Maple – Town of Pittsboro*
Jeff Hill – Town of Fishers*	Sam Booth – Shelby County*
Travis Underhill – City of Franklin*	Dave Kieser – City of Southport*
Karla Vincent – City of Greenfield*	Ian Nicolini – Town of Speedway*
Paul Peoni – City of Greenwood*	Chad Nance – Town of Whitestown*
Brad Davis – Hamilton County*	Lance Lantz – Town of Zionsville*
Gary Pool – Hancock County*	Roscoe Brown – IndyGo*
John Ayers – Hendricks County*	Bill Kirchoff – CIRTA*
Mike Pelham – Johnson County*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Mike Dearing – MPO
Steve Cunningham – MPO	Ryan Wilhite – MPO
Jeremy Moore – MPO	Kristyn Campbell – MPO
Jen Higginbotham – MPO	Lori Kaplan – CIRTA
Stephanie Belch – MPO	John Myers – HNTB
Anita Bjork – MPO	Craig Parks – American Structurepoint
David Littlejohn – City of Carmel	Will Lyon – American Structurepoint
Larry Heil – FHWA	Bill Hall – United Consulting
Annette Darrow – IndyGo	Jennifer Pryz – Parsons Brinckerhoff
Wendell Walters – Town of Speedway	Tyler McGowan – GRW
Julie Young – Town of Bargersville*	Mike McBride – American Structurepoint
Angela Nicholson – DPW	Nick Batta – Lochmueller Group
Neil Van Trees – Parsons	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors. Anna allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 3<sup>RD</sup> QUARTER MINUTES (SEEKING APPROVAL)**

**David Kieser** moved to approve the May 14, 2014, IRTC Technical Committee minutes.  
**Bruce Northern** seconded the motion.  
 The minutes of the May 14, 2014, IRTC Technical Committee Meeting were approved.

**3. APPROVAL OF RETREAT MINUTES (SEEKING APPROVAL)**

**Jeff Hill** moved to approve the June 18, 2014, IRTC Retreat minutes.  
**Travis Underhill** seconded the motion.  
The minutes of the June 18, 2014, IRTC Retreat minutes were approved.

#### **4. 3RD QUARTER IRTIP AMENDMENTS**

**Kristyn Campbell** presented an overview of the 3rd Quarter IRTIP amendments. She stated the amendments will be out for public review from August 11 to August 17, 2014. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee on August 20<sup>th</sup> for final approval. **Kristyn** said the MPO received ten amendment requests for local projects. She stated one of the local amendment requests is funded with and affect the MPO's STP Group 1 (Urban) funds. The ten local amendments were detailed in a handout to the IRTC. She stated the MPO received twenty-one amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP (Statewide Transportation Program). She elaborated briefly on one STP Group 1 project amendment; IndyGo DES# 1172657. She reminded everyone that all 27 administrative modifications and amendments processed since the Special 2<sup>nd</sup> Quarter IRTC meetings can be viewed online. **John Ayers** inquired as to the reason for the increase of funds for the IndyGo project. **Annette Darrow** from IndyGo replied the increase was for the technology that provides real time information and data, GPS, communication and security cameras on a number of buses.

**Jeff Hill** motioned to approve the 3rd Quarter IRTIP amendments as presented.  
**Dave Kieser** seconded.  
The 3rd Quarter 2014 IRTIP amendments were approved.

**Anna Gremling** provided information on annual allocations by INDOT. She said that INDOT has not given guidance as to when balances need to be spent in 2018 or 2019. She stated that the dates must be confirmed before project selection can be made. She said there is an upcoming INDOT meeting with **Kathy Eaton** and **Karen Hicks** in which balances will be discussed. She stated more information should be available at the October IRTC meetings.

#### **5. 2015 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**Sean Northup** provided a condensed version of the UPWP tasks for the group to review. The whole UPWP document can be seen online. He went over the various elements and tasks that would be covered in 2015. He gave a summary of all the federal fund levels and local match balances. He stated there would be a carryover balance from 2014. The overmatch funds will keep the dues flat in 2015. He stated there will be one staff addition to the MPO in 2015. The duties of the new staff member will be primarily in the data section. He confirmed the MPO would be using a few interns in 2015. He acknowledged the valuable work the summer interns completed in 2014. **Sean** said that work continues on Functional Classification and the Pavement Management framework. He discussed the IndyGo Comprehensive Operational Analysis, completion of the Green Line DEIS, the Red Line environmental analysis and preliminary engineering, regional freight system plan, continued development of MiTIP and quarterly tracking. A brief discussion ensued regarding performance measures, regulations and bench marks. **Sean** stated that there were six planning emphasis areas that the MPO would be setting as a priority in 2015. They are: Map 21 regulations, regional planning cooperation, ladders of opportunities, ADA transition, functional classification update and pavement management.

**Lori Kaplan** motioned to approve the 2015 UPWP.  
**Ian Nicolini** seconded.  
The 2015 UPWP was approved.

### **STATUS REPORTS**

#### **6. PRACTICAL DESIGN**

**Scott Adams** with INDOT discussed practical design and the Open Roads program. The Open Roads program is specific to Indiana. He described changes and new thinking in standards, design, applicability, and cost efficiency are leading to vast savings. He said his process is able to streamline and break down barriers in maintenance of traffic, design review, ROW and construction. He stated the program encapsulates the entire project delivery process. **Scott** said the program already has generated a 25% savings in the first two months of implementation. He is working on a guidebook for the spring of 2015. He said it will affect all projects. He confirmed complete streets will be identified in the scoping. A brief discussion ensued regarding design exceptions, safety concerns and maintenance with **Larry Heil, Larry Smith, Todd Barker, Mike Pelham, Ryan Cannon** and **Travis Underhill**. The Open Roads program can be accessed on the INDOT website.

## 7. BYLAWS

**Ryan Wilhite** provided a handout of the IRTC/MPO Bylaws changes. He said the review of the bylaws are a direct result of the Organizational Study that took place over the past year. He said the changes add clarity to various areas. The changes were in the following areas: addition of table of content to the bylaws, official designation and how representatives are chosen for their jurisdictions, elections of the officers, powers of each committee, addition of advisory members to the IRTC Technical Committee, designation of a proxy, voting eligibility, attendance and quorum. **Ryan** stated comments on the bylaws should be turned into the MPO by September 11<sup>th</sup>. He said approval of the changes to the bylaws are planned for the October IRTC meetings. A brief discussion ensued on the process when leaving or joining the IRTC and notification requirements.

## 8. INDY CONNECT UPDATE

**Jen Higginbotham** discussed the Purple Transit Line. She provided a PowerPoint presentation for discussion. She stated public meetings were held in May. She said discussions on the vehicle type, ridership potential aboard various types of vehicles, ability to maneuver, stations, spacing needed, cost comparisons are being completed. She acknowledged various transit lines in the nation for comparison. She said BRT would be recommended for the Purple Line. She stated there were various study alternatives being reviewed based on demographics, scoring, roadway capacities, and best potential for economic development. She said various west side routes (38<sup>th</sup> Street, I65, 30<sup>th</sup> Street) east side routes (Lawrence, Pendleton Pike, 38<sup>th</sup> Street and Post Rd.), transfers, and crosstown routes are being studied. **Jen** stated there will be another round of public meetings in the Fall. There will be an upcoming meeting with the corridor advisory committee on August 18<sup>th</sup>.

**Jeremy Moore** provided an update on the Comprehensive Operational Analysis (COA). The COA is a requirement by FTA to be completed every five years. The analysis looks at service of the system, market area, and financial capabilities of IndyGo as an entity. After the analysis is completed adjustments are made to the system according to growth and operational requirements. He stated there would be a major update in 2014. The IndyGo Transit Center will be opening next year. **Jeremy** said there will be pattern changes to the Transit Center and defined rapid transit lines will require change. He discussed a referendum and its impact, ridership, coverage and service efficiencies in the system. There will be an upcoming design workshop meeting to discuss these areas before addressed at the public meetings and with stakeholders.

