

Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes
February 10, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indianapolis Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202

Committee Members Present

| | |
|--|--------------------------------------|
| Ryan Cannon- Town of Avon* | William Anthony- City of Lawrence* |
| Kevin Killinger- Town of Bargersville* | Ryan Crum – Town of McCordsville* |
| Dennis Buckley- City of Beech Grove* | Larry Smith – Morgan County* |
| Craig Parks- Boone County* | John Beery-City of Noblesville* |
| Todd Barker- Town of Brownsburg* | David Book- Town of New Palestine* |
| Jeremy Kashman- City of Carmel* | Steve Maple-Town of Pittsboro* |
| Christine Owens-Town of Cumberland* | Scott Singleton- Town of Plainfield* |
| Jeff Hill- City of Fishers* | Sam Booth- Shelby County* |
| Travis Underhill – City of Franklin* | Jeremy Lollar-City of Westfield* |
| Karla Vincent – City of Greenfield* | Dan Cartwright- Town of Whiteland* |
| Paul Peoni – City of Greenwood* | Chad Nance-Town of Whitestown* |
| Brad Davis – Hamilton County* | Lance Lantz- Town of Zionsville* |
| Gary Pool- Hancock County* | Annette Darrow – IndyGo* |
| John Ayers- Hendricks County* | Philip Roth – CIRTA* |
| Melody Park-City of Indianapolis* | Scott Bailey- INDOT* |
| Luke Mastin – Johnson County* | |

* = Voting member or proxy

Others Present

| | |
|--------------------------------------|--------------------------------|
| Anna Gremling – MPO | Andrew Swenson – MPO |
| Sean Northup – MPO | Kristyn Campbell – MPO |
| Matthew Nowlin-MPO | Jessica Kartes-MPO |
| Jennifer Higginbotham-MPO | Catherine Kostyn-MPO |
| Anita Bjork-MPO | Stephanie Belch-MPO |
| Jeremy Moore – MPO | Steve Cunningham- MPO |
| Ryan Wilhite-MPO | Marsha Craney Blevins- GAI |
| Brad Meriwether- City of Beech Grove | Kim Irwin- Health By Design |
| David Littlejohn-City of Carmel | Jennifer Beck-INDOT |
| Randy Walter- INDOT | Jason Taylor- City of Fishers |
| Keith Bucklew-CDM Smith Consulting | Ross Snider-USI Consultants |
| Bill Hall- United Consulting | Mark St. John-City of Franklin |
| Stephanie Campbell-PCS Engineering | Richard Gilyeat- INDOT |

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF 1ST QUARTER MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the October 14, 2015, IRTC Technical Committee meeting minutes after a minor correction. **Craig Parks** seconded the motion. The minutes of the October 14, 2015, IRTC Technical Committee meeting were approved.

3. IRTIP AMENDMENTS

Kristyn Campbell gave a brief summary of the proposed 1st quarter 2016 amendments to the 2016-2019 IRTIP. The amendments would be offered for public review and comment from February 14th to February 23rd. She supplied a handout for closer review. **Kristyn** said if approved the projects would go to the IRTC Policy Committee on February 24th. She stated there were 50 local amendment requests for review and detailed in the handout she provided. She said the MPO received 27 amendments from INDOT to ensure consistency between the 2016-2019 IRTIP and the 2016-2019 STIP. She provided an overview of a few STP projects. She stated the 5 projects along the SR37 corridor for the City of Fishers would be using no MPO funds. She said there were 3 HSIP projects that increased funding. Also, there was an HSIP project and an STP project that was deleted.

Brad Davis motioned to approve the Indianapolis Transportation Improvement Program Amendments

John Ayers seconded.

The Indianapolis Transportation Improvement Program Amendments were approved.

Anna Gremling commented on a few items prior to the UPWP being discussed. She referenced her memo from February 3rd, 2016 in which she discussed the MPO's SFY 2016 Annual Allocation status and strategies the MPO uses to ensure full obligation of the allocation. She stated there remained 12.9% of the annual allocation in PE funds that needed to be submitted to INDOT. There was a brief discussion regarding flexing funds and increasing federal shares and the next grant cycle.

4. 2016 UNIFIED PLANNING WORK PROGRAM

Sean Northup reviewed the proposed 2016 UPWP. He provided a spreadsheet for closer review. **Sean** reviewed all the elements. He discussed there would not be flexing of HSIP funds. **Anna** stated she feared at the end of this grant cycle that it would be similar to previous year with "use it or lose it" and she didn't want to flex over money. **Sean** stated there would be the use of interns in 2016, the upcoming data projects and provided update in Element 40; Long Range Transportation and Freight. He also discussed planning studies in Element 60.

Luke Mastin motioned to approve the 2016 Unified Planning Work Program as presented.

Philip Roth seconded.

The 2016 Unified Planning Work Program was approved as presented.

5. REGIONAL BICYCLE PLAN

Jeremy Moore provided a brief power point presentation which summarized the Regional Bicycle Plan. He also referenced his memo of February 2, 2016. **Jeremy** stated the plan is fiscally constrained. He discussed the historical progress of the plan, formation of the steering committee, participation by cycling groups, data collection and the public comment period. **Jeremy** discussed connectivity with transit, the growth of bikeways, equity and funding targets. There was brief discussion regarding funding categories and width of sidepaths with **Brad Davis**, **Philip Roth** and **Lance Lantz**. **Anna Gremling** thanked **Jeremy Moore** for his detailed work. **Anna** thanked the communities for their collaboration and participation. **Jeremy** stated that at a later date as the plan grows there will be a need for a priority study and formation of additional routes.

Ryan Crum motioned to approve the Regional Bicycle Plan as presented.

Philip Roth seconded.

The Regional Bicycle Plan was approved as presented.

6. REGIONAL FREIGHT PLAN

Ryan Wilhite introduced the presentation on the Regional Freight Plan. **Ryan** thanked the Steering Committee members and introduced **Keith Bucklew**, of CDM Smith, the consultant on the plan. **Keith** presented the Regional Freight Plan, highlighting the planning process and focusing specifically on the recommendations contained within the plan. At the conclusion of the presentation, IRTC members proceeded with questions. **Steve Maple** questioned if the plan had considered any increased truck traffic on local routes as a result of interstate tolling as has been discussed in the state

legislature; specifically truck traffic being diverted onto Ronald Regan Parkway. **Ryan** stated that the type of analysis has not been done to date. **Eric Walthen** asked how the plan would affect locals and project selection. **Ryan** responded that the Freight Network could be used in project scoring, but was not a consideration of the committee. **Ryan** expected the future formation of new committee, he surmised perhaps a project scoring committee would consider the network for future project scores. **Todd Barker** asked if any comments from the Steering Committee would be incorporated into a final draft. **Ryan** confirmed they would be incorporated prior to the Policy Committee meeting on February 24. **Luke Mastin** asked about a specific recommendation of the plan, namely inviting Conexus to project scoring. **John Ayers** stated he believed Conexus should only be included in an advisory capacity. **Anna Gremling** stated that the recommendation intended to reference the incorporation of Conexus into the IRTC Technical Committee strictly in an advisory role.

Luke Mastin motioned to approve the Regional Freight Plan.
Dennis Buckley seconded.
The Regional Freight Plan was approved.

STATUS REPORTS

7. INDOT EXPANSION PROJECTS/2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

Anna Gremling and **Stephanie Belch** introduced the projects to be amended into the 2034 LRTP at the 2nd quarter IRTC meetings. INDOT and local project sponsors were present to answer any questions. Projects include several INDOT added travel lanes projects and 2 interchange modifications; SR 37 Corridor improvements, and a Group III STP funded project in Westfield.

Jeff Hill provided information on the SR 37 expansion. He stated local funds would be combined with INDOT funding. The 80/20 split is reflected in the Long Range Transportation Plan. There was brief discussion between **Gary Pool**, **Jeff Hill** regarding PE and ROW and grade separations. **Philip Roth** asked about the Bike Plan in the scope of the project. **Jeff Hill** stated there would be additional sidewalk paths.

Richard Gilyeat of INDOT discussed the lane expansions and extension from SR 267 to SR39 on I-70. There would be a widening of SR39 bridge from 3 to 5 lanes. He stated it would be a \$65 million project. There was brief discussion on possibility of a truck only lane, segmented designs and design permits.

8. 2045 LONG RANGE PLAN MAJOR UPDATE

Ryan Wilhite explained the reason for the major update, compliance with MAP-21 planning requirements, and desire for MPO staff to lead and complete a majority of the plan with minimal consultant assistance from HNTB. **Ryan** finished by reminding representatives that the LRTP needed to be updated by the end of 2017. **Lance Lantz** asked if the outreach to LPA's would be similar to past updates. **Ryan** confirmed it would be very similar. **Philip Roth** asked if the 2045 LRTP was a review or a major update. **Anna Gremling** responded that it was a major update. **Ryan Wilhite** added that the plan would be examining all uncommitted projects within the 2035 LRTP as part of its planning process.

9. OTHER ITEMS OF BUSINESS

Anna Gremling mentioned the 2015 IMPO Annual Report was available for all members.

Anna congratulated IndyGo on the progress of the Red Line.

Anna introduced **Robert Dirks** of FHWA as **Larry Heil** has retired.

Luke Mastin provided information on the federal exchange program. He stated State Representative Price will be drafting legislation to improve the program and the need for local input and support. **Luke** stated there had been no response from INDOT on the issue. A brief discussion ensued between **Gary Pool**, **Ryan Cannon** and **Brad Davis**.

10. ADJOURNMENT

Luke Mastin motioned to adjourn.
Gary Pool seconded.
The IRTC Technical Meeting of February 10, 2016 was adjourned.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
February 24, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 N. Meridian Street, Indianapolis, IN 46202**

Voting Committee Members Present

| | |
|-------------------------------------|--------------------------------------|
| Tom Klein-Town of Avon | Luke Mastin- Johnson County |
| Dennis Buckley- City of Beech Grove | Bill Anthony- City of Lawrence |
| Mark Applegate- Boone County | Tonya Galbraith-Town of McCordsville |
| Grant Kleinhenz- Town of Brownsburg | Virginia Perry- Town of Mooresville |
| Mike Hollibaugh-City of Carmel | Steve Maple- Town of Pittsboro |
| Jeff Hill- City of Fishers | Russell McClure-City of Southport |
| Joe McGuinness-City of Franklin | Jeremy Lollar-City of Westfield |
| Chuck Fewell- City of Greenfield | Lauren Bailey-Town of Whitestown |
| Mark Myers-City of Greenwood | Tim Haak- Town of Zionsville |
| Brad Davis- Hamilton County | Shannetta Griffin- IAA |
| Tom Stevens-Hancock County | Mike Terry- IndyGo |
| Lesa Ternet- Hendricks County | Lori Kaplan-CIRTA |
| Lori Miser- City of Indianapolis | Michael Smith-INDOT |

Others Present

| | |
|--------------------------------|--|
| Anna Gremling- MPO | Randy Walter- INDOT |
| Sean Northup-MPO | Matthew Nowlin-MPO |
| Andy Swenson- MPO | Jessica Kartes- MPO |
| Jeremy Moore- MPO | Ericka Miller- Parsons Brinckerhoff |
| Anita Bjork-MPO | Julia Surber- VS Engineering |
| Ryan Wilhite-MPO | Mike McBride- American Structure Point |
| Stephanie Belch-MPO | Travis Underhill- City of Franklin |
| Steve Cunningham-MPO | Melody Park- City of Indianapolis |
| Jen Higginbotham-MPO | Marsha Craney Blevins- GAI |
| Catherine Kostyn- MPO | Craig Parks- Boone County |
| Jeremy Kashman- City of Carmel | Jennifer Beck- INDOT |
| Richard Gilyeat- INDOT | Jay Mitchell- INDOT |
| Eric Wathen-Town of Danville | Dax Norton-Town of Whitestown |

1. WELCOME & INTRODUCTIONS

Mayor Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

ITEMS FOR APPROVAL

2. APPROVAL OF 4TH QUARTER MINUTES (SEEKING APPROVAL)

Joe McGuinness moved to approve the October 28, 2015, minutes as presented.
Chuck Fewell seconded the motion.
The minutes of the October 28, 2015, IRTC Policy Committee Meeting were approved.

