

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes**

**January 27, 2017**

9:00 a.m-11:00 a.m.

IndyGo Board Room

1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Andy Cook- City of Westfield*	Tom Klein-Town of Avon*
Luke Mastin – Johnson County*	Lori Miser-City of Indianapolis*
Mike Terry – IndyGo*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Sean Northup – MPO
Kristyn Campbell-MPO	Anita Bjork – MPO
Stephanie Belch – MPO	Ryan Wilhite – MPO
Steve Cunningham- MPO	Taylor Firestine-MPO

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling**, MPO Executive Director, called the meeting to order and welcomed Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Terry** moved to approve the December 2, 2016, minutes as presented.

**Luke Mastin** seconded the motion.

The minutes of the December 2, 2016, IRTC Administrative Committee Meeting were approved.

**3. 2017 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT**

**Sean Northup** reviewed his memo on 2017 UPWP Amendment #1. He stated the amendment will roll over remaining unspent 2016 funds into 2017. He explained Character 1 had funds remaining due to staff movement. The salaries and benefits cannot be moved into another budget Character without lengthy City-County Council approvals. He stated Character 2, supplies, was underspent. He stated the MPO would be moving in 2017 to the 23<sup>rd</sup> floor of the City County Building. Character 4 would be changing as the traffic counts will no longer be done by the MPO, but will be outsourced with a vendor. **Anna** stated there will be one-time rollover funds from 2016 to 2017. **Anna** said the MPO has three years to draw down the grant agreement. She stated that since the approval of the 2017 UPWP in late October, the MPO has closed the books on 2016 and identified funding of \$775,381 that if approved by the IRTC committees will be used to supplement the 2017 UPWP. **Sean Northup** stated INDOT reported the amount is roughly \$4,000 more and will be closer to \$780,000. **Anna** stated the rollover was anticipated and the MPO will not have to go for a fiscal ordinance this year.

**Luke Mastin** motioned to approve the 2017 UPWP Amendment and forwarding for review by the IRTC Technical and Policy Committees.

**Lori Miser** seconded the motion.

The IRTC Administrative Committee approved the 2017 UPWP Amendment and will forward to the IRTC Technical and Policy Committees for review.

**4. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT**

**Stephanie Belch** reviewed her memo dated January 20, 2017. She stated there would be an amendment to the current 2035 LRTP illustrative project list. The amendment would be presented at the IRTC committee meetings. She said SR37 in Hamilton County between 146<sup>th</sup> Street and SR32 is in the second phase of the project to improve SR37 to expressway standards. The phase included grade separated roundabouts at Greenfield Ave, Town & Country Blvd., Pleasant St. and SR32. She explained in her memo that because the required environmental impact document for the SR 37 project covers phase 1 and phase 2, but funding has not been fully identified for phase 2, the MPO is amending the second phase to the LRTP's *Illustrative* list. Once funding is identified, the project will move to the cost-constrained portion of the LRTP. **Stephanie** said the public involvement requirements for the amendment will take place prior to the IRTC Policy Committee meeting on Feb. 22.

**Luke Mastin** motioned to approve the 2035 LRTP Amendment adding SR37 between 146<sup>th</sup> Street and SR32 to the 2035 Long Range Transportation Plan illustrative list and forwarding to the IRTC Technical and Policy Committees

**Andy Cook** seconded the motion.

The IRTC Administrative Committee approved the 2035 LRTP Amendment and will forward to the IRTC Technical and Policy Committees.

## **5. PLANNING CALL FOR PROJECT RECOMMENDATIONS**

**Anna Gremling** noted the MPO held a call for planning projects. As anticipated the MPO identified additional 2016 funding and are proposing to fund a total of seven projects from seven jurisdictions totaling \$445,226 in federal funds. The projects and scoring information was listed in the memo from **Ryan Wilhite** dated January 19, 2017. **Anna** stated that there is a need for refinement and updates on planning scoring within next year.

**Mike Terry** added comment on the need for connectors in the Town of Plainfield, one of the projects that scored low. **Anna Gremling** stated the MPO must hold the contracts and be the contract authority when Federal planning dollars (PL) are being used. **Tom Klein** asked how vendors are chosen. **Anna** stated an RFQ was completed and the MPO received dozens of firms to review. She stated the LPA's can choose their own vendors if they would like to do their own scoring and form a selection team. But would still have to comply with the City of Indianapolis vendor processes. **Mike Terry** asked if the vendors who applied are qualified. **Anna Gremling** stated some candidates are weaker than others. **Anna** confirmed the MPO should do another call for PL projects next year.

**Luke Mastin** moved to approve the proposed planning projects to be funded using 2017 planning dollars as presented.

**Lori Miser** seconded the motion.

The IRTC Administrative Committee approved the proposed planning projects as presented and will forward to the IRTC committees for final approvals.

## **STATUS REPORTS**

### **6. IRTIP 2022 CALL FOR PROJECT RECOMMENDATIONS UPDATE**

**Steve Cunningham** stated the MPO staff received 69 projects applications from 20 Local Public Agencies (LPAs). He noted the memo of January 19<sup>th</sup> from **Anna Gremling** provided details on funding totals, scoring and recommendations. He acknowledged the scores on the handout for reference and the review of the lowest scoring projects. **Steve** explained the MPO had a team review scoring changes and eligibility criteria in all categories. He mentioned there are a number of elements that can alter a score. He highlighted Hamilton County Pleasant Street project. He explained the MPO staff was recommending Pleasant St. as a Congestion Mitigation and Air Quality project if found eligible. **Steve** stated the MPO worked with Hamilton County to see if they could increase their local match to 30%. He stated the recommended split would be increased to a 70/30. Hamilton County agreed to fund it and they provided a letter of commitment.

**Steve Cunningham** noted that there are 3 projects being recommended for 2022 funding that will need to go through an additional step prior to being fully recommended by MPO staff. The Emerson Project (Indianapolis), Pleasant Street (Hamilton Co) and East Street (Westfield) will need to be identified through the 2045 Long Range Transportation Plan update process as regionally significant before they will be funded. The MPO anticipated recommendations from that process in early Fall. In addition, **Steve Cunningham** stated the MPO staff is recommending funding for the City of Indianapolis Knozone Awareness Program. The MPO has asked the LPA to do market analysis on the project to measure their effectiveness and impact. He stated the analysis documentation should be submitted by June of 2018. **Steve** stated the three Pedestrian Crash Focus Area applications were able to be funded, 2 fully and 1 partially. He said they are rated by FHWA and based on studies by health departments and serious injury data. **Steve** stated the City of Lawrence pedestrian plan and the Town of Danville both scored 85. The MPO reached out to the City of Lawrence and found the project to be a continuation of a funded Safe Routes to School project now in the engineering phase. The City of Lawrence location has more destinations including a school and neighborhoods. The City of Lawrence project was selected. **Steve** noted the Town of Danville's project was for a sidewalk along US 36.

**Steve** stated the HSIP project with benefit ratio below 1 was not recommended. **Steve** said the MPO is reaching out to the three LPA's to see if their projects meet Complete Streets compliance. He stated that if approved the projects would go through the public involvement requirements. **Steve** explained overall policy goals in the handout. **Steve** stated when looking at allocations, the MPO is only looking at Group 1. **Luke Mastin** said there is a need to look at all funding categories. **Tom Klein** stated if looking at projects and impacts he asked if roundabouts are in the LRTP. **Steve Cunningham** stated they are not in the LRTP. **Tom Klein** stated that it would appear when looking at federal dollars, the road improvements have more impact to communities than new road construction. **Steve Cunningham** said the projects are still subject to eligibility determinations. **Steve** confirmed Hamilton County has done the CMAQ analysis and he believed it was a relief valve issue for SR 32 congestion. **Steve** said based on the analysis provided to the MPO it has impact. **Mayor Cook** said he believed it was needed. **Mayor Cook** acknowledged the questions about the project, but didn't have enough information about the project to respond. **Steve Cunningham** stated that the MPO did intend to pass over Pleasant St. because of the immense cost and how many more projects could be put forward in place of the project. But the MPO felt it appropriate to allow the LPA to see if they could provide more funds, and still be subject to eligibility. Discussion regarding INDOT projects ensued. **Anna Gremling** said no funding from the MPO is being used for SR37. **Mayor Cook** acknowledged he hoped there is not precedence regarding state road projects and costs LPA's are having to absorb. **Lori Miser** agreed, as she is having difficulty maintaining bridges and roadways in need of costly repairs throughout the City of Indianapolis. **Tom Klein** asked if the list could be amended. **Luke Mastin** said there needs to be discussions on funding limits to projects.

**Tom Klein motioned** to amend the IRTC 2022 Project Recommendations Draft removing Pleasant Street Phase 1 and include projects down to bicycle share expansion projects. The recommendations will be released to the full Indianapolis Regional Transportation Council for a two-week review and comment period.

**Lori Miser** seconded.

The IRTC Administrative Committee amended the IRTC 2022 Project Recommendations Draft, removing Pleasant Street and approving all other project recommendations. The recommendations will be released to the full Indianapolis Regional Transportation Council for a two-week review and comment period.

## **7. LEGISLATIVE WORKING GROUP UPDATE**

**Anna Gremling** noted that Capitol Assets has been moving forward with conversations and coordination on HB 1002. Most of the recommended changes are in the current amendments. It should be noted currently there is concern for agencies like CIRTA and IndyGo to receive funding under existing language. There has been some discussion about the bill eliminating specifics of the federal exchange and assigning a team of Association of Indiana Counties, Association Indiana Municipalities, INDOT and MPO Council representatives to develop the policy specifics. There was a brief discussion

on developing a resolution signed by all LPA's in the region. Conversation ensued. The MPO will develop a draft resolution.

#### 8. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** reviewed his memo. He stated the performance measures were updated based on the newly released federal performance measures. The project call for the 2045 LRTP is open and is being administered through MITIP. If you have projects in 2035 go to MITIP to update. Now is time for 2045 project discussions.

#### 9. DIRECTORS REPORT

##### a) Complete Streets Task Force

**Anna Gremling** stated that there would be items on the upcoming IRTC meetings to re-appoint the Complete Streets Task Force Committee. The previous members will be asked if they would like to serve again. She stated the election processes were included in the documents for review.

##### b) Administrative Committee Election Update

**Anna Gremling** noted that at the February IRTC Policy Committee meeting elections for the Administrative Committee will be conducted. **Anna** stated it is important that LPA's have their local match dues paid for 2017. **Anna** mentioned there are 10 people running for 9 seats.

##### c) Water Planning CICEO (Central Indiana Council of Elected Officials)

**Anna Gremling** reviewed her memo. **Anna** stated the MPO has been asked by CICEO to potentially add water planning as another service area. **Anna** stated the discussions on reservoirs and waterways had come up and she wanted to make sure there would be no overlap as many areas could impact each other. **Anna** is currently working on a memo to discuss next steps, data collection, water shed groups, board structure and determine priorities. **Mayor Cook** stated studies show that Indiana will have serious water shortages in the future. He stated the Legislature is also working on this area. **Mayor Cook** believes there would be funds available. A short discussion ensued with **Luke Mastin, Anna Gremling, Sean Northup** and **Mayor Cook**. **Anna** confirmed that conversations will broaden and she would like to reach out to a facilitator who has helped an MPO through growth development.

##### d) Upcoming 2035 LRTP Amendments

**Stephanie Belch** stated in June there will be amendments for I-69 Section 6 and 2 Bus Rapid Transit (BRT) lines. **Tom Klein** asked could projects be in the Long Range Plan even if funding has not yet determined. **Stephanie** stated it is possible and would be dependent on what INDOT determines. There was a brief discussion on Section I-69 timelines, and the BRT Purple and Blue Lines.

#### OTHER BUSINESS AND ANNOUNCEMENTS

**Anna Gremling** stated INDOT had repurposed earmarks. She said the policy had changed and would not be counted as MPO funds. She said \$900,000 was repurposed.

The Administrative Committee adjourned the meeting at 10:33 a.m.

**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**February 8, 2017**  
**9:00 a.m-11:00 a.m.**  
**MIBOR Realtors Association**  
**1912 N. Meridian St.**  
**Indianapolis, IN 46207**

**Committee Members Present**

Ryan Cannon- Town of Avon*	Melody Park-City of Indianapolis*
Julie Young-Town of Bargersville*	Neil VanTrees – Johnson County*
Dennis Buckley-Town of Beech Grove*	William Anthony- City of Lawrence*
Nick Parr- Boone County*	Ryan Crum – Town of McCordsville*
Jonathan Blake-Town of Brownsburg*	Larry Smith – Morgan County*
Jeremy Kashman - City of Carmel*	David Book- Town of New Palestine*
Christine Owens-Town of Cumberland*	John Beery-City of Noblesville*
Jeff Hill- City of Fishers*	Steve Maple-Town of Pittsboro*
Joanna Myers – City of Franklin*	Jeremy Lollar-City of Westfield*
Karla Vincent – City of Greenfield*	Joseph Csikos-Town of Whiteland*
Mark Richards- City of Greenwood*	Scott Singleton- Town of Plainfield*
Brad Davis – Hamilton County*	Josh McClung-Town of Whitestown*
Gary Pool- Hancock County*	Lance Lantz-Town of Zionsville*
John Ayers- Hendricks County*	Andrew McGee – CIRTA*
	Annette Darrow – IndyGo*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Stephanie Belch-MPO	Catherine Kostyn-MPO
Kristyn Campbell – MPO	Steve Cunningham- MPO
Jen Higginbotham-MPO	Cat Schoenherr-INDOT
Anita Bjork-MPO	Craig Roth-Lexis Nexis
Jennifer Dunn-MPO	Kevin Killinger-Town of Bargersville
Ryan Wilhite-MPO	Ross Snider-USI Consultants
Taylor Firestine-MPO	Angela Nicholson-City of Indpls.-DPW
David Littlejohn - City of Carmel	Craig Parks-Boone County
Mark Forcum-BLN	Gary Hunt- First Group Engineering
Dan Cutshaw-MS Consultants/Town of Whitestown	Jason Taylor-City of Fishers
John Myers- HNTB	Stephanie Campbell-PCS Engineers
Scott Hornsby-GAI Consultants	Marsha Craney-Blevins- GAI Consultants
Jesse Combs – Bollinger, Lach and Associates	Randy Willing-First Group Engineering
Anthony Kaycka- City of Franklin	Bill Hall-United Consulting
Paul Peoni-City of Greenwood	Stephen Pool-Town of New Palestine
Haseeb Ghumman-DLZ	Cassandra Burmesta-IndyGo
Erika Miller-Parsons Brinckerhoff	Nick Batta- Crawford, Murphy & Tilly

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors. **Anna** allowed members to introduce themselves. She acknowledged **Sean Northup** would not be in attendance for the meeting.

## **ITEMS FOR APPROVAL**

### **2. APPROVAL OF THE 4TH QUARTER MINUTES (SEEKING APPROVAL)**

**Jeff Hill** moved to approve the October 12, 2016, IRTC Technical Committee meeting minutes.

**Gary Pool** seconded the motion.

The minutes of the October 12, 2016, IRTC Technical Committee meeting were approved and forwarded to the IRTC Policy Committee.

### **3. APPROVAL OF THE JOINT COMMITTEE MEETING MINUTES (SEEKING APPROVAL)**

**Dennis Buckley** motioned to approve the December 14, 2016, Joint Committee meeting minutes.

**John Ayers** seconded.

The minutes of the December 14, 2016, Joint Committee meeting were approved and forwarded to the IRTC Policy Committee.

### **4. 2017 UNIFIED PLANNING WORK PROGRAM AMENDMENT**

**Anna Gremling** reviewed the handout. **Anna** explained this is basically the IMPO working budget. She stated it was expected there would be funds from 2016 that would rollover into 2017. She said there is approximately \$780,000 dollars to rollover. She stated of the amount, about \$350,000 are contracts encumbered that were not completed by the end of 2016. Those contracts are for traffic counts, technical services and IndyGo Onboard Survey. She specified there were extra funds in Character 1 which is set for staffing due to turnover in 2016. She stated funds in Character 1 cannot be moved to other categories. She proposed the funds be specified for additional planning studies. **Gary Pool** asked when the traffic count data could be uploaded by LPA's. **Andy Swenson** and **Jennifer Dunn** confirmed 2016 data is loaded and can be viewed.

**Dennis Buckley** motioned to approve the 2017 Unified Planning Work Program Amendment as presented.

**Gary Pool** seconded.

The 2017 Unified Planning Work Program Amendment was approved and forwarded to the IRTC Policy Committee.

### **5. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENTS**

**Stephanie Belch** provided copy of her memo. She stated the amendment is for the 2035 LRTP illustrative project list. The project is SR37 in Hamilton County between 146<sup>th</sup> and SR32. **Stephanie** stated the project is the second phase which includes grade separated roundabouts at Greenfield Ave., Town & Country Blvd., Pleasant St. and SR32. **Stephanie** stated Phase 2 will be amended to the LRTP's illustrative list. She said once funding has been identified the project will be moved to the cost constrained portion of the LRTP. **Stephanie** stated the public involvement requirements will be met by February 22, 2017, and any comments received will be reported on by February 22.

**Jeff Hill** motioned to approve 2035 Long Range Transportation Plan Amendments as presented.

**John Beery** seconded.

The 2035 Long Range Transportation Plan Amendments were approved and forwarded to the IRTC Policy Committee.

### **6. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

**Kristyn Campbell** reviewed the handout for the proposed 1<sup>st</sup> Quarter 2016 amendments to the 2016-2019 IRTIP. She stated the amendments were being offered for public review and comment from February 7<sup>th</sup> - February 21<sup>st</sup> 2017. She said upon approval the amendments will be presented to the IRTC Policy Committee on

February 22<sup>nd</sup> for final approval. She highlighted a few of the projects and had the LPA representative for the project answer questions. **Ryan Cannon** reviewed the Town of Avon's HSIP project (DES#1401648). He stated the project was originally an INDOT project. The project was slated for a single lane. But the traffic amassed as the project is near a high school. The increase in traffic caused the project to be reconfigured into a dual lane roundabout. He also stated there were unanticipated costs pertaining to utilities unknown at the time of the application submittal.

