

**Indianapolis Regional Transportation Council  
Technical Committee Meeting Minutes**

**May 9, 2018**

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors  
1912 North Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon	John Ayers – Hendricks County
Julie Young – Town of Bargersville	Melody Park – City of Indianapolis
Kevin Killinger – Town of Bargersville*	Neil VanTrees – Johnson County
Dennis Buckley – City of Beech Grove	Bill Anthony – City of Lawrence
Todd Barker – Town of Brownsburg	Ryan Crum – Town of McCordsville
Jeremy Kashman – City of Carmel	Stephen Pool – Town of New Palestine
David Littlejohn – City of Carmel*	Jim Hellman – City of Noblesville*
Jeff Hill – City of Fishers	Scott Singleton – Town of Plainfield
Anthony Krycka – City of Franklin*	Josh McClung – Town of Whitestown
Jason Koch – City of Greenfield	Lance Lantz – Town of Zionsville
Daniel Johnston – City of Greenwood*	Justin Stuehrenberg – IndyGo*
Bradley Davis – Hamilton County	Andrew McGee – CIRTA*
Robert Dirks – FHWA	

\* = Proxy

**Others Present**

Anna Gremling – MPO	Nick Isenberg – Woolpert
Taylor Firestine – MPO	Gary Murray – Woolpert
Andy Swenson – MPO	Pete Peterson – RQAW
Ward Kennedy – MPO	Bill Hall – United Consulting
James Rinehart – MPO	Chris Hammond – United Consulting
Kristyn Sanchez – MPO	Jon Clodfelter – United Consulting
Jennifer Dunn – MPO	Scott Hornsby – GAI Consulting
Jen Higginbotham – MPO	Kate Weese – Clark Dietz
Steve Cunningham – MPO	Jen Thomas – JTPR

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order at 9:02 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

**ITEMS FOR APPROVAL**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Jeff Hill** moved to approve the February 9, 2018 minutes as presented.  
**Mayor Dennis Buckley** seconded the motion.  
 The minutes of the February 9, 2015 IRTC Technical Committee Meeting were approved.

**3. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) AMENDMENTS**

**Kristyn Sanchez** reviewed her memo concerning the proposed 2<sup>nd</sup> Quarter 2018 Amendments to the 2018-2021 IRTIP. Twenty-nine local amendment requests and 75 INDOT amendment requests were received. Seventy administrative modifications and amendments were processed since the 1<sup>st</sup> Quarter. Amendments will be open for public review and comment from May 13<sup>th</sup> to May 23<sup>rd</sup>. Any comments will be presented to the IRTC Policy Committee on May 23<sup>rd</sup> for final approval.

Five added-capacity projects have been pulled for FHWA-mandated air quality conformity analysis. Pending conformity, those amendments will be brought before the Joint IRTC Technical and Policy Committee meeting on June 13<sup>th</sup>. CIRTA is wishing to delete its CMAQ grant.

**Mayor Dennis Buckley** motioned to approve the Indianapolis Transportation Improvement Program (IRTIP) Amendments.

**John Ayers** seconded.

The Indianapolis Transportation Improvement Program Amendments were approved, minus five amendments pending air quality conformity.

#### **4. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) 2022-2023 ILLUSTRATIVE RECOMMENDATIONS**

**Steve Cunningham** noted that the annual call for projects in October 2017 attracted 73 project applications from 21 local planning agencies totaling more than \$188 million. Final MPO staff recommendations include funding for 31 projects from 15 local planning agencies totaling more than \$61 million. About 15 percent over anticipated allocation is built in for flexibility.

**Cunningham** further detailed project recommendations, specifically two projects for 70/30 match and two larger capacity projects. All Highway Safety Improvement Program (HSIP) applications were recommended for funding, but due to limited applications received, the MPO will flex remaining funds to the Surface Transportation Block Grant (STBG) program in State Fiscal Years (SFYs) 2022-2023. All projects meet Complete Streets Policy compliance.

**Cunningham** noted that one comment from the City of Indianapolis Dept. of Public Works (DPW) was received during the IRTC review and comment period. The comment was regarding the Red Line Phase II funding recommendation. No additional comments were received from the IRTC or public.

**Melody Park** explained DPW's concerns with the Red Line Phase II funding recommendation. **Justin Stuehrenberg** clarified that the funds in question are tabbed for bus replacement and not infrastructure in the DPW right-of-way. Discussion ensued among board members. **Gremling** reminded Technical Committee members that votes are advisory to Policy Committee for final approval. **Jason Koch** asked which projects would move up the illustrative list with re-appropriated funds in the event IndyGo's Red Line Phase II is removed. **Cunningham** noted that the \$4 million would be distributed to intersection improvement projects and Indiana Pacers Bikeshare.

**Jeff Hill** motioned to approve the IRTIP 2022-2023 Illustrative Recommendations as presented.

**Jeremy Kashman** seconded.

The IRTIP 2022-2023 Illustrative Recommendations were approved.

#### **5. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) PROJECT SCORING**

**Kristyn Sanchez** presented her memo regarding updates to IRTIP project scoring. Changes were recommended by a subcommittee composed of IRTC Technical and Policy Committee members, which was first convened to oversee revisions in September 2017. These revisions better align with 5-year programming of the TIP and reflect current performance measures. No revisions were made to CMAQ and HSIP scoring criteria. STBG and TAP criteria were revised.

There were clarifying questions from committee members. Some discussion was had on funding for project phasing from LPAs. Property type for easements was removed from scoring criteria.

**Mayor Dennis Buckley** motioned to approve the IRTIP Project Scoring as presented.

**Ryan Cannon** seconded.

The IRTIP Project Scoring was approved as presented.

#### **6. PUBLIC INVOLVEMENT PLAN**

**Jen Higginbotham** presented her memo concerning the MPO's Public Involvement Plan (PIP). Updates are the first since 2014. The public review and comment period was March 16<sup>th</sup> to May 4<sup>th</sup>. One comment was received on the online draft via Civicomment. The Plan will be presented to the IRTC Policy Committee for final approval. **Gremling** asked LPAs to forward any best practices to further public engagement.

**Lance Lantz** motioned to approve the Public Involvement Plan