3. 2016 IRTC ADMINISTRATIVE COMMITTEE ELECTIONS

Anna Gremling provided instructions on the three step voting procedures for the election of the 2016 IRTC Administrative Committee. Round 1 includes elections for each class; nominations were received prior to the meeting. Round 1 ballots were passed out to the IRTC voting members.

The meeting continued as ballots were counted by MPO staff.

4. INDIANAPOLIS REGIONAL TRANSPORTATION PROGRAM AMENDMENTS (PUBLIC HEARING)

Kristyn Campbell provided a handout of the projects for the members for review. She stated the amendments were approved by the IRTC Technical Committee on February 10, 2016. The amendments were offered for public review and comment from February 14th through February 23, 2016. There were no comments. Kristyn stated there were fifty local amendment requests received by the MPO. The MPO also received twenty-seven amendments from INDOT to ensure consistency between the 2016-2019 IRTIP and the 2016-2019 STIP. The handout provided an overview of all the projects.

Mayor Myers opened the public hearing. There were no public comments.

Mayor Myers closed the public hearing.

Dennis Buckley moved to approve the 1st Quarter 2016 Amendments to the 2016-2019 IRTIP

Luke Mastin seconded the motion.

The 1st Quarter 2016 Amendments to the 2016-2019 IRTIP were approved.

Anna Gremling provided the status of the MPO's SFY 2016 annual allocation. **Anna** provided a memorandum to the group. She stated the MPO has obligated \$31,268,010.37 as of January 31st with over \$12 million remaining to obligate by the middle of May before INDOT's financial system shuts down at the end of the state fiscal year. **Anna** stated there are 33 purchase orders that need to be executed. She stated that projects that need to go to letting are being monitored. She stated she does not want to leave money on the table that will revert back to the State. She provided suggestions in her memo. **Anna** said it is imperative that projects do not sit idle. **Brad Davis** inquired about the last day for submission. **Steve Cunningham** stated the last day is April 27, 2016. But the MPO has a deadline of February 26, 2016.

5. 2016 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT

Sean Northup provided a handout of the MPO UPWP amendment for review. He stated he would be discussing the second year of the two year UPWP. He noted the change in open contracts from the 2014/2015 amendment. He stated there would be a Safety Study added in 2016. There were no questions from the group.

Tom Klein motioned to approve the 2016 UPWP as presented.

Dennis Buckley seconded the motion.

The 2016 Unified Planning Work Program amendment was approved.

2016 ADMINISTRATIVE COMMITTEE ELECTIONS – CONTINUED

The winners of Round 1 voting were announced:

Joe Hogsett (representing largest city)
Dennis Buckley (representing excluded cities)
Luke Mastin (representing counties)
Tom Klein (representing towns)
Joe McGuinness (representing cities other than the largest)
Mike Terry (representing transit)

Nominations were taken for Round 2 (At-large members). Six members were included in the nominations. (Up to three at-large positions to be filled.) Those members were **Mayor Andy Cook, Mayor Mark Myers, Lauren Bailey, Mayor Tim Haak, Shannetta Griffin, and Ian Nicolini.**

Dennis Buckley motioned to close the election nominations
Jeff Hill seconded the motion.
The 2016 Administrative Committee At-Large nominations were closed.

The meeting continued as Round 2 ballots were counted.

6. **REGIONAL BIKEWAYS PLAN (PUBLIC HEARING)**

Jeremy Moore provided a PowerPoint presentation on the historical background of the Bikeways Plan. **Jeremy** also provided the 2015 Executive Summary trifold handout for review. **Jeremy** outlined the project schedule. He reviewed the existing bikeways and the proposed miles of bikeway by 2035. **Jeremy** discussed breakdown of the steering committee work, scoring systems, economic opportunities, connectivity, equity, projected costs, funding targets and reviewed a map. Also, **Jeremy** discussed the next steps and plan recommendations for funding over the next twenty years. **Jeremy** provided the list of all the public comments.

Mayor Myers opened the Public Hearing.

Alan Henderson with Health by Design provided public comment. **Alan** commended the MPO on a data driven planning process. He stated he would like to see inclusion of population based health and equity into the scoring. He also mentioned encouraging and reaching out to different stakeholders.

Mayor Myers closed the Public Hearing.

Dennis Buckley motioned to approve the Regional Bikeways Plan as presented.
Tom Klein seconded the motion.
The Regional Bikeways Plan was approved.

2016 IRTC ADMINISTRATIVE COMMITTEE ELECTIONS – CONTINUED

The winners of Round 2 (At-Large) were announced:

Mayor Andy Cook
Mayor Mark Myers
Mayor Tim Haak

Among the new administrative committee members, officers need to be elected. A voice vote for Chair and Vice-Chair was taken. **Mayor Mark Myers** was elected Chair; **Mayor Joe Hogsett** was elected Vice-Chair.

Dennis Buckley motioned to approve choice of Mayor Myers and Mayor Hogsett.
Jeff Hill seconded the motion.
The IRTC Administrative Committee Chair and Vice-Chair were approved.

7. **REGIONAL FREIGHT PLAN (PUBLIC HEARING)**

Ryan Wilhite provided a memo which outlined the Freight Plan thus far. He introduced **Keith Buckley** of CDM Smith, the consultant on the project. **Keith** discussed the vision, goals and performance measures. He stated the Regional Freight Plan supplements the Long Range Transportation Plan. **Keith** discussed the implementation of the performance measures, the identification of freight clusters, governance, strengths of the plan, SWAT analysis, threats to the plan, the importance of developing relationships with rail and air partners. He discussed strategic investment.

Dennis Buckley motioned to approve the Regional Freight Plan as presented.
Tom Klein seconded the motion.
The Regional Freight Plan was approved.

STATUS REPORTS

8. INDOT EXPANSION PROJECTS/ 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

Jay Mitchell with INDOT introduced himself to the IRTC members. **Jay** stated there were five projects of regional significance that would be amended into the LRTP. He stated they would improve overall mobility and safety. The projects are 1) I-65 from I-465 (south side) to Washington Street, added travel lanes; 2) I-69/465 Interchange modification and added travel lanes on I-465 between the White River and I-69; 3) I-70 added travel lanes between SR 39 and SR 267 including interchange modification @ SR 39; and, 4) SR37 between 126th and 146th Streets in Hamilton County. **Jay** provided the names of the INDOT manager on each project. There was brief discussion between **Mike Terry**, **Brad Davis** and **Randy Walter** on the improvements.

9. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE

Ryan Wilhite gave a brief status report on the 2045 LRTP major update. **Ryan** stated this plan would be completed by the MPO staff. He mentioned HNTB would provide technical support if necessary. There will be a meeting with the steering committee in mid-March. He stated they would be looking at scenario planning as well. There were no questions from the group.

10. DIRECTOR'S UPDATE

Anna Gremling stated that **Tom Klein**, **Melody Park** along with **David Holt** of Conexus and **Mike Smith** from INDOT would be attending the two-day workshop offered by Transportation for America. The workshop would center around performance measures.

Anna described the need for a planning selection process when flexing or filling the pipeline with projects. She would like to see a list created so that the process moves with ease.

Anna stated the 2020/2021 staff recommendations for 2016 can be found online. She stated there would be a complete website update and redesign and volunteers to review the redesign. Also, a review of TAP scoring.

Anna provided a summary of the 2016 Administrative Committee election results:

Mayor Mark Myers, Chair (at-large)

Mayor Joe Hogsett, Vice-Chair (representing largest city)

Mayor Dennis Buckley (representing excluded cities)

Mayor Joe McGuinness (representing cities)

Tom Klein (representing towns)

Luke Mastin (representing counties)

Mike Terry (representing transit)

Mayor Andy Cook (at-large)

Mayor Tim Haak (at-large)

11. OTHER BUSINESS AND ANNOUNCEMENTS

Anna introduced **Robert Dirks** of FHWA to the IRTC members. **Larry Heil** has retired.

ADJOURNMENT

Jeff Hill motioned for adjournment.

Virginia Perry seconded.

The IRTC Policy meeting of February 24, 2016, was adjourned at 10:17 a.m.

Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes
May 11, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indianapolis Board of Realtors
1912 Meridian Street, Indianapolis, IN 46202

Committee Members Present

| | |
|--------------------------------------|--------------------------------------|
| Mitchell Russell- Town of Arcadia* | Melody Park-City of Indianapolis* |
| Ryan Cannon- Town of Avon* | William Anthony- City of Lawrence* |
| Julie Young-Town of Bargersville | Ryan Crum – Town of McCordsville* |
| Dennis Buckley- City of Beech Grove* | Larry Smith – Morgan County* |
| Craig Parks- Boone County* | John Beery-City of Noblesville* |
| Jonathan Blake- Town of Brownsburg* | Steve Maple-Town of Pittsboro* |
| Jeremy Kashman- City of Carmel* | Scott Singleton- Town of Plainfield* |
| Rob Roberts- Town of Danville* | Phil Sundling- City of Westfield* |
| Jeff Hill- City of Fishers* | Dan Cartwright- Town of Whiteland* |
| Travis Underhill – City of Franklin* | Chad Nance- Town of Whitestown* |
| Karla Vincent – City of Greenfield* | Lance Lantz- Town of Zionsville* |
| Mark Richards- City of Greenwood* | Annette Darrow – IndyGo* |
| Brad Davis – Hamilton County* | Philip Roth – CIRTA* |
| Gary Pool- Hancock County* | Scott Bailey- INDOT* |
| John Ayers- Hendricks County* | |

* = Voting member or proxy

Others Present

| | |
|--------------------------------------|--|
| Anna Gremling – MPO | Andrew Swenson – MPO |
| Sean Northup – MPO | Steve Cunningham- MPO |
| Matthew Nowlin-MPO | Jessica Kartes-MPO |
| Jennifer Higginbotham-MPO | Stephanie Belch-MPO |
| Anita Bjork-MPO | Kristyn Campbell – MPO |
| Ryan Wilhite-MPO | Kim Irwin- Health By Design |
| Bryan Luellen- IndyGo | Marsha Craney Blevins- GAI |
| Jay Mitchell-INDOT | Gary Pence- City of Westfield |
| David Littlejohn-City of Carmel | Neil VanTrees-Parsons |
| Randy Walter- INDOT | Dan Cutshaw- GRW Engineering |
| Cassandra Hudson- INDOT | Ross Snider-USI Consultants |
| Bill Hall- United Consulting | Mark St. John-City of Franklin |
| Jim Earl- INDOT | Paul Peoni – City of Greenwood |
| Stephanie Campbell-GRW Engineering | Angela Nicholson- City of Indianapolis |
| Trent Newport- Cross Roads Engineers | Scott Hornsby-GAI |

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves.

ITEMS FOR APPROVAL

2. APPROVAL OF 1ST QUARTER MINUTES (SEEKING APPROVAL)

John Ayers moved to approve the February 10, 2016 IRTC Technical Committee meeting minutes.
Dennis Buckley seconded the motion.
The minutes of the February 10, 2016 IRTC Technical Committee meeting were approved.

3. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

Stephanie Belch provided a copy of the memo she proved on May 2, 2016, to the IRTC Technical Committee regarding the Long Range Transportation Plan Spring 2016 amendment. **Stephanie** provided a power point presentation for review. She stated air quality conformity has been met and it is fiscally constrained. She stated the public comment period has been in effect. She expects the amendment to go before the IRTC Policy Committee in May. There were no questions.

Jeff Hill motioned to approve the 2035 Long Range Transportation Plan Amendment
Dennis Buckley seconded.
The 2035 Long Range Transportation Plan Amendment was approved.

4. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE – GOALS & OBJECTIVES

Ryan Wilhite provided a power point presentation outlining the 2045 Major Update to the Long Range Transportation Plan (LRTP). He also reviewed the goals and objectives with a handout he provided for the IRTC Technical Committee. He reminded the members the 2045 LRTP update is the major update and explores the vision for the next 20-30 years for the MPO. He stated in March the steering committee met to develop the goals, objectives, and develop performance measures. He reviewed and explained the metrics associated with the performance measure and objectives. **Ryan** reviewed the themes which were; mobility, prosperity, safety, preservation, equity, environment and health. Each of the themes were discussed thoroughly. **Ryan** stated the MPO would be working on a Survey which would review the regional values of transportation for each county in the region. Also, begin drafting performance measures. There were no questions.

Travis Underhill motioned to approve the 2045 Long Range Transportation Plan Goals and Objectives.
Dennis Buckley seconded.
The 2045 Long Range Plan Update Goals and Objectives were approved.

5. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

A. 2020/2021 RECOMMENDATIONS

Anna Gremling commented the MPO was able to obligate and spend down all the funds and not leave any money on the table. She thanked all the members for their assistance to get projects ready.

Steve Cunningham provided a brief summary of the 2020/2021 project recommendations. He stated that because of eligibility determination the highlighted projects on the handout were removed from consideration. They are the Town of McCordsville safety project, DPW bike improvement project on Allisonville Road. **Steve** said there were projects added for consideration. A project added per Safe Routes for transit by IndyGo and flashing beacons along the Red Line Bus Rapid Transit. He stated CIRTAs funding was raised to 100% funded. Also, **Steve** noted the City of Indianapolis and City of Carmel have been asked to supply ROW agreement/interlocal agreement for the project on 96th and Keystone, and the INDOT's SR135 and Smith Valley Rd. project.

Steve stated the Grey Hound Pass project for the City of Westfield had a major scope change and they have withdrawn the project from consideration.

Brad Davis asked if the projects would be incorporated into the Long Range Transportation Plan. **Steve** stated the LRTP is being updated and if projects meet the deadlines, the MPO will consider getting the projects into the LRTP. A brief discussion ensued regarding the City of Carmel and INDOT on projects.

Dennis Buckley motioned to approve the Indianapolis Regional Transportation Improvement Program 2020/2021 recommendations.

Philip Roth seconded.

The Indianapolis Regional Transportation Improvement Program 2020/2021 recommendations were approved.

B. IRTIP AMENDMENTS

Kristyn Campbell reviewed the proposed 2nd quarter 2016-2019 IRTIP amendments. Kristyn stated the amendments were presented for consideration at the May 11th IRTC meeting and offered for public review and comment on May 15th through May 24th, 2016. She stated the MPO received 70 INDOT amendment requests with 19 local amendment requests. **Kristyn** reviewed the list of new projects that was provided to the IRTC Technical committee.

Dennis Buckley motioned to approve the IRTIP Amendments.

Mark Richards seconded.

The IRTIP Amendments were approved.

6. COMPLETE STREETS

Matt Nowlin provided a handout titled “Measuring our Complete Streets Policy” which explains how the policy was applied to the 20210/2021 call for projects. **Matt** stated that out of 21 projects, a total of 20 projects complied with the new Complete Streets Policy and 1 request for an exception was made for sidewalks along 96th and Keystone. **Matt** stated the Complete Streets Policy must be reviewed and updated every two years. The policy was created in 2014. The 1 major change that was suggested was to add an exception for Roadway and Functional Classification, specifically Roadway and Expressway. **Matt** stated there was some need for language clarification. He said there was clarity needed in the rules of public notice.

Philip Roth motioned to approve the Complete Streets Policy.

Ryan Crum seconded.

The Complete Streets Policy was approved.

Matt stated there is a need for 2 volunteers on the Task Force. The volunteers are to be alternates on the Task Force. **Lance Lantz** volunteered to represent the municipalities and **Craig Parks** volunteered to represent the counties on the Complete Streets Task Force.

STATUS REPORTS

7. I-69 SECTION 6 UPDATE

Jim Earl of INDOT provided the most recent update since the announcement of SR 37 being the corridor of choice for Section 6 of the I-69 Indianapolis to Evansville corridor. He stated there have been numerous public meetings to discuss the alignments and the corridor itself. He said the focus has been on alignment locations and inter configurations. **Jim** confirmed INDOT was getting an abundance of comments on property and commercial impacts. **Jim** stated there will be hosting a Real Estate Open House. **Jim** specified the Federal Highway Administration will be assisting in this area. A brief discussion ensued regarding DEIS and FEIS, timeline for construction and local planning to accommodate the project. **Anna Gremling** said as this project proceeds there could be a need to update the LRTP.

8. PLANNING FINANCIAL ASSISTANCE

Anna Gremling stated she would like to have a list of “planning projects”. The projects would be used to fill in gaps. She said the projects would have been scored and “shovel ready.” A brief discussion ensued regarding scoring criteria. Further discussions are upcoming.

9. OTHER ITEMS OF BUSINESS

Bryan Luellen provided an overview of the Marion County Transit Plan. He discussed the income tax increase and the referenda.

Anna Gremling mentioned the new venue for the upcoming IRTC Technical meeting on August 10, 2016. The meeting will be held at the Indianapolis World Sports Park.

Anna stated the IMPO has had staff changes. **Jeremy Moore** took a position at Butler University and **Kevin Mayfield** will be retiring in late July.

10. ADJOURNMENT

Dennis Buckley motioned to adjourn.

Philip Roth seconded.

The IRTC Technical Meeting of May 11, 2016, was adjourned at 10:08 a.m.

Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
May 25, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 N. Meridian Street, Indianapolis, IN 46202

Voting Committee Members Present

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| Tom Klein-Town of Avon | Luke Mastin- Johnson County |
| Kenneth Zumstein-Town of Bargersville | Steve Collier- City of Lawrence |
| Dennis Buckley- City of Beech Grove | Tonya Galbraith-Town of McCordsville |
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| Mark Myers-City of Greenwood | Tim Haak- Town of Zionsville |
| Mark Heirbrandt- Hamilton County | Shannetta Griffin- IAA |
| Gary Pool-Hancock County | Mike Terry- IndyGo |
| Lesa Ternet- Hendricks County | Lori Kaplan-CIRTA |
| Melody Park- City of Indianapolis | Michael Smith-INDOT |

Others Present

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|-----------------------------------|---|
| Anna Gremling- MPO | Randy Walter- INDOT |
| Sean Northup-MPO | Matthew Nowlin-MPO |
| Andy Swenson- MPO | Jessica Kartes- MPO |
| Ryan Wilhite-MPO | Ellen Forthofer-MPO Intern |
| Anita Bjork-MPO | Ericka Miller- Parsons Brinckerhoff |
| Stephanie Belch-MPO | Mike McBride- American Structure Point |
| Steve Cunningham-MPO | Travis Underhill- City of Franklin |
| Jen Higginbotham-MPO | Kim Irwin-Health by Design |
| Brad Davis- Hamilton County | Marsha Craney Blevins- GAI Consultants |
| Bryan Luellen-IndyGo | Jennifer Pryz- HNTB |
| Jeremy Kashman- City of Carmel | Jennifer Beck- INDOT |
| Julie Young- Town of Bargersville | Jay Mitchell- INDOT |
| Robert Dirks-FHWA | Emily T. Phelps- Candidate for Senate District 30 |
| Mike Hornsby- GAI Consultants | Senator Donnelly Representative |
| Jim Earl- INDOT | |

1. WELCOME & INTRODUCTIONS

Mayor Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

ITEMS FOR APPROVAL**2. APPROVAL OF 1ST QUARTER MINUTES (SEEKING APPROVAL)**

Steve Collier moved to approve the February 24, 2016, minutes as presented.
Dennis Buckley seconded the motion.
The minutes of the February 24, 2016, IRTC Policy Committee Meeting were approved.

3. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT (PUBLIC HEARING)

Stephanie Belch provided a brief overview of the Long Range Transportation Plan amendments. She stated there were several INDOT interstate expansion projects and interchange modifications. **Stephanie** reviewed a copy of her memo listing the projects. The memo included the SR37 Corridor in Hamilton County and STP Group III funded project in City of Westfield. She stated the projects did not affect fiscal constraint and met air quality conformity. **Stephanie** said the public involvement process began the first week in May and ends May 25th, 2016. **Mayor Myers** opened the Public Hearing.

Kim Irwin, Director of Health by Design responded. Her comments specifically addressed the added capacity projects. Kim stated the federal, state and local governments do not have funding to maintain current roadway. **Kim** stated there is more demand than in past years for multimodal transportation options. She applauded the efforts of communities who are making great strides. **Kim** stated Marion County will be voting to increase funding for transit service that is needed. **Kim** said the region cannot continue to build more to rid congestion.

Mayor Myers closed the Public Hearing.

Jeff Hill stated the City of Fishers is pleased to provide opportunity for pedestrian and bicyclist access to the SR37 project.

Dennis Buckley moved to approve the 2035 Long Range Transportation Plan amendments as presented.
Shannetta Griffin seconded the motion.
The 2035 Long Range Transportation Plan amendments were approved.

4. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (PUBLIC HEARING)

2020/2021 RECOMMENDATIONS

Steve Cunningham provided a brief summary of the 2020/2021 project recommendations. **Steve** confirmed the MPO received 89 applications for projects requesting \$200 million dollars. He said available funding to program totaled \$80 million dollars. He stated that because of eligibility determination projects were removed from consideration. They are the Town of McCordsville safety project, DPW bike improvement project on Allisonville Road. **Steve** said there were projects added for consideration. A project added per Safe Routes for transit by IndyGo and flashing beacons along the Red Line Bus Rapid Transit. He stated CIRTAF funding was raised to 100% funded. He stated there were a few questions from LPA's regarding the projects. **Steve** noted the City of Indianapolis and City of Carmel have been asked to supply ROW agreement/interlocal agreement for the project on 96th and Keystone, and the INDOT's SR135 and Smith Valley Rd. project.

Also, **Steve** stated the Greyhound Pass project for the City of Westfield had a major scope change and they have withdrawn the project from consideration.

In March the project list was revised due to eligibility findings. The projects were up for public comment in April and received none. The list was approved by the Administrative Committee and Technical Committee.

Mayor Myers opened the public hearing. **Shannetta Griffin** asked if there were any impact from FHWA or air quality concerns. **Steve** stated the status has not changed. But it is possible to expect changes on the next round of projects. A brief discussion ensued.

Mayor Myers closed the public hearing.

Dennis Buckley moved to approve IRTIP 2020/2021 recommendations
Tom Klein seconded the motion.
The IRTIP 2020/2021 recommendations were approved.

2ND QUARTER 2016 AMENDMENTS TO THE 2016-2019 IRTIP

Kristyn Campbell provided a handout for review. She presented a brief summary on the proposed projects. She stated there were 19 local amendment requests and 70 INDOT amendment requests in line with the LRTP.