**Jeremy Moore** discussed the Green Line and the completion of the Draft Environmental Impact Statement (DEIS) set for December. He provided a power point presentation to the group. He discussed the update to the schedule. He confirmed the schedule was discussed with the Federal Transit Administration. He stated FTA asked for a Legal Sufficiency Review to be completed as well. Currently, the DEIS document is being prepared. And FTA will review the document within 79 days. The public comment period will begin the first week of December which will last for 50 days. The MPO has planned public meetings in addition to a webinar for further public outreach. There will be a required public hearing. He said the formal selection of preferred alternative will be in February of 2015. He discussed the various technical data that would be evaluated. He stated the mode selections will be in February but he will begin discussions with the effected communities on their choice of preferred modes. A meeting is set September. He will provide the results of the discussions to the IRTC in October.

## 9. ANNOUNCEMENTS

**Anna Gremling** stated Health by Design will hold a Walkability Summit in September. Hand-outs were provided.

**Anna** stated FTA and FHWA will be completing the MPO Certification Review in mid-August. There will be a public meeting for those wanting to add comment. The results of the Certification Report will be presented at the IRTC Policy Committee meeting on August 20<sup>th</sup>.

**Anna** stated **Mike Dearing**, after years of service to the IMPO, will be retiring on August 29, 2014. He gave a brief farewell comment to everyone.

### ADJOURNMENT

**Roscoe Brown** motioned to adjourn.

**Travis Underhill** seconded the motion.

Meeting adjourned at 10:36 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
August 20, 2014  
9:00 a.m-11:00 a.m.  
Metropolitan Indiana Board of Realtors  
1912 Meridian Street, Indianapolis, IN 46202**

**Committee Members Present**

Tom Klein-Town of Avon*	Rich Carlucci- Town of Plainfield*
Mike Hollibaugh-City of Carmel*	Jesse Testruth-City of Southport*
Jeff Hill- Town of Fishers*	Ian Nicolini-Town of Speedway*
Joe McGuinness-City of Franklin*	Dennis Capozzi-Town of Whiteland*
Mark Myers-City of Greenwood*	Elizabeth Hopper- Town of Zionsville*
Christine Altman- Hamilton County*	Lauren Bailey- Town of Whitestown*
Tom Stevens-Hancock County*	Mike Terry- IndyGo*
Lori Miser- City of Indianapolis*	Lori Kaplan-CIRTA*
Luke Mastin- Johnson County*	Brandye Hendrickson-INDOT*
Tonya Galbraith-Town of McCordsville*	David Book-Town of New Palestine*
Virginia Perry-Town of Mooresville*	Kenneth Alexander- City of Westfield*
Steve Maple-Town of Pittsboro*	

\* = Voting member or proxy

**Others Present**

Anna Gremling- MPO	Mike Dearing-MPO
Sean Northup-MPO	Kristyn Campbell-MPO
Andy Swenson- MPO	Jen Higginbotham-MPO
Jeremy Moore- MPO	Andy Lutz- City of Indianapolis
Anita Bjork-MPO	Ehren Bingaman-HNTB
Larry Heil-FHWA	Bill Hall-Hancock County/United Consulting
Reggie Arkell- FTA	John Myers-HNTB
Lance Boehner-IndyGo	Mike McBride- American Structurepoint
Randy Walter- INDOT	Jason Lawson-Town of Whitestown
Tyler McGowan-GRW Engineers	Julia Surber-VS Engineering
Marsha Craney-GAI	Craig Parks-American Structurepoint
Ericka Miller- Parsons Brinckerhoff	

**1. WELCOME & INTRODUCTIONS**

**Lori Miser**, representative for the City of Indianapolis, called the meeting to order and welcomed the IRTC Policy Committee members and visitors. She allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 2<sup>ND</sup> QUARTER MINUTES (SEEKING APPROVAL)**

**Tom Klein** moved to approve the May 28, 2014, minutes as presented.  
**Jeff Hill** seconded the motion.  
 The minutes of the May 28, 2014, IRTC Policy Committee Meeting were approved.

**3. APPROVAL OF THE RETREAT MINUTES (SEEKING APPROVAL)**

**Joe McGuinness** moved to approve the June 18, 2014, minutes as presented.  
**Lori Miser** seconded the motion.  
The minutes of the June 18, 2014, IRTC Retreat meeting were approved.

**PUBLIC HEARING:**

**4. APPROVAL OF THE 3<sup>RD</sup> QUARTER OF 2014 IRTIP AMENDMENTS**

**Kristyn Campbell** presented the proposed amendments to the 2014-2017 IRTIP for review. She confirmed the amendments were approved by the IRTC Technical Committee at the August 6, 2014 meeting. They were offered for public review and comment from August 11-17, 2014. She stated there were 21 INDOT amendments and 11 amendments for local projects. She stated one of the local amendment requests is funded with and affects the MPO's STP Group 1 (Urban) funds. She summarized the 11 local amendments as follows:

- Increase STP Group 1 funds on 1 SFY 2015 project (IndyGo);
- Increase TE funds on 1 SFY 2016 project (Speedway);
- Increase HSIP funds on 2 SFY 2015 projects and 1 SFY 2016 project (Avon, Lawrence PE school zone);
- Add 1 new HSIP project in SFY 2018 from the Fall 2013 call (Indpls. DPW, Binford Blvd);
- Add a new State CMAQ project in SFY 2018;
- Add 3 new STP Group III projects in SFY 2018 and 1 in SFY 2019;
- Add a new STP Group IV project in SFY 2018.

**Lori Miser** opened the meeting for discussion. There were no questions or comments from the public.

**PUBLIC HEARING CLOSED**

**Luke Mastin** moved to approve the 3<sup>rd</sup> Quarter 2014 IRTIP Amendments as presented.  
**Ian Nicolini** seconded the motion.  
The 3<sup>rd</sup> Quarter 2014 IRTIP Amendments were approved.

**Anna Gremling** reviewed the 2015 Stop Light handout that was distributed with the group. She explained the document would be updated and provided every quarter to all the IRTC Committees for discussion. She stated the projects listed are color coded indicating the level of risk. The projects in the color white have gone to letting. The color green emphasizes the MPO is comfortable with the projects moving through the fiscal year, projects listed in the yellow are in the January-March dates. Finally, the color red signifies that the MPO is concerned as the potential of moving into the following year is great. She reiterated the importance of jurisdictions working with their project consultants and technical staff to monitor their projects on a consistent basis. A short discussion ensued.

**Anna** stated that discussions are ongoing with INDOT as to the annual allocation policy and carry over balances. She is confirming in what fiscal year carry overs can be spent.

**PUBLIC HEARING:**

**5. UPWP 2015**

**Sean Northup** discussed the 2015 Unified Planning Work Program (UPWP). The documents were provided for review. He also had a power point presentation to highlight areas. Members were given a full narrative budget that detailed all expenditures, local and federal revenues, tasks and agreements and fiscal ordinances. He handed out spread sheet for discussion in detail. Sean reviewed Appendix A; the Activities Summary Table. He discussed Element 10. He briefly described the work of the summer interns. The creation of the Annual Report is a direct response to the remarks of the Organizational Study that was completed in 2014. He said the work on the Functional Class System will continue in coordination with INDOT staff. In Element 20, he stated the task of Pavement Management work will proceed. He also emphasized the work in performance based planning and

programming will be done in 2015. **Sean** noted the work on the COA with IndyGo would continue. He discussed the local match and carry over balance that will keep dues steady. He acknowledged work on the Green Line (FEIS) and the Red Line Environmental Analysis would proceed. He said work on the Regional Freight System Plan will be a priority in 2015. Also, he confirmed INDOT will have a freight plan soon. He said the Freight Plan would be the focus of INDOT and City of Indianapolis. Scoring criteria and MiTIP integration with the Pavement Management System will be incorporated. He acknowledged there are three planning emphasis areas for 2015. They are: Map 21 implementation, Regional Planning Cooperation, and Ladders of Opportunity. Also, FHWA listed ADA transition plans, functional class and pavement management system as emphasis areas as well. **Larry Heil** will be included on the discussions surrounding the FEIS of the Green Line.

**Lori Miser** opened the meeting for discussion. There were no questions or comments from the public.

#### **PUBLIC HEARING CLOSED**

**Mike Terry** moved to approve the 2015 UPWP as presented.  
**Tom Klein** seconded the motion.  
The 2015 UPWP was approved.