**Melody Park** reviewed the City of Indianapolis STP project (DES#1401720). The project is a reconstruction of the Monument Circle. She stated the scope was revised due to the inability to obtain a TIGER Grant. She said the decision was made to move this to a model format to engage the public. The model will only include Market Street to Alabama construction and then be re-evaluated for funding on additional portions.

**Melody Park** continued to review City of Indianapolis HSIP project (DES#1400934). The project is for school zone flashers. The increase in funding was due to flasher unit price changes because of the addition in Wi-Fi capability and inclusion of other software and signaling needs.

**Dennis Buckley** motioned to approve the 2017 First Quarter IRTIP Amendments as presented.  
**Mark Richards** seconded.  
The 2017 First Quarter IRTIP Amendments were approved and forwarded to the IRTC Policy Committee.

#### **6A. 2017 FISCAL YEAR UPDATE**

**Anna Gremling** provided a fiscal year update. **Anna** stated 12 projects have just finished letting and 1 project will let in March. She stated 20 purchase orders wait to be cut on the remaining allocation. **Anna** stated the projects are under cost estimations. She said the MPO just received the report from INDOT updating their annual allocations and she would review the report for firm numbers. **Anna** recommended to begin paying back INDOT on the 96<sup>th</sup> and Keystone exchange debt agreement of \$11 million dollars. **Anna** stated the MPO will continue to over program. **Jeff Hill** asked if she would have a better feel of remaining balances by the Policy meeting. She confirmed she would.

#### **7. PLANNING CALL FOR PROJECTS RECOMMENDATIONS**

**Anna Gremling** stated there was a call for planning projects in early December of 2016. She stated there was about \$176,000 designated to fund planning projects. She stated there were several applications submitted. The projects were scored. She said it was the first time the MPO staff used the planning scoring sheet. She stated there would be areas the staff would be tweaking. **Anna** said an area of review would be the "overmatching." The area may call for indexing. She stated it was a bit difficult to rank projects against each other when there were similar scores. She stated 7 projects were recommended to receive funds and listed in the handout. A brief discussion ensued regarding the need to improve the scoring interpretation process.

**Dennis Buckley** motioned to approve the recommended planning projects as presented.  
**Ryan Cannon** seconded.  
The recommended planning projects were approved as presented and forwarded to the IRTC Policy Committee.

### **STATUS REPORTS**

#### **8. ARIES WEBSITE PRESENTATION**

**Craig Roth** from Lexis Nexis provided background and a power point presentation on the new Aries safety website. The website provides collision data. The website is used by the Indiana State Police and various law enforcement agencies. **Craig** stated all police officers are trained and instructed on its uses. All collision data is stored and can be searched, reviewed and exported. Also, information on injuries, fatalities can be extracted from the website. **Craig** stated there is no cost to obtain information or use of the website data. A brief discussion ensued. The website information was provided to the LPA's.

## **9. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

**Ryan Wilhite** thanked the LPA's for attending recent county LRTP meetings. He stated the communication has gone well and the MPO has been able to guide and inform LPA's submitting projects. **Ryan** stated LRTP projects will be submitted into MiTIP and the deadline is February 17<sup>th</sup>. The MPO will be following up with LPA's on their project submittals. **Ryan** stated the LRTP update will examine scenario planning. The concentration will be on project evaluation and understanding how the different futures will look. The MPO anticipates approval of the LRTP update at the end of 2017.

## **OTHER BUSINESS**

### **10. 2022 CALL FOR PROJECT RECOMMENDATIONS**

**Anna Gremling** stated the recommended project list was sent out by **Kristyn Campbell** for review. **Anna** said the final deadline for comments of the draft project recommendations is February 17<sup>th</sup>. She stated the MPO will make sure they are addressing any questions. The final approval of the projects will be in May at the IRTC Technical and Policy Committee meetings. **Anna** reminded everyone the projects also need to be put into the LRTP project process. Currently, the City of Indianapolis and the City of Westfield have projects that need to be put in the LRTP project list. There were no questions.

### **11. MEMBERSHIP DUES**

**Anna Gremling** stated in accordance with the IRTC Bylaws, the membership dues for the year need to be submitted to the MPO by the date of the first IRTC Policy meeting. She emphasized this year the date is February 22, 2017. She reminded the group LPA's must be in good standing for their projects to be considered for federal funding. **Anna** read a list of LPA's with dues that need to be remitted.

**Anna Gremling** provided brief update on legislative committee and HB-1002. She stated the IMPO has contracted a lobbyist, Capital Assets, that represents the interest of the IMPO. She said there is a legislative working group that meets weekly. The working group is open to members who would like to participate. She stated currently the House Bill is going to the Ways and Means Committee. **Anna** confirmed the focus is the Federal Exchange portion. An issue being it does not holistically exchange entire programs but goes by project. **Anna** emphasized the IMPO's program is too large to go by project. She stated the IMPO is asking to have it amended if that is the direction taken. There were no questions.

### **12. ADJOURNMENT**

**Dennis Buckley** motioned to adjourn.

**Ryan Cannon** seconded.

The meeting was adjourned at 9:56 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
February 22, 2017  
9:00 a.m-11:00 a.m.  
MIBOR  
1912 N. Meridian St., Indianapolis, IN 46202**

**Voting Committee Members Present**

Ryan Cannon- Town of Avon*	Luke Mastin- Johnson County*
Kenneth Zumstein-Town of Bargersville*	Steve Collier- City of Lawrence*
Dennis Buckley- City of Beech Grove*	Tonya Galbraith- Town of McCordsville*
Craig Parks- Boone County*	Jan Jarson- Town of New Palestine*
Grant Kleinhenz- Town of Brownsburg*	John Ditslear- City of Noblesville*
Mike Hollibaugh-City of Carmel*	Steve Maple-Town of Pittsboro*
April Fisher- Town of Cumberland*	Andrew Klinger-Town of Plainfield*
Scott Fadness- City of Fishers*	Andy Cook- City of Westfield*
Steve Barnett-City of Franklin*	Norm Gabehart-Town of Whiteland*
Chuck Fewell- City of Greenfield*	Lauren Bailey-Town of Whitestown*
Mark Myers-City of Greenwood*	Mike Terry- IndyGo*
Mark Heirbrandt- Hamilton County*	Lori Kaplan-CIRTA*
Gary Pool- Hancock County*	Shannetta Griffin-IAA*
Tim Dombrosky- Hendricks County*	Scott Bailey- INDOT*
Lori Miser- City of Indianapolis*	

**Others Present**

Anna Gremling- MPO	Kristyn Campbell- MPO
Sean Northup-MPO	Stephanie Belch- MPO
Andy Swenson- MPO	Jen Higginbotham-MPO
Taylor Firestine-MPO	Ryan Wilhite-MPO
Catherine Kostyn-MPO	Brad Davis- Hamilton County
Anita Bjork-MPO	Marsha Craney Blevins- GAI Consultants
Steve Cunningham-MPO	John Myers- HNTB
Stephanie Campbell-PCS Engineers	Jim Hellmann-City of Noblesville
Pete Peterson- RQAW	Mark Forcum- BLN
Kim Irwin- Health by Design	Mark Richards- City of Greenwood
Jeremy Kashman- City of Carmel	Bill Anthony- City of Lawrence
Julie Young- Town of Bargersville	Scott Hornsby-GAI Consultants
Troy Woodruff-RQAW	Laurie Christie-DLZ
Kate Zale-Etica Group	Mike McBride- American Structurepoint
Kate Weese-Clark Dietz	Ericka Miller-Parsons Brinckerhoff

**1. WELCOME & INTRODUCTIONS**

**Mayor Myers** called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 4TH QUARTER 2016 MINUTES (SEEKING APPROVAL)**

**Luke Mastin** moved to approve the October 26, 2016, IRTC Policy Committee Meeting minutes as presented. **Chuck Fewell** seconded the motion. The minutes of the October 26, 2016, IRTC Policy Committee Meeting minutes were approved.

3. APPROVAL OF IRTC JOINT COMMITTEE MEETING MINUTES (SEEKING APPROVAL)

**Shannetta Griffin** moved to approve the IRTC Joint Committee Meeting minutes of December 14, 2016, as presented.

**Gary Pool** seconded the motion.

The minutes of the IRTC Joint Committee Meeting minutes of December 14, 2016, were approved.

4. 2017 IRTC ADMINISTRATIVE COMMITTEE ELECTIONS

**Ryan Wilhite** explained the new voting procedure in detail. He provided a power point presentation for clarity. He explained the ballot process. The first votes were taken. He stated as the meeting would proceed, the MPO would give results and continue with the voting processes.

5. 2017 UNIFIED PLANNING WORK PROGRAM AMENDMENT (PUBLIC HEARING)

**Sean Northup** summarized the UPWP for 2017. He referenced the memo regarding the 2017 UPWP Amendment. He also included a copy of the resolution for review. He stated the 2016 books have closed and the MPO has a balance of \$779,372.81 that with IRTC approval will be carried over to supplement the 2017 UPWP. He stated of the total, \$340,805 is tied to ongoing 2016 contracts that will carry over into 2017. He stated there are funds in Character 1, which is benefits and salaries that accumulate with staff vacancies and cannot be allocated into another Character without a City-County Council process or year-end closeout. The MPO staff has prepared amendment #1 granting authority to enter an agreement with INDOT, amending the 2017 UPWP, and allocating the balance of 2016 funds to support bolstering the planning studies in 2017.

**Mayor Myers** opened the public hearing for comments or questions. There were none. The public hearing was closed.

**Dennis Buckley** moved to approve the 2017 UPWP Amendment.

**Luke Mastin** seconded the motion.

The 2017 UPWP Amendment was approved.

6. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

**Stephanie Belch** reviewed the memorandum dated February 15, 2017, that was included in the IRTC Policy packet. The amendment includes 1 project amended to the illustrative project list. The project is the second phase to improve SR 37 to expressway standards in Hamilton County. The project is between 146<sup>th</sup> and SR 32. Because the environmental review document for SR37 project covers both Phase 1 and 2, but funding for Phase 2 has not been identified, the MPO will amend Phase 2 to the 2035 LRTP illustrative list. She said once the funding is identified the project will be amended to the cost-constrained portion of the LRTP.

**Mayor Myers** opened the public hearing for comments or questions. There were none. The public hearing was closed.

**Scott Fadness** motioned to approve the 2035 LRTP amendment as presented.

**John Ditslear** seconded the motion.

The 2035 LRTP Amendment was approved.

7. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

**Kristyn Campbell** reviewed the 1<sup>st</sup> Quarter 2017 TIP update in the agenda packet.

**Kristyn** stated the proposed 1<sup>st</sup> Quarter amendments were presented and approved by the IRTC Technical Committee on February 8, 2017. The amendments were offered for public review and comment from February 7 to February 21. The MPO received 3 local amendment requests and 10 INDOT amendments.

She summarized the list in her handout. There was a revision to the scope of an STP Group 1 Urban project and an increase to HSIP funding on two projects. Also, the 23 administrative modifications that had been processed since the December IRTC meeting can be reviewed on the MPO's website. The deadline for 3<sup>rd</sup> Quarter SFY

2017 Quarterly reports are due in MiTIP by April 21, 2017. Quarterly tracking meetings are scheduled for the week of May 1, 2017. The deadline for submitting TIP amendments for the 2<sup>nd</sup> quarter IRTC meeting is April 27, 2017.

**Mayor Myers** opened the public hearing for comments or questions. There were none. The public hearing was closed.

**Dennis Buckley** motioned to approve the TIP Amendment as presented.  
**Craig Parks** seconded the motion.  
The TIP amendment was approved.

**7a. FISCAL YEAR 2017 UPDATE**

**Anna Gremling** confirmed the close of the state fiscal year. **Anna** stated 12 projects have just finished letting and 1 project will let in March. She stated 20 purchase orders wait to be cut on the remaining allocation. She mentioned one project didn't meet the criteria and will need to be re-let in 2019. **Anna** briefly discussed the letting and how the fiscal year began with 22% over programmed. **Anna** stated the projects were running 8% under cost estimations. She said that left a balance not going to projects. **Anna** believes it is a good idea and less risk to begin paying back INDOT on the 96<sup>th</sup> and Keystone exchange debt of \$11 million dollars. She said each year if there is money left over she would like to see those funds go to paying down the debt. There were no questions from the members.

**8. 2017 PLANNING CALL PROJECT RECOMMENDATIONS**

**Anna Gremling** noted the MPO held a call for planning projects. **Anna** said she would like to do local jurisdiction planning. **Anna** stated funds that carry over will be applied to future planning projects. She listed the projects slated to receive funds in 2017. She said it totals to \$450k of fed funds. **Anna** would like to continue this process every year. There will be tweaking to the project selection criteria. She stated there would be review and index of overmatching. **Anna** anticipates bringing updates to the IRTC Committees in the Spring. **Shannetta Griffin** needed clarification on 2017 projects. **Anna** stated there will be a call for projects in late 2017 and the call would be for projects in 2018.

**Dennis Buckley** motioned to approve the 2017 Planning Call Project Recommendations as presented.  
**Steve Collier** seconded the motion.  
The 2017 Planning Call Project Recommendations were approved.

**2017 IRTC ADMINISTRATIVE COMMITTEE ELECTIONS- CONTINUED**

**Anna Gremling** took a few minutes to announce the following election results:

- Large City: **Mayor Joe Hogsett** of Indianapolis
- Excluded City: **Mayor Dennis Buckley** of Beech Grove
- Town: **Tom Klein** of Avon
- City: **Mayor Mark Myers** of Greenwood
- Transit: **Mike Terry**, IndyGo
- County: **Craig Parks** of Boone County.

The following At-Large candidates were added to the list for the election ballot of the Administrative Committee: **Mayor Andy Cook**, **Mayor Tim Haak**. The voting resumed and the meeting continued.

**9. RESOLUTION SUPPORTING INCREASE TRANSPORTATION FUNDING/FEDERAL EXCHANGE**

**Anna Gremling** briefly explained the HB-1002 and discussed Resolution 2017-IMPO-004. A copy of the resolution was provided in the agenda packet. She held an original for signatures. **Anna** stated the resolution did not reference HB-1002 in case there would be modifications to the house bill. **Gary Pool** stated there had been recent changes to the bill. A brief discussion with **Scott Fadness**, **Gary Pool**, **Anna Gremling** ensued regarding fiscal impacts, tolling, cigarette tax, questions regarding what the actual dollars might translate to in budgets, and adjustments in the Senate.

**Luke Mastin** motioned to approve the Resolution 2017-IMPO-004 for signatures and adoption.  
**Mike Hollibaugh** seconded the motion.  
The Resolution 2017-IMPO-004 was approved and circulated for signatures.

### 2017 IRTC ADMINISTRATIVE COMMITTEE ELECTIONS- CONTINUED

**Anna Gremling** took a few minutes to congratulate At-Large winners: **Norm Gabehart** from Town of Whiteland, **Jeff Hill** from City of Fishers, **Mayor Andy Cook** for City of Westfield. The nominations continued for Chair and Vice Chair. The results were: Chair-**Mayor Mark Myers**, Vice Chair-**Craig Parks**.

### STATUS REPORT

#### 10. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** stated the deadline for the project call for the 2045 LRTP is March 3, 2017. **Ryan** said the analytical portion of the LRTP is being reviewed. The portion includes scenario planning and evaluation and the screening projects. There were no questions from the group.

#### 11. 2022 PROJECT RECOMMENDATIONS

**Anna Gremling** provided a brief overview. **Anna** stated there was a call for HSIP, CMAQ, STP and TAP projects late in 2016. The projects were brought before the January 27, 2017, IRTC Administrative Committee. The Administrative Committee agreed to remove the Pleasant Street CMAQ project and fund 4 CMAQ projects in its place. The MPO staff sent out the recommendations the afternoon of the same day. She stated the LPA comment and feedback period was completed. **Anna** detailed there was some comments which will be reviewed once the eligibility determination had been done. The feedback will be collected from the groups who determine eligibility and completed in March. Afterwards, the MPO will come out with a revised list and prepare for a 30 day public review and comment period beginning on March 24<sup>th</sup>. **Anna** reminded the group it was a new TIP year. There will also be a public review and comment period as required for the TIP too.

**Commissioner Mark Heirbrandt** representative of Hamilton County asked for permission to comment. He stated he had been a member of the IRTC for about two years. **Mark** related feeling compelled to relay his disappointment in the actions of the IRTC Administrative Committee to remove the Pleasant Street project application. He stated Hamilton County used the scoring criteria provided and even agreed to a 70/30 funding split. **Mark** stated Hamilton County realized the enormity of their funding agreement. He stated even though the MPO recommendation was denied, the IRTC Administrative Committee decided to fund 4 other projects in place of the Pleasant Street project whose scores were less. **Mark** also stated the projects were accepted at an 80/20 funding split, smaller than the 70/30 split. **Mark** said he doesn't believe this is a better use of funding dollars. He also noted the application process must preserve the credibility of the scoring system. He stated all projects presented by the LPA's are at risk of the same actions if an LPA cannot rely on the integrity of the scoring criteria. **Mark** commented what would the point be of even scoring? He asked if the MPO would verify its recommendation of the Hamilton County project over the 4 projects that were approved. He asked Administrative Committee members to comment on the decision. **Mark** said Hamilton County felt they honored the system and felt the integrity of the process was unfair. He believed it was the first time a project has been removed that met the scoring criteria and lower scoring projects put in its place.