Kristyn stated the City of Westfield removed their request for funding as depicted in the handout, Indianapolis MPO request of funds for a Regional Safety Study was removed as alternative funds were identified in the UPWP and additional CMAQ funding for an Indianapolis DPW project on Arlington and Shelbyville Road.

Joe McGuinness motioned to approve the 2nd Quarter 2016 Amendments as presented.
Gary Pool seconded the motion.
The 2nd Quarter 2016 Amendments were approved.

5. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) GOALS AND OBJECTIVES

Ryan Wilhite reviewed the LRTP schedule. He provided a power point presentation of the LRTP Goals and Objectives. He stated the MPO completed a study of comprehensive plans across the region, reviewed the 2035 LRTP, modified and drafted the 2045 LRTP Goals and Objectives. The draft Goals and Objectives were then taken before the steering committee for feedback, and then distributed for public comment and review.

Ryan presented the final version of the draft Goals and Objectives. The 2045 LRTP will incorporate these themes, goals, objectives, which will guide the identification of performance measures. He discussed the themes thoroughly and took questions. A brief discussion ensued with **Mike Terry, Shannetta Griffin, Gary Pool, Steve Maple** and **Luke Mastin**. **Anna Gremling** stated there would be further information at the IRTC Retreat in June.

Shannetta Griffin motioned to approve the 2045 Long Range Plan Goals and Objectives.
Tim Haak seconded the motion.
The 2045 Long Range Transportation Plan Goals and Objectives were approved.

6. IRTC MEMBERSHIP DUES

Anna Gremling tabled the discussion regarding the IRTC Membership dues until the June 15th Administrative Committee meeting.

Dennis Buckley motioned to approve the postponement of the IRTC Membership dues discussion.
Luke Mastin seconded the motion.
The IRTC Membership dues discussion was tabled.

7. COMPLETE STREETS AMENDMENT

Matt Nowlin introduced new alternate members of the Complete Streets Task Force. The new alternate members are **Craig Parks** of Boone County and **Lance Lantz**, Town of Zionsville. **Matt** provided a red lined copy of the changes to the Complete Streets Policy. He presented a change to the process for exceptions when reviewing projects. A discussion ensued with **Mike Terry, Jeremy Kashman, Anna Gremling, Andy Swenson** on cost benefits on HSIP and CMAQ, and all construction projects. **Anna Gremling** suggested putting forward a concrete examples CMAQ and HSIP projects for review. **Gary Pool** suggested tabling it until next meeting with the examples available for review.

Gary Pool motioned to approve the postponement of the Complete Streets Amendment.
Tom Klein seconded the motion.
The Complete Streets Amendment was tabled.

Matt Nowlin stated that twenty-one projects were reviewed in the 2020/2021 Call for Projects. **Matt** said twenty projects complied with the Complete Streets policy. He gave a breakdown of the projects that complied. There were eight bike and ped projects, one transit project, eleven road and bridges projects. One intersection improvement project was granted an exception based on safety concerns.

STATUS REPORTS

8. I-69 UPDATE

Jim Earl, a project manager of the I-69 Section 6 project provided an update. **Jim** stated that SR 37 Corridor was the alternative that was chosen. He stated they have had 6 public meetings. **Jim** said that they have been attended by 700-800 people. He said there are discussions underway on alignments, road access, and mobility. He stated INDOT has received good feedback for the DEIS which will be ready the first quarter of 2017. **Jim** stated there will be more focused content meetings regarding real estate concerns, property impacts, commercial relocation, timelines and noise walls. **Mike Terry** asked if funding had been secured. **Jim Earl** stated it had not. **Jim** did say that the timelines for Section 5 was 2017, Section 6 would begin sometime in 2020, at the earliest.

9. OTHER BUSINESS AND ANNOUNCEMENTS

Mike Terry and **Bryan Luellen** of IndyGo provided an update on the Marion County Transit Plan and the Referenda. **Bryan** had brochure packets for review of the per capita investments, increases of service and service hours. He discussed the operating budget and breakdowns. **Mike Terry** said that the Plan is a modest plan. **Bryan Luellen** stated final design of Phase 1 of the Red Line has begun.

Anna Gremling stated the City of Indianapolis was selected for Transportation for America Performance Measure Academy.

Anna stated the MPO will have interns on staff for the summer. **Jeremy Moore** has accepted a new job at Butler University. **Kevin Mayfield** will be retiring from the MPO in late July.

Anna reminded everyone of the Retreat date, June 15.

Anna stated the new Bylaws require communities to email or mail letters to the MPO if your voting member will not be attending the meetings. The MPO must have a letter that officially lists the proxy.

Anna listed the upcoming IRTC meeting location changes.

Anna stated HB1001 was passed by the Indiana General Assembly. The call for projects will begin the end of May. She said there are technical requirements in that the community must have a Pavement Management Plan and an Asset Plan in place. She said LTAP would be offering classes to assist on Asset Management.

10. ADJOURNMENT

Tonya Galbraith motioned to adjourn the meeting.

Tom Klein seconded the motion.

The IRTC Policy meeting was adjourned.

Indianapolis Regional Transportation Council
General and Retreat Meeting Minutes
June 15, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 N. Meridian Street, Indianapolis, IN 46202

Voting Committee Members Present

| | |
|--|-------------------------------------|
| Tom Klein-Town of Avon | Tom Stevens-Hancock County |
| Ryan Cannon-Town of Avon | John Ayers- Hendricks County |
| Craig Parks- Boone County | Steve Collier- City of Lawrence |
| Kenneth Zumstein- Town of Bargersville | Bill Anthony-City of Lawrence |
| Julie Young-Town of Bargersville | Don Adams- Morgan County |
| Dennis Buckley- City of Beech Grove | John Beery- City of Noblesville |
| Jeremy Kashman- City of Carmel | Steve Maple- Town of Pittsboro |
| David Littlejohn- City of Carmel | Scott Singleton- Town of Plainfield |
| Christine Owen-Town of Cumberland | Andy Cook-City of Westfield |
| Jeff Hill- City of Fishers | Chad Nance-Town of Whitestown |
| Travis Underhill- City of Franklin | Tim Haak- Town of Zionsville |
| Mark St. John- City of Franklin | Shannetta Griffin- IAA |
| Chuck Fewell- City of Greenfield | Mike Terry- IndyGo |
| Karla Vincent- City of Greenfield | Lori Kaplan-CIRTA |
| Mark Myers-City of Greenwood | Philip Roth- CIRTA |
| Mark Richards- City of Greenwood | Michael Smith-INDOT |
| Brad Davis- Hamilton County | |

Others Present

| | |
|-----------------------------|------------------------------------|
| Anna Gremling- MPO | Jennifer Pryz-HNTB |
| Sean Northup-MPO | John Myers-HNTB |
| Andy Swenson- MPO | Randy Walter- INDOT |
| Ellen Forthofer- MPO Intern | Scott Hornsby-GAI Consultants |
| Anita Bjork-MPO | Paul Peoni- City of Greenwood |
| Ryan Wilhite-MPO | Ross Snider- USI Consultants |
| Stephanie Belch-MPO | Marsha Craney Blevins- GAI |
| Steve Cunningham-MPO | Trent Newport- Crossroad Engineers |
| Jen Higginbotham-MPO | Kim Irwin- Health By Design |
| Matthew Nowlin-MPO | Stephanie Campbell- |
| Jessica Kartes- MPO | Robert Dirks-FHWA |
| Joe Flood- MPO | |

1. WELCOME & INTRODUCTIONS

Mayor Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

Anna Gremling provided information on allocations state wide. She congratulated everyone on their efforts as the Indianapolis MPO spent all of their allocation. She stated Indiana MPO's lost 5 million dollars, 50% of the MPO's lost their allocations. Most were projects that were in risky lettings towards end of fiscal year. She said the Indianapolis MPO overspent their allocation by \$11,000. She mentioned the Anderson MPO lost \$120,000 of their allocation. The money MPO's lost will go to the INDOT rural program.

ITEMS FOR APPROVAL**2. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS (PUBLIC HEARING)**

Kristyn Campbell stated the 2nd Quarter special amendments were offered for public review and comment from June 5 to June 14, 2016. She gave a brief overview. She stated the MPO received three amendment requests for local projects. The amendments were also summarized in the handout she provided. The MPO also received eleven amendments from INDOT to ensure consistency between the 2016 -2019 IRTIP and the 2016-2019 STIP. **Jeremy Kashman** reviewed the City of Carmel DES#1297166 116th and Gray Road Roundabout. He explained there were large utility areas, water relocations and a vast amount of work regarding environments issues which increased the project amount. A short discussion ensued regarding federal park land.

Mark Richards of Greenwood explained their CMAQ amendment for the City of Greenwood DES#1400882 Smith Valley Rd and Madison Avenue. He discussed the complexity of the area which required detailed traffic analysis. He stated they minimized cues and are expanding the roundabout. He also stated there will improvement of signalizations, cross walks, pedestrian connectivity and pathway.

He stated they have a commitment from INDOT to provide \$500k funding. **Tom Klein** asked if there were risk other projects could be pushed back if the projects mentioned were approved. **Kristyn Campbell** confirmed there could be some risk. **Mark Richards** stated the overall cost of the project is approximately \$1.2 million.

Public Hearing was opened. There were no comments.

Public Hearing was closed.

Dennis Buckley moved to approve the 2nd Quarter special amendments as presented.
Jeremy Kashman seconded the motion.
The 2nd Quarter special amendments were approved.

3. MEMBERSHIP DUES

Anna Gremling provided a handout for review by committee. She stated she is asking for increased local match contributions beginning in January of 2017 specifically to be used for hiring a firm for government relations at the State House. She stated there needs to be a larger presence at the federal level. She is interested in hiring someone who would work on reviewing legislation that impacts transportation. **Craig Parks** wondered if the amount of \$30,000 that Anna is requesting is enough for a lobbyist. She stated larger MPO's do have more of a presence at the state house and it makes a difference. A short discussion ensued with **Sean Northup, Lori Kaplan, Mark Myers and Anna Gremling**. **Tonya Galbraith** asked if there would be a selection committee. **Anna Gremling** stated there would be.

Andy Cook motioned to approve \$50,000 to be used for a government relations representative for the IMPO.
Dennis Buckley seconded the motion.
The motion to allocate \$50,000 to be used for a government relations representative for the IMPO

Dennis Buckley motioned to approve the use of local match funds for the hire a government relations representative.
Karla Vincent seconded the motion.
The motion to use local match funds for the hire of a government relations representative was approved.

4. PL FINANCIAL ASSISTANCE

Anna Gremling discussed developing a system designated specifically for planning projects. She would like to have a list of planning projects that could move forward when other projects falls out of the line. The projects would fill any funding gaps. She stated there would be a call for these projects at the same time the rest. A short discussion ensued.

Kim Irwin announced there is a Bike and Walk Summit Health by Design is working with INDOT and the State Department of Health. The event is August 29-31, 2016.

Anna Gremling said the annual allocation will be in a handout that can be reviewed in a quick glance format.

Mike Terry announced the **Julia Carson Transit Center** open house and the dedication. **Mike Terry** stated there would be a week of free fares to celebrate the opening giving riders a chance to get used to the new routes and schedules.

5. **ADJOURNMENT**

Dennis Buckley motioned for adjournment. The motion was approved.
The IRTC Policy meeting was adjourned for the second half of the retreat.