#### **6. SPECIAL RESOLUTION**

**Anna Gremling** read the Special Resolution. The resolution was to honor **Mike Dearing** upon his retirement. The resolution acknowledged his many accomplishments throughout his career. **Mike** has spent the last 35 years as a public employee; the last 20 years with the MPO. **Anna** requested approval of the Resolution by the IRTC Policy Committee.

**Christine Altman** moved to approve the Special Resolution .  
**Mike Terry** seconded the motion.  
The Special Resolution honoring Mike Dearing was approved.

**Mike Dearing** gave a brief, heartfelt farewell to the IRTC.

### **STATUS REPORTS**

#### **7. FEDERAL CERTIFICATION REVIEW FINDINGS**

**Larry Heil** with FHWA recalled the review 8 years ago. He recalled there were some insufficiencies at the IMPO that concerned him. He stated recommendations were made to the IMPO in 2006. He said everything that was recommended or discussed eight years ago had greatly improved. **Larry** said the Bicycle Plan update looked good this year. The quarterly tracking database was up to par. He stated there were no corrective actions. The discussion at the review was focused around “next steps.” **Larry** discussed MAP-21. He said the MPO’s concentration should be around pavement, transit, bridges and other assets. He said the cost of maintaining those assets should be examined. He said there will be tough decisions over the next 4 years. He stated there is a shift to preservation of assets like bridges and pavement with less about *new* capacity. He said the Organizational Study was very timely and gave a needed perspective on other MPO’s in the nation and their delivery of service. Also, he stated the changes with the Administrative Committee and the hosting agreement reaffirms the MPO is staff to the IRTC body.

**Reggie Arkell** with FTA thanked **Mike Dearing** for his years of service. He commended the 2011 Transit Oriented Strategic Plan, HUD, Rezone Indy and IndyConnect. He said all are critical to transit performance and land use. He stated when updating the Long Range Transportation Plan to make it more transparent to the public on the fiscal constraint for the financial plan for transit. He reiterated **Larry Heil’s** comments on MAP-21 performance measures, emissions, congestion, asset management, safety and freight. He encouraged coordination with State DOT and IndyGo. **Reggie** stated it is critical to integrate scenario planning into the next update of the Long Range Plan. He said at one time it was only suggested but since has been added to the law as an option. He said selection of the preferred scenario should be based on targeted improvements of baseline conditions for the performance measures of MAP21. He recommended basing the preferred scenario on improvements and comprehensive locally determined matrices that address the planning factors. He suggested partnership for sustainable communities with HUD, EPA and DOT. He suggested reevaluating and more

transparency on congestion management process and large capital investment projects and its integration into the project selection process. He stated more comprehensive conventional cost benefit analysis. He said there is value in examining congestion pricing and user fees. He suggested the IMPO could look at the Chicago MPO. **Reggie** suggested reviewing and improving transparency on environmental justice, the impacts to minorities, the low income populations and travel time by mode to employment and community amenities. He suggested comparing the data with the overall populations. He said the MPO could build upon the work done by Health by Design in terms of the USA DOT Policy Statement and bicycle and accommodation regulations. He supplied points on statistical data. He also suggested looking at the land use plans to review if it benefits the region. **Larry Heil** added INDOT will soon be coming out with a freight plan and it is good timing for the IMPO to begin the discussions and move forward. A brief discussion ensued on scenario planning.

## 8. BYLAWS

**Anna Gremling** stated there were a number of changes to the Bylaws. The changes were summarized in a handout to the group. The changes had been vetted by the IRTC Administrative Committee and the Technical Committee. She spoke of the main changes for review and discussion. She stated final adoption would be later in the year. First, she discussed the attempt at clarifying who can serve on the committees and who can be proxies and advisory members to the IRTC. Discussion ensued on appointments by the Town Council or Commissioners to the IRTC. **Anna** stated the letters of designations from jurisdictions are not being sent to the IMPO as required. She stated that it has been a problematic administrative process to obtain letters year after year. Discussion ensued with **Christine Altman, Ian Nicolini, Luke Mastin, Steve Maple, and Mark Myers** regarding proxy appointments, quorum fluctuations based on letters received, clarity on whether proxies be paid consultants or a staff member and a resident of the jurisdiction represented. **Luke Mastin** stated if policy for the region was being made, he didn't believe it was appropriate for a consultant to be on the Policy Committee. However, he stated that Technical consultants having representation on the IRTC Technical Committee would be considered more appropriate. **Lori Miser** and **Luke Mastin** stated that consistency should be the main concern.

**Anna Gremling** restated the change per discussion. She repeated the change as "the designated representative or highest elected person can appoint a list of proxies who can attend on their behalf". A brief discussion ensued. **Anna** suggested members send the IMPO their list of concerns and comments on the Bylaws by the September 11<sup>th</sup>. A few members would like to see the comments that are sent to the IMPO. **Anna Gremling** added clarity on the election process of the Administrative Committee. **Anna** stated she is working with the City of Indianapolis on the draft of the Hosting Agreement. **Christine Altman** requested both Hosting Agreement and the Bylaws changes be done at the same time.

## 9. INDY CONNECT UPDATE

### PURPLE TRANSIT LINE

**Jen Higginbotham** provided a quick update with a powerpoint presentation. She stated public meetings began in May. She said there are also webinars accessible for the public. She stated the preferred vehicle type is bus rapid transit (BRT).

**Jen** stated the various reasons BRT is preferred over other vehicle types. They were: less impact on properties, better station spacing, better maneuverability and flexibility of the vehicle, ability to maneuver within mixed traffic conditions, more efficient scheduling and operation, sharing of vehicles and maintenance facilities and less costly. **Jen** pointed out other demographic analysis in her powerpoint presentation as well as opportunities for development. She showed the traffic and roadway analysis that was completed on the Purple Line. She presented a new revised alternative map with the new data. She stated the areas of discussion are the west side area, primarily the 38<sup>th</sup> and 30<sup>th</sup> street routes, and the east side Pendleton Pike or Post Road routes. She stated review of whether the line should be a cross town or downtown corridor. She discussed the Red Line as it pertains to shared efficiency and interacting with the Purple Line corridors. **Christine Altman** asked for clarity on the Red Line route and would the Purple line develop into a cross town route. **Jen** said it is possible but there not enough data of support at this point. She said that if both lines were in operation it would allow for a more concise view of the ridership needs and make the accommodations to the route.

**Jeremy Moore** spoke briefly on IndyGo's Comprehensive Operational Analysis (COA). He provided a power point presentation. He described the major updates. The consideration is a higher ridership system versus a usage and coverage of serving people with greater need. The model will be used in future stakeholder and public meetings throughout the process. **Mike Hollibaugh** asked if the COA has an effect of the design of the Green Line or the Purple Line. **Sean Northup** said it has been a holistic network view that has been very productive to both lines.

**Jeremy** discussed the Green Transit Line. He said there are 14 stations on the line. He reviewed the schedule and mode choice in a power point presentation. The Draft Environmental Impact Statement (DEIS) document is being prepared. The Draft will be sent to FTA and it will be reviewed for 80 days. It will be followed by the 50 day NEPA comment period. The IMPO will schedule series of public meetings. After, the selection of the Preferred Alternative will be in February. He stated the IMPO has supplied the first 3 chapters of the DEIS to FTA for review. The full document will be provided to the FTA in late August. **Jeremy** stated he has scheduled a group meeting with City of Indianapolis, Hamilton County, City of Fishers and City of Noblesville to discuss the vehicle type, technical data and preferred mode by communities and ability for expansion. **Anna Gremling** stated that there has been discussion in which it was suggested a subcommittee be formed to look at alignment, technology and details of the Green Line. **Tom Klein** stated he thought a subcommittee was needed. He said the communities impacted on the north side should participate.

<p><b>Tom Klein</b> moved to approve the formation of a subcommittee to review the Green Line. <b>Christine Altman</b> seconded the motion. The formation of a subcommittee to review the Green Transit Line was approved.</p>
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### Announcements

**Anna Gremling** stated the Indiana Walk Summit will be August 27<sup>th</sup> and 28<sup>th</sup>.

**Anna Gremling** stated Bus Con 2014 will be September 15-17<sup>th</sup>. There will be rural and urban providers and vehicles available to inspect and experience the latest technology.