**Anna Gremling** asked MPO staff to show the scoring criteria on the overhead monitor for closer review by everyone.

**Mayor Scott Fadness** stated his LPA benefited, as it held the project that was chosen in place of the Pleasant Street project. **Mayor Fadness** said he reached out to **Mayor John Ditslear** and **Commissioner Heirbrandt** when he heard about the removal of the project. **Mayor Fadness** stated he realizes the regional impact of the Hamilton County project. He said he stands with them. He said the IRTC has always relied on the data from the MPO, their clear objectives and ranking of projects.

**Luke Mastin** stated he is on the Administrative Committee and was there when the project was removed. He felt \$8 million dollars was a red flag to him. He stated new road projects had not been a CMAQ approved project. He stated CMAQ projects are intended to improve air quality. He said he looked at the scoring, and he

doesn't think the scoring reflects dollars. He said he ran the numbers. He said the 4 projects spent only \$7 million dollars, rather than \$8 million. He said the projects were 120% increase in air quality based on the 5 categories and provided double the benefit. **Luke** thought he could clear up some misunderstanding on the role of the Administrative Committee. He said the Administrative Committee serves as a sounding board intended to provide input. He said even if the Administrative Committee doesn't consider the MPO's recommendation, the projects are selected by the Policy Committee, who has the ultimate authority and can override or chose a project completely different. **Luke** stated the Administrative Committee did not show bias or do anything improper. **Luke** stated he would like to see a cap on dollars for projects

**Lori Miser** stated when she was the Director of the MPO, she suggested the creation of the Administrative Committee. Also, **Lori** stated this was not the first time that higher scoring projects were not put forward due to high costs. She provided examples: 116<sup>th</sup> St in Fishers and Ronald Reagan Parkway. **Mark Heirbrandt** and **Gary Pool** stated they believed scoring is a concern. **Mark** stated there had been a limit set and submitted more than once, to get the score and 70/30 split agreement. He said Hamilton County had spent significant time and money reviewing and putting the project together. He stated it should not be considered a new road. He revealed it is a bypass to a hospital because SR32 is so congested. He would like more clarity on rules and caps to not revisit this issue again.

**April Fisher** said the combined effect of *projects vs. one project* will always have a larger impact on air quality than one large project. She believed scoring needs to be reviewed.

**Brad Davis** provided the history of the Pleasant Street corridor over the years. **Brad** stated there has been a multitude of studies on the project. Also, he said it is a regional project that effects the City of Noblesville. He noted the project was well thought out and Hamilton County was aware of the expense and was the reason for asking for federal aid. He said because of the cost Hamilton County only applied for the first phase of the project and agreed to the extra 10%. He confirmed he thought that showed the commitment to the project. **Brad** stated he was disappointed with the decision. **Lori Miser** agreed with the significance. She stated INDOT should be the one to pay for the project. **Mark Heirbrandt** stated he has approached INDOT and each time INDOT suggests and speaks of "relinquishment". **Mark** stated relinquishment not a solution. **Lori Miser** suggested the group work with INDOT to get progress on Pleasant Street.

**Anna Gremling** clarified the 70/30 split request. She stated she reached out to **Brad Davis** to discuss the dollars available for the project. She said the MPO may reach out to change the funding splits to try and spread money around. She said that new road construction does not score well in CMAQ. She also explained there are still eligibility determination happening. **Robert Dirks** of FHWA verified that fact. **Brad Davis** asked for guidance as to why it is coded as new roadway as some of the connection would be new roadway into Pleasant Street. **Mark Heirbrandt** thanked everyone for listening to his concerns. **Mayor Myers** stated the projects will come back to the IRTC Committees for final approval in May.

12. **OTHER ITEMS OF BUSINESS**

There were none.

13. **ANNOUNCEMENTS**

There were none.

14. **ADJOURNMENT**

**Mayor Myers** motioned to adjourn.

**Craig Parks** seconded the motion.

The meeting was adjourned at 10:13 a.m.

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes**

**April 28, 2017**

9:00 a.m-11:00 a.m.

IndyGo Board Room

1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Craig Parks- Boone County*	Mike Terry – IndyGo*
Dennis Buckley- City of Beech Grove*	Melody Park – City of Indianapolis*
Jeff Hill- City of Fishers*	Norm Gabehart- Town of Whiteland*
Andy Cook- City of Westfield*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Ward Kennedy-MPO
Kristyn Campbell-MPO	Anita Bjork – MPO
Stephanie Belch – MPO	Ryan Wilhite – MPO
Steve Cunningham- MPO	James Rinehart-MPO
Taylor Firestine-MPO	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling**, MPO Executive Director, called the meeting to order and welcomed the new Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Terry** moved to approve the January 27, 2017, minutes as presented.

**Andy Cook** seconded the motion.

The minutes of the January 27, 2017, IRTC Administrative Committee Meeting were approved.

**3. MEMBERSHIP DUES**

**Anna Gremling** reviewed the local match contribution hand out. There was a brief discussion regarding the need for the governmental lobbyist in 2018. The discussion centered around the building of relationships, monitoring and implementation of transportation initiatives and bills at the Statehouse. **Andy Cook** stated he thought the firm, Capital Assets, was successful and he recommended using the lobbyist another year. **Craig Parks** agreed. **Jeff Hill** and **Mike Terry** confirmed the need to be proactive at the Statehouse. **Anna Gremling** said it allowed the MPO to be further engaged. **Melody Park** stated she believed the consistent message and the neutrality was important. There was a brief discussion regarding the federal exchange.

**Jeff Hill** motioned to approve the 2018 Local Match dues for the jurisdictions.

**Dennis Buckley** seconded the motion.

The IRTC Administrative Committee approved the 2018 Local Match dues for the jurisdictions and forwarding for review by the IRTC Technical and Policy Committees.

**STATUS REPORTS**

**4. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM**

**Steve Cunningham** reviewed his memorandum of April 20, 2017 regarding the 2018-2021 TIP. **Steve** stated the TIP draft was posted on the MPO website from March 23 through April 21. The MPO received two

comments. The comments will be presented for the May Technical and Policy meetings. **Steve** reviewed areas new to the TIP. There was a brief discussion on reorganizing the processes and schedules.

5. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** stated the MPO is in the final stages of 2045 Long Range Transportation Plan update and it continues to move forward. **Ryan** reviewed the list of activities that have been completed or are in progress since the last IRTC Administrative meeting. He discussed performance measures, project submission, project screening, land use model, population and employment forecasts, scenario planning and project scheduling. There was a brief discussion on growth rates and monitoring by townships.

6. DIRECTOR'S UPDATE

**Anna** discussed the new staff additions to the MPO. She stated discussions are beginning on leading a Strategic Plan in 2018 and areas that could be part of the plan. She mentioned water becoming a large concern in the region as well as nationally. There was a brief discussion with **Craig Parks, Dennis Buckley** and **Andy Cook**.

**Anna** discussed the Letter to the Editor and HB1002. **Mike Terry** briefly discussed the Red Transit Line.

7. ADJOURNMENT

**Jeff Hill** moved to adjourn the meeting.  
**Craig Park** seconded the motion.  
The Administrative Committee voted in favor of adjournment.

**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**May 10, 2017**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon*	Neil VanTrees – Johnson County*
Julie Young – Town of Bargersville*	Bill Anthony – City of Lawrence*
Dennis Buckley – City of Beech Grove*	Ryan Crum – Town of McCordsville*
Nick Parr – Boone County*	Larry Smith – Morgan County*
Todd Barker – Town of Brownsburg*	David Book – Town of New Palestine*
Jeremy Kashman – City of Carmel*	John Beery – City of Noblesville*
Jeff Hill – City of Fishers*	Steve Maple - Pittsboro*
Mark Richards – City of Franklin*	Scott Singleton – Town of Plainfield*
Karla Vincent – City of Greenfield*	Wendell Walters – Town of Speedway*
Paul Peoni – City of Greenwood*	Jeremy Lollar – City of Westfield*
Brad Davis – Hamilton County*	Joe Csikos – Town of Whiteland*
Gary Pool – Hancock County*	Josh McClung – Town of Whitestown*
John Ayers – Hendricks County*	Lance Lantz – Town of Zionsville*
Andrew McGee – CIRTA*	Annette Darrow – IndyGo*
Melody Park – City of Indianapolis*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup – MPO	Steve Cunningham – MPO
Ryan Wilhite – MPO	Stephanie Belch – MPO
Taylor Firestine – MPO	Kristyn Campbell – MPO
James Rinehart – MPO	Ward Kennedy – MPO
Sarah Rubin – INDOT	Gary Hunt – First Group
Jesse Combs – Bollinger, Lach & Associates, Inc.	Cat Schoenherr – INDOT
Mark Forum – BLN	Ross Snider – USI Consultants
Jennifer Pyrz – HNTB	Nick Batta – CMT
Daniel Johnston – HNTB	Allan Henderson – Health by Design
Steve Pool – Town of New Palestine	Randy Willing – First Group
Bill Hall – United Consulting	Anthony Krycka – City of Franklin
David Littlejohn – City of Carmel	Kevin Killinger – Town of Bargersville
Andy Dietrick – INDOT	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors at 9:00 a.m. **Anna** allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 1<sup>ST</sup> QUARTER MINUTES (SEEKING APPROVAL)**

Two corrections were noted in the meeting minutes from February 8, 2017:

- **Anthony Krycka**'s name was misspelled (City of Franklin)
- **Lori Kaplan**'s name should be replaced with **Andrew McGee**'s

**Dennis Buckley** moved to approve the February 8, 2017, IRTC Technical Committee meeting minutes, with revisions.

**Mark Richards** seconded; motion carried.

The minutes of the February 8, 2017, IRTC Technical Committee meeting were approved.

### 3. 2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENTS

**Kristyn Campbell** introduced 19 INDOT, and 4 local requests for amendments to the TIP for approval.

**Dennis Buckley** motioned to approve the 2016-2019 Transportation Improvement Program Amendments.

**Todd Barker** seconded; motion carried.

The 2016 – 2019 TIP Amendment was approved.

### 4. 2018-2021 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

**Steve Cunningham** introduced the 2019-2021 TIP for approval. The TIP received two comments from public, none from IRTC or INDOT, except that the program was fiscally constrained. The TIP will be introduced to IRTC Policy to be submitted to INDOT by June 1st deadline. **Steve** also noted that this was the first TIP that was not required to conform to air quality standards. **Anna** requested that **Steve** clarify the term “illustrative” in this context. **Steve** explained that to get projects to letting under the state’s “use it or lose it” policy, an illustrative year is programmed to allow for project development, beyond the active projects programmed within the state’s fiscal years. **Gary Pool** asked if strategy of continuing to accelerate projects in anticipation of changing circumstances was still a good strategy. **Steve** affirmed, while **Anna** encouraged all local planning agencies to be in contact with **Steve** or **Kristyn Campbell** (e.g. quarterly tracking).

**Gary Pool** motioned to approve the 2018-2021 Transportation Improvement Program (TIP).

**Neil VanTrees** seconded; motion carried.

The 2018-2021 TIP was approved.

## STATUS REPORTS

### 5. COMPLETE STREET TASK FORCE & UPDATE

**Kristyn Campbell** noted that the annual allocation for 2017 has been spent down. For the 2018-2021 TIP, 29 projects were recommended. **Brad Davis** asked if illustrative projects were moved forward to hit 2017 funding allocation. **Campbell** replied that some illustrative projects were pulled into 2017 at the February quarterly update. **Gary Pool** (Hancock County) volunteered to the position of county representative to the Complete Streets Committee, with **Neil VanTrees** (Johnson County) agreeing to join as an alternate.

### 6. UPCOMING 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENTS

- I-69 SECTION 6 UPDATE

**Stephanie Belch** introduced **Sarah Rubin** of INDOT who presented the draft DEIS identifying C4 (a hybrid of three alignment scenarios) as the preferred I-69 Section 6 alignment. **Gary Pool** asked if INDOT had adjusted the right-of-way acquisition process to avoid slowdowns. **Rubin** replied that the Real Estate Division was confident in its bandwidth, but would also be contracting a real estate advisor to help the process run smoothly. **Ryan Crum** asked if there was a construction timeline. **Rubin** replied that a timeline has not been established, pending identification and sequencing of funds. **Scott Singleton** asked why there wasn't a planned connection with County Line Rd. and I-69 Section 6. **Rubin** said this was not part of INDOT's plan, but was identified as a possible future project, dependent on the City of Indianapolis.

- **PURPLE LINE BUS RAPID TRANSIT UPDATE**

**Justin Stuehrenberg** of IndyGo presented progress on the Marion County Transit Plan, specifically the Purple Line. The \$100-140 million project is set for construction in 2019-2020. IndyGo's federal Small Starts grant application will be required for inclusion in the 2035 Long Range Transportation Plan (LRTP). **Dennis Buckley** asked what would follow the Purple Line in 2021 and its planned route. **Stuehrenberg** replied that the Blue Line would follow, with construction between 2020-2021. As of now, the Blue Line route is only committed to as far west as Holt Rd., but IndyGo is actively looking for additional funding sources to extend this. **Neil VanTrees** asked how much the Small Starts grant is worth. **Stuehrenberg** replied that it is usually 50-80% of a project's cost, depending on metrics, although IndyGo doubts the Purple Line will score as favorably as the Red Line; funding from the new Marion County income tax will help cover this expected gap.

**Anna Gremling** noted that these two updated projects (I-69 and the Purple Line) will be presented for amendment to the 2035 LRTP at the June meeting.

**7. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

**Ryan Wilhite** presented updates on the 2045 LRTP. He noted progress on several fronts, including performance measurement trends, congestion management, defining project screening criteria, land use modeling, scenario planning and tools, and refining the timeline. **Brad Davis** asked if the ensemble dataset had been calibrated with historical data. **Wilhite** did not believe so, but deferred to **Andy Swenson**, who said he and the HNTB forecasting team did not backcast, but offered to talk with **Davis** in more detail outside the meeting.

**8. OTHER ITEMS OF BUSINESS**

**Anna Gremling** provided an update on recently-passed HB 1002; the MPO has expressed interest in having additional conversations about the federal exchange program.

**Anna** reminded local planning agencies (LPAs) to select consultants for projects if they haven't already.

**Anna** introduced **Ward Kennedy** and **James Rinehart** as new planners of the MPO.

**Anna** reminded committee members of the IRTC retreat meeting in June.

**9. ADJOURNMENT**

<p><b>Dennis Buckley</b> motioned to adjourn. <b>Neil VanTrees</b> seconded. The IRTC Technical Meeting of May 10 was adjourned.</p>
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**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
May 24, 2017  
9:00 a.m-11:00 a.m.  
MIBOR  
1912 N. Meridian St., Indianapolis, IN 46202**

**Voting Committee Members Present**

Tom Klein- Town of Avon*	Tonya Galbraith- Town of McCordsville*
Dennis Buckley- City of Beech Grove*	Jan Jarson- Town of New Palestine*
Craig Parks- Boone County*	John Beery- City of Noblesville*
Mike Hollibaugh-City of Carmel*	Jacob Blasdel-Town of Speedway*
Jeff Hill- City of Fishers*	Andy Cook- City of Westfield*
Mark Myers-City of Greenwood*	Norm Gabehart-Town of Whiteland*
Brad Davis- Hamilton County*	Josh McClung-Town of Whitestown*
Gary Pool- Hancock County*	Mike Terry- IndyGo*
Tim Dombrosky- Hendricks County*	Lori Kaplan-CIRTA*
Melody Park- City of Indianapolis*	Shannetta Griffin-IAA*
Steve Collier- City of Lawrence*	Scott Bailey- INDOT*

**Others Present**

Anna Gremling- MPO	Kristyn Campbell- MPO
Sean Northup-MPO	Ryan Wilhite-MPO
Andy Swenson- MPO	Jen Higginbotham-MPO
Taylor Firestine-MPO	Todd May-INDOT
Robert Dirks- FHWA	Sarah Rubin-INDOT
Anita Bjork-MPO	James Rinehart-MPO
Ward Kennedy- MPO	John Myers- HNTB
Steve Cunningham-MPO	Cat Schoenherr-INDOT
Justin Stuehrenberg-IndyGo	Mark Forcum- BLN
Kate Riordan- Health by Design	Nathaniel Simmons-MPO intern
Marsha Craney Blevins-GAI Consultants	Chris Muelbroek-MPO intern
Daniel Johnston- City of Greenwood	Rep from Sen. Donnelly's Office
Jeremy Lollar- City of Westfield	

**1. WELCOME & INTRODUCTIONS**

**Mayor Myers** called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 1ST QUARTER 2017 MINUTES (SEEKING APPROVAL)**

**Dennis Buckley** moved to approve the February 22, 2017, IRTC Policy Committee Meeting minutes as presented.

**Steve Collier** seconded the motion.

The minutes of the February 22, 2017, IRTC Policy Committee Meeting minutes were approved.

3. APPROVAL OF 2016-2019 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS (SEEKING APPROVAL)

**Kristyn Campbell** reviewed the 2<sup>nd</sup> Quarter 2017 IRTIP update as printed in the agenda packet. She reviewed the graphs and allocation updates. **Kristyn** reviewed her memo dated May 17, 2017, explaining the proposed 2<sup>nd</sup> Quarter 2017 Amendments to the 2016-2019 Indianapolis Regional Transportation Improvement Program. She stated the MPO received four local amendment requests and nineteen INDOT amendments. She stated there was an increase in TAP funding on a project, an increase of STP funding on a project, a deletion of a TAP projects as well as a deleted STP funded project. She discussed a few of amendments highlighted in the packet. She stated there were 92 administrative modifications and amendments processed since the December Retreat. **Kristyn** stated that the MPO website lists the amendments and modifications in their entirety. **Kristyn** confirmed the deadline for 4<sup>th</sup> quarter reporting is due via MiTIP by July 21<sup>st</sup>. Also, quarterly tracking meetings are scheduled the week of July 31<sup>st</sup>. The deadline for submitting TIP amendments for the 3<sup>rd</sup> Quarter is Thursday, July 27, 2017.

