

**Indianapolis Regional Transportation Council
Administrative Committee Meeting Minutes
April 27, 2018
8:30 a.m. – 11:00 a.m.
IndyGo Board Room
1501 West Washington Street, Indianapolis, IN 46222**

Committee Members Present

Dennis Buckley – City of Beech Grove*	Mike Terry – IndyGo*
Luke Mastin – Johnson County*	Melody Park – City of Indianapolis*
Jeff Hill – City of Fishers*	Andy Cook – City of Westfield*
Mark Myers – City of Greenwood*	

* = Voting member or proxy

Others Present

Anna Gremling – MPO	Sean Northup – MPO
Taylor Firestine – MPO	Kristyn Sanchez – MPO
Steve Cunningham – MPO	James Rinehart – MPO
Philip Roth – CIRTA	Steve Combs – KSM Consulting
Lori Kaplan – CIRTA	Rick Overmoyer – Fourth Economy
Bill Ehret – CIRTA	Cindy Benedict – Stones3 Resources

1. WELCOME & INTRODUCTIONS

Mayor Mark Myers, Chair of the Administrative Committee, called the meeting to order at 8:30 a.m. and welcomed Administrative Committee members. Introductions were made around the room.

2. CIRTA PRESENTATION

Anna Gremling and **Mike Terry** gave a brief overview on the background of CIRTA and its relationship with the MPO and IndyGo. **Philip Roth** and **Lori Kaplan** presented on the Central Indiana Regional Transportation Authority (CIRTA)'s Strategic Plan findings.

There was a discussion on CIRTA's ability to receive funding from multiple MPOs (its service area spans three: Indianapolis, Anderson, and Delaware-Muncie). The point was raised that Central Indiana is at a critical juncture for regionalism and priorities seem to be aligning with holistic transit planning, presenting an opportunity to evolve discussion on regional vision and how it can be achieved financially and politically. There was some discussion on legislation dictating CIRTA board makeup and limitations on use of funds.

ITEMS FOR APPROVAL

3. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the January 26, 2018 minutes as presented.
Mayor Andy Cook seconded the motion.
 The minutes of the January 26, 2018 IRTC Administrative Committee Meeting were approved.

ITEMS FOR RECOMMENDATION

4. IRTIP 2022-2023 ILLUSTRATIVE RECOMMENDATIONS

Steve Cunningham noted that the annual call for projects in October 2017 attracted 73 project applications from 21 local planning agencies totaling more than \$188 million. Final MPO staff recommendations include funding for 31 projects from

15 local planning agencies totaling more than \$61 million. About 15 percent over anticipated allocation is built in for flexibility.

Cunningham further detailed project recommendations, specifically two projects for 70/30 match and two larger capacity projects. All Highway Safety Improvement Program (HSIP) applications were recommended for funding, but due to limited applications received, the MPO will flex remaining funds to the Surface Transportation Block Grant (STBG) program in State Fiscal Years (SFYs) 2022-2023. All projects meet Complete Streets Policy compliance.

Cunningham noted that one comment from the City of Indianapolis Department of Public Works (DPW) was received during the IRTC review and comment period. The comment was regarding the Red Line Phase II funding recommendation. No additional comments were received from the IRTC or public.

There was extensive discussion between members regarding City of Indianapolis DPW comments on the MPO's funding recommendations for Phase II of IndyGo's Red Line. **Gremling** reminded IRTC Administrative Committee members that they can vote to approve staff recommendations with notes disagreeing with line items.

Luke Mastin motioned to recommend approving the IRTIP 2022-2023 Illustrative Recommendations.
Jeff Hill seconded the motion.
The IRTC Administrative Committee recommended approving the IRTIP 2022-2023 Illustrative Recommendations and will now be presented to the IRTC Technical and Policy Committees for final approval.