**Luke Mastin** stated he and **John Ayers** have been asked by Indiana LTAP to comment on project development for the federal aid process at the local level and involvement by INDOT. He asked if anyone has comments on their experiences to send their comments to his email address.

### ADJOURNMENT

**Tom Klein** motioned to adjourn.

**Luke Mastin** seconded.

Meeting adjourned at 10:45 a.m.

**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**October 15, 2014**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Sam Paledino – Town of Avon*	Gary Pool – Hancock County*
Kevin Killinger – Town of Bargersville*	John Ayers – Hendricks County*
Trent Newport – City of Beech Grove (Crossroad Engineers)*	Mike Pelham – Johnson County*
Ross Snider – Boone County (USI Consultants)*	Ryan Crum – Town of McCordsville*
Todd Barker – Town of Brownsburg*	Larry Smith – Morgan County*
David Littlejohn – City of Carmel*	Jim Hellmann – City of Noblesville*
Christine Owens – Town of Cumberland*	Ian Nicolini – Town of Speedway*
Jeff Hill – Town of Fishers*	Nathan Bilger – Town of Whiteland*
Travis Underhill – City of Franklin*	Steve Maple – Town of Pittsboro*
Karla Vincent – City of Greenfield*	Annette Darrow – IndyGo*
Mark Richards – City of Greenwood*	Lori Kaplan – CIRTA*
Brad Davis – Hamilton County*	Kenneth Alexander – City of Westfield*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Ryan Wilhite – MPO
Steve Cunningham – MPO	Kristyn Campbell – MPO
Jeremy Moore – MPO	Anita Bjork – MPO
Jen Higginbotham – MPO	Stephanie Belch – MPO
Catherine Kostyn – MPO	Bill Hall – United Consulting
Jessica Kartes – MPO intern	Mike McBride – American Structurepoint
Julie Young – Town of Bargersville	Angela Nicholson – City of Indpls. DPW
Jennifer Pryz – Parsons Brinckerhoff	Marsha Craney – GAI Consultants
Jeremy Kashman – City of Carmel	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Jeff Hill** moved to approve the August 6, 2014, IRTC Technical Committee minutes.  
**Travis Underhill** seconded the motion.  
The minutes of the August 6, 2014, IRTC Technical Committee Meeting were approved.

**3. 4<sup>TH</sup> QUARTER IRTIP AMENDMENTS (FOR APPROVAL)**

**Kristyn Campbell** presented an overview of the 4th Quarter IRTIP amendments. She stated the amendments will be out for public review from October 20th to October 26<sup>th</sup>, 2014. Upon approval, the proposed amendments will be presented to the IRTC Policy Committee on October 29th for final approval. **Kristyn** said the MPO received fourteen amendment requests for local projects. She stated one of the local amendment requests is funded with and affect the MPO's STP Group 1 (Urban) funds. The fourteen local amendments were detailed in a handout to the IRTC. She stated the MPO received eleven amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP. She stated since the printing of the memo there have been minor changes to the project list. **Kristyn** said two Section 5309 projects were removed. She confirmed this left a total of twelve projects. There was no comment.

**Mike Pelham** motioned to approve the 4th Quarter IRTIP amendments as presented.  
**Kevin Killinger** seconded.  
The 4th Quarter 2014 IRTIP amendments were approved.

## STATUS REPORTS

### 4. IRTIP

**Steve Cunningham** provided an update on the 2019 recommended projects. He provided a handout to the group. He discussed INDOT's requirement of a five-year spending plan. He stated to comply with INDOT's request the MPO had to add an illustrative year and select projects for the list. He said the MPO issued a call for projects in May of 2014 for SFY 2019. The applications were due in July through MiTIP. He stated the staff reviewed the projects, but many of the projects were predicated on the ability to use carryover balances. He stated from the last Transportation Bill, the MPO had carryover money. He said it was approximately \$40 million dollars that was carried over into MAP-21. Last year, the MPO was told the carryover balances had to be spent in 2015. He issued the request for projects so as not to lose the money. He stated midyear, the MPO was told they could not use the funds in 2015. He said when the funds can be used is in question and there has not been any disclosure or agreement from INDOT on this matter. He said the MPO was forced to provide a detailed list of projects to INDOT in September. He said the MPO simultaneously provided the detailed list of recommendation for the IRTC to review and comment. He said he would present the list of recommended projects at the joint December meeting of the IRTC. He stated unlike calls in the past, the call for projects included all four funding categories. He stated each project was scored on its own criteria and not against one another. He requested all comments be submitted to the MPO by November 20th. **Jeff Hill** asked if any updates on timelines. **Anna Gremling** stated she is working internally with INDOT. She also requested that a formal letter be drafted by the IRTC stating the urgency and ask for the access to the carryover balances. She stated there needs to be resolution on this issue. She stated INDOT requested an agreement to the carryover balance amount from the IMPO. She stated some MPO's in the state have not agreed on carryover amounts. She explained the "scenario" plans.

**Travis Underhill** motioned to recommend a resolution and the drafting of a formal letter by the IRTC Policy Committee to INDOT specific to the urgency and access to the carryover balances.  
**John Ayers** seconded the motion.  
The motion to recommend a resolution and the drafting of a formal letter by the IRTC Policy Committee to INDOT specific to the urgency and access to the carryover balances was approved.

**Steve Cunningham** stated that there were a few projects from the years 2018, 2019 and part of 2020.

**Trent Newport** requested clarification on the "bubble list" on the handout. A brief discussion ensued. **Anna Gremling** discussed the contractor clause in lettings, advance construction or special exceptions on May lettings.

**Steve Cunningham** reviewed the 5 year spending scenario (2014-2) handout. He stated the list will be submitted to INDOT. He went over the categories in the handout. A brief discussion ensued regarding scoring of qualitative and quantitative projects, flexing STP funds and over programing percentages.

### COMPLETE STREETS

**Jen Higginbotham** discussed the first call for projects on TAP/STP Group 1 projects under the Complete Streets policy. She stated there were 29 total projects that were submitted. She said all 29 projects complied with the Complete Streets policy. She will take the list of projects and present the list to the Complete Streets Task Force for review and the recommendation of the projects to the IRTC Policy Committee.

## 5. INCIDENT MANAGEMENT TRAINING

**Ryan Wilhite** presented a brief overview of a PowerPoint presentation on Incident Management Training. He stated it was otherwise known as “IN Time”. He stated it is the process of training first responders to do the job of keeping traffic flowing during emergencies through the use of certain techniques. He stated he would be sending out the most recent details in the next MPO E-news letter to the IRTC.

## 6. ITS UPDATE

**Ryan Wilhite** stated they will be doing a minor update in a few weeks of the ITS architecture.

## 7. BYLAWS

**Ryan Wilhite** said the IMPO had received 3 comments on the Bylaw changes. He included all the comments in the IRTC Agenda packet for review. He went through all the highlighted items. **Anna Gremling** stated there were comments from earlier meeting. **Ryan Wilhite** reviewed each section that warranted change. The changes were in the areas of: proxies, membership and local match determination, abstentions, elections, powers of the Administrative Committee and emergency amendments. **Anna Gremling** said that she liked the addition of the approval of emergency amendments into the Bylaws. She stated she does not anticipate that it will be used. But it offers peace of mind moving forward in the discussions with INDOT on funding and carryover balances. A brief discussion ensued regarding the Hosting Agreement. **Anna Gremling** stated the Bylaws will be brought forward for review and approval on December 18<sup>th</sup>, 2014.

## 8. PAVEMENT MANAGEMENT AND AIR QUALITY (CMAQ PROJECTS)

**Andy Swenson** stated that if an LPA had submitted a quantitative or qualitative CMAQ project in the past, the LPA’s had used the Mobile 6 emissions rating sheet. He stated the IMPO has contracted with a vendor to formulate and design a set of methodologies. He will provide a spreadsheet for review and comment of the methodologies.

**Andy Swenson** discussed the Pavement Management System initiative. The initiative consists of three parts: local, federal or state, and private roads. He stated private roads in what are currently subdivisions could later become public roads. He explained the Pavement Data Repository which will be an add-on to MiTIP. He said there will be a measure to rate pavement deterioration. The goal is to have supporting data for the federal agencies to allocate funds for road maintenance and preservation.

