

**Indianapolis Regional Transportation Council
Administrative Committee Meeting Minutes
January 26, 2018
9:00 a.m. – 11:00 a.m.
IndyGo Board Room
1501 West Washington Street, Indianapolis, IN 46222**

Committee Members Present

Dennis Buckley – City of Beech Grove*	Mike Terry – IndyGo*
Craig Parks – Boone County*	Dan Parker – City of Indianapolis*
Tom Klein – Town of Avon*	Melody Park – City of Indianapolis*
Jeff Hill – City of Fishers*	Andy Cook – City of Westfield*

* = Voting member or proxy

Others Present

Anna Gremling – MPO	Sean Northup – MPO
Taylor Firestine – MPO	Kristyn Sanchez – MPO
Steve Cunningham – MPO	James Rinehart – MPO
Rich Overmoyer – Fourth Economy	Robert Dirks – FHWA

1. WELCOME & INTRODUCTIONS

Craig Parks, Vice Chair of the Administrative Committee, called the meeting to order at 9:00 a.m. and welcomed Administrative Committee members.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mike Terry moved to approve the December 13, 2017, minutes as presented.
Jeff Hill seconded the motion.
 The minutes of the December 13, 2017, IRTC Administrative Committee Meeting were approved.

ITEMS FOR RECOMMENDATION

3. 2018 UNIFIED PLANNING WORK PROGRAM AMENDMENT

Sean Northup explained the proposed amendment to the Unified Planning Work Program (UPWP) for an additional \$23,324 of federal funds authorized by the Indiana Department of Transportation (INDOT). **Anna Gremling** mentioned that the Indy MPO was successful in receiving \$32,000 from the MPO Council, which will be awarded for fiscal year 2019. The Indy MPO is in discussions with INDOT to see if there is flexibility to make an additional amendment to the UPWP; local match from members would be asked in 2019. The amendment is recommended for approval.

Jeff Hill motioned to approve the 2018 Unified Planning Work Program amendment. The amendment will be presented before the IRTC Technical and Policy Committees for final approval.
Dennis Buckley seconded the motion.
 The IRTC Administrative Committee approved the 2018 Unified Planning Work Program amendment. The 2018 Unified Planning Work Program amendment will now be presented to the IRTC Technical and Policy Committees for final approval.

STATUS REPORTS

4. IRTIP RECOMMENDATIONS

Steve Cunningham introduced the draft MPO recommendation for State Fiscal Year (SFY) 2022 – 2023 illustrative projects. About \$50.5 million was available for programming, with \$188 million in requests from 21 LPAs, including 73 project applications. **Cunningham** described the basis for scoring project applications, including the recently-approved 2045 Long Range Transportation Plan (LRTP). **Cunningham** also noted that Congestion Management and Air Quality (CMAQ) and Surface Transportation Block Grant (STGB) scores were a little higher than average, Highway Safety Improvement Program (HSIP) scores were about the same, and Transportation Improvement Program (TAP) scores were slightly lower as compared with previous years.

Cunningham also noted that some projects (listed in the Agenda Packet, Attachment A) have asterisks, noting changed scores by staff or LPAs. These were necessary based on minor inaccuracies. Of the 73 projects, 31 projects from 14 LPAs were reviewed and found eligible for \$61 million for SFY 2022 – 2023. All HSIP projects will be funded. It was noted that all recommended projects were in compliance with the Indy MPO's Complete Streets Policy.

Cunningham mentioned that the IRTIP Recommendations will be open to review for comments by the full Indianapolis Regional Transportation Council (IRTC) for two weeks beginning Friday, January 26, 2018. Recommendations will then open to public comment before coming before IRTC Tech and Policy Committees for final approval.

Mike Terry asked if a project is awarded funding, but the project doesn't move forward for various reasons, are the awarded funds transferred back to the regional pot for next call for projects? Pending final approval by the IRTC in May, funds from a project no longer planned would be transferred to the next highest-scoring project to be funded on the recommendation list. There was some discussion on scoring criteria being reviewed for potential revisions since September 2017 with update on any revisions before the next call for projects. **Jeff Hill** asked how member dues and/or population are used in project selection criteria. **Anna Gremling** responded that the MPO does monitor changes to member populations annually. **Gremling** also noted that applications have become more competitive and LPAs are participating more over the years, leading to tougher decisions on recommended projects. **Mike Terry** asked if selection criteria and formula are being considered in the Strategic Plan scope. **Rich Overmoyer** of Fourth Economy responded that it's not; however, **Gremling** noted that the MPO is always looking to improve its scoring criteria and make data-based project recommendations. Funding set-asides will be discussed in summer 2018 with IRTC.

5. STRATEGIC PLAN

Rich Overmoyer presented an update on the MPO Strategic Plan since December meeting. **Sean Northup** mentioned that original strategic plan panelists have been enthusiastic about continuing the discussion. **Anna Gremling** said that the Governor's Office, INDOT, and Federal Transit Administration (FTA) will be briefed on the Strategic Plan in coming months. Some discussion was had on the MPO's current organizational structure and budget. It was noted that part of the strategic plan will address the MPO's needs if it's no longer housed within the City of Indianapolis. The IRTC Tech and Policy Committees will also be briefed.

The Strategic Plan actions identify the steps needed to create Comprehensive Economic Development Strategy (CEDS Plan) and an Economic Development District (EDD) would provide the region with a new source of federal planning dollars. Some discussion was had on Accelerate Indy's role in developing a CEDS Plan. It was noted that the CEDS Plan is currently missing a chapter on Resiliency, which is now required by federal government—At this time, the CEDS Plan is not a complete document. **Sean Northup** mentioned that the City of Indianapolis is initiating a Resiliency Plan for Marion County, noting that this may be an alternative to filling in some of the requirements for the CEDS Plan that are currently missing.

Rich Overmoyer introduced the Future Organizational Analysis memo to outline how additional responsibilities translate into an organizational structure that makes the best sense. The analysis reviewed Indiana Code for current planning administration functions recognized by state law and included a list of pros and cons compared with each organizational structure. **Anna Gremling** reminded those in attendance that the Indy MPO currently serves as the administrative arm of the Central Indiana Regional Development Authority (CI-RDA). **Gremling** also mentioned that the Central Indiana Council of Elected Officials (CICEO) is also investigating a regional governance framework as part of its strategic plan. Regional funding methods are a priority with CICEO's strategic plan, which will be closely aligned with the Indy MPO's strategic plan. As for next steps, Gremling mentioned that the MPO would be meeting with officials from the Indy Chamber and Economic Development Administration (EDA). An update will be provided at the next IRTC Administrative Committee meeting. The process is following the same timeline as with CICEO's strategic plan, with recommendations made by the end of summer 2018 in time for IRTC Joint Meeting approval in June to prepare for long session of the 2019 Indiana Legislative Session.

OTHER BUSINESS

Project in the Transportation Improvement Plan (TIP) for a tolling session with INDOT. INDOT and HNTB will be presenting in May, unless the stipulation is removed from HB 1002 during the 2018 Legislative Session. HB1290—Special Fuel Tax cleanup to modify formula.

Some discussion was had on regulations overseen by the State Historic Preservation Office (SHPO). Some regulations are negatively impacting project development with delays and added costs. Improved coordination is needed to manage input ahead of projects to stem issues.

6. ADJOURNMENT

Dennis Buckley moved to adjourn the meeting.

Andy Cook seconded the motion.

The Administrative Committee voted in favor of adjournment at 10:42 a.m.