**Mayor Myers** opened the Public Hearing.

There were no responses.

**Mayor Myers** closed the Public Hearing.

<p><b>Jeff Hill</b> moved to approve the 2016-2019 IRTIP Amendments as presented. <b>Craig Parks</b> seconded the motion. The 2016-2019 IRTIP Amendments were approved.</p>
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4. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

**Steve Cunningham** reviewed his memo dated May 17, 2017. He stated the MPO is seeking approval of the 2018-2021 Indianapolis Regional Transportation Improvement Program (TIP). The draft TIP had been posted and available for review on the MPO website from March 23<sup>rd</sup> through April 21, 2017. The public comments were attached in his memo. He noted the existing 2016-2019 TIP served as the foundation for the development of the new 2018-2021 TIP. Also, the previously approved State Fiscal Year (SFY) 2020-2021 illustrative projects would be included in the active years of the new TIP. He stated all the projects comply with Complete Streets Policy. **Steve** said in this round of projects there doesn't have to be air quality conformity. He mentioned the two projects that would need to be incorporated into the Long Range Transportation Plan. A brief discussion ensued on regionally significant projects, the definition of illustrative projects and DPW project of Emerson Avenue and the City of Westfield East Street north extension project.

**Mayor Myers** opened the Public Hearing.

**Kate Riordan** of Health by Design stated they would like to see fewer dollars spent on road expansion and more funds for maintaining of current roadways, multimodal access and improvements and increased coordination with INDOT within the boundaries. The agenda packet contained additional comments that the MPO received.

**Mayor Myers** closed the Public Hearing.

<p><b>Tom Klein</b> moved to approve the 2018-2021 Indianapolis Regional Transportation Improvement Program (TIP) as presented. <b>Gary Pool</b> seconded the motion. The 2018-2021 Indianapolis Regional Transportation Improvement Program (TIP) was approved.</p>
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**Anna Gremling** stated the importance of highlighting the new projects and show federal dollars at work in the region. She suggested LPA's access their media sites when improvements are made in their communities.

**Tom Klein** stated it would be good to see more media coverage in 2018 and 2019. **Anna** asked that if publicity is done on a project that the MPO be included in the media. **Anna** also stated that it is nearing the end of the fiscal year and all the funding has been allocated. She thanked everyone for their efforts.

5. 2018 MEMBERSHIP DUES

**Sean Northup** reviewed the handout listing the 2018 UPWP local match contributions for each jurisdiction. The dues continue to be based on population. Noted, the additional local match contributions for 2018 were listed. A brief discussion ensued with **Craig Parks, Mark Myers, Dennis Buckley, Jeff Hill** and **Gary Pool** on the government relations contract for 2018, evaluating the need for a lobbyist and upcoming legislation.

<p><b>Dennis Buckley</b> moved to approve the 2018 Membership Dues as presented. <b>Andy Cook</b> seconded the motion. The 2018 IRTC Membership Dues were approved.</p>
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STATUS REPORT

6. COMPLETE STREETS TASK FORCE AND UPDATE

**Jen Higginbotham** stated there was not a recent Complete Streets Task Force meeting. All of the projects complied and there were no exceptions. **Jen** stated she would like to reaffirm the Task Force for another year, through the year 2018. **Jen** stated that **Gary Pool** and **Neil VanTrees** were added to the Task Force as County Representatives. She reviewed her handout of the projects. A brief conversation ensued.

7. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENTS

**Anna Gremling** stated there will be two amendments at the June 2017 meeting. **Anna** told the group there would be two presentations, the first for the I-69 Section 6 and the last presentation on the Rapid Transit Purple Line.

**Sarah Rubin** with INDOT gave a PowerPoint presentation on the I-69 update. **Sarah** reviewed the C-4 alternative briefly explaining that the field work, engineering analysis, traffic analysis, resource agency coordination and local coordination all went into the consideration of Section 6 and combining the best of all three alternatives. **Sarah** stated there has been 150 meetings with many stake holders, agencies and public groups. In total, **Sarah** confirmed there would be 26 miles of new highway, 10 interchange access points, 16 overpass and underpasses, 31.8 lane miles of new access roads, eliminate 14 signals, 67 new bridges and 188 new interstate lane miles when completed. The Martinsville to Bloomington section would be completed in May of 2018. **Sarah** reviewed the corridor with the Policy Committee. There was a brief discussion regarding public private partnerships, alternatives C-4A and C-4B on Southport Road interchange, federal funding and projections. She stated the I-69 construction would be in the range of \$800 million, I-465 construction would be in the range of \$134 million, additional costs in the \$6-7 million dollar range. She showed the areas of magnitude of the corridor. **Sarah** also discussed the areas and the real estate parcels to be acquired. **Sarah** noted the public comment period ending on May 8<sup>th</sup> and the comments are in the process of being reviewed. The final Environmental Impact Statement will be released in the first quarter of 2018. She discussed the upcoming schedule for the activities. **Sarah** mentioned the Martinsville section to be open for traffic May of 2018.

**Robert Dirks** commented in order to sign the final DEIS, one phase of the project has to be funded. **Andy Cook, Gary Pool and Mark Myers** posed questions on right of way acquisition, funding, partnerships and long term comprehensive planning and upgrades.

**Justin Stuehrenberg**, from IndyGo presented a PowerPoint overview on the Purple Bus Rapid Transit Line. He stated it would be funded with Small Starts grant and not MPO funds. He provided an overview which provided some facts of the Purple line. The Purple Line would have 14.6 miles of service and portion of shared lanes with the Red Transit Line. There would be 22 added station locations, 70% dedicated bus lanes, 10-minute travel times and run 20 hours per day. **Justin** stated there would be 60 foot buses and be fully electric buses. He stated construction would begin in 2019. He provided renderings to view of station locations and various configurations.

8. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** reviewed his memo dated April 20, 2017. His memo discussed the areas of progress and completion since the last Administrative Committee meeting. **Ryan** stated the MPO would be revising the project screening criteria. He elaborated on the land use model and the challenges with Cube Land software and forecasting. **Ryan** discussed The Ensemble forecasting tool, scenario planning and project scheduling. **Jacob Blasdel** asked if data would be provided for review. **Ryan** confirmed he intended to provide the information.

9. OTHER BUSINESS

**Anna Gremling** discussed the latest on HB 1002. **Anna** stated there would be more information to come.

**Anna** specified there would more than likely be another call for planning projects. Information will be forthcoming.

10. ANNOUNCEMENTS

**Anna** stated on June 6 and 7 at the State Library there would be a Vision Zero peer exchange. The exchange will discuss new policy adopted in major cities to reduce traffic fatalities.

11. ADJOURNMENT

**Jeff Hill** motioned to adjourn.

**Craig Parks** seconded the motion.

The meeting was adjourned.

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes**

**June 2, 2017**

9:00 a.m-11:00 a.m.

IndyGo Board Room

1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Craig Parks- Boone County*	Mike Terry – IndyGo*
Dennis Buckley- City of Beech Grove*	Melody Park – City of Indianapolis*
Mark Myers- City of Greenwood*	Norm Gabehart- Town of Whiteland*
Andy Cook- City of Westfield*	Tom Klein- City of Avon*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Anita Bjork – MPO
Kristyn Campbell-MPO	Ryan Wilhite – MPO
Stephanie Belch – MPO	Sean Northup-MPO
Taylor Firestine-MPO	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling**, MPO Executive Director, called the meeting to order and welcomed the Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Tom Klein** moved to approve the April 28, 2017, minutes as presented.  
**Craig Parks** seconded the motion.  
The minutes of the April 28, 2017, IRTC Administrative Committee Meeting were approved.

**3. 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENTS**

**Stephanie Belch** reviewed her memo of May 26 regarding the 2035 Long Range Transportation Plan (LRTP) Amendment. **Stephanie** stated the amendment would be presented on June 14 at the Joint IRTC Retreat meeting. She expounded on the on the five items listed in the handout. There were no questions.

**Dennis Buckley** motioned to approve the 2035 LRTP Amendment.  
**Andy Cook** seconded the motion.  
The IRTC Administrative Committee approved the 2035 LRTP Amendment and forwarded for review by the IRTC Technical and Policy Committees on June 14, 2017.

**STATUS REPORTS**

**4. PLANNING PROJECTS SCORING**

**Ryan Wilhite** reviewed **Jen Higginbotham's** memo of May 24, 2017. **Ryan** stated there were small updates and tweaks to the scoring process. The updates were minor in the areas of proposal readiness, determination of eligibility for the projects to move forward, points, schedules, clarity in text and categories. A brief conversation ensued. **Anna** stated there were seven LPA projects moving forward. But, she stated they are a few LPA's that are moving slowly and might require another call for projects in July in order to draw down funding by the end of the year.

5. STRATEGIC PLAN

**Anna Gremling** stated the vendors have been chosen for the Strategic Plan. **Fourth Economy Consulting** has been selected for the Strategic Plan. They will be presenting at the Joint IRTC Retreat. **Nelson/Nygaard Consulting** has been selected for the Transportation Integration Plan. **Anna** stated both firms are highly regarded. The MPO looks forward to working with them on both plans.

6. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** stated project scoring is completed for the committee review. He stated revenue forecast to place projects into time periods. There was a brief conversation with **Craig Parks, Tom Klein, Melody Park** on scoring points, asset management, pavement preservation, multimodal changes and conservation.

7. ANNOUNCEMENTS

**Anna Gremling** gave an overview of what transpired with the CMAQ Pleasant Street project. **Anna** stated that **Robert Dirks, FHWA**, will start doing a cursory review and flag any projects ahead of time that can have possible issues. A short conversation ensued with **Andy Cook, Craig Parks**.

**Tom Klein** moved to adjourn the meeting.  
**Craig Parks** seconded the motion.  
The Administrative Committee voted in favor of adjournment.

**Indianapolis Regional Transportation Council  
 Joint Committee Meeting Minutes  
 June 14, 2017  
 9:00 a.m-11:00 a.m.  
 MIBOR  
 1912 N. Meridian St., Indianapolis, IN 46202**

**Voting Committee Members Present**

Tom Klein- Town of Avon*	Bill Anthony- City of Lawrence*
Ryan Cannon- Town of Avon*	Tonya Galbraith- Town of McCordsville*
Julie Young- Town of Bargersville*	Ryan Crum- Town of McCordsville
Brad Meriwether-Town of Beech Grove*	Larry Smith- Morgan County*
Craig Parks- Boone County*	Jan Jarson- Town of New Palestine*
Jeremy Kashman-City of Carmel*	David Book- Town of New Palestine*
David Littlejohn-City of Carmel	John Beery- City of Noblesville*
April Fisher-Town of Cumberland*	Andrew Klinger- Town of Plainfield*
Christine Owens- Town of Cumberland*	Wendell Walters-Town of Speedway*
Jeff Hill- City of Fishers*	Andy Cook- City of Westfield*
Mark Richards- Town of Franklin*	Phil Sundling – City of Westfield*
Tony Krycka-Town of Franklin*	Norm Gabehart-Town of Whiteland*
Karla Vincent-City of Greenfield*	Joe Csikos-Town of Whiteland*
Mark Myers-City of Greenwood*	Edward Mitro- Town of Zionsville*
Daniel Johnston- City of Greenwood*	Annette Darrow- IndyGo*
Brad Davis- Hamilton County*	Lori Kaplan-CIRTA*
Melody Parks- City of Indianapolis*	Philip Roth-CIRTA*
Neil VanTrees- Johnson County*	Scott Bailey- INDOT*

**Others Present**

Anna Gremling- MPO	Kristyn Campbell- MPO
Sean Northup-MPO	Stephanie Belch- MPO
Andy Swenson- MPO	Jen Higginbotham-MPO
Taylor Firestine-MPO	Ryan Wilhite-MPO
Anita Bjork-MPO	Ross Snider- USI Consultants
Steve Cunningham-MPO	Sarah Rubin-INDOT
Cindy Benedict- Stones3Resources	John Myers- HNTB
Nathaniel Simmons-MPO intern	Cat Schoenherr-INDOT
Chris Muelbroek-MPO intern	Paul Peoni- City of Greenwood
Marsha Craney Blevins-GAI Consultants	Bill Hall- United Consulting
Rich Overmoyer- Fourth Economy	Kristin Brier-INDOT
David Wesner- INDOT	Andy Dietrick-INDOT
Jordan Isaacs-Senator Donnelly’s Office	Gary Hunt- First Group Engineering
Kim Irwin- Health by Design	Tim Miller- HNTB
Kate Zale- The Etica Group	Sara Blumenstein-Fourth Economy
Justin Stuehrenberg-IndyGo	Robert Dirks- FHWA

**1. WELCOME & INTRODUCTIONS**

**Mayor Myers** called the meeting to order and welcomed the IRTC Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

## ITEMS FOR APPROVAL

### 2. APPROVAL OF 2035 LONG RANGE TRANSPORTATION PLAN AMENDMENT

**Stephanie Belch** began by briefly discussing the projects as listed in her memo that was distributed to the Joint Committees. **Stephanie** introduced **Sarah Rubin**, from INDOT to discuss the I-69 project. **Philip Roth** asked for time frame for the INDOT projects and the Purple Transit line. She stated INDOT projects to be opened by 2025 and Purple Line by 2021.

**Mayor Myers** opened the Public Comment.

There were no public comments.

The Public Hearing was closed.

**Tom Klein** moved to approve 2035 Long Range Transportation Plan Amendment as presented.

**Craig Parks** seconded the motion.

The 2035 Long Range Transportation Plan Amendment was approved as presented.

## STATUS REPORT

### 3. PLANNING STUDIES APPLICATION UPDATE

**Jen Higginbotham** reviewed her memo of June 5, 2017. **Jen** stated there had been a 2016 call for planning projects and reviewers thought the criteria was too subjective and had a few other areas of concern. After review and discussion, the 2017 version has been updated to be more objective and projects can be easily compared. She stated some of the changes were: more points for modes, regionally applicable, more points for preservation, more clarity in areas, more division in categories, revised text and addition of schedule and scope template. **Anna Gremling** stated funds were awarded to 7 LPA projects. As of date, only 3 are contracted. She didn't anticipate the lag in time. **Anna** is anticipating another call for projects using planning funds. There was a handout for review.

### 4. INDOT FREIGHT PLAN UPDATE

**Kristen Brier** of INDOT provided a power point presentation for the group. She stated the states freight office was designed to support policies and programs that help ensure safe, reliable and efficient movement of goods and materials. **Kristen** stated a Freight System Plan was created in 2009 and was updated in 2014. She stated the concerns of stakeholders remains the same as 2009. She confirmed then, States did not have to have a Freight Plan in place unless the State wanted to spend freight shares. **Kristen** stated in 2015 upon the creation of the Fast Act, the freight plans still are not required unless wanting to spend freight funds, but there are more stipulations and designated federal funding. She stated the State of Indiana would like to have access to funding. The requirements are the Freight Plan must be fiscally constrained, review areas of congestion and delays, provide description of rural and urban corridors, provide data analysis, review problem areas and provide complete inventory of freight facilities, show how the Indiana is working to answer the National Freight policy goals and finally, consult with National Freight committees. There were no questions.

### 5. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**Ryan Wilhite** stated the recent LRTP meeting was cancelled. The MPO continues to work on the technical aspects and criteria for project scoring. The next meeting is scheduled for late June. He stated the project screening criteria list would be ready for thorough review. There were no questions.

### 6. OTHER ITEMS OF BUSINESS

**Kim Irwin** from Health by Design received a small funding award to advance work in planning and public health and continue to grow. She stated there is a roundtable discussion and luncheon on June 29<sup>th</sup> from 9-2 p.m. in Indianapolis. She will provide further information for those interested in attending.

**Anna Gremling** stated the MPO has a E-newsletter that circulates and if LPA's would like to highlight their projects, please contact the MPO.

**7. MPO STRATEGIC PLAN UPDATE**

**Anna Gremling** stated **Fourth Economy** and **Greenstreet** has been contracted by the MPO to provide a Strategic Plan. **Anna** asked for active participation from the IRTC members to contribute their opinions and knowledge to collaborate with the team to establish a Strategic Plan. She introduced **Rick Overmoyer** to the group. **Rick** stated that his staff was eager to begin the work and gather as much information from the IRTC. He reviewed a power point presentation. He discussed the areas and methodology for obtaining the information and the goals. The IRTC broke into 5 groups and worked on a 3-tier system (Roses, Buds and Thorns) to gain knowledge, review needs, growth concerns and expectations of the MPO. Discussions and active participation ensued.

The meeting was adjourned.

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes**

**July 28, 2017**

9:00 a.m-11:00 a.m.

IndyGo Board Room

1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Tom Klein- Town of Avon*	Mike Terry – IndyGo*
Craig Parks- Boone County*	Melody Park – City of Indianapolis*
Dennis Buckley- City of Beech Grove*	Norm Gabehart- Town of Whiteland*
Mark Myers- City of Greenwood*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Anita Bjork – MPO
Kristyn Campbell-MPO	Ryan Wilhite – MPO
Stephanie Belch – MPO	Sean Northup-MPO
Taylor Firestine-MPO	Jen Higginbotham-MPO

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling**, MPO Executive Director, called the meeting to order and welcomed the Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Terry** moved to approve the June 2, 2017, minutes as presented.

**Dennis Buckley** seconded the motion.

The minutes of the June 2, 2017, IRTC Administrative Committee Meeting were approved.