## 9. INDY CONNECT

### PURPLE LINE

**Jen Higginbotham** provided a quick PowerPoint overview of the final report to be released on the Purple transit line. She stated there were 3 rounds of public meetings this past summer. The mode of transportation recommended is Bus Rapid Transit (BRT). The study recommends splitting the route into two: east and west Purple Line services. The eastern route recommendation would be from Lawrence on the east side, south on Post Road, west on 38<sup>th</sup> Street to Meridian Street, and following the Red Line route to the Downtown Transit Center. On the west side, as a final recommendation has not been determined whether the route would take 30<sup>th</sup> or 38<sup>th</sup> Streets from Meridian Street to the west as both have equal merit. They are still being studied. The presentation and handout provided the recommended station locations and implementation recommendations for dedicated transit lanes. The final steps are to recommend operating details (frequency, hours per day, transit signal priority, etc.) and create the cost estimates for construction and operating. The draft will be put online for public review and comment. **Jen** stated it will be presented at the IRTC joint meeting for final discussion and approval of the Purple line document.

### GREEN LINE

**Jeremy Moore** discussed the IndyConnect Green Transit Line. He stated the Draft Environmental Impact Statement (DEIS) was sent to FTA in September. The document is being reviewed and the IMPO has not received comments back yet. The DEIS was submitted without a recommendation on the mode. He stated it would be light rail or BRT. The capital costs are within 20% of each other. He stated at the last IRTC Policy meeting it was agreed to form an Advisory Committee to review and recommend the mode of travel on the Green Line. The Advisory Committee consists of IRTC members. They are: Hamilton County, City of Noblesville, Town of Fishers, CIRT, IndyGo and City of Indianapolis. The

meetings will be monthly. The Advisory Committee has met twice. **Jeremy** stated that Advisory Committee will have a decision by the first IRTC meeting in February 2015.

### **RED LINE**

**Jen Higginbotham** briefly discussed the Red Transit Line. She stated that the alternatives analysis would be finalized before the end of the year. She stated the preferred alignment would be recommended. She stated the environmental study would begin shortly afterwards. She stated there would be a review of an extension of the route into Westfield. She confirmed IndyGo had applied and were awarded the Tiger 6 Grant in early Fall. The award is for funding of the environmental and engineering phase. The amount granted was \$2 million dollars with \$1 million local match.

### **TRANSIT ORIENTED DEVELOPMENT (TOD)**

**Jen Higginbotham** stated the TOD is a document that lists the study that was completed for each node or station area of transportation along all the transit routes. The document includes strengths of each station. She stated the document includes market studies and infrastructure along the nodes. She stated all 4 rapid transit routes are now in the TOD. She discussed the value capture study. This study includes case studies, lessons learned, tool kit and testing, cut sheets of reference and conclusions. She said there will be small group discussions soon.

### **ANNOUNCEMENTS**

**Anna Gremling** stated the IMPO completed their certification process along with CIRT, IndyGO and INDOT. This is an audit of the planning practices. The certification process is completed every 4 years by FTA and FHWA. She stated there are two results that come from the certification process. One is corrective actions, in which there are areas of concern or that require immediate attention. The second is recommendation actions. The IMPO received only recommendations to pursue.

**Anna Gremling** stated the 2015 IRTC meeting schedule is available. There are a few meetings where the location has not been confirmed. The IMPO will keep committees posted on schedule additions or changes.

**Steve Cunningham** reminded the group that quarterly reports are due on October 20<sup>th</sup>.

**Sean Northup** stated that 2015 invoices have gone out and are due at the end of the first quarter 2015.

### **ADJOURNMENT**

**Jeff Hill** motioned to adjourn.

**Christine Owens** seconded the motion.

Meeting adjourned at 11:05 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
October 29, 2014  
9:00 a.m-11:00 a.m.  
Metropolitan Indiana Board of Realtors  
1912 Meridian Street, Indianapolis, IN 46202**

**Committee Members Present**

Ryan Cannon-Town of Avon*	Luke Mastin- Johnson County*
Kevin McGinnis-Town of Bargersville*	Tonya Galbraith-Town of McCordsville*
Dennis Buckley-City of Beech Grove*	Virginia Perry-Town of Mooresville*
Marc Applegate-Boone County*	Larry Jonas-Town of New Palestine*
Grant Kleinhenz-Town of Brownsburg*	Christy Langley-City of Noblesville*
David Littlejohn-City of Carmel*	Steve Maple-Town of Pittsboro*
Andrew Klinger-Town of Cumberland*	Rich Carlucci- Town of Plainfield*
Jeff Hill- Town of Fishers*	Jesse Testruth-City of Southport*
Joe McGuinness-City of Franklin*	Kenneth Alexander- City of Westfield*
Chuck Fewell-City of Greenfield*	Lauren Bailey-Town of Whitestown*
Mark Myers-City of Greenwood*	Elizabeth Hopper- Town of Zionsville*
Christine Altman- Hamilton County*	Mike Terry- IndyGo*
Tom Stevens-Hancock County*	Andrew Gast-Bray-CIRTA*
Lesa Ternet-Hendricks County*	Brandye Hendrickson-INDOT*
Lori Miser- City of Indianapolis*	Shannetta Griffin-IAA*

\* = Voting member or proxy

**Others Present**

Anna Gremling- MPO	Kristyn Campbell-MPO
Sean Northup-MPO	Jen Higginbotham-MPO
Andy Swenson- MPO	Andy Lutz- City of Indianapolis
Jeremy Moore- MPO	Ehren Bingaman-HNTB
Anita Bjork-MPO	Trent Newport-CRE
Ryan Wilhite-MPO	Bill Hall- United Consulting
Stephanie Belch-MPO	John Myers-HNTB
Rob Thoman	Addison Pollock-HBD/ICAT
Larry Heil-FHWA	Julia Surber-VS Engineering
Kim Irwin-HBD	October Kniess-East Village Business Owners
Lori Kaplan-CIRTA	John Beery-City of Noblesville
Ericka Miller- Parsons Brinckerhoff	Travis Underhill-City of Franklin
Jessica Kartes-MPO intern	Dave Moore- Town of Mooresville
Marsha Chaney- GAI Consulting	Elizabeth Wrestler

**1. WELCOME & INTRODUCTIONS**

**Lori Miser**, representative for the City of Indianapolis, called the meeting to order and welcomed the IRTC Policy Committee members and visitors. She allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 3RD QUARTER MINUTES (SEEKING APPROVAL)**

**Tom Stevens** moved to approve the August 20, 2014, minutes as presented.  
**Virginia Perry** seconded the motion.  
 The minutes of the August 20, 2014, IRTC Policy Committee Meeting were approved.

**PUBLIC HEARING:**

**3. APPROVAL OF THE 4TH QUARTER 2014 IRTIP AMENDMENTS**

**Kristyn Campbell** presented the proposed amendments to the 2014-2017 IRTIP for review. She supplied the attendees with a handout. She confirmed the amendments were approved by the IRTC Technical Committee at the October 15, 2014 meeting. They will be offered for public review and comment from October 20<sup>th</sup>-26<sup>th</sup>, 2014. She said there was one comment, but not specific to any amendment and directed the person to the LPA of their area. She stated there were 12 amendment requests for local projects. She stated one of the local amendment requests is funded with and affects the MPO's STP Group 1 (Urban) funds. She summarized the 12 local amendments. The MPO also received eleven amendments from INDOT to ensure consistency between the 2014-2017 IRTIP and the 2014-2017 STIP.

- Add 9 new Section 5310 projects in SFY 2015;
- Increase HSIP funds on 1 SFY 2016 project to add CE funds;
- Increase STP Group 1 (Urban) funds on 1 SFY 2016 project\*;
- Delete 1 STP Group IV (Rural) project

\*Project amendments are a result of INDOT's annual allocation policy beginning in SFY 2015.

**Lori Miser** opened the meeting for discussion. There were no questions or comments from the public.

**PUBLIC HEARING CLOSED**

**Mark Myers** moved to approve the 4th Quarter 2014 IRTIP Amendments as presented.

**Mike Terry** seconded the motion.

The 4th Quarter 2014 IRTIP Amendments were approved.