RETREAT AGENDA-2045 MAJOR UPDATE

1. **INTRODUCTIONS**

Anna Gremling welcomed the IRTC Committees, MPO staff, and other attendees to the Retreat portion of the meeting. The topic of this year's Retreat is the 2045 Long Range Transportation Plan (LRTP) major update. Anna then turned the meeting over to **Ryan Wilhite**. The room was reorganized with 6 smaller tables and members and guests were asked to sit at those tables according to their role – Elected Officials/Town Managers, Engineers (2 tables), Partner Agency, and Planners. An additional table was designated “overflow” for those that didn't easily fit a category.

2. **2045 STATUS REPORT**

Ryan updated the audience on where we are in the process of updating the region's LRTP. The Goals and Objectives were approved by the IRTC at their 2nd quarter meetings in May. MPO staff are working on the System Performance report and developing performance measures related directly to the Goals and Objectives.

The 2045 LRTP Steering Committee, comprised of 16 IRTC members or their designees, have been meeting in the off-months of IRTC meetings – two meetings so far. They will continue to guide us through the LRTP update process through next year. The next meeting is in July and will include important discussions on Performance Measures.

3. **GROUP EXERCISES**

Ryan Wilhite and **Matt Nowlin** introduced the first group exercise on Visioning. Some of the preliminary data on existing conditions in the region were provided, as well as population and employment projections for 2045 (based on Indiana Business Research Center, and other data resources).

a) Visioning

Each group was tasked with answering a series of questions that started with coming up with a positive newspaper headline referencing the central Indiana region in 2045. Follow up questions related to transportation, MPO and LPA roles, were discussed and reported back to the full audience.

b) Performance Measures

For this exercise, each group was to discuss the performance measures that would need to be tracked and worked on as we progress to our positive headline. Questions related to sharing information, understanding the need for data collection were discussed in the groups and then reported back.

The last task for the participants was to fill out comment cards relating their biggest concerns about performance measures and the process of using performance measures to guide transportation investment in the region.

4. *CONCLUSIONS AND NEXT STEPS*

Ryan mentioned the next steps are the July 20 Steering Committee meeting, finishing the System Performance Report, and delving into Performance Measures.

The meeting concluded at 11:15am.

Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes
Indiana Government Center South
402 W Washington Street
Indianapolis, IN
August 10, 2016
9:00 a.m-11:00 a.m.

Committee Members Present

| | |
|---|--------------------------------------|
| Ryan Cannon- Town of Avon* | Brad Davis – Hamilton County* |
| Julie Young- Town of Bargersville* | John Ayers- Hendricks County* |
| Dennis Buckley- City of Beech Grove* | Melody Park-City of Indianapolis* |
| Craig Parks- Boone County* | William Anthony- City of Lawrence* |
| Jeremy Kashman- City of Carmel* | Ryan Crum – Town of McCordsville* |
| Jeff Hill- City of Fishers* | John Beery-City of Noblesville* |
| Mark St. John – City of Franklin* | Scott Singleton- Town of Plainfield* |
| Karla Vincent – City of Greenfield* | Jeremy Lollar-City of Westfield* |
| Mark Richards-City of Greenwood* | Annette Darrow – IndyGo* |
| Scott Bailey- INDOT- Greenfield District* | |

* = Voting member or proxy

Others Present

| | |
|-------------------------------------|---------------------------------------|
| Anna Gremling – MPO | Andrew Swenson – MPO |
| Sean Northup – MPO | Kristyn Campbell – MPO |
| Matthew Nowlin-MPO | Jessica Kartes-MPO |
| Jennifer Higginbotham-MPO | Stephanie Belch-MPO |
| Anita Bjork-MPO | Bill Hall- United Consulting |
| Ryan Wilhite-MPO | Ross Snider-USI Consultants |
| Paul Peoni – City of Greenwood | David Littlejohn-City of Carmel |
| Cat Schoenherr-INDOT | Randy Walter- INDOT |
| Gary Hunt- First Group Engineering | Robert Dirks-FHWA |
| Kate Reardon- Health by Design | Scott Murphy- GAI Consultants |
| Ericka Miller- Parsons Brinckerhoff | Marsha Craney Blevins-GAI Consultants |

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves. **Anna** thanked INDOT for allowing the use of the venue for the IRTC meeting. **Anna** also thanked **Randy Walter** for his work with the State of Indiana for 43 years. She introduced **Cat Schoenherr**, former MPO employee, now working for INDOT, who will be replacing him upon his retirement.

ITEMS FOR APPROVAL**2. APPROVAL OF 2ND QUARTER MINUTES (SEEKING APPROVAL)**

Mark Richards moved to approve the May 11, 2016, IRTC Technical Committee meeting minutes.
Craig Parks seconded the motion.
The minutes of the May 11, 2016, IRTC Technical Committee meeting were approved.

3. IRTIP AMENDMENTS

Kristyn Campbell gave a brief summary of the proposed 3rd quarter 2016 amendments to the 2016-2019 IRTIP. The amendments would be offered for public review and comment from August 13th to August 23rd. She supplied a handout for closer review. **Kristyn** said if approved the projects would go to the IRTC Policy Committee on August 24th. She stated there were 17 local amendment requests for review and detailed in the handout she provided. She stated there were 18 administrative modifications and amendments passed since the June Retreat. The administrative modifications and amendments were also available on the IMPO's website. **Kristyn** reminded the group of the deadline for submitting TIP amendments for the 4th Quarter as September 29, 2016. She also stated the 3rd Annual Call for all four funding categories in SFY 2022 in MiTIP will open October 3, 2016. **Kristyn** said all applications are due November 23rd, 2016 by 5:00 p.m. via MiTIP.

Dennis Buckley motioned to approve the 3rd Quarter Indianapolis Regional Transportation Improvement Program Amendments

Mark Richards seconded.

The Indianapolis Regional Transportation Improvement Program Amendments were approved.

Anna Gremling discussed the 3rd Quarter SFY 2017 Annual Allocation Update that was provided in the printed packet of information. She stated the information was meant to be a convenient way of looking at spend downs, letting schedules, local and INDOT amendments, project types and the obligated funds at a "glance."

STATUS REPORTS

4. COMPLETE STREETS

Matt Nowlin gave a brief summary of the events of the last meeting. He also reviewed his memorandum. He stated the Policy Committee asked to review the language around the inclusion of HSIP and CMAQ funded projects if the Complete Streets Policy was applied to the 2020-2021 call for projects. **Matt** provided a handout which described projects in greater detail and the results of his research. He stated that there was little impact on CMAQ, and most were already compliant. **Anna Gremling** stated there could be instances where the Complete Streets Committee might have to convene for a few HSIP projects. A brief discussion ensued with **Jeff Hill**, **Ryan Crum**, and **Anna Gremling** regarding the true intent of funding categories, effect of mitigation, cost benefit ratios and the difficulty of implementing the policy on some projects. **Anna** stated there would be a few changes on wording, but the same information would be passed on to the IRTC Policy Committee. **Anna Gremling** stated she still anticipates the Complete Streets Policy adoption at the October IRTC meetings.

5. 2035 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENTS

Stephanie Belch stated the 2035 LRTP will be amended to include two projects. She stated the SR 37 in Hamilton County would extend to SR 32. Also, the Keystone and 96th Street would be added into the plan. **Anna Gremling** stated I-69 Section 6 project has been moved to 2017 as more financial commitments are secured. **Stephanie Belch** confirmed the two projects would be added after the Air Quality Conformity and public involvement process is completed.

6. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

Ryan Wilhite provided a handout for review. He stated the draft of the performance measures and themes would require a lengthy meeting. He has scheduled a separate meeting which will cover those topics in greater length. Also, he stated he would be scheduling a stakeholders meeting to obtain their input on performance measures as well; the meeting would be held in September.

Ryan noted the Transportation Survey had been completed. The survey obtained transportation information on behavior preference in each county. The data would be reviewed and would be provided in an Executive Summary in late Fall. He stated the MPO is working on the Land use Model. He stated the IMPO will be reaching out to land use planners at various LPA's in the region. **Ryan** thanked the LRTP Steering Committee for their time and patience.

7. OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS

Anna Gremling reminded the members of the call for projects in October. She stated the closing would be in late November.

Anna stated the budget would be reviewed for funds specifically geared towards planning projects.

Anna stated **Kevin Mayfield** of the MPO has retired after 27 years. **Kevin** worked with traffic counts and data. **Anna** stated because of the need to update traffic counting equipment, the danger of a staff person laying counters in heavy traffic areas, she is considering out-sourcing traffic counting. The IMPO has hired **Jennifer Dunn** to work in the data section. Also, **Anna** stated the use of 2 interns this summer was a huge asset.

Kate Reardon with Health by Design provided information on the upcoming Bike and Walk Summit. **Anna** stated the IMPO is a co sponsor of the event.

Jen Higginbotham stated the IMPO website would be updated to be more user friendly. The site will be designed to sort projects, have better placement and organization, list more regional resources and add a new section specific for data and maps. The website will be presented to the IRTC in late 2016

Anna Gremling reminded the committee the IMPO has a digital newsletter which highlights areas and projects in the region. She asked members to consider featuring their projects in the newsletter.

8. ADJOURNMENT

Dennis Buckley motioned to adjourn.

Jeff Hill seconded.

The IRTC Technical Meeting of August 10, 2016 was adjourned at 9:40 a.m..

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
August 24, 2016
9:00 a.m-11:00 a.m.
Hornet Park Community Center
5245 Hornet Ave., Beech Grove, IN 46107**

Voting Committee Members Present

| | |
|--|---------------------------------------|
| Kenneth Zumstein-Town of Bargersville* | Melody Park- City of Indianapolis* |
| Dennis Buckley- City of Beech Grove* | Luke Mastin- Johnson County* |
| Craig Parks- Boone County* | Bill Anthony- City of Lawrence* |
| Jeremy Kashman-City of Carmel* | Tonya Galbraith-Town of McCordsville* |
| April Fisher- Town of Cumberland* | Virginia Perry- Town of Mooresville* |
| Jeff Hill- City of Fishers* | Andrew Klinger-Town of Plainfield* |
| Joe McGuinness-City of Franklin* | Andy Cook-City of Westfield* |
| Mark Myers-City of Greenwood* | Annette Darrow- IndyGo* |
| Mark Heirbrandt- Hamilton County* | Lori Kaplan-CIRTA* |
| Tom Stevens-Hancock County* | |

Others Present

| | |
|-----------------------------|--|
| Anna Gremling- MPO | Kristyn Campbell- MPO |
| Sean Northup-MPO | Matthew Nowlin-MPO |
| Andy Swenson- MPO | Jessica Kartes- MPO |
| Ryan Wilhite-MPO | Andy Swenson-MPO |
| Anita Bjork-MPO | Ericka Miller- Parsons Brinckerhoff |
| Steve Cunningham-MPO | Julie Young- Town of Bargersville |
| Jennifer Dunn-MPO | Travis Underhill- City of Franklin |
| Jen Higginbotham-MPO | Marsha Craney Blevins- GAI Consultants |
| Brad Davis- Hamilton County | Jennifer Pryz- HNTB |
| Randy Walter- INDOT | |

1. WELCOME & INTRODUCTIONS

Mayor Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

ITEMS FOR APPROVAL

2. APPROVAL OF 2ND QUARTER MINUTES (SEEKING APPROVAL)

Virginia Perry moved to approve the May 25, 2016, minutes as presented.
Tom Stevens seconded the motion.
The minutes of the May 25, 2016, IRTC Policy Committee Meeting were approved.

3. APPROVAL OF THE JOINT COMMITTEE RETREAT MINUTES

Joe McGuinness moved to approve the June 15, 2016, Joint Retreat Committee minutes as presented.
Tonya Galbraith seconded the motion.
The minutes of the June 15, 2016, IRTC Joint Retreat Committee were approved.