**STATUS REPORTS**

**3. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE (LRTP)**

**Ryan Wilhite** stated the 2045 LRTP is nearing completion. He reviewed his handout dated July 18, 2017. He discussed the project screening criteria. **Ryan** stated there are projects submitted for inclusion in the 2045 LRTP which will not be screened and he listed the types of projects. **Mike Terry** asked if there would be training sessions for a broader understanding. There was a short discussion on revenue forecasting and the growth assumption of 1%. A brief discussion ensued regarding bridge widenings on the LRTP roadway list. **Craig Parks** asked if it was possible to do smaller phases of a project. **Ryan** said that would be a topic for further discussion. **Ryan** thanked the Steering Committee for their efforts.

**4. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PLAN UPDATE (IRTIP)**

**Steve Cunningham** stated amendments would be presented in August 2017. **Steve** said the I-69 Section 6 would be amended to the IRTIP. **Steve** mentioned the City of Greenwood will be deleting their project as it didn't come to realization as planned. **Steve** reviewed the allocation summary with the group. He stated that in 2017 there were 146 purchase orders for 78 projects with a total of \$51.5 million dollars in comparison to 2016 when the total was \$49.5 million dollars. **Steve** stated revising project selection criteria will be in the Fall of 2017. Also, **Steve** confirmed it would be performance based. There was brief discussion regarding the 6 projects that were 38% over the engineering estimates. **Kristyn Campbell** stated the projects were submitted and changed by INDOT.

5. VISION ZERO INTRODUCTION

**Jen Higginbotham** reviewed her handout and elaborated on the strategy to eliminate all traffic fatalities and severe injuries while increasing safety, mobility and equity. She stated that it consists of setting goals, and measurable strategies. **Jen** stated that nearly 30 U.S. cities have adopted policies and 15 cities are considering establishing policies. **Jen** proposed the MPO create more of a tool kit. A brief discussion ensued with general questions where INDOT might go with this new strategy.

6. DIRECTOR'S UPDATE

STRATEGIC PLAN UPDATE-

**Anna Gremling** stated the City of San Diego MPO was being considered for a peer tour. But would possibly be changed to the City of Atlanta's MPO in Georgia. She mentioned there would also be a trip to Denver, Colorado. There would be a small group of IRTC members and IMPO staff going to both sites. Travel arrangements were in process.

REGIONAL DATA PORTAL-

**Anna Gremling** stated the MPO is moving forward with a variety of items. She mentioned document management system, regional safety cleanup, maps available online and mobile apps.

7. ANNOUNCEMENTS

**Anna Gremling** stated there would be a second call for Planning projects for the LPA's. She stated the process took longer than she anticipated and the MPO would look into removing some of the barriers that held up the projects being contracted.

8. ADJOURNMENT

**Tom Klein** moved to adjourn the meeting.  
**Mike Terry** seconded the motion.  
The Administrative Committee voted in favor of adjournment  
Meeting Adjourned 10:03 a.m.

**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**August 9, 2017**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon*	Ryan Crum – Town of McCordsville*
Nick Parr – Boone County*	David Book – Town of New Palestine*
Jeremy Kashman – City of Carmel*	John Beery – City of Noblesville*
Christine Owens- Town of Cumberland*	Steve Maple – Town of Pittsboro*
Jeff Hill – City of Fishers*	Scott Singleton-Town of Plainfield*
Mark Richards – City of Franklin*	Wendell Walters- Town of Speedway*
Daniel Johnston – City of Greenwood*	Jeremy Lollar – City of Westfield*
Gary Pool – Hancock County*	Joe Csikos – Town of Whiteland*
Jim Andrews- Hendricks County*	Josh McClung – Town of Whitestown*
Daniel Parker-City of Indianapolis*	Annette Darrow – IndyGo*
Neil VanTrees – Johnson County*	Andrew McGee-Cirta*
Bill Anthony – City of Lawrence*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup-MPO	Stephanie Belch – MPO
James Rinehart – MPO	Kristyn Campbell – MPO
Jennifer Dunn- MPO	Jen Higginbotham-MPO
Ryan Wilhite – MPO	Ward Kennedy – MPO
Sarah Rubin– INDOT	Anita Bjork-MPO
Kate Weese- Clark Dietz	Jennifer Beck- INDOT
Mark Forum – BLN	Robert Dirks- FHWA
Tim Miller – HNTB	Anthony Krycka – City of Franklin
Justin Stuehrenberg-IndyGo	Angela Nicholson- City of Indianapolis
Bill Hall – United Consulting	David Littlejohn – City of Carmel
Andy Dietrick – INDOT	Scott Hornsby-GAI Consultants
Marsha Chaney Blevins -GAI Consultants	Jason Lawson- Town of Whitestown
Mark McMahan-INDOT	Scott Bailey-INDOT
Steve Gould-Town of New Palestine	Ross Snider – USI Consultants
Amanda Johnson	Stephanie Campbell-The Etica Group

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors at 9:00 a.m. **Anna** allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 2ND QUARTER MINUTES (SEEKING APPROVAL)**

**Jeff Hill** motioned to approve the May 10, 2017, IRTC Technical Committee meeting minutes as presented  
**Neil VanTrees** seconded; motion carried.  
The minutes of the May 10, 2017, IRTC Technical Committee meeting were approved.

3. **APPROVAL OF JOINT COMMITTEE MINUTES (SEEKING APPROVAL)**

**Jeff Hill** motioned to approve the June 14, 2017, IRTC Joint Committee meeting minutes as presented.  
**Neil VanTrees** seconded; motion carried.  
The minutes of the June 14, 2017, IRTC Joint Committee meeting were approved.

4. **INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

**Kristyn Campbell** reviewed her memorandum of August 2, 2017, which listed the proposed amendments to the 2018-2021 Indianapolis Regional Transportation Improvement Program. She stated upon approval the amendments would be offered for public review from August 13-August 23, 2017. **Kristyn** stated the amendments would be presented for final approval by the IRTC Policy Committee on August 23, 2017.

**Kristyn** stated that since the memo there are an additional two amendment requests for a total of twenty-six and seventy-eight INDOT amendments. The amendments were summarized in the handout. She highlighted the following:

- Add 2 Bridge Inspections projects with Local Bridge funds;
- Add 21 Section 5307, 5310 & 5339 IndyGo projects (without MPO funds)
- Delete a 2020 HSIP funded project (no agreement with INDOT on the funding)

A brief discussion ensued regarding bridges and Complete Streets Policy and whether INDOT is required to adhere to the policy. **Anna Gremling** stated while the MPO encourages INDOT's participation, they are exempt from the Complete Streets Policy.

**Gary Pool** motioned to approve the Indianapolis Regional Transportation Improvement Program Amendments as presented.  
**Ryan Cannon** seconded; motion carried.  
The amendments were approved and forwarded to the IRTC Policy Committee for final approval.

**Kristyn** stated there will be a new IRTIP selection process that will begin soon. The selection criteria will be more performance based. The process will begin in September. There will be half dozen IRTC members who will be selected or can volunteer to be on the Selection Committee that will meet monthly.

**Kristyn** stated that she wanted to make everyone aware she was notified by INDOT, the January, February and March 2018 lettings are full and INDOT is not allowing additional projects into the lettings. All projects that are scheduled will move forward as planned. **Anna Gremling** stated that all programmed projects should have February as their letting time which leaves time for changes. A short discussion ensued between **Gary Pool, Jeremy Kashman, Jeff Hill, Ryan Cannon** and **Anna Gremling** regarding INDOT's process, project lettings and/or lack of flexibility. **Scott Bailey** asked if there was official documentation from INDOT stating the lettings were full. **Kristyn Campbell** confirmed receiving an email. **Scott Bailey** will inquire further and respond to **Anna Gremling**. Also, **Anna Gremling** stated she has a few projects that concern her and she will be contacting LPA's on the projects.

**Anna Gremling** mentioned the IMPO is planning a Fall Summit. **Anna** passed out a survey to be completed by members which would give her an idea of possible high level topics for the Summit.

## STATUS REPORTS

### 5. ASSET MANAGEMENT

**Mark McMahan** of INDOT Road Inventory Group. **Mark** stated he is in the Technical Planning Division that handles the GIS Data Network and the Statewide Road Network. The network covers 100,000 centerline roadway miles, all state routes, county roads and city roads. **Mark** said INDOT collects annual pavement condition data from all over the state. **Mark** stressed the type of data available. He acknowledged the abundance of data available to the LPA's that can assist with Asset Management. **Mark** said his group handles functional class updates. He said they are working on National Highway System and the National Truck Network. He stated the information can be obtained in many formats. **Mark** confirmed new roadways must be reported to them for certified mileage report for funding. Also, the route network and process for relinquishing roadway may soon be the responsibility of the districts. **Mark** confirmed **Eric Larson** can be contacted if LPA's have Functional Class questions or concerns. There were no questions from the committee.

### 6. VISION ZERO

**Jen Higginbotham** presented a PowerPoint on the Vision Zero strategy. She explained Vision Zero is a strategy to eliminate all traffic fatalities and severe injuries while increasing safety, health and equitable mobility for all. She stated the basic idea for Vision Zero is treating all traffic deaths and severe injuries as preventable and developing clear, measurable strategies and goals with a time frame to eliminate traffic deaths and severe injuries. **Jen** stated there are nearly 30 U.S. cities that have adopted policies and more than 15 U.S. cities that are considering policies. There was a short discussion on exposure to liability and the reality of zero fatalities, or implementing a strategy to lessen fatalities. She stated the IMPO will be developing a tool kit for the LPA's. The toolkit would provide useful information that would cover areas such as collaboration, education/awareness, analysis, planning, engineering, implementation, enforcement, and measurable outcomes. A short discussion ensued on the value of the Vision Zero toolkit could bring if it did contribute to less deaths or injuries from traffic crashes.

### 7. 2045 LONG RANGE TRANSPORTATION PLAN

**Ryan Wilhite** summarized his memo of July 18, 2017. He stated the 2045 is nearing completion in the next few months, ready for public comment and adoption. He stated the summer meetings reviewed several technical documents. **Ryan** stated the steering committee provided valuable direction and comments. He covered project screening criteria, scoring, performance measures and the forecasted revenue projection with a detailed Power Point presentation and handout. He provided charts listing total revenue breakdown by recipient and fiscal year. Also, he provided a chart listing non-INDOT revenue available for fiscal constraint, budget allocation, existing and committed projects. He reviewed the ranking of all projects. **Ryan** stated there were 185 projects submitted, 138 projects submitted for screening and 110 projects that were fiscally constrained. He addressed a few questions by the steering committee and they were listed in his handout. There were no committee questions.

**Ryan** stated the draft plan is wrapping up. In September, the public meetings would begin for the 2045 Long Range Transportation Plan. The draft release would begin in October and be ready for a December 13, 2017, approval.

**Anna** stated the LPA's should address questions or issues *prior* to the December approval.

### 8. DIRECTORS UPDATE

**Anna Gremling** stated she would be planning another call for projects to spend down allocations. She noted the IMPO removed one project per LPA. **Anna** will be asking the Administrative and Policy Committees for autonomy to be able to move down the project list if projects are at a standstill. The motive is to spend down funds.

**Anna** stated the IMPO is moving to the 23<sup>rd</sup> floor of the City County Building soon.

9. **OTHER BUSINESS**

**Anna** stated there is a Walk to School Day in October.

**Ryan Wilhite** stated there is crash data being reviewed for data cleaned up.

9. **ADJOURNMENT**

**John Beery** motioned to adjourn.

**Jeff Hill** seconded.

The IRTC Technical Meeting of August 9, 2017, was adjourned at 10:11 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
August 23, 2017  
9:00 a.m-11:00 a.m.  
MIBOR  
1912 N. Meridian St., Indianapolis, IN 46202**

**Voting Committee Members Present**

Tom Klein – Town of Avon	Gary Pool – Hancock County
Dennis Buckley – City of Beech Grove	Angela Nicholson – City of Indianapolis
Craig Parks – Boone County	Bill Anthony – City of Lawrence
C.J. Taylor – Town of Cicero	Tonya Galbraith – Town of McCordsville
April Fisher – Town of Cumberland	Jacob Blasdel – Town of Speedway
Jeff Hill – City of Fishers	Andy Cook – City of Westfield
Mark Richards – City of Franklin	Mike Terry – IndyGo
Mark Myers – City of Greenwood	Lori Kaplan – CIRTA
Mark Heirbrandt – Hamilton County	

**Others Present**

Kristyn Campbell – MPO	Chris Myers – INDOT
Steve Cunningham – MPO	Sarah Rubin – INDOT
Taylor Firestine – MPO	Tim Miller – HNTB
Anna Gremling – MPO	John Myers – HNTB
Jen Higginbotham – MPO	Kate Weese – Clark Dietz
Ward Kennedy – MPO	Katie Mayday – CHA Consulting
Chris Meulbroek – MPO	Stephanie Campbell – Etica Group
Sean Northup – MPO	Rich Overmoyer – Fourth Economy
James Rinehart – MPO	Marsha Craney-Blevins – GAI Consultants
Todd May – INDOT	Kim Irwin – Health by Design
Pete Peterson – RQAW	Bill Hall – United Consulting
Brad Meriweather – City of Beech Grove	Daniel Johnson – City of Greenwood
Bradley Davis – Hamilton County	

**1. WELCOME & INTRODUCTIONS**

**Mayor Myers** called the meeting to order and welcomed the IRTC Policy Committee members and visitors. The IRTC members introduced themselves. **Mayor Myers** proceeded with the meeting.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 2ND QUARTER 2017 MINUTES (SEEKING APPROVAL)**

**Tom Klein** moved to approve the May 24, 2017, IRTC Policy Committee Meeting minutes as presented. **Craig Parks** seconded the motion. The minutes of the May 24, 2017, IRTC Policy Committee Meeting minutes were approved.

**3. APPROVAL OF MINUTES FROM THE IRTC JOINT MEETING DATED JUNE 14, 2017 (SEEKING APPROVAL)**

**Tom Klein** moved to approve the June 14, 2017, IRTC Joint Meeting minutes as presented. **Craig Parks** seconded the motion. The minutes of the June 14, 2017, IRTC Joint Meeting minutes were approved.

4. APPROVAL OF 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PLAN AMENDMENTS (SEEKING APPROVAL)

**Kristyn Campbell** reviewed the 3<sup>rd</sup> quarter 2017 IRTIP amendments as printed in the agenda packet. **Kristyn** noted there were 82 INDOT amendment requests, with three added capacity projects from the June LRTP amendment. Additionally, there were 26 local amendment requests.

**Mayor Myers** opened the Public Hearing.

There were no responses.

**Mayor Myers** closed the Public Hearing.

<p><b>Tom Klein</b> moved to approve the 2018-2021 IRTIP Amendments as presented. <b>Tonya Galbraith</b> seconded the motion. The 2018-2021 IRTIP Amendments were approved.</p>
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**Kristyn** noted that the MPO will convene a committee of eight IRTC members to update the IRTIP selection criteria. Kick-off planned for mid-September with anticipated approval in May 2018.

**Anna Gremling** reminded members of INDOT's "use it or lose it" policy, reiterating importance of letting projects within the fiscal year planned. If projects must be moved to a later letting date, **Anna** noted that INDOT will judge on a project-by-project, as needed basis for approval.

**STATUS REPORTS**

5. NEXT LEVEL PLAN

**Todd May** of INDOT presented on the agency's 20-year, \$5.1 billion Next Level Plan. The initiative will focus on statewide road and bridge maintenance and construction. INDOT's Community Crossings program closed to applicants in July. INDOT in the process of scoring applicants; notification of awards by early-fall.

6. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE

**John Myers** of HNTB presented the LRTP update in place of **Ryan Wilhite**; **John** discussed an overview of project screening criteria, fiscal constraint modeling, and LRTP project list.

**Gary Pool** asked if the LRTP committee was considering changes to the LRTP and MITIP scoring processes. **Anna Gremling** mentioned that the MPO will be convening a committee to evaluate this.

7. STRATEGIC PLAN

**Rich Overmoyer** presented a PowerPoint reviewing progress on the MPO and CIRDA Strategic Plan. Baseline research collection, including in-person interviews and feedback, partner agencies, etc. Site visits to Atlanta Regional Commission and Denver Regional Council of Governments. **Rich** introduced concept of working groups/panels to address specific issues, prioritization, etc. Recommendations will be presented in November. Five areas were identified from the rose, bud, thorn activity. **Sean Northup** and **Rich** will share list of preliminary working group panels soon.

**Anna** mentioned that the IRTC Admin committee will continue to be the vetting group, before Tech and Policy. There is the possibility that one to two additional meetings may be added to the schedule.

8. VISION ZERO

**Jen Higginbotham** presented on the proposed Vision Zero Toolkit. The toolkit will include strategies for LPAs to adapt to local needs in reducing traffic injuries and fatalities. Toolkit development is projected to take 6 to 12 months to roll-out.

## **OTHER BUSINESS**

### ***9. OTHER ITEMS OF BUSINESS***

**Kim Irwin** announced that Walk to School Day will be Wednesday, October 4<sup>th</sup>. Extended resources of Health by Design to those interested in learning more.

**Anna** reminded attendees that the MPO's planning call for projects closes September 8<sup>th</sup>. The MPO has also moved offices—now located in Suite 2322.

**Anna** reminded LPAs to expect calls from Beth Portinga of Grant Finder to assist in locating funding opportunities for projects.

**Anna** thanked **Chris Meulbroek** for his work as a summer intern with the MPO.

**Anna** also announced that the MPO will be hosting an autonomous vehicle (AV) summit on October 18<sup>th</sup> at IUPUI with details to follow.

### ***10. ANNOUNCEMENTS, OTHER***

**Mike Terry** announced that the BusCon expo will be held at the Indiana Convention Center from September 11 to 13.

### ***11. ADJOURNMENT***

**Tom Klein** motioned to adjourn.

**Craig Parks** seconded the motion.

The meeting was adjourned.

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes**

**September 29, 2017**

9:00 a.m-11:00 a.m.