**4. RESOLUTION 2014-IMPO-11 PREVIOUS YEAR BALANCES**

**Anna Gremling** discussed the annual allocation issues. She stated INDOT changed their annual allocation from allowing rollovers of funds from one year to the next, to what she described as the "use it or lose it" policy. She stated the MPO is allocated \$44 million dollars each year and needs to spend \$44 million each year. She stated there is now a \$40 million previous year balance. She said INDOT has \$40 million of the MPO's funds that she is working to obtain. She stated she has asked Kathy Eaton McKalip and Jim Stark to consider the use of carry over balances in fiscal year 2016. She confirmed it is imperative to have access to the money. She summarized that at the October 15<sup>th</sup> Technical IRTC meeting, the Technical Committee unanimously agreed to request the funds. The Technical Committee agreed the request be stressed through a letter to the INDOT Commissioner as well as an IRTC resolution requesting the use of the previous year balances. **Lori Miser** asked **Larry Heil** of FHWA to explain the official Federal Highway Administration's policy on carry over funds and use of carry over balances. **Larry** stated there is an old agreement from 1998. The agreement is with INDOT and the locals. He clarified it is not an agreement between INDOT and FHWA. The agreement states that if the funds were not spent when the Transportation Bill ends, the funds would be "zero'd out". **Lori Miser** asked for a definition of "zero'd out." He said the agreement states remaining funds are unavailable to the locals and all remaining funds go back to INDOT. He gave MAP-21 as an example. A brief discussion ensued. He encouraged cooperation with INDOT. He also stated he suggested all MPO's develop reporting system that is consistent and on a schedule. **Lori Miser** said that she believes there is risk that the IRTC will lose the money. She stated that if the communities have projects that need programming they need to get them into the system as soon as possible. And the projects need to be ready to move forward.

**Larry Heil** said INDOT has increased their staff. **Anna Gremling** stated they have increased staffing in various areas but not in the contracting area. She stated due to early retirements and staff turnover the department has seen a decrease in over half their staff. They have shrunk the amount of lettings. She stated the decrease has increased the amount of projects clogging the lettings. She stated projects hit the same environmental deadlines. **Brandye Hendrickson** stated that she believes INDOT wants to see the money spent. **Anna Gremling** and **Lori Miser** discussed the situation and agreed there has been an enormous amount of discussion between INDOT and the MPO. The MPO has submitted documents with various scenarios and gone through all the steps they have been asked to do. **Anna** stated that she has had a meeting with the INDOT commissioner. She stated he is looking at all the MPO's as a group. She stated she brought all documents and explained how the Indianapolis MPO has updated their quarterly tracking. She told the Commissioner she was confident the IMPO could spend the money. She stated the Commissioner stated INDOT is \$110 million dollars over programmed. He stated it would be difficult for INDOT to find money and there were no guarantees. **Christine Altman** stated she believed the resolution was too generic and should be well-defined. **Anna Gremling** stated the resolution was general because a community in our MPO will be giving back federal funds. **Christine Altman** asked if the federal funds could be used by another community. **Anna Gremling** stated it would be better to ask for less carry over money from INDOT. She stated

that once a dollar amount is put down and if it is incorrect there is jeopardy of losing the money. **Christine Altman** stated she believed there could be more cooperation with INDOT if the language in the resolution insured usage of the carry over funds. **Anna Gremling** added language to the resolution. The resolution was corrected.

**Christine Altman** moved to approve submission of the corrected resolution to INDOT which addresses the carryover balances.

**Joe McGuinness** seconded the motion.

The submission of the corrected resolution to INDOT which addresses the carryover balances was approved.

## STATUS REPORTS

### 5. IRTIP

**Steve Cunningham** discussed the spending plan that was submitted in September. He stated all members were copied on the five year spending scenario. He stated all (4) of the funding categories were in the call submitted through MiTIP. He stated the projects have been scoring higher. He stated the MPO was able to fill projects in FY 2018, 2019 and a portion of 2020. He stated there was room in FY 2020 for another call for new projects. He asked for comments to be returned by October 20<sup>th</sup>. There were no comments. He stated the MPO is working with a few communities on their concerns. If he doesn't receive additional comments in December the projects will be ready for approval at the December 18<sup>th</sup> joint meeting. A brief discussion ensued on qualitative and quantitative data on a CIRTA project, land acquisition, the federal boundaries, the bubble list and cascading projects with **Andrew Gast-Bray, Christine Altman and Andy Lutz**.

### COMPLETE STREETS

**Jen Higginbotham** stated the Complete Streets Policy was approved and adopted in March. She said the current Complete Streets policy applies only to the STP and TAP funded projects. She stated there were 30 projects submitted. Jen said the projects were reviewed and surveys completed. There was no need to have a Task Force meeting and there were no concerns the projects would not comply with the Complete Streets Policy. There were no comments.

**Anna Gremling** stated there were not enough projects to fill the HSIP category in 2019. The IMPO has the option to flex half of HSIP monies into STP dollars. She believed it could be a good decision to apply this strategy as there are more STP projects than there are funds. A brief discussion ensued on the restrictions of HSIP funded projects.

### 6. INCIDENT MANAGEMENT TRAINING

There was no presentation as INDOT's presenter was unable to attend the meeting.

### 7. BYLAWS

**Ryan Wilhite** provided a PowerPoint presentation as well as a handout to review comments. He examined various areas that were changed with the group. The local match and invoices were discussed. **Christine Altman** stated she would like to have a date and time frame for invoicing. She also asked for more clarity in the Bylaws, specifically concerning communities joining and leaving the MPO. She suggested an outside legal counsel review the Bylaws. She suggested the cost for counsel be a budget item. A brief discussion ensued about payment of local match after a member leaves and rejoins. There was discussion on process for first time membership. **Ryan** discussed the LPA appointment of elected official and representatives, letters of representation to the MPO, the appointment of proxies. **Lori Miser** suggested legal counsel review the language in the Proxy section. **Tonya Galbraith** voiced concerns as well. The Policy Committee agreed to strike section 4.04 (b). There was discussion on the powers of the Administrative Committee. **Christine Altman** stated she felt more powers seem to be given to the Administrative Committee, which may lessen the powers of the Policy Committee. **Lori Miser** and **Anna Gremling** stated the Section 4.06 had always been in the Bylaws. **Anna** said the only time she can recall that Administrative Committee had to make on an emergency decision was for the Super Bowl/ Georgia Street project. She stated each Policy member was fully aware of the emergency. **Luke Mastin** stated Section 7.02 clearly identifies the powers of the Administrative Committee. **Sean Northup** stated the Hosting Agreement is in development. He stated the intent is to get the Bylaws completed first. **Christine Altman** stated the Hosting Agreement and the Bylaws should go "hand in hand." **Larry Heil** stated the Administrative Committee was created to be a regional group to guide the administrative items. **Anna** stated that it is difficult to get 15 members together when a quick turn-around is needed. **Mayor Myers** stated he is on the Administrative Committee. He stated the Administrative Committee schedule is published. The meetings are open to the public. He stated there are elections for the members that sit on the committee. The discussion continued with brief comment from **Ken Alexander** on excluded cities. **Ryan Wilhite** stated members could send him their

questions and comments by mid -November in time for the December 18<sup>th</sup> meeting. **Anna Gremling** stated a quorum is necessary at the December 18<sup>th</sup> meeting.

#### 8. PAVEMENT MANAGEMENT AND NEW CMAQ EMISSIONS CALCULATOR

**Andy Swenson** reviewed the new CMAQ emissions calculator. He stated when a project is applying for CMAQ funds and there are quantitative measurements required, an older version of emissions model has been used. He stated Cambridge Systematics has been working on new data and upgrading the calculator system.

**Andy** stated work and upgrades are being conducted to collect, measure and study PCI (pavement condition index) ratings for road maintenance and resurfacing pavement in the region. He stated Ecointeractive is building a data repository and incorporating all of the data on the MiTIP system. **Anna Gremling** stated the project is important because under INDOT's annual allocation policy it is a good idea to have resurfacing and overlay projects in the pipeline. She stated a pavement management system must be in place. **Ken Alexander** voiced his concern on subjectivity in the evaluation. **Sean Northup** stated it is data driven with less subjectivity. Brief discussion ensued regarding investment, rating systems and capturing the data. **Andy Swenson** stated the Technical Committee will be able to then pass the information gathered to the IRTC Policy Committee.