4. 3RD QUARTER 2016 AMENDMENTS TO THE 2016-2019 IRTIP

Kristyn Campbell provided a handout for review. She presented a brief summary on the proposed projects. **Kristyn** stated the amendments were approved by the IRTC Technical Committee on August 10, 2016. The

amendments were offered for public review from August 13 to August 23, 2016. She stated there were no local amendment requests and 17 INDOT amendment requests. **Kristyn** said there were 18 administrative modifications and amendments since the June retreat. She stated the modifications and amendments could be reviewed thoroughly on the MPO website.

Luke Mastin motioned to approve the IRTIP's 3rd Quarter 2016 Amendments as presented.
Craig Parks seconded the motion.
The IRTIP's 3rd Quarter 2016 Amendments were approved.

Anna Gremling mentioned the call for projects for all 4 funding categories for SFY 2022 in MiTIP will begin in October. **Anna** stated the applications would be due by November 23, 2016. **Anna** also mentioned the additional tool for members to get a "quick allocations update" each quarter in the agenda packets.

STATUS REPORTS

5. COMPLETE STREETS

Matt Nowlin gave a brief summary of the events of the last meeting. **Matt** also reviewed his memorandum and provided a PowerPoint presentation. He stated the Policy Committee asked to review the language around the inclusion of HSIP and CMAQ funded projects if the Complete Streets Policy were applied to the 2020-2021 call for projects. **Matt** provided a handout which described projects in greater detail and the results of his research. He stated that there was little impact on projects and most were already compliant. **Anna Gremling** asked for guidance on the next steps from the IRTC Policy Committee. A brief discussion ensued with **Luke Mastin**, **Jeff Hill** on project scoring and administrative exceptions. There was an agreement to monitor the projects for exceptions and re-visit at a later date without including CMAQ and HSIP funded projects. She also stated the MPO would improve the language in the policy. The MPO would re-advertise the public hearing.

6. 96TH AND KEYSTONE UPDATE

Anna Gremling provided a brief update. She stated at the last call of projects, the City of Carmel was awarded funds with the caveat that an inter-local right of way agreement was in place prior to the start of the project. She stated since the call the City of Carmel has decided to federally exchange the dollars for state dollars. She stated the MPO has not had an instance where it has been done on a project. She asked **Jeremy Kashman** from the City of Carmel to provide an update.

Jeremy Kashman stated the inter-local agreement is being reviewed by the City of Carmel's legal department. He anticipates the agreement will go to the City of Carmel council on September 12th. He stated the agreement will cover 96th Street from Haverstick Rd. to Priority Way. He stated the Priority Way intersection is a federal project. He stated the reason for the exchange is a cash flow issue. He said there would be an agreement with INDOT to provide 8.5 million dollars in fiscal 2017 and 2018 for the project with the knowledge that in FY 2021 the State would receive back 11.4 million in federal dollars. He stated the agreement proposes 3 payments (2018, 2019 and 2020) from INDOT in state dollars. **Jeremy** said the City of Carmel will bid the project in March of 2017. They will be making the plans for utility updates in 2017. He anticipates the major intersection will begin in 2018. **Anna** stated the City of Carmel hopes to have the inter-local agreement at the October IRTC meetings. She stated she would not be signing an agreement without IRTC approvals. A brief conversation ensued with **Craig Parks**, **Sean Northup**, **Tonya Galbraith** and **Luke Mastin** regarding clarity of construction costs, and influences of ROW exceptions. **Anna Gremling** discussed possible conversations on flexibility with repayment and funding type. **Jeremy** stated the City of Carmel would not be back to the MPO for the difference in dollars. **Melody Park** stated she would anticipate the agreement would go to full Indianapolis city council in November. **Luke Mastin** stated he would like to see a better rate of 75% and not give up 25%. **Tom Stevens** asked about parcels on the project. **Jeremy Kashman** stated discussions are ongoing with parcel owners. **Craig Parks** voiced his concern on the loss of dollars. **Melody Park** said the City of Carmel's exchange is their risk but offers flexibility. **Andy Cook** stated this exchange could lead to further discussions regarding regulations. **Jeremy Kashman** said there is opportunity to reach out to representatives on the idea of federal exchange. **Joe McGuinness** added input on legislation and federal exchange and percentages in other states. **Anna Gremling** stated the 2017 UPWP budget will have items related to cost estimating and accuracy.

7. 2035 LONG RANGE TRANSPORTATION PLAN (LRTP) UPCOMING AMENDMENT

Anna Gremling stated the 4th quarter will have 2 amendments to the 2035 LRTP. The projects are 96th and Keystone. The project will be moving from 3rd time funding period to the 2nd period to reflect the MPO STP funding received earlier in the year. **Anna** discussed the SR37 Corridor improvements in Hamilton County. A memorandum explained the amendments in further detail. **Anna** stated the air quality conformity and public involvement would move forward.

8. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) STATUS UPDATE

Ryan Wilhite provided a memo that outlined the status. He stated the steering committee agreed to an adjusted project schedule. The adjustments include presenting a draft of performance measures to the stakeholders prior to the Steering Committee's approval. He discussed the need for a longer process to discuss performance measures and the land use model. He stated the date of approval continues to be December of 2017. He stated there will be a retreat style meeting in September to discuss performance measures and the themes associated with each performance measure. **Ryan** stated the IRTC Technical Committee had inquired on project selection for the LRTP, specific to projects in the October 2016 IRTIP project call. **Ryan** stated the it was unlikely the LRTP project call would occur in October. But he stated the projects may still be submitted for IRTIP funding if not in the 2035 LRTP. He stated the MPO staff would coordinate two processes. He stated the IRTC members would be informed of the schedules.

9. OTHER BUSINESS

The representative from **Health by Design** discussed the upcoming Bike and Walk Summit and registration for the event.

Lori Kaplan discussed the presentations and events surrounding the Marion County Transit Plan before the upcoming referendum. **Lori** discussed the World Car Free Day on September 22, 2016.

10. ANNOUNCEMENTS

Anna Gremling discussed the venue update for the upcoming meetings. **Anna** introduced **Jennifer Dunn**. **Jennifer** is a new employee to the MPO in the data section. **Anna** stated **Jessica Kartes** had taken a new position within the City of Indianapolis. **Anna** discussed **Randy Walter's** upcoming retirement from INDOT. She mentioned **Cat Schoenherr** will be working for INDOT in his former role.

11. ADJOURNMENT

Luke Mastin motioned to adjourn the meeting.

Brad Davis seconded the motion.

The IRTC Policy meeting was adjourned.

**Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes**

October 12, 2016

9:00 a.m-11:00 a.m.

Hornet Park Community Center

5245 Hornet Ave.

Beech Grove, IN 46107

Committee Members Present

| | |
|--------------------------------------|---|
| Dennis Buckley- City of Beech Grove* | William Anthony- City of Lawrence* |
| Nick Parr- Boone County* | Ryan Crum – Town of McCordsville* |
| Jeremy Kashman- City of Carmel* | Larry Smith – Morgan County* |
| Christine Owens-Town of Cumberland* | Jim Hellman-City of Noblesville* |
| Jeff Hill- City of Fishers* | Scott Singleton- Town of Plainfield* |
| Travis Underhill – City of Franklin* | Jeremy Lollar-City of Westfield* |
| Karla Vincent – City of Greenfield* | XXXXXX- Town of Whitestown* |
| Brad Davis – Hamilton County* | Philip Roth – CIRTA* |
| John Ayers- Hendricks County* | Scott Bailey- INDOT- Greenfield District* |
| Melody Park-City of Indianapolis* | Annette Darrow – IndyGo* |
| Neil VanTrees – Johnson County* | |

* = Voting member or proxy

Others Present

| | |
|---|--|
| Anna Gremling – MPO | Andrew Swenson – MPO |
| Sean Northup – MPO | Kristyn Campbell – MPO |
| Matthew Nowlin-MPO | Andres Nieto-MPO Intern |
| Jen Higginbotham-MPO | Catherine Kostyn-MPO |
| Anita Bjork-MPO | Stephanie Belch-MPO |
| Ibrahim Galaza- MPO Intern | Steve Cunningham- MPO |
| Jennifer Dunn-MPO | Ross Snider-USI Consultants |
| Luke Mastin- Johnson County | Angela Nicholson-City of Indpls-DPW |
| David Littlejohn-City of Carmel | Cat Schoenherr-INDOT |
| Mark Forcum-BLN | Gary Hunt- First Group Engineering |
| Dan Cutshaw-MS Consultants/Town of Whitestown | Robert Dirks-FHWA |
| Jen Pyrz- HNTB | Stephanie Campbell-PCS Engineers |
| Scott Hornsby-GAI Consultants | Marsha Craney-Blevins- GAI Consultants |
| Nick Parr- Boone County* | |

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves. She acknowledged she would be leaving the meeting early and **Sean Northup** would be leading the meeting.

ITEMS FOR APPROVAL

2. APPROVAL OF 3RD QUARTER MINUTES (SEEKING APPROVAL)

Jeff Hill moved to approve the August 10, 2016, IRTC Technical Committee meeting minutes.
Jeremy Kashman seconded the motion.
 The minutes of the August 10, 2016, IRTC Technical Committee meeting were approved.

3. 2017 UNIFIED PLANNING WORK PROGRAM

Sean Northup reviewed the proposed 2017 UPWP. He provided a spreadsheet for closer review. **Sean** reviewed all the elements, changes or additions. He stated the spending dollars have decreased, though not because of a reduction but because the last two years have had prior year balances rolled into them. He said the allocation is up slightly. **Sean** stated in 2015 the amount \$2.6 million, in 2016 it was \$2.8 million. **Sean** said in 2017, it is \$2.5 million. He provided a powerpoint and a handout. **Sean Northup** and **Anna Gremling** stated there would be planning studies that will be done in 2017. The dollar amount for the studies is \$177,000. **Philip Roth** of CIRTA stated he would provide information on Element Item 500c public education.

Travis Underhill motioned to approve the 2017 Unified Planning Work Program as presented.
Ryan Crum seconded.
The 2017 Unified Planning Work Program was approved as presented.

4. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

Stephanie Belch reviewed her memo in the packet of information. She stated the amendment includes two projects. The 96th and Keystone Parkway Grade-Separated Roundabout would be moving from 3rd Time/ Funding Period (2026-2035) to the 2nd period (2016-2025) reflecting the MPO STP funding that was approved earlier in the year. Also, amending the I-65/I-70 Interchange Modernization (at the north split) to 2nd Time/Funding Period (2016-2025) anticipated to open traffic in 2022. She stated the Travel Demand and Air Quality Conformity modeling had been done in September. She stated all federal and state agencies have been notified. The public involvement will begin before the October 26th IRTC Policy Committee meeting.

Dennis Buckley motioned to approve the 2035 Long Range Transportation Plan Amendment as presented.
Jeff Hill seconded.
The 2035 Long Range Transportation Plan Amendment was approved as presented.

5. IRTIP 4TH QUARTER AMENDMENTS

Kristyn Campbell provided handout and projects for review. She stated the amendments had been offered for public review and comment from October 16th to October 25th, 2016. The MPO received ten local amendment requests and fourteen INDOT amendments. **Kristyn** summarized the projects listed. She highlighted the increase in CMAQ funding on the Indianapolis DPW Monon Bike Ped Bridge, the Johnson County STP funded Bridge 502 replacement and the Indianapolis DPW College Avenue over Fall Creek Bridge Rehab. A short discussion regarding actions on the scoring process and percentages of increases ensued. **Kristyn** stated the Monon Bridge project was re-scored and the ranking lowered to 5th place from 3rd place. **Brad Davis** asked if the balance of CMAQ funds changed significantly. **Kristyn** stated the project was initially programmed in 2018, but with the amendment it is now in FY2020. She stated the amendment change elevated some projects and evened out the program.