IndyGo Board Room

1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Tom Klein - Town of Avon*	Mike Terry – IndyGo*
Craig Parks - Boone County*	Angela Nicholson – City of Indianapolis*
Dennis Buckley - City of Beech Grove*	Norm Gabehart - Town of Whiteland*
Andy Cook - City of Westfield*	Jeff Hill - City of Fishers*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Anita Bjork – MPO
Steve Cunningham – MPO	Ryan Wilhite – MPO
Stephanie Belch – MPO	Sean Northup – MPO
James Rinehart – MPO	
Robert Dirks – FHWA	

**1. WELCOME & INTRODUCTIONS**

**Craig Parks** called the meeting to order and welcomed the Administrative Committee members.

**ITEMS FOR RECOMMENDATION**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Terry** moved to approve the July 28, 2017, minutes as presented.  
**Tom Klein** seconded the motion.  
 The minutes of the July 28, 2017, IRTC Administrative Committee Meeting were approved.

**3. 2017 UNIFIED PLANNING WORK PROGRAM (UPWP) AMENDMENT # 2**

**Sean Northup** stated the 2017 UPWP needed to be amended to include the areas he highlighted in his handout. He included a copy of the resolution. The items included were financial business improvement processes, regional crash data clean-up, Data Analysis and Modeling the Strategic Plan from 2018-2022, website maintenance and process improvement, Regional Vision Zero tool kit and safety campaign, Bikeways Plan update, Regional Walkways report, Regional Trails app. **Sean** explained each element thoroughly. A short discussion ensued regarding planning projects with the LPA’s to be rolled over into 2018 with an amendment in 2018.

**Mike Terry** moved to approve the 2017 UPWP amendment #2 as presented.  
**Dennis Buckley** seconded the motion.  
 The 2017 Unified Planning Work Program (UPWP) Amendment #2 was recommended to IRTC Technical and Policy Committees for review and approval.

**4. 2018 UNIFIED PLANNING WORK PROGRAM (UPWP)**

**Sean Northup** provided a handout of the 2018 UPWP and included a copy of the resolution for review. He stated the 2018 UPWP will be covering a vast amount of projects and he highlighted the following: Environmental Justice and Title VI Program management, Strategic Planning and implementation, certification review, performance based planning and program tracking, performance measures and target setting, regional

centers, scenario planning, freight planning, autonomous vehicle program, local planning study support. He stated all the areas he highlighted would require substantial staff time and or public engagement and education. **Anna Gremling** elaborated on the Northeast Downtown Transit Study, which was an earmark from a previous year that would be repurposed to focused on the Northeast Corridor. **Sean** stated there would be no additional staff but replacing of staff would be a possibility.

**Jeff Hill** moved to approve the 2018 UPWP as presented.

**Craig Parks** seconded the motion.

The 2018 Unified Planning Work Program (UPWP) was recommended to IRTC Technical and Policy Committees for review and approval.

Discussion ensued regarding the Woodall Amendment and STP funding, autonomous vehicles and grid technology vs. infrastructure, governmental relations and transportation legislation in 2018.

#### 5. HUMAN COORDINATED SERVICES PLAN

**Anna Gremling** reviewed the memo and a copy of the resolution from **Jen Higginbotham** dated September 20, 2017. **Anna** discussed FTA Section 5310 grant funding and the updates that will be made in the updated Human Coordinated Services Plan. **Mike Terry** added it will look at gaps of services and provide guidance.

**Mike Terry** moved to approve adoption of the Human Coordinated Services Plan.

**Dennis Buckley** seconded the motion.

The Human Coordinated Services Plan was recommended to IRTC Technical and Policy Committees for review and approval.

#### 6. PLANNING STUDIES RECOMMENDATIONS

**James Rinehart** reviewed his memo dated September 1, 2017 along the scoring sheet for review and discussion. He stated the call for planning projects closed on September 8, 2017. **James** stated 15 projects were submitted. The total dollars requested was \$1,102,901. He explained the scoring and review process. He went over the top 10 projects. **Anna Gremling** requested the permission to move with the 10 projects with federal funds as it becomes available. The amount available totals \$650,751. **Anna Gremling** stated she would like to pursue a different approach for awarding project federal funds in 2018. She would like to have flexibility to move through the list if for an unforeseen reason an LPA cannot proceed with their project. The new process would allow for continued spend down of funds and the next project in line to proceed without delays. A brief discussion ensued.

**Dennis Buckley** moved to approve new award process.

**Jeff Hill** seconded the motion. The request for further flexibility by the Executive Director with the Planning Study recommendations was recommended to the IRTC Technical and Policy Committees for review and approval.

### STATUS REPORTS

#### STRATEGIC PLAN UPDATE

**Anna Gremling** stated she would like to schedule a December 1<sup>st</sup> Admin meeting to present recommendations. She stated the visits to Atlanta, Georgia was so interesting and thought provoking. She elaborated on all the areas of planning that the Indianapolis needs to consider moving forward. A brief discussion ensued on Water Planning, drainage control and water quantity. There was a brief discussion on water retention, landuse, flood plain management, watershed oversight, regional detention, segments and basins. **Anna Gremling** discussed format for the upcoming meeting.

**2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

**Ryan Wilhite** reviewed his memo of September 22, 2017. He stated the process for the 2045 Long Range Transportation Plan continues to move forward. He stated there had been 15 public meetings within 19 days, from September 11 to September 29<sup>th</sup>. **Ryan** stated the Draft LRTP is going to the Steering Committee for review and comment. The Draft if acceptable will go for public review in early October, with final approvals in November and December of 2017.

**7. ANNOUNCEMENTS**

**Anna Gremling** stated the TIP request for a \$2 million increase will be presented at the Technical Meeting by the City of Fishers on October 11, 2017. **Jeff Hill** elaborated briefly on the reason for the increase request and the history of the project.

**Mike Terry** discussed the ordering of new buses, the Red Line, street resurfacing, crossings and stations.

**Anna Gremling** announced and congratulated **Sean Northup** on his award of “40 under 40” by Mass Transit magazine.

**8. ADJOURNMENT**

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**Jeff Hill** moved to adjourn the meeting.  
**Craig Parks** seconded the motion.  
The Administrative Committee voted in favor of adjournment  
Meeting Adjourned.

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**Indianapolis Regional Transportation Council**  
**Technical Committee Meeting Minutes**  
**October 11, 2017**  
**9:00 a.m-11:00 a.m.**  
**Metropolitan Indianapolis Board of Realtors**  
1912 Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Dennis Buckley-City of Beech Grove*	Neil VanTrees – Johnson County*
Nick Parr – Boone County*	Bill Anthony – City of Lawrence*
Todd Barker-Town of Brownsburg*	Ryan Crum – Town of McCordsville*
Jeremy Kashman – City of Carmel*	John Beery – City of Noblesville*
Christine Owens- Town of Cumberland*	Scott Singleton-Town of Plainfield*
Jeff Hill – City of Fishers*	Wendell Walters- Town of Speedway*
Mark Richards – City of Franklin*	Phil Sundling– City of Westfield*
Michael Fruth-City of Greenfield*	Josh McClung – Town of Whitestown*
Daniel Johnston – City of Greenwood*	Lance Lantz-Town of Zionsville*
Brad Davis- Hamilton County*	Annette Darrow – IndyGo*
John Ayers- Hendricks County*	Philip Roth-CIRTA*
Melody Park-City of Indianapolis*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Andrew Swenson – MPO
Sean Northup-MPO	Stephanie Belch – MPO
James Rinehart – MPO	Kristyn Sanchez – MPO
Jennifer Dunn- MPO	Jen Higginbotham-MPO
Ryan Wilhite – MPO	Ward Kennedy – MPO
Ross Snider – USI Consultants	Anita Bjork-MPO
Daniel Behnke-DTS	Jennifer Beck- INDOT
Cassandra Hudson-INDOT	Robert Dirks- FHWA
Bill Hall – United Consulting	Stephen Pool-Town of New Palestine

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order and welcomed the IRTC members and visitors at 9:00 a.m. **Anna** allowed members to introduce themselves.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF 4TH QUARTER MINUTES (SEEKING APPROVAL)**

**Neil VanTrees** motioned to approve the August 9, 2017, IRTC Technical Committee meeting minutes as presented.

**Mark Richards** seconded; motion carried.

The minutes of the August 9, 2017, IRTC Technical Committee meeting were approved.

### **3. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

**Kristyn Campbell** reviewed her memorandum of October 5, 2017, which listed the proposed amendments to the 2018-2021 Indianapolis Regional Transportation Improvement Program. She stated upon approval the amendments would be offered for public review from October 5 to October 25, 2017. **Kristyn** stated the amendments would be presented for final approval by the IRTC Policy Committee on October 25, 2017.

**Kristyn** stated that MPO received five local amendment requests and ninety-five INDOT amendments. The amendments were summarized in the handout. She highlighted the following:

- Increase funding for a SFY 2018 CMAQ project;
- Increase funding for a SFY 2018 STBG project
- Increase funding and modify scope for a SFY 2019 STBG project
- Revise the Northeast Corridor Study utilizing current Federal Earmark;
- Add a new Section 5339 Transit Project for bus replacement

Representatives for the projects briefly described the need for the amendments. **Annette Darrow** explained the Northeast Corridor Study utilizing earmarks would add “Super Stops” which would be improvements on wait times. **Anna Gremling** stated old earmarks of remaining funds would be utilized.

**Melody Park** with the City of Indianapolis DPW stated there were unforeseen utility costs. **Neil VanTrees** explained that Johnson County had to purchase easements for the Phase III design and stated there were project delays because of the additional environmental requirements and right-of-way condemnations.

**Jeff Hill** with the City of Fishers explained the details of his project. He provided a power point presentation for clearer views. He emphasized the intersections of 126<sup>th</sup> and 131<sup>st</sup> Streets. He reviewed the surface treatment, historical properties, sanitary sewers, bridge widening and replacement and relocation of Chinese gates. He reviewed the history of the intersections and the need for improvements for safety and traffic congestion. **John Ayers** stated he was concerned at the percentage of increase over the original project costs. **Neil VanTrees** asked about the Historic Landmark issue on the Chinese gates. **Jeremy Kashman** inquired about the type of intersections. **Melody Park** asked about the enhancement costs. **John Ayres** wanted information on the original scopes in 2014/2015. **Melody Park** asked **Kristyn Sanchez** if there was enough funding to allow the amendment. She stated there was flexibility in 2022. But not much and it would affect projects. **Melody Park** asked **Jeff Hill** if there was a possibility of cost share. **Mark Richards** voiced his concerns on procedural issues. **Melody Park, Jeremy Kashman, Dennis Buckley** all expressed concerns on upcoming lettings, consistency in the decisions and cost benefit and obtaining preliminary determination from INDOT. **Melody Park** stated if they do a short segment, the cost could increase and it could be significant. Brief discussion ensued.

**Brad Davis** motioned to approve the Indianapolis Regional Transportation Improvement Program Amendments as presented.

**John Beery** seconded; motion carried.

A roll call vote was taken. The vote was 16 Y/ 6 N

The amendments were approved and forwarded to the IRTC Policy Committee for final approval.

### **4. 2017 UNIFIED PLANNING WORK PROGRAM -AMENDMENT #2**

**Sean Northup** reviewed the handout of the current UPWP handout with the changes highlighted for discussion. He stated the resolution will shift funds to focus on safety data cleanup, regional bikeways plan update, regional Vision Zero tool kit and safety campaign. A brief discussion ensued.

**Dennis Buckley** motioned to approve the 2017 Unified Planning Work Program Amendment #2 as presented.

**Todd Barker** seconded; motion carried.

The 2017 Unified Planning Work Program Amendment #2 was approved and forwarded to the IRTC Policy Committee for final approval.

5. 2018 UNIFIED PLANNING WORK PROGRAM

**Sean Northup** reviewed the 2018 UPWP as presented in the packet of information. He listed areas in various elements that would be tasked. They are environmental justice and government relations, strategic plan, FHWA and INDOT certifications, regional conferences, modeling for the strategic plan, socioeconomic forecasting and setting targets, scenario planning, transit outreach on the northeast side, local planning studies, in-house studies and the assistance of interns. There were no questions.

**Dennis Buckley** motioned to accept the 2018 UPWP as presented.

**Neil VanTrees** seconded.

The 2018 Unified Planning Work Program was approved and forwarded to the IRTC Policy Committee for final approval.

6. HUMAN COORDINATED SERVICE PLAN

**Jen Higginbotham** gave a brief review acknowledging her memo of September 20, 2017. She stated that the Coordinated plans identify unmet needs and gaps for regional transportation services and establishes goals for transit and transportation services to meet those unmet needs. All identifiable transportation providers in Central Indiana were included in the update process. The MPO and the CIRTAs will guide the study and assist with a few public and stakeholder meetings. **Brad Davis** had a funding questions regarding the Section 5310 Program funding and New Freedoms program.

**Mark Richards** motioned to accept the adoption of the Human Coordinated Service Plan as presented.

**Philip Roth** seconded.

The Human Coordinated Service Plan was approved for adoption and forwarded to the IRTC Policy Committee for final approval.

7. PLANNING STUDY RECOMMENDATIONS

**Jen Higginbotham** stated the September 8, 2017 Call for Planning Projects was closed. **James Rinehart's** memo provided details. **Anna Gremling** asked for authorization from the IRTC Committee to be granted Director Authority to move down the list of projects if there is a project that has delays or is not progressing. She would like to allow the next project on the list to move forward. A brief conversation with **Lance Lantz, Ryan Crum, Jeremy Kashman** ensued regarding project readiness, project scoring and the contracting process.

**Dennis Buckley** motioned to accept the Planning Study Recommendation and to allow **Anna Gremling** to move down the project list.

**Ryan Crum** seconded.

The Planning Study Recommendations were approved for adoption and forwarded to the IRTC Policy Committee for final approval to give Director's Authority to **Anna Gremling** to create a top ten project list and as funding becomes available she will move down the listing.

STATUS REPORTS

8. *The INDOT Long Range Transportation Plan Update will be provided at the upcoming IRTC Policy Meeting.*

**9. 2017 PAVEMENT CONDITION DATA COLLECTION OF MARION COUNTY**

**Daniel Behnke**, with Data Transfer Solutions provided a PowerPoint presentation on the process of capturing accurate pavement data. He reviewed the intricate detail and precision of the data being captured in the county. He provided information on road and sidewalk deterioration. **Daniel** provided information on the vehicles that capture the data and the equipment that is on the vehicles that obtain the data. They will supply a report of the pavement conditions in Marion County and strategies for pavement management.

**10. STRATEGIC PLAN UPDATE**

**Anna Gremling** stated panel conversations will begin covering landuse, water, transportation and housing. The committees will be meeting twice and will provide recommendations to the IRTC Joint Meeting in December 2017. **Anna** stated the Administrative Committee met with the Atlanta MPO for a site visit. She stated everyone came away with very good information.

**11. 2045 LONG RANGE TRANSPORTATION PLAN UPDATE**

**Ryan Wilhite** said the 2045 Long Range Transportation Plan is in the final steps of adoption. He stated since July 19, 2017, the MPO has held 15 community meetings, engaging with the public on their concerns. **Ryan** stated the draft LRTP was created based on the technical memorandum. He stated the memorandums are included in the LRTP as appendices. He stated the Draft LRTP has been submitted for public review for 30 days. **Ryan** explained the amendment process thoroughly. He stated the amendment process would be in MiTIP. He summarized concerns from the public. The feedback was concerns on congestion, preservation and bike/ped connectivity, autonomous vehicles and technology. He outlined the next three months as the year concludes.

**12. ANNOUNCEMENTS**

**Anna Gremling** reiterated the need to spend down allocation for the year.

**Anna Gremling** stated an email would be going out to provide more information on the Autonomous Vehicle Summit.

**13. ADJOURNMENT**

**John Ayers** motioned to adjourn.

**Todd Barker** seconded the motion.

The meeting was adjourned at 10:34 a.m.

**Indianapolis Regional Transportation Council**  
**Administrative Committee Meeting Minutes**  
**October 20, 2017**  
 9:00 a.m. – 11:00 a.m.  
 IndyGo Board Room  
 1501 West Washington Street, Indianapolis, IN 46222

**Committee Members Present**

Mark Myers – City of Greenwood*	Mike Terry – IndyGo*
Andy Cook – City of Westfield*	Daniel Parker – City of Indianapolis*
Craig Parks – Boone County*	Tom Klein – Town of Avon*
Jeff Hill – City of Fishers*	Dennis Buckley – City of Beech Grove*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Sean Northup – MPO
Taylor Firestine – MPO	Kristyn Sanchez – MPO
Stephanie Belch – MPO	Ryan Wilhite – MPO
Steve Cunningham – MPO	Rick Cockrum – Capitol Assets
Rich Overmoyer – Fourth Economy	Sara Blumenstein – Fourth Economy
Laurie Christie – DLZ	Angela Nicholson – City of Indianapolis
Robert Dirks – FHWA	

**1. WELCOME & INTRODUCTIONS**

**Mark Myers** called the meeting to order and welcomed Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mike Terry** moved to approve the September 29, 2017 minutes as presented.  
**Craig Parks** seconded the motion.  
 The minutes of the September 29, 2017 IRTC Administrative Committee Meeting were approved.