#### 9. INDYCONNECT

##### GREEN LINE

**Jeremy Moore** stated the DEIS was submitted to FTA. The MPO received the comments and are working through them. After completion of the comments there will be a revision on the project schedule. He said a subcommittee met twice on mode selection. The subcommittee should be ready to present findings in the first quarter of 2015.

##### RED LINE

**Jen Higginbotham** stated IndyGo was awarded the Tiger 6 Grant for study of the Red Line. The RFP will go out later in the Fall. She hopes the studies can begin in January of 2015.

##### PURPLE LINE

**Jen** stated there were public meetings held this past summer. She stated the mode of transportation will be primarily BRT. She said there are two route alternatives. She said presently it will be direct downtown service. She stated perhaps in the future it could be a cross town route. The eastside will be constructed first. The westside would have local frequency increases to bolster the lane for later implementation of a full BRT line. She discussed station locations.

**Jen** provided a handout to the group for review. She discussed frequency in hours and cost estimates. She stated the Eastside half has capital cost estimates of \$49.4 million. The Westside has two routes being reviewed. The 38<sup>th</sup> street route is estimated at \$28.8 million and 30<sup>th</sup> street at \$33.4 million. She stated the review draft of the report will include all the recommendations that have been presented. The document will be made available to the public and will be available for review at the December 18<sup>th</sup> joint meeting.

##### TRANSIT ORIENTED DEVELOPMENT (TOD)

**Jen** presented a transit oriented map for review as well as a PowerPoint presentation. She discussed value capture study, special assessment districts, development impact systems, tax increment financing and joint development. She also commented on investment and the success in the areas. She discussed upcoming information that will be generated by the end of the year or the first quarter of 2015.

#### 10. ANNOUNCEMENTS

**Anna** reminded the group of the upcoming joint IRTC committee meeting on December 18<sup>th</sup>.

**Anna** stated the 2015 meeting schedule is available.

**Anna** confirmed the possibility that the IMPO will have two new staff members. She introduced Jessica Kartes, the IMPO intern.

#### 11. ADJOURNMENT

Meeting adjourned at 11:15 a.m.

**Indianapolis Regional Transportation Council**  
**Joint Committee Meeting Minutes**  
**December 18, 2014**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Bret Bailey- Town of Arcadia*	Andy Lutz-City of Indianapolis*
Tom Klein- Town of Avon*	Mike Pelham- Johnson County*
Kevin McGinnis- Town of Bargersville*	Tonya Galbraith- Town of McCordsville*
Dennis Buckley-City of Beech Grove*	Ryan Crum – Town of McCordsville*
Brad Meriwether-City of Beech Grove*	Virginia Perry- Town of Mooresville*
Jeremy Kashman- City of Carmel*	John Beery – City of Noblesville*
Mike Hollibaugh – City of Carmel *	Richard Carlucci-City of Plainfield*
Andrew Klinger-Town of Cumberland*	Dave Keiser- City of Southport*
Jeff Hill-Town of Fishers*	Ian Nicolini-Town of Speedway*
Joe McGuinness-City of Franklin*	Kenneth Alexander-City of Westfield*
Mark St. John-City of Franklin*	Lori Bailey- Town of Whitestown*
Travis Underhill – City of Franklin*	Deb Luzier-Town of Whitestown*
Chuck Fewell – City of Greenfield*	Elizabeth Hopper- Town of Zionsville*
Mark Richards – City of Greenwood*	Annette Darrow – IndyGo*
Brad Davis – Hamilton County*	Roscoe Brown-IndyGo*
Tom Stevens-Hancock County*	Lori Kaplan-CIRTA*
John Ayers-Hendricks County*	Brandye Hendrickson-INDOT*
Lesa Ternet – Hendricks County*	Larry Heil-FHWA
Lori Miser – City of Indianapolis*	Shannetta Griffin- IAA *

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Justin Stuehrenberg-IndyGo
Steve Cunningham – MPO	Ryan Wilhite – MPO
Jeremy Moore – MPO	Kristyn Campbell – MPO
Jen Higginbotham – MPO	Amy Waggoneer-Lochmueller Group
Jessica Kartes-MPO Intern	Marsha Craney Blevins-GAI
Stephanie Belch – MPO	Chris Hammond-United Consulting
Anita Bjork – MPO	Marsha Stone-IAA
David Littlejohn-City of Carmel*	Chris Meador-HNTB
Bill Hall- United Consulting	Ross Snider – USI Consultants
Brandon Herget-Senator Donnelly	Joe Heerens- IAA
Julia Surber-VS Engineering	Tim Miller - Lochmueller Group
Delores Gorman	Mike McBride- American Structurepoint
Nola Albrecht-Shrewsbury	John Myers- HNTB
Ericka Miller- Parsons Brinckerhoff	Sarah Rubin-INDOT
Melody Park-City of Indpls	Mario Rodriquez, IAA
Rick Marquis- FHWA	Karen Bobo- FHWA

## 1. WELCOME & INTRODUCTIONS

**Lori Miser** called the meeting to order and welcomed the IRTC members and visitors. She allowed members to introduce themselves. She stated the Joint IRTC meeting would be her last official meeting. **Anna Gremling** introduced **Lisa Zhang**, new IMPO employee. Her duties will focus on work in the data section. **Anna** thanked **Jessica Kartes**, the IMPO winter intern. She has completed her work. Anna wished her well in your new endeavors.

## **ITEMS FOR APPROVAL (Public Hearing)**

### 2. APPROVAL OF IRTIP (SEEKING APPROVAL)

**Kristyn Campbell** gave a brief overview of the proposed 4th Quarter 2014 Special amendments to the 2014-2017 Indianapolis Regional Transportation Improvement Program. The amendments were offered for public review and comment from November 28<sup>th</sup> to December 11, 2014. The IMPO did not receive any comments. She stated there were sixteen amendments from INDOT. She stated there were 44 projects amended into the TIP as illustrative. They were as follows: 8 new recommended CMAQ projects from the SFY 2019 call for projects, 6 new recommended HSIP projects from the SFY 2019 call for projects, 24 new recommended STP projects from the SFY 2019 call for projects and 6 new recommended TAP projects from the SFY 2019 call for projects. Also, she stated there was a Carmel Federal Exchange project in SFY 2015 for informational purposes, IndyGo TIGER project change of the implementing agency for the Red Line PE & NEPA CMAQ award from the Indianapolis MPO to IndyGo, increase HSIP funding on a SFY 2015/2016 Southport project and deletion of a STP Group 1 (Urban) project in SFY 2016. **Kristyn** stated that in the handout provided she listed 8 additional recommended projects from the SFY 2019 call for projects. However she stated they were not included in the amendment as they are awaiting eligibility determination. They are: Carmel's Carmel Dr. and Pennsylvania St. Roundabout (HSIP), Indianapolis DPW's Mann Rd. & Southport Rd. Roundabout (HSIP), Indianapolis DPW's Holt Rd. & Morris St. Intersection (HSIP), Franklin's Eastview & Hurricane Intersection (HSIP), Noblesville's Signal Upgrades on Logan St. (HSIP), Indianapolis DPW's Johnson Rd. Trail (TAP), CIRTAs Whitestown West Connector (CMAQ) and CIRTAs Commuter Connect Carpool Vanpool Program (CMAQ). **Kristyn** stated that all modifications could be viewed on the IMPO's website. She stated 2<sup>nd</sup> Quarter SFY 2015 Quarterly reports are due via MiTIP by January 21<sup>st</sup> at noon. The quarterly tracking meeting will be scheduled the week of February 2<sup>nd</sup>. The deadline for submitting TIP amendments for the 1<sup>st</sup> Quarter is January 30<sup>th</sup>.

**Lori Miser** asked for comments or questions from the public. There were no comments from the public.

**Lori Miser** closed the public hearing. She asked if there were questions from the committees. **Mike Hollibaugh** asked about the IndyGo Tiger project change as an implementing agency from the IMPO. **Anna Gremling** stated IndyGo as the grant recipient would be taking over the implementation and contracting piece of project, not the planning piece. **Mike Hollibaugh** asked if CIRTAs could have handled the project. **Larry Heil** said FHWA thought there were be less duplication of efforts with the change.