Anna Gremling reminded the group the annual call for projects is due on November 23rd 2016. Also, the 1st Quarter SFY 2017 Quarterly reports are due in MiTIP by October 21st and Quarterly tracking will begin the week of November 7th, 2016.

Jeff Hill motioned to approve the Indianapolis Regional Transportation Improvement Program Amendments as presented.
Dennis Buckley seconded.
The Indianapolis Transportation Improvement Program Amendments were approved.

6. COMPLETE STREETS AMENDMENT

Matt Nowlin stated the MPO must review the Complete Streets Policy every two years as defined in the Policy adopted in 2014. Since its adoption, the MPO will be recommending modest changes. **Matt** outlined them in his powerpoint

presentation and in his handout. He stated there was clarification of why the policy doesn't apply to HSIP and CMAQ funded projects, an administrative exception for projects where the road has a functional classification of Interstate or Other Freeways and Expressways and increasing public notice by the addition of notice in the Indianapolis Star before Complete Streets Task Force meetings. Also, the Task Force meetings must be held in person. There were no questions from the group.

Dennis Buckley motions to approve the Complete Streets Amendment as presented.
Ryan Crum seconded.
The Complete Streets Amendment was approved.

7. MORATORIUM OF FEDERAL EXCHANGE

Luke Mastin reviewed Resolution Number 16-IMPO-014. A copy of the resolution was provided to the group. He stated there have been many conversations on the federal exchange including a dollar for dollar swap. The resolution authorizes a moratorium on the execution of any new Federal Exchange contracts with INDOT for any project using the MPO's annual Federal allocation funding in July 1, 2017. He said he wanted to allow the IRTC Committees and the MPO to see what comes out of the legislative session. **Luke** stated this did not apply to the 96th and Keystone project. A short discussion ensued.

Dennis Buckley motioned to approve Resolution Number 16-IMPO-014 as presented.
Jeremy Kashman seconded.
The Resolution Number 16-IMPO-014 was approved.
INDOT abstained.

Anna Gremling clarified the intent of the resolution. **Luke Mastin** stated it was intended to not have an LPA lose money in an exchange contract if later they could have gotten more dollars. The impacts of the resolution were discussed by **Jeremy Kashman, John Ayers** and **Luke Mastin**.

STATUS REPORTS

8. 96TH STREET AND KEYSTONE PARKWAY

Jeremy Kashman provided background on the need for the roundabout interchange. He stated the road services 90,000 cars per day at the intersection. The project was unsuccessful in getting funding from TIGER grants. **Jeremy** stated he reviewed safety data and noted there was 40% increase in accidents and 45% increases in accidents with injury. He stated the City of Carmel has met with the businesses, dealerships along the interchange. He stated the majority of concern is the date of completion for the project. He stated people he spoke to were not surprised by the project and wanted to see the project done as fast as possible.

Jeremy stated the project is estimated at \$36 million dollars. He said \$7 million is for ROW, \$1 to 1.5 million for reimbursement of utility. He stated they would obtain \$11.4 million in federal dollars and \$15.4 million would be paid by the City of Carmel. He stated there has been discussion with Hamilton County for additional funding for the bridge. He stated they believe to obtain \$8.5 million in State dollars. He stated INDOT would pay back over time. He said the Inter-local agreement is with City of Indianapolis. **Anna Gremling** asked for an update on the agreement. **Melody Park** stated the council required more feedback from the residents. **Melody Park** confirmed an extension in the deadline could push it back to the IRTC December meeting. She stated holidays, desire of more information by the council and the council members schedules could delay to March 2017. **Brad Davis** asked the process and protocol and the DPW council requirement. **Melody Park** believed that it was still possible to push without having to extend the deadline. **Philip Roth** asked if there was a modification to I-465. **Jeremy Kashman** stated there would be a ramp extension under I465, but no changes to the interchange.

Jeremy Kashman provided a copy of Resolution Number 16-IMPO-013. **Anna Gremling** noted the yellow highlighted area of the resolution noting there was no contribution of funds by the MPO.

9. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE- PERFORMANCE MEASURES

Matt Nowlin reviewed the update that was provided in the packet of information. He said the performance measures have been vetted. The measures were trimmed down and reviewed with stakeholders. An online survey will be sent to the members for input. Later, a final revision will be provided before adoption. He stated the next steps would develop goals and targets, the continued development of the landuse model, scenario planning and forecasting. A short discussion ensued. **Sean Northup** stated the 2045 LRTP Steering Committee is very engaged in this process.

10. OTHER BUSINESS

Sean Northup confirmed the invoices for local match had been sent and the payments should be sent to the MPO by the February IRTC Policy meeting.

Sean Northup stated there are sidewalk design manuals available for LPA's if they want them.

Sean stated the call for projects is out now.

11. ANNOUNCEMENTS

The new IMPO interns were introduced.

The IRTC Policy Meeting location will be held at the Hornet Park Community Center.

12. ADJOURNMENT

Dennis Buckley motioned to adjourn.
Travis Underhill seconded.
The meeting was adjourned.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
October 26, 2016
9:00 a.m-11:00 a.m.
Hornet Park Community Center
5245 Hornet Ave., Beech Grove, IN 46107**

Voting Committee Members Present

| | |
|--------------------------------------|------------------------------------|
| Julie Young-Town of Bargersville* | Mark Heirbrandt- Hamilton County* |
| Dennis Buckley- City of Beech Grove* | Tom Stevens-Hancock County* |
| Marc Applegate- Boone County* | Tim Dombrosky- Hendricks County* |
| Jeremy Kashman-City of Carmel* | Melody Park- City of Indianapolis* |
| April Fisher- Town of Cumberland* | Bill Anthony- City of Lawrence* |
| Jeff Hill- City of Fishers* | Ryan Crum- Town of McCordsville* |
| Joe McGuinness-City of Franklin* | Jan Jarson- Town of New Palestine* |
| Chuck Fewell- City of Greenfield* | Andrew Klinger-Town of Plainfield* |
| Mark Myers-City of Greenwood* | Mike Terry- IndyGo* |
| | Lori Kaplan-CIRTA* |

Others Present

| | |
|---|--|
| Anna Gremling- MPO | Kristyn Campbell- MPO |
| Sean Northup-MPO | Stephanie Belch- MPO |
| Andy Swenson- MPO | Brad Davis- Hamilton County |
| Matthew Nowlin-MPO | Jen Higginbotham-MPO |
| Anita Bjork-MPO | Marsha Craney Blevins- GAI Consultants |
| Steve Cunningham-MPO | Jen Pryz- HNTB |
| Stephanie Campbell-PCS Engineers | Troy Woodruff- RQAW |
| Pete Peterson- RQAW | Mark Forcum- BLN |
| Brandon Herget- Senator Donnelly's Office | Bill Hall- United Consulting |
| Travis Underhill-City of Franklin | Gary Pool- Hancock County |

1. WELCOME & INTRODUCTIONS

Mayor Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting. The IRTC Committee congratulated **Tom Stevens** of Hancock County Commissioners office on his retirement and thanked him for his years of public service.

ITEMS FOR APPROVAL

2. APPROVAL OF 3RD QUARTER MINUTES (SEEKING APPROVAL)

Lori Kaplan moved to approve the August 24, 2016, IRTC Policy Committee Meeting minutes as presented. **Mark Heirbrandt** seconded the motion. The minutes of the August 24, 2016, IRTC Policy Committee Meeting minutes were approved.

3. 2017 UNIFIED PLANNING WORK PROGRAM (PUBLIC HEARING)

Sean Northup summarized the UPWP for 2017. He provided a handout for review. He stated the elements had changed. He said the elements are now standardized and uniformly match MPO's in the State. He noted a few areas that were expanded in the UPWP for this coming year. He stated there would be more professional staff development. This includes national sharing, workshops and conferences. The internship program will continue in 2017. There will be a strategic retreat in 2017, creating a workshop format. In Element 200, the Travel Demand model development continues. Pavement management will continue. As well as speed data work,

congestion management work for the Long Range Transportation Plan. Under Element 400, the continuation and development of the LRTP will be of major focus. Element 500 contains a lot of work in public outreach and education. Element 600, in early 2017 there will be a call for planning projects and studies. The total planning funds for 2017 is \$3.4 million. **Sean** stated of that amount, \$910,000 will be for contracts.

Anna Gremling stated she wanted to utilize the strategic retreat to better understand regional water planning, how the IMPO can grow other areas of planning outside of just Transportation. She discussed the upcoming RFQ for planning projects.

Mayor Myers opened the public hearing for comments or questions. There were none. The public hearing was closed.

Mike Terry moved to approve the 2017 UPWP.

Marc Applegate seconded the motion.

The 2017 UPWP was approved.

4. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT (PUBLIC HEARING)

Stephanie Belch reviewed the memorandum dated 10/19/16 that was sent to the IRTC members. The amendment presented include a couple of projects. She stated the first is 96th Street and Keystone Parkway. The project would move from 3rd Time/Funding Period (2026-2035) to 2nd Time/Funding Period (2016-2025) reflecting the MPO STP funding approved earlier in the year. **Stephanie** stated the second project is the I-65/I-70 Interchange Modernization in Downtown Indianapolis (at the north split) and amending to 2nd Time/Funding Period (2016-2025) anticipated to open for traffic in 2022 Stephanie said the air conformity modeling took place in September of 2016. She also said coordination with all federal and state entities took place. The 15 day public comment period was currently being completed. There were not comments from the IRTC members.

Mayor Myers opened the public hearing for comments or questions. There were none. The public hearing was closed.

Jeff Hill motioned to approve the 2035 LRTP amendment as presented.

Joe McGuinness seconded the motion.

The 2035 LRTP Amendment was approved.

5. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS (PUBLIC HEARING)

Steve Cunningham reviewed the new colored graphic in the packet. He stated the document was created to offer a quick glance of various amendments, funding allocation and obligations in a single page format.

Steve stated there were 10 local amendment requests and fourteen INDOT amendments. He stated the amendments were thoroughly summarized in the packet. **Mayor Myers** opened the public hearing for comments or questions. There were none. The public hearing was closed.

Joe McGuinness motioned to approve the IRTIP as presented.

Tom Stevens seconded the motion.

The IRTIP amendments were approved.

6. COMPLETE STREETS POLICY AMENDMENT

Matt Nowlin reviewed the Complete Streets policy update. He stated the Complete Streets Policy is reviewed every two years. As the policy was adopted in 2014, the update was done. He stated there would be modest changes to the policy. Matt explained there would be clarification on why the policy does not apply to HSIP and CMAQ funded projects, administrative exceptions for projects where the road has a functional classification of Interstate or Other Freeways and Expressways, requirement to give public notice in the Indianapolis Star before a Complete Streets Task Force meeting and Task Force meetings to be held in person.

Mayor Myers opened the public hearing for comments or questions. There were none. The public hearing was closed.

Dennis Buckley motioned to approve the Complete Streets Amendment as presented
Mark Heirbrandt seconded the motion.
The Complete Streets Amendment was approved.