**STATUS REPORTS**

**3. PERFORMANCE MEASURE TARGETS**

**Ryan Wilhite** reviewed his memo discussing federal performance measures and next steps for setting performance targets for the Indianapolis Metropolitan Planning Area (MPA). **Wilhite** noted that state departments of transportation have a choice whether to set statewide or specific urbanized area targets; the DOTs must coordinate with the MPOs. Once INDOT sets targets, the MPO can either support the state targets or set their own targets. **Anna Gremling** mentioned that she just returned from the Association of Metropolitan Planning Organizations (AMPO) 2017 National Conference where targets were of considerable interest. At the conference, **Gremling** heard that many MPOs were going to set their own targets, based on what makes sense to the MPO. **Wilhite** stated that the first set of performance measures address safety and the final rule requires that MPOs set or support state targets by February 27, 2018. **Wilhite** noted that for the safety performance measures, the MPO will review and update the targets annually. The IRTC should discuss and approve the targets at its December 13, 2018 combined meeting. **Wilhite** said he recommends that the MPO support the current safety rules provided by INDOT. He also clarified that the Indianapolis MPO would not be penalized for missing its targets; however, the state will, through budget reallocation.

**4. STRATEGIC PLAN UPDATE**

**Gremling** distributed binders to Administrative Committee members concerning the Indianapolis MPO’s ongoing strategic planning process. The binders contained white papers on the five strategic plan panels (transportation, land use, housing,

economic development, and water), findings from site visits to the Atlanta Regional Commission (ARC) and Denver Regional Council of Governments (DRCOG), and other relevant information.

**Gremling** introduced **Rich Overmoyer** and **Sara Blumenstein** of Fourth Economy to review findings from the strategic plan panels. About 130 people were engaged in the strategic plan panels, met with enthusiasm about greater regional collaboration in transportation, economic development, housing, and land use. **Overmoyer** mentioned that the water panel was more complex, especially given the public and private stakeholders involved. **Overmoyer** and **Blumenstein** described panel exercises in issue ranking and scenario planning. Actions were developed from these roundtable activities to be further discussed at a second panel meeting in November. Fourth Economy will present findings/recommendations to the Administrative Committee at its December 1, 2017 meeting. Fourth Economy agreed to forward presentation to board members for feedback.

**Wilhite** gave brief overview of the Indianapolis MPO’s 2012/2013 Organizational Study. The study, a precursor to the current strategic plan, looked at peer reviews, recommended MPO 101 education, and included member surveys and interviews. The study provided five organizational recommendations; the IRTC voted to keep current “consensus model” status, with hosting by the City of Indianapolis.

**Overmoyer** presented the Salary Survey component of the strategic plan. Findings point out that the Indianapolis MPO budget is less than average when compared with peer MPOs across the U.S. **Gremling** noted that this is an issue of attracting and retaining talent at the MPO.

## **OTHER ITEMS OF BUSINESS**

### **5. ANNOUNCEMENTS**

**Gremling** reminded attendees that the Indianapolis MPO’s first Autonomous Vehicle (AV) Summit will be held on Thursday, October 26<sup>th</sup> in collaboration with IUPUI’s Transportation Active Safety Institute.

**Gremling** asked committee members to keep February 2018 elections in mind and be on the lookout for the 2018 IRTC meeting schedule, which will be set after the December 13<sup>th</sup> IRTC retreat. **Gremling** proposed more frequent meeting dates for the Policy Committee—specifically bi-weekly Friday meetings—until concrete recommendations are made from the MPO’s strategic plan.

Next week’s Policy Committee meeting will be Wednesday, October 25<sup>th</sup> at Hornet Park Community Center in Beech Grove.

**Gremling** accepted an award for the Indianapolis MPO’s work on Indy Connect at the Association of Metropolitan Planning Organizations (AMPO) 2017 Annual Conference in Savannah, Georgia.

### **6. ADJOURNMENT**

**Daniel Parker** moved to adjourn the meeting.

**Jeff Hill** seconded the motion.

The Administrative Committee voted in favor of adjournment at 10:59 a.m.

**Indianapolis Regional Transportation Council  
Policy Committee Meeting Minutes  
October 25, 2017  
9:00 a.m. – 11:00 a.m.  
Hornet Park Community Center  
5245 Hornet Ave., Beech Grove, IN 46107**

**Voting Committee Members Present**

Ryan Cannon – Town of Avon*	Luke Mastin – Johnson County
Ken Zumstein – Town of Bargersville*	Ryan Crum – Town of McCordsville*
Dennis Buckley – City of Beech Grove	Donald McGillem – Town of Plainfield*
Brian Hartsell – Town of Brownsburg*	Jacob Blasdel – Town of Speedway
April Fisher – Town of Cumberland	Dax Norton – Town of Whitestown*
Mark Richards – City of Franklin*	Tim Haak – Town of Zionsville
Chuck Fewell – City of Greenfield	Angela Nicholson – City of Indianapolis*
Mark Myers – City of Greenwood	Bill Stinson – IAA
Gary Pool – Hancock County*	Andrew McGee – CIRTA*
Tim Dombrosky – Hendricks County*	

\*Proxy

**Others Present**

Anna Gremling – Indianapolis MPO	Jen Higginbotham – MPO
Sean Northup – MPO	Ryan Wilhite – MPO
Taylor Firestine – MPO	Ward Kennedy – MPO
Steve Cunningham – MPO	Nathaniel Simmons – MPO
Kristyn Sanchez – MPO	James Rinehart – MPO
Stephanie Belch – MPO	Kate Weese – Clark Dietz
Bill Hall – United Consulting	John Myers – HNTB
Scott Hornsby – GAI Consultants	Marsha Craney-Blevins – GAI Consultants
Stephanie Campbell – The Etica Group	Kate Zale – The Etica Group
Martin Weaver – United Consulting	Jay Mitchell – INDOT
Robert Dirks – FHWA	Julie Young – Town of Bargersville
David Johnston – City of Greenwood	Jason Koch – City of Greenfield
Josh McClung – Town of Whitestown	

**1. WELCOME & INTRODUCTIONS**

**Mark Myers**, called the meeting to order and welcomed the IRTC Policy Committee members and visitors. Introductions were made around the room. **Mark Myers** proceeded with the meeting.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MEETING MINUTES (SEEKING APPROVAL)**

**Dennis Buckley** moved to approve the August 23, 2017, minutes as presented.  
**Chuck Fewell** seconded the motion.  
The minutes of the August 23, 2017, IRTC Policy Committee Meeting were approved.

**3. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PLAN AMENDMENTS (FOR PUBLIC HEARING)**

**Kristyn Sanchez** presented the 4<sup>th</sup> Quarter 2017 TIP amendments for public comment and board approval. Five local amendment requests and 95 INDOT amendments requests were made to the MPO, as noted in Agenda Item 3 of the agenda packet.

**Gremling** noted that the project request made by the City of Fishers was asked to be tabled until the December meeting. The first motion would be to table the Fishers project, but consider approval for the other four amendment requests.

**Mayor Dennis Buckley** moved to table the City of Fishers project amendment request until the December meeting.  
**Mayor Andy Cook** seconded the motion.  
The City of Fishers project amendment request to the 2018-2021 IRTIP was tabled.

**Mark Myers** opened the Public Hearing.

There were no responses.

**Mark Myers** closed the Public Hearing.

**Mark Richards** moved to approve the Resolution Number 17-IMPO-012, 2018-2021 Indianapolis Regional Transportation Improvement Plan (IRTIP) 4<sup>th</sup> Quarter Amendments as presented.  
**Jacob Blasdel** seconded the motion.  
The 2018-2021 IRTIP Amendments were approved.

**4. 2017 UNIFIED PLANNING WORK PROGRAM AMENDMENT #2**

**Sean Northup** introduced Amendment #2 to the MPO’s Unified Planning Work Program. All tasks included in Amendment #2 are found in Agenda Item 4a (in red font).

**Luke Mastin** asked for clarification on Element 100: Planning Administration, Task H: Financial & Business Improvement Processes. **Northup** explained the need for an internal financial tracking program to help streamline and automate the invoicing process.

**Jacob Blasdel** and **Gremling** discussed Task H: Regional Trails App in Element 500: Multi-Modal (Transit & Active Transportation).

**Luke Mastin** moved to approve the 2017 Unified Planning Work Program Amendment #2 as presented.  
**Tim Haak** seconded the motion.  
The 2017 Unified Planning Work Program Amendment #2 was approved.

**5. 2018 UNIFIED PLANNING WORK PROGRAM**

**Sean Northup** presented on the 2018 Unified Planning Work Program.

**Northup** explained the importance of Element 100: Planning Administration, Task O: Youth Outreach, Internship, and Assistantship Program in focusing on high school students in the region to address talent retention and diversity in the field of transportation planning.

In reference to Element 100, Task S, **Gremling** will convene a single-day conference on issues of specific regional importance for educational purposes. Element 400, Task K will focus on continued autonomous vehicle (AV) research. Element 600 concerns federal projects, including several CIRTA projects, planning assistance program, and local planning studies.

**Luke Mastin** confirmed that the MPO we will be under certification review in 2018. In reference to the Government Relations line item, **Gremling** discussed need for maintaining continuity in bringing MPO’s needs to the Statehouse.

**Luke Mastin** moved to approve 2018 Unified Work Program as presented.  
**Jacob Blasdel** seconded the motion.  
The 2018 Unified Planning Work Program was approved.

6. COORDINATED PUBLIC TRANSIT/HUMAN SERVICES PLAN (FOR PUBLIC HEARING)

**Jen Higginbotham** introduced the plan with the purpose to provide for rural transit services eligibility to receive Section 5310 Program funding. She noted that no public comment was received during the hearing period.

**Gary Pool** asked how the survey was administered to ensure consistency. **Higginbotham** noted that it was online with a concerted effort to focus on elderly engagement with hard copies of surveys. **Pool** suggested continued collaboration with senior citizens' groups with expressed interest in the region. Short discussion on restrictions for alternative fuel vehicles.

**Mark Myers** opened the Public Hearing.

There were no responses.

**Mark Myers** closed the Public Hearing.

**Luke Mastin** moved to approve Coordinated Public Transit/Human Services Plan as presented.  
**Gary Pool** seconded the motion.  
The Coordinated Public Transit/Human Services Plan was approved.

7. PLANNING STUDY RECOMMENDATIONS

**James Rinehart** reviewed the MPO's Call for Planning Projects recommendations. Ten projects were scored by MPO staff through evaluation criteria. **Gremling** noted need to move through the list as funding becomes available. Some discussion on STP TAP flex funding for projects.

**Dennis Buckley** moved to approve Planning Study Recommendations as presented.  
**Luke Mastin** seconded the motion.  
The Planning Study Recommendations were approved.

STATUS REPORTS

8. INDOT LONG RANGE TRANSPORTATION PLAN

**Jay Mitchell** presented INDOT's Long Range Transportation Plan Update. The plan focuses on preservation projects in near the future, with roadway expansion planned later. Setting targets for performance measures included for specific categories of funding. Drafts will be out in about four months.

**Gremling** asked what IRTC could do to help INDOT. **Mitchell** said INDOT needs to be aware of local plans ASAP to reevaluate their own projects to align with local plans.

**Andy Cook** and **Mitchell** discussed INDOT's policy considerations addressing future I-465 congestion.

**Gremling** mentioned that the MPO is leading an update on the Regional Bikeways Plan. Noted need for continued coordination with INDOT.

**Ryan Cannon** confirmed with **Mitchell** that US Highways and state roads are included in INDOT's long range transportation plan.

9. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) UPDATE

**Ryan Wilhite** discussed updates to the 2045 LRTP process since the July 19<sup>th</sup> meeting, including 15 public meetings and anticipated draft to be presented at December's Joint meeting.

**Luke Mastin** asked if projects in the illustrative list can move forward, even if funding is not committed. **Wilhite** said it's a case by case basis, but if it's a federally funded project, it must be included in the LRTP. Illustrative list projects would need commitment from local match to move forward.

General public feedback on the 2045 LRTP included congestion concerns, local contacts for projects, preservation issues, bicycle/pedestrian connectivity, and questions regarding funding. Takeaways included: investment in preservation; increased and improved transportation options; performance-based planning and programming; increased transportation funding (HB 1002); and facilities connecting people to jobs.

Recommendations included: setting targets for performance measures; focus on connection between regional transportation and land use; location of jobs and places; continued transit visioning through Indy Connect; continued research on emerging technologies; understanding transportation pricing; and maintaining and building upon regional relationships.

**Gary Pool** recommended benefit/cost analysis as a performance measure, similar to CalTrans (California state dept. of transportation).

**10. STRATEGIC PLAN UPDATE**

**Gremling** presented an update on the MPO Strategic Plan. Fourth Economy led five panels, engaging 150 people on issues regarding regional transportation, land use, economic development, water, and housing. The panels will reconvene November 27<sup>th</sup> for recommendations. Final recommendations will be presented before the IRTC Administrative Committee on December 1<sup>st</sup>.

**OTHER BUSINESS**

**11. OTHER ITEMS OF BUSINESS**

**Gremling** recognized **Sean Northup** for his "40 Under 40" honors in *Mass Transit* magazine.

**Gremling** accepted a national award on behalf of work the MPO completed on Indy Connect at the Association of Metropolitan Planning Organizations (AMPO) National Conference in Savannah, Georgia.

**Gremling** reminded attendees of the MPO's Autonomous Vehicle (AV) Summit, hosted in partnership with IUPUI's Transportation Active Safety Institute (TASI) on October 26<sup>th</sup>.

**12. ADJOURNMENT**

<p><b>Luke Mastin</b> moved to adjourn the meeting. <b>Gary Pool</b> seconded the motion. The IRTC Policy Committee voted in favor of adjournment at 10:45 a.m.</p>
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**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes  
December 1, 2017  
9:00 a.m. – 12:30 p.m.  
MIBOR Meeting Room B  
1912 N. Meridian St., Indianapolis, IN 46202**

**Committee Members Present**

Dennis Buckley – City of Beech Grove*	Jeff Hill – City of Fishers*
Dan Parker – City of Indianapolis*	Andy Cook – City of Westfield*
Mark Myers – City of Greenwood*	Tom Klein – Town of Avon*
Craig Parks – Boone County*	Mike Terry – IndyGo*
Melody Park – City of Indianapolis*	

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Steve Cunningham – MPO
Taylor Firestine – MPO	Ward Kennedy – MPO
Andy Swenson – MPO	Jennifer Dunn – MPO
Stephanie Belch – MPO	James Rinehart – MPO
Ryan Wilhite – MPO	Sean Northup – MPO
Rich Overmoyer – Fourth Economy	Kristyn Sanchez – MPO
Chelsea Burket – Fourth Economy	Mark O’Neill – Greenstreet
Robert Dirks – FHWA	Brooke Thomas – American Structurepoint
Mike Hollibaugh – City of Carmel	Tom Healy – Indy Midtown Magazine
Abbe Hohmann – Site Strategies Advisory	Zach Churney – MIBOR
Tom Dickey – Hageman Group	Drew Klacik – Indiana University Public Policy Institute
Mark Fisher – Indy Chamber	Jeff Willman – Citizens Energy Group
Marcus Turner – Town of Avon	

**1. WELCOME & INTRODUCTIONS**

Mark Myers called the meeting to order at 9:04 a.m. and welcomed Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Dennis Buckley** moved to approve the October 20, 2017 minutes as presented.  
**Dan Parker** seconded the motion.  
 The minutes of the October 20, 2017 IRTC Administrative Committee Meeting were approved.

**ITEMS FOR RECOMMENDATION**

**3. 2045 LONG RANGE TRANSPORTATION PLAN**

**Ryan Wilhite** distributed a memo briefing the committee on modifications to the draft 2045 Long Range Transportation Plan. Minor updates were revised and public comments added to the document’s appendix. **Wilhite** also noted project changes, including a review of Freight Scoring. These modifications necessitated the reprioritization of projects in the Existing and Committed project list and addition of three projects that would not impact non-INDOT roadway project prioritization.

Some discussion was had on specific projects listed in the draft plan between Wilhite, **Tom Klein**, **Stephanie Belch**, and **Steve Cunningham**.

**Tom Klein** moved to approve Item 3: 2045 Long Range Transportation Plan for recommendation.  
**Craig Parks** seconded the motion.  
Item 3 was approved for recommendation to the IRTC Technical and Policy Committees.

#### 4. PERFORMANCE MEASURES TARGETS

**Ryan Wilhite** distributed a memo regarding performance measures and targets. The MPO will be coordinating with Indiana Department of Transportation (INDOT) to set safety and performance measures, as required by the federal government. **Wilhite** recommended supporting INDOT's targets.

**Tom Klein** asked if all regions statewide would be impacted if one falls short of targets. **Wilhite** said state federal funding will be shifted, but not the MPO's allocation of federal funding. Discussion was had on performance measures and impacts to funding.

**Dennis Buckley** moved to approve Item 4: Performance Measure Targets for recommendation.  
**Tom Klein** seconded the motion.  
Item 4 was approved for recommendation to the IRTC Technical and Policy Committees.

#### 5. 2018 UNIFIED PLANNING WORK PROGRAM AMENDMENT

**Sean Northup** noted the Transit Asset Management Plan task amendment to the 2018 Unified Planning Work Program (UPWP), as required by feds. The task would not necessarily use federal planning funds. Discussion was had on budget, with **Northup** noting that the addition of this task will not impact membership.

**Mike Terry** moved to approve Item 5: 2018 Unified Planning Work Program Amendment.  
**Craig Parks** seconded the motion.  
Item 5 was approved for recommendation to the IRTC Technical and Policy Committees.

### STATUS REPORTS

#### 6. DIRECTORS UPDATE

- Upcoming TIP Amendments

**Anna Gremling** noted TIP amendment requests submitted by the City of Fishers. **Jeff Hill** briefed the committee on the two projects: 126<sup>th</sup> Street and Allisonville Road Intersection Improvement and 131<sup>st</sup> Street and Allisonville Road Intersection Improvement. **Steve Cunningham** discussed anticipated amendments to the TIP.

- Annual Functional Classification Call

**Gremling** and **Wilhite** briefed the committee on the Annual Functional Classification Call.

- Election of Administrative Committee Members

**Gremling** reminded committee members of upcoming February elections.

- 2018 IRTC Meeting Schedule

**Gremling** briefed the committee on the proposed 2018 meeting schedule and noted that the additional dates are due to continued strategic plan conversations.