There was an inquiry for more information on the Carmel Federal Exchange Project. **Jeremy Kashman** with the City of Carmel, stated it was for the award of 4.2 million dollars for the reconstruction of Main Street in Carmel. He stated the US31 schedule completely changed and didn't allow for the Main Street upgrade project to be scheduled. He stated they worked closely with INDOT and came to an agreement. He stated INDOT would be paying for the construction dollars and Carmel is responsible for all the ROW, PE and Environmental. **Jeremy Kashman** said it was a learning curve. He stated all went well.

**Lori Miser** asked for a motion.

**Dennis Buckley** motioned to approve the 4th Quarter IRTIP Amendments as presented.

**Tom Klein** seconded.

The 4th Quarter IRTIP Amendments were approved.

### **3. INTELLIGENT TRANSPORTATION SYSTEMS ARCHITECTURE UPDATE (SEEKING APPROVAL)**

**Ryan Wilhite** provided a draft report of the Indianapolis Metropolitan Planning Area Regional Intelligent Transportation System Architecture (ITS). He also gave an overview with the power point presentation by Varos, the vendor on the project. As stated in the draft document, ITS is the integrated application of various technologies and management strategies to provide traveler information to increase the safety and efficiency of the surface transportation system. The document represents the next in a series of steps intended to chart a course for ITS in the greater Indianapolis area. He explained past ITS projects, identified resources and functions, explained its necessity and the requirement by FHWA. He discussed the FTA certification, the updates to the ITS and how the system is maintained. He also reviewed all the modifications, new language and discussed “turbo architecture” and the overall maintenance of the ITS. **Ryan** stated the document in its entirety can be reviewed on the IMPO website. He had an onsite copy of the final appendix of the contents to the document for public review.

There were no comments.

**Lori Miser** asked for a motion.

**Luke Mastin** motioned to approve the Intelligent Transportation Systems Architecture Update as presented.  
**Dave Kieser** seconded.  
The Intelligent Transportation Systems Architecture Update as presented was approved.

## **STATUS REPORTS**

**Anna Gremling** gave a brief update on the Bylaws. The IRTC Policy Committee agreed that the Hosting Agreement and the Bylaws should be drafted and goes hand in hand for review. The Administrative Committee agreed. The Administrative Committee is reviewing the draft of the Hosting Agreement. The first draft will be presented to the IRTC in February 2015. She stated because of the delay the IRTC will be starting the year using old bylaws. She stated the jurisdictions will need to provide letters stating their representatives for both committees and proxies. She also stated there was concern of legal review of the bylaws by the City of Indianapolis legal counsel. She said **Mayor Myers** offered the legal services of the City of Greenwood to review the Bylaws. Also, **Christine Altman** has been able to secure \$3,500 for an outside counsel, not affiliated with any jurisdiction to review the Bylaws.

### **4. INDIANAPOLIS AIRPORT AUTHORITY UPDATE**

**Marsha Stone** with IAA provided a detailed PowerPoint presentation providing a view of the airport and its property. She outlined the daily impacts the Indianapolis Airport has as a major employer and contributor to the surrounding communities in the State of Indiana. She said currently there are 135 daily flights out of the airport with permanent routes increasing. Marsha stated there is 3,200 acres available for productive and recreational land use. Also, she said there is over a thousand acres of protected habitat. She provided information on the 30 parcels around the airport. She stated there are 468 acres currently available for lease. She stated there were six jurisdictions within the IRTC that have expressed interest in the properties for development. She said the IAA will be having an Open House on January 20<sup>th</sup> to discuss the opportunities for development.

### **5. INDOT**

**Anna Gremling** gave a brief summary of the recent developments with the 40 million dollar carryover. She stated a resolution was created and sent to the commissioner of INDOT. She stated a response letter was just received from INDOT and she had it with her in case anyone would like to review. She stated she invited **Kathy Eaton McKalip** for further discussion with the IRTC. **Anna** acknowledged the efforts INDOT has made to move projects with the hiring of additional project managers. She said the jurisdictions are seeing some benefit with the change in the process.

**Kathy Eaton McKalip** stated that INDOT has been working with the MPO’s to develop a 4-5 year spending plan. They have asked each jurisdiction to provide an outline to INDOT of how they plan to spend down their yearly allocations. And it includes how they plan to spend down *prior* year balances. She stated that she has developed a “snap shot” of prior balances and forwarded those numbers to the MPO’s. She stated she is waiting for confirmation from the MPO’s on those figures. She said INDOT may not be able to provide all the funds. But she confirmed INDOT may have a clearer idea of where to get the funds for the jurisdictions. She said they will work hard to fulfill those requests. **Anna** provided guidance on the term “spending plan” and the MPO use of “scenario”. **Jeff Hill** questioned the long horizon of projects. **Kathy** stated INDOT concluded the jurisdictions were not delivering on their projects. She stated there was only a 20% delivery rate as a

State. She said the rate was not acceptable. She said that INDOT has a 25% sharing agreement with the local communities. She said 25% goes to the MPO and 25% goes to the local rural communities. She said review of the MPO balances showed that the balances kept climbing and now it has accumulated to a 213 million dollar liability to INDOT. She stated in 2015 INDOT has said the prior year balances cannot be used. But 2016 will be different. When she receives the confirmations from the MPO's she will begin looking for the money needed. She stated that projects need to be ready to go. She discourages bidding projects in July. She said if communities can't build in a small time frame then wait until September or October. **Anna** stated that the Indianapolis MPO is asking for 8 million dollars of prior year balances. In 2016, she stated if funds are not received or partially received that would still mean *pushing projects out*. A brief discussion ensued about bidding dates with **Jeff Hill, Brad Davis, Kathy Eaton McKalip**. She stated purchase orders are not cut between May 25 to July 1<sup>st</sup>. A brief discussion ensued with **John Ayers, Brad Davis, and Jeremy Kashman** regarding delays in obtaining local match, invoice dates to locals, percentages of money that is not spent yearly, issues beyond the control of the INDOT project managers which delay projects. **Kathy Eaton McKalip** said that if INDOT project managers were not doing their jobs she needed to know. She said there are accountability procedures in place to get the projects through the channels. **Brad Davis** asked if INDOT supplied annual reports. **Kathy** said that she didn't know of a report, but she could probably find information.

## **6. I-69 SECTION 6 UPDATE**

**Sarah Rubin** is the project manager of Section 6 of I-69 (Indianapolis to Evansville) with INDOT. She provided brief historical background on the Evansville /Indianapolis route from 2004. She stated that 5 of the 6 sections have been developed. She stated each section has had its own Tier 2 environmental study. Sarah said Section 6 starts south of Martinsville to Indianapolis. She stated the environmental process will take 2-3 years. She confirmed there will be a Section 6 office soon. They will hold an open house and public meetings. She said there will be stakeholder working groups beginning in January. She said land use panels will be used in 2016. She said a letter of intent was published. She said they intend to be very inclusive and available to the public. **Luke Mastin** asked about additional routes in Tier 1. She provided information on "conceptual alternatives." He stated that Johnson County and Town of Bargersville would like to be a part of the upcoming discussions. **Jeff Hill** asked about prior Environment Studies performed years ago. **Tim Miller** stated this is a resumption of the studies with a different concentration, there is no duplication being done. **Kevin McGinnis** asked about the reasoning behind consideration of alternative routes. **Sarah** said the development of the airport, additional development along SR37, legislation on how SR37 connects to Perry Township and how this will serve the whole region deserved further review.

**Anna Gremling** stated the IMPO staff has been working on the Public Involvement Plan. She said she would like a review of the document by the IRTC. The document will have a 45 day review by the public. The final document will be presented to the IRTC in February. She stated there are small changes. They include the addition of illustrative years, and lengthening the public comment period to allow more public participation.

**Anna Gremling** thanked **Lori Miser** for her role as previous Executive Director of the IMPO and her leadership through the years.

## **ADJOURNMENT**

**Anna Gremling** motioned to Adjourn.

**John Ayers** seconded the motion.

Meeting adjourned at 10:14 a.m.