7. MORATORIUM OF FEDERAL EXCHANGE

Anna Gremling discussed Resolution 16-MPO-014. **Anna** stated there has been much discussion in the last legislative session about exchanging federal funds for state funds. She stated the resolution would not include the Keystone and 96th street project. The resolution was the efforts of **Luke Mastin** of Johnson County. She stated his intent was to put a moratorium on executing any new federal exchange contracts until after July 1, 2017, specifically after the Keystone and 96th Street project. The resolution is a safe guard to further discussion or the chance of an increase in the exchange rate. **Sean Northup** mentioned there will be further discussions on exchange agreements at the next legislative session. The intent is to revisit this discussion in July 2017.

Dennis Buckley motioned to amend the resolution and to clearly specify the resolution exclude the 96th and Keystone project.
Joe McGuinness seconded the motion.
The motion to amend the resolution and to clearly specify the resolution exclude the 96th and Keystone project was approved.

Dennis Buckley motioned to approve the amended resolution.
Joe McGuinness seconded the motion.
The amended resolution was approved.

8. 96TH AND KEYSTONE PARKWAY

Jeremy Kashman provided a brief update on the project. He stated they are making headway on the exchange contract. The City of Carmel will be asking for an extension of time to allow for the Inter-local agreements to fall in line.

Melody Park stated the City of Indianapolis will be extending time to the Inter-local agreement deadline as the Indianapolis City Council is requiring more detail.

Mayor Myers stated the City of Greenwood met with INDOT on the Smith Valley Road project. He stated INDOT has required more answers to 13 questions. He is unsure how it will play out, but remains hopeful.

A brief discussion ensued with **Melody Park, Gary Pool, Anna Gremling** and **Mayor Myers**.

9. 2045 LRTP UPDATE-PERFORMANCE MEASURES

Matt Nowlin discussed the progress of the LRTP draft of Performance Measures. The list of goals and objectives to Performance Measures was provided for review. He stated the process involved a retreat where the performance measures were discussed, developed and a final list of measures was drafted, stakeholders meeting was held for opinions and input, drafting the measures and reviewing. **Matt** stated it required organizing themes in detail, project selection for the LRTP and the incorporating work from the new landuse model. He stated the landuse model calibration should occur by the end of 2016, in anticipation of the scenario planning development in 2017. **Anna Gremling** stated there will be a survey out for opinions. She would appreciate input and feedback from the LPA's.

11. ANNOUNCEMENTS

Anna Gremling acknowledged MPO staff changes. She thanked **Matt Nowlin** for his service as he will be leaving the MPO.

12. ADJOURNMENT

Meeting was adjourned.

Indianapolis Regional Transportation Council
Joint Policy and Technical Committee Meeting Minutes
December 14, 2016
9:00 a.m-11:00 a.m.
Metropolitan Indiana Board of Realtors
1912 N. Meridian Street, Indianapolis, IN 46202

Voting Committee Members Present

| | |
|-------------------------------------|--------------------------------------|
| Tom Klein-Town of Avon | Lori Miser- City of Indianapolis |
| Dennis Buckley- City of Beech Grove | Melody Park- City of Indianapolis |
| Marc Applegate- Boone County | Luke Mastin- Johnson County |
| Craig Park – Boone County | Neil VanTrees-Johnson County |
| Jonathan Blake-Town of Brownsburg | Bill Anthony-City of Lawrence |
| Mike Hollibaugh- City of Carmel | Tonya Galbraith-Town of McCordsville |
| Jeremy Kashman- City of Carmel | Jan Jarson- Town of New Palestine |
| Jeff Hill- City of Fishers | John Beery- City of Noblesville |
| Joe McGuinness-City of Franklin | Steve Maple- Town of Pittsboro |
| Travis Underhill- City of Franklin | Scott Singleton- Town of Plainfield |
| Chuck Fewell- City of Greenfield | Tim Haak- Town of Zionsville |
| Karla Vincent- City of Greenfield | Lance Lantz- Town of Zionsville |
| Mark Myers-City of Greenwood | Shannetta Griffin- IAA |
| Mark Richards- City of Greenwood | Mike Terry- IndyGo |
| Brad Davis- Hamilton County | Annette Darrow- IndyGo |
| Gary Pool-Hancock County | Philip Roth- CIRT |
| John Ayers- Hendricks County | Michael Smith-INDOT |

Others Present

| | |
|----------------------------------|-------------------------------------|
| Anna Gremling- MPO | Taylor Firestine- MPO |
| Sean Northup-MPO | John Myers-HNTB |
| Andy Swenson- MPO | Bill Hall- United Consulting |
| Ryan Wilhite-MPO | Scott Hornsby-GAI Consultants |
| Anita Bjork-MPO | Paul Peoni- City of Greenwood |
| Stephanie Belch-MPO | Ross Snider- USI Consultants |
| Steve Cunningham-MPO | Marsha Craney Blevins- GAI |
| Jen Higginbotham-MPO | Trent Newport- Crossroad Engineers |
| Kristyn Campbell- MPO | Kim Irwin- Health By Design |
| Jennifer Pryz-HNTB | Stephanie Campbell-PCS Engineering |
| David Littlejohn- City of Carmel | Robert Dirks-FHWA |
| Mark Forcum- BLN | Randy Willing- First Group |
| Gary Hunt- First Group | Nick Batta-Crawford, Murphy & Tilly |
| Cassandra Hudson- INDOT | Erika Miller- Parsons Brinckerhoff |

1. WELCOME & INTRODUCTIONS

Mayor Mark Myers called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Chuck Fewell** provided information on an event in partnership with Walmart and the City of Greenfield which places wreaths on the graves of veterans at national cemeteries. There will be a luncheon in his community.

Mayor Myers proceeded with the meeting.

ITEMS FOR APPROVAL

2. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS (PUBLIC HEARING)

Kristyn Campbell stated the 4th Quarter special amendments were offered for public review and comment from December 4th to December 13th. There were no comments. She gave a brief overview of the handout. **Kristyn** stated the MPO received ten amendment requests for local projects. The ten were detailed in the packet of information provided. The MPO received twenty amendments from INDOT to ensure consistency between the 2016-2019 IRTIP and the 2016-2019 STIP.

Public Hearing was opened.

Public Hearing was closed.

Tom Klein moved to approve the 4th Quarter special amendments as presented.
Shannetta Griffin seconded the motion.
The 4th Quarter special amendments were approved.

3. **CARMEL- 96TH AND KEYSTONE PARKWAY EXCHANGE AGREEMENT**

Anna Gremling provided background on the federal exchange and the resolution provided in the packet for review. She stated the City of Carmel would be exchanging \$11,400,000 of federal dollars from the MPO's state fiscal year 2021 for 75 cents on the dollar for INDOT funds (\$8,550,000). The funds are allocated for the 96th Street and Keystone Parkway project. The MPO will not provide any additional funds beyond the funds listed in the resolution. The inter-local agreement with the City of Indianapolis concerning acquisition and ROW is needed by December 31, 2016. **Anna** stated the City of Indianapolis, City of Carmel and INDOT's legal counsel has reviewed the agreement. **Jeremy Kashman** also provided background on project timelines. He stated the City of Carmel has reached Stage 3 completion. **Jeremy** discussed ROW acquisitions, the appraisal of 40 parcels at the intersection and others are being appraised. He discussed utility concerns. **Jeremy** stated there would be a March letting. **Jeremy** confirmed the goal would be to have the demolition and utilities and final ROW through 2017. He stated the bulk of construction on the interchange to be in Spring of 2018.

Anna stated the IRTC Administrative Committee added extension of time on the Right of Way agreement. The agreement was signed. She stated repayment of the funds is not programmed until 2021 and does not have to begin until 2021. She stated the due to the "lose it or use it policy" the MPO built in flexibility. **Anna** said that within any given year, if there is money remaining in any funding category (HSIP or CMAQ, for example) at year end, the funds can be used to pay the debt of the Carmel/96th Street agreement. She stated it allows greater flexibility in the repayment schedule.

Gary Pool and **John Ayers** had questions regarding the flexibility on Right Of Way, design or acceleration.

Tom Klein motioned to approve the City of Carmel 96th Street and Keystone Parkway Exchange Agreement.
Luke Mastin seconded the motion.
The City of Carmel 96th Street and Keystone Parkway Exchange Agreement was approved.

4. **CITY OF GREENWOOD AND SMITH VALLEY ROAD EXTENSION**

Anna Gremling allowed **Mayor Myers** to address the Right of Way extension. **Mayor Myers** elaborated. He stated the project changed scope numerous times and increased in cost. He stated much of the problem was easement related issues. **Mayor Myers** confirmed the City of Greenwood is working with INDOT. **Mark Richards**, City of Greenwood Engineer on the project added comments. **Mark** stated there are conversations on going with INDOT and their state representative. INDOT has requested additional information. The City of Greenwood is working on compiling the information for INDOT. **Shannetta Griffin** asked whether a six-month extension was reasonable or too short a duration. A brief discussion ensued.

Dennis Buckley motioned for approve the City of Greenwood and Smith Valley Road Extension.
Tom Klein seconded the motion.
The City of Greenwood and Smith Valley Road Extension was approved.

STATUS REPORTS

5. FEDERAL EXCHANGE LEGISLATIVE CHANGES

Luke Mastin gave background on the history of the program. He reviewed the memorandum he provided. He stated he focused his efforts into legislative modifications to the existing Federal Fund Exchange Program. He concentrated on the last 3 items of his memo. First, making state funds equal to 25% of the total federal dollars and allow flexibility to the MPOs. Secondly, keeping the expanded Community Crossings program, identifying additional long-term revenue to increase funding available to LPA's for road maintenance. He stated he would like the IRTC to collectively develop positions and ideas that would allow more traction.

Anna Gremling, stated the MPO has begun the RFQ process of hiring a Governmental consultant. She asked for input on direction and strategy for the consultant. **Mike Terry** stated he had a concern on maintaining flexibility on capital projects. **Gary Pool** stated the distribution formulas will need to be codified and reviewed closely. **Mayor Fewell** stated momentum is increasing and the time is now to move and review the exchange process. **Luke Mastin** stated the IRTC needs to utilize and leverage their political power. **Gary Pool** stated there could be some friction. **Anna Gremling** said to be mindful of the federal-aid process when discussing multi-year projects.

6. RONALD REAGAN PARKWAY

Ryan Wilhite confirmed there was a request to add the roadway to the National Highway System. MPO staff will be working with Hendricks and Boone Counties on amending the unbuilt portion to the NHS.

7. 2045 LONG RANGE TRANSPORTATION PLAN- PERFORMANCE MEASURES

Ryan Wilhite reviewed a PowerPoint presentation and documents on performance measures. He discussed each red lined item in the goals and objectives. He said there were many discussions, presentations to the steering committee. The steering committee's advice was taken into consideration. Some of the goals and objectives were carefully dissected. He said the goals and objectives and themes were re-written, and some objectives were condensed and modified. He discussed major changes of the document with the group. **Ryan** also discussed scenario planning and land use model efforts.

OTHER BUSINESS AND ANNOUNCEMENTS

Anna acknowledged the latest call for projects. She reminded the LPA's of the 2017 local match dues.

Anna stated the IRTC Elections will be in February. If interested in being a candidate, please contact her.

Jen Higginbotham reviewed the new MPO website. She familiarized the group with the new features and links. She pointed out shortcuts and how members could log-in easily.

Anna stated the MPO will be hiring two planners. **Anna** also stated an RFQ will be going out soon for technical consulting.

Kim Irwin acknowledged the need for funding in walking facilities and transit. She stated that while dedicated funding for these areas is difficult she wanted to see more flexibility in spending dollars. She would like there to be consideration of all modes and investment in access and connectivity for the public.

Joe McGuinness motioned for adjournment
Tom Klein seconded the motion.
The IRTC Joint meeting was adjourned.