- Transit Impact Study

**Gremling** mentioned the kickoff of the Transit Impact Study for the Red Line BRT corridor. The project is a partnership between the MPO and IndyGo to identify baseline statistics along the corridor to compare once the line is fully functional.

## 7. STRATEGIC PLAN

**Gremling** introduced the background and reasoning for the strategic plan. **Rich Overmoyer** and panel co-chairs introduced themselves. **Overmoyer** discussed the process—including stakeholder interviews, site visits, and best practices research—noting that themes from each of the panels were interrelated with an emphasis on improved regionalism. Embedding this culture into institutions to continue collaborative effort was one takeaway from the panels. **Northup** said revisions of the action papers will be provided mid- to late- next week.

- Housing and Land Use

Co-chairs **Tom Dickey** and **Abbe Hohmann** discussed the Housing Panel’s findings. **Hohmann** noted that housing is often a flashpoint in communities and needs to be contextualized for the vital importance housing has within the region. Discussion was also had in the need to better collect and analyze data for the benefit of public and private entities in the region. Financial barriers to healthy housing markets in the region were discussed, including TIF districts and property tax caps. There was also discussion on semantics (“housing plan” versus “housing strategy”; “affordable housing” versus “attainable housing”).

Co-chairs **Brooke Thomas** and **Mike Hollibaugh** summarized findings from the Land Use Panel. Possibilities of convening a regional land use task force; development typologies; technical assistance; and/or a regional land use strategy. **Northup** mentioned that the MPO could simply be the convener in regional land use discussions. The MPO was identified as a regional data warehouse to aid in consistency, nomenclature, cooperation, unified voice, etc., and would be responsible for maintaining a publicly-accessible data dashboard. **Gremling** noted that data will be explored on the backend of the strategic plan process in 2018. Discussion was had on tax policy, state statutes, and financials driving housing and land use issues in Central Indiana.

*Takeaways:* Regional data warehouse and convener; committee agreed regional land use and housing strategies would be most difficult to implement, but would provide richer information for decision makers throughout the region. There was consensus on the need for an improved regional voice.

- Economic Development and Water

**Overmoyer** briefed the committee on overall themes and recommendations from the first and second panels for Economic Development and Water.

Co-chairs **Mark Fisher** and **Drew Klacik** summarized findings from the Economic Development Panel. There was discussion on the need to continue improving research in economic development strategies and cost/benefit analyses for municipalities on a regional level (i.e. true costs and impacts in pursuit of different industries). There was conversation on the relationship between labor pool, infrastructure, and quality of life in region. Discussion on the regional economic development and CEDS plans, as well as the role of regional development authorities beyond a vehicle to compete for Regional Cities Initiative funding. **Overmoyer** noted that Fourth Economy is also completing the Central Indiana Regional Development Authority strategic plan at this time. Discussion on the importance of continued quality of life amenities for job and talent attraction and continued collaboration between public and private sectors.

Co-chairs **Jeff Willman** and **Marcus Turner** summarized findings from the Water Panel. Stated the importance of interconnected data collection and analyses for drinking water, stormwater, and water quality management. **Willman** discussed the existing Drinking Water Collaborative and progress it’s made since formation. Discussion was had on the MPO’s ability to fill gap in data collection, research, and policy development to assist other regional groups, like CICEO, the Drinking Water Collaborative, etc. Some conversation was had on state legislative impacts on stormwater utilities and disconnect between county surveyors and complexity of development requirements. **Willman** reviewed regional priorities: long-term plan for Boone County; additional water supply for Hamilton County due to development pressures; drought management coordination; and lawn irrigation. Discussion on connection between water consumption and land use decisions.

*Takeaways:* Consensus on continued regional partnerships, especially between utility providers, data, governmental, and quasi-governmental entities. Speaking in a unified voice on metropolitan issues to state legislature was especially important for the Economic Development Panel.

Fourth Economy will provide revised action paper next week, prior to the December 13<sup>th</sup> Joint IRTC Policy and Tech meeting.

**OTHER ITEMS OF BUSINESS**

**8. ANNOUNCEMENTS**

**Gremling** reminded committee members to keep upcoming elections in mind.

**9. ADJOURNMENT**

**Cook** moved to adjourn the meeting.

**Parks** seconded the motion.

The Administrative Committee voted in favor of adjournment at 12:26 p.m.

**Indianapolis Regional Transportation Council**  
**Joint Committee Meeting Minutes**  
**December 13, 2017**  
9:00 a.m. – 11:00 a.m.  
Hornet Park Community Center  
5245 Hornet Ave., Beech Grove, IN 46107

**Voting Committee Members Present**

Tom Klein – Town of Avon*	Dan Parker- City of Indianapolis*
Ryan Cannon- Town of Avon*	Melody Park-City of Indianapolis*
Ken Zumstein – Town of Bargersville*	Bill Anthony-City of Lawrence*
Julie Young- Town of Bargersville*	Tonya Galbraith-Town of McCordsville*
Dennis Buckley – City of Beech Grove*	Ryan Crum – Town of McCordsville*
Craig Parks-Boone County*	John Beery- City of Noblesville*
Nick Parr-Boone County*	Steve Maple-Town of Pittsboro*
Mike Hollibaugh-City of Carmel*	Scott Singleton-Town of Plainfield*
David Littlejohn-City of Carmel*	Jacob Blasdel – Town of Speedway*
C.J. Taylor- Town of Cicero*	Andy Cook- City of Westfield*
April Fisher – Town of Cumberland*	Norm Gabehart-Town of Whiteland*
Scott Fadness-City of Fishers*	Joe Csikos-Town of Whiteland*
Jeff Hill- City of Fishers*	Josh McClung-Town of Whitestown*
Steve Barnett-City of Franklin*	Brittany Garriott – Town of Whitestown*
Mark Richards – City of Franklin*	Lance Lantz – Town of Zionsville*
Jason Koch – City of Greenfield*	Annette Darrow-IndyGo*
Mark Myers – City of Greenwood*	Philip Roth-CIRTA*
David Johnston-City of Greenwood*	Bill Stinson – IAA*
Brad Davis-Hamilton County*	Scott Bailey-INDOT*

\*Proxy

**Others Present**

Anna Gremling – Indianapolis MPO	Jen Higginbotham – MPO
Sean Northup – MPO	Ryan Wilhite – MPO
Taylor Firestine – MPO	Ward Kennedy – MPO
Steve Cunningham – MPO	Nathaniel Simmons – MPO Intern
Kristyn Sanchez – MPO	James Rinehart – MPO
Stephanie Belch – MPO	Anita Bjork-MPO
Bill Hall – United Consulting	John Myers – HNTB
Cindy Benedict-Stones3 Resources	Marsha Craney-Blevins – GAI Consultants
Stephanie Campbell – The Etica Group	Robert Gillett
Tim Miller-HNTB	Sarah Rubin – INDOT
Robert Dirks – FHWA	Hatem Mekky-City of Fishers
Matt Impink-Indy Chamber	Ron Webb-MS Consultants
Bill Hall-United Consulting	Kim Irwin-Health by Design
Pete Peterson-RQAW	Kate Weese – Clark Dietz
Rich Overmoyer-Fourth Economy	Sarah Blumenstein-Fourth Economy
Paul Peoni-City of Greenwood	

**1. WELCOME & INTRODUCTIONS**

**Mark Myers**, called the meeting to order and welcomed the IRTC Policy Committee members and visitors. Introductions were made around the room. **Mark Myers** proceeded with the meeting. **Mayor Myers** noted the meeting would proceed out of numerical sequence.

## ITEMS FOR APPROVAL

### 4. APPROVAL OF 2018 UNIFIED PLANNING WORK PROGRAM AMENDMENT #1 (SEEKING APPROVAL)

**Sean Northup** provided a handout on the addition of the IndyGo Transit Asset Management Plan as a line item in the UPWP as was requested by INDOT.

**Jeff Hill** moved to approve the amendment #1 to the 2018 Unified Planning Work Program as presented.  
**Craig Parks** seconded the motion.  
The Unified Planning Work Program Amendment # 1 was approved.

### 5. SAFETY PERFORMANCE MEASURE TARGETS (SEEKING APPROVAL)

**Ryan Wilhite** presented the Safety Performance Measure Targets for approval. The MPO will adopt the state's Safety performance target as outlined in the memo. **Ryan** provided background and a PowerPoint presentation. He elaborated on safety measures that were established and will be reinforced, reporting of annual targets to be set by February 2018, and the support of state targets. The MPO will provide annual updates with INDOT and IndyGo. **Mayor Myers** asked if the tracking of train and auto accidents are included and reviewed. **Ryan** stated there is a data base available that records accidents (crashes) at rail crossings which is not a federal performance measure. **Brad Davis** inquired about the safety measures in relation to the Vision Zero initiative. **Ryan** stated there would be a review of trends that could lead to more aggressive targets be set. **Steve Maple** asked if there would be federal penalties if the safety targets were not met. **Ryan** stated it could be more likely that if thresholds were not met, there could be a shifting of funds to areas that promote safety.

**Tom Klein** motioned to approve the Safety Performance Measure Targets as presented.  
**Tonya Galbraith** seconded the motion.  
The Safety Performance Measure Targets were approved.

### 2. 2045 LONG RANGE TRANSPORTATION PLAN (SEEKING APPROVAL)

**Ryan Wilhite** presented a PowerPoint presentation on the modifications to the 2045 Long Range Transportation Plan. He also included a copy of his memo of November 21, 2017. The memo included a detailed listing of changes made to the draft. One additional change not listed in the memo is the scoring for project **4204, Dan Jones Road between US 36 and CR 100S, widen from 2 to 4 lanes**. This project received the full freight score and will move to the first time period (2016 – 2025) with no effect on other projects.

**Ryan** continued with a background update on the 2045 Long Range Transportation. He discussed formation of steering committees, employment forecasting, goals, objectives and themes, outreach, prioritizing capital projections, utilization budget allocation, public engagement, photos and recommendations. He stated the MPO would be conducting an "after action" report with HNTB to be completed in 2018 to evaluate and make recommendations to the 2045 LRTP planning process. There were no questions from the group. Further action will be completed in 2018.

**Mayor Myers** opened the Public Hearing.

**Kim Irwin**, Executive Director of Health by Design, thanked the MPO and IRTC members for their efforts in areas such as robust data and research, walkability, bikeability, safety and accessibility. **Kim** stated that she continues to stress the importance of caring for our current road assets, to fund maintenance rather than build roads that only support one mode of transportation and to work on areas of congestion relief and land use. **Kim** stated the plan encourages over expansion. She stated that there is not enough funding to maintain our current roads. She stated all entities need to work collectively to be intentional and take action maximizing the assets we have, making them safer and in better condition and minimizing new and increased capacity throughout the region.

**Mayor Myers** closed the Public Hearing. A brief conversation ensued.

**Jeff Hill** moved to approve the 2045 Long Range Transportation Plan as presented (including project 4204 in the 2016 -2025 Time Period);

**Tom Klein** seconded the motion.

The 2045 Long Range Transportation Plan was approved.

### **3. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

#### **(FOR APPROVAL)**

**Kristyn Sanchez** reviewed her memo of December 6, 2017. She stated the MPO received six local amendments requests and twenty-eight INDOT amendments. She provided a summary of a few in her handout. There was a brief discussion from the LPA's with designated project amendment requests. She stated 2018 is still over programmed by 10% with three lettings to go. **Jeff Hill** with the City of Fishers provided a PowerPoint presentation on the 126th Street and 131st Street project and the short gap between the two. He reviewed present overview maps of the area and the improvements being considered. He answered and explained the cost for consideration. There was discussion regarding scoring, eligibility, cost overruns with **John Ayers** and **John Beery**. **Steve Maple** questioned traffic diversions or interruptions along Cumberland and Allisonville Roads. **Jeremy Kashman** inquired about the timing of the projects and whether this would be 3 Des numbers or all together. **Scott Bailey** of INDOT stated the new projects based on one state created overlapping and by waiting the project could become more costly. Discussion ensued.

**Mayor Myers** opened the Public Hearing.

There were no questions.

The Public Hearing was closed.

**Craig Parks** motioned to approve all the projects -without the Fishers gap (between the 126<sup>th</sup> and 131<sup>st</sup> Streets intersection improvement projects) project;

**Tom Klein** seconded the motion.

The project list was approved with all projects except the Fishers gap project.

**Jeff Hill** motioned to approve as the Fishers gap project as presented.

**John Beery** seconded the motion.

The motion to approve the gap project as submitted was approved.

## **STATUS REPORTS**

### **6. STRATEGIC PLAN UPDATE**

**Rich Overmoyer** with Fourth Economy Consulting, Inc. provided a PowerPoint presentation on the Strategic Plan. **Rich** discussed the bench mark research, peer panel discussions that occurred. He stated the themes are regionalism, growth, economic development, competitiveness, issues, local control and providing tools for greater efficiency. Brief discussion ensued regarding data, regional collaboration, and the MPO as a neutral party. **Anna Gremling** stated there has been a few more Administrative meetings added to the schedule. She said election of new Administrative Committee officers would be the first of the year. **Anna** briefly described the voting process for new IRTC members.

### **7. BROOKINGS INSTITUTE PRESENTATION**

**Matt Impink** with the Indianapolis Chamber provided an impactful PowerPoint presentation on a six-month study of the region. He discussed the two-sided economy that exists, the rate of poverty is at an 80% increase and there is a 64% loss of workforce. He discussed low wages and the difficulties families in the region face. He discussed the complexities of poverty, the shrinking middle class, cost of job turnover, job opportunity and leveraging local talent. **Matt** elaborated on building the skillsets, improving job access, re-entry programs, breaking barriers and engaging economic mobility. **Matt** stated economic development and community development needs to go hand and hand and

work together. **Matt** stated the PowerPoint and additional information would be available.

8. **FUNCTIONAL CLASSIFICATION PILOT**

**Ryan Wilhite** stated there will be a call for a review and would be completed by June of 2018. There were no questions.

9. **WALKWAYS & BIKEWAYS VOLUNTEERS**

A sign-up sheet was passed around to members for volunteers to serve on these committees.

10. **ADJOURNMENT**

**Dennis Buckley** motioned to adjourn.

**Tom Klein** seconded the motion

The IRTC Joint Committee meeting was adjourned.

**Indianapolis Regional Transportation Council  
Administrative Committee Meeting Minutes  
December 13, 2017  
11:00 a.m. – 2:00 p.m.  
Hornet Park Community Center  
5245 Hornet Ave., Beech Grove, IN 46107**

**Committee Members Present**

Dennis Buckley – City of Beech Grove*	Jeff Hill – City of Fishers*
Dan Parker – City of Indianapolis*	Andy Cook – City of Westfield*
Mark Myers – City of Greenwood*	Tom Klein – Town of Avon*
Craig Parks – Boone County*	Mike Terry – IndyGo*
Melody Park – City of Indianapolis*	Norm Gabehart – Town of Whiteland*

\* = Voting member or proxy

**Others Present**

Anna Gremling – MPO	Sean Northup – MPO
Taylor Firestine – MPO	Stephanie Belch – MPO
Nathaniel Simmons – MPO	Ryan Wilhite – MPO
Rich Overmoyer – Fourth Economy	Chelsea Burket – Fourth Economy

**1. WELCOME & INTRODUCTIONS**

**Craig Parks** called the meeting to order at 11:15 a.m. and welcomed Administrative Committee members.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Craig Parks** introduced the December 1, 2017 minutes and asked if there were any questions or corrections. There were none.

**Mike Terry** moved to approve the December 1, 2017 minutes as presented.  
**Andy Cook** seconded the motion.  
 The minutes of the December 1, 2017 IRTC Administrative Committee Meeting were approved.

**STATUS REPORTS**

**3. STRATEGIC PLAN**

**Rich Overmoyer** reported an update on the strategic planning process. Discussion ensued on the importance of regionalism as a strategy through which to frame issues facing all communities within the region. Representatives discussed the advisory, grassroots source of implementation. Discussion also touched on the need to improve coordinating growth for urbanized areas versus rural areas within county government.

**Overmoyer** mentioned that the Land Use and Housing panel recommendations were merged due to their interconnected similarities. **Overmoyer** presented the recommendations set forth from the two panels: the development of a land use/housing think tank; a regional vision or strategy to build consensus around development goals and typologies across jurisdictions; and technical assistance to improve planning capacity for member jurisdictions. Next steps will include assigning price values, identifying new funding streams, and timeline.

Water panel recommendations include: identifying drinking water supply priorities; strengthening regional participation in the existing Central Indiana Drinking Water Collaborative; and addressing regional storm water detention. Discussion ensued on county surveying and powers granted to county surveyors in state statute.

Economic Development panel recommendations include: need to improve data collection (identify existing gaps, tools, resources for tracking economic conditions in the region); and completion of a Regional Economic Competitiveness Strategy. The Comprehensive Economic Development Strategy (CEDS) and development plan would be a single component of Regional Economic Competitiveness Strategy. Because the Indianapolis region does not have a designated Economic Development District (EDD), there was discussion on the region's missed opportunities to compete for federal funding provided by the Economic Development Administration (EDA).

The Data Analysis and Management Plan will be explored in 2018, following action items from the Strategic Plan.

## **OTHER ITEMS OF BUSINESS**

### **4. ANNOUNCEMENTS, OTHER**

**Anna Gremling** mentioned conversations she's holding with the City of Indianapolis regarding salary raises for MPO staff. Discussion ensued on the need to better retain and attract talent to the organization and the financial implications the MPO faces as a division of the City's Department of Metropolitan Development.

### **5. ADJOURNMENT**

**Mark Myers** moved to adjourn the meeting.

**Jeff Hill** seconded the motion.

The Administrative Committee voted in favor of adjournment at 1:25 p.m.