5. IRTIP PROJECT SCORING

Kristyn Sanchez presented updates to IRTIP project scoring. Changes were recommended by a subcommittee composed of IRTC Technical and Policy Committee members, which was first convened to oversee revisions in September 2017. These revisions better align with 5-year programming of the TIP and reflect current performance measures. No revisions were made to CMAQ and HSIP scoring criteria. STBG and TAP criteria were revised.

Steve Cunningham added that the subcommittee noted that the existing scoring processes were fair and objective, and as such, these adjustments were tweaks to reflect changes since 2009. There was some discussion on how peer MPOs handle project scoring.

Luke Mastin motioned to recommend approving IRTIP Project Scoring.
Mayor Dennis Buckley seconded the motion.
The IRTC Administrative Committee recommended approving IRTIP Project Scoring and will now be presented to the IRTC Technical and Policy Committees for final approval.

6. PUBLIC INVOLVEMENT PLAN

Anna Gremling introduced the 2018 Public Involvement Plan (PIP) update. Representatives from Engaging Solutions, Indiana Dept. of Transportation (INDOT), Federal Highway Administration (FHWA), Central Indiana Regional Transportation Authority (CIRTA), IndyGo, Health by Design, and Stones3 Resources provide feedback for the update. Highlights included expanding use of social media for communication purposes, public notice pricing for local newspapers targeted to minority populations, and improving reader-friendliness. **Jen Higginbotham** will discuss at upcoming IRTC Technical and Policy Committee meetings. The PIP is open for public comment until May 4th.

Jeff Hill motioned to recommend approving the Public Improvement Plan.
Andy Cook seconded the motion.
The IRTC Administrative Committee recommended approving the Public Improvement Plan and will now be presented to the IRTC Technical and Policy Committees for final approval.

7. 2019 MEMBERSHIP DUES

Sean Northup presented 2019 membership dues, totaling \$518,000. He noted that this was down slightly from 2018.

Mayor Dennis Buckley motioned to recommend approving 2019 Membership Dues.

Luke Mastin seconded the motion.

The IRTC Administrative Committee recommended approving 2019 Membership Dues and will now be presented to the IRTC Technical and Policy Committees for final approval.

8. **RESOLUTION: FEDERAL PERCENTAGE**

Anna Gremling introduced a resolution for IRTC consideration in response to the “Rebuilding Infrastructure in America” plan drafted by the White House. The letter, which would be delivered to Indiana’s Congressional delegation, requests maintaining the current 80% Federal/20% local funding investment for transportation projects. **Luke Mastin** requested additional non-compete language regarding utilities funding. MPO staff agreed to review his request.

Luke Mastin motioned to recommend approving a Resolution on Federal Percentage.

Melody Park seconded the motion.

The IRTC Administrative Committee recommended approving a Resolution on Federal Percentage and will now be presented to the IRTC Technical and Policy Committees for final approval.

STATUS REPORTS

9. **IMPO STRATEGIC PLAN**

Anna Gremling presented an update on the organization’s Strategic Plan. Currently, two organizational scenarios are being considered: 1.) MPO independent of the City of Indianapolis and 2.) MPO independent of the City of Indianapolis with expanded role.

a. **OVERVIEW OF PROS/CONS OF BEING HOSTED**

Gremling and **Sean Northup** discussed pros and cons of being hosted within the City of Indianapolis. They mentioned preparing for a vote on final scenario recommendation at the August 22nd IRTC Policy Committee meeting.

b. **PRELIMINARY FINANCIAL IMPACTS**

Steve Combs of KSM Consulting presented financial analysis based on assumed independence from City of Indianapolis, including investments required. To compensate for added costs, **Gremling** mentioned exploring backfilling strategies. There was also discussion of salary raises for MPO staff to better compete with salary ranges of peer MPOs and combat employee turnover.

Additional notes: **Gremling** mentioned that the MPO’s certification process is upcoming.

10. **ADJOURNMENT**

Jeff Hill moved to adjourn the meeting.

Mayor Dennis Buckley seconded the motion.

The Administrative Committee voted in favor of adjournment at 11:06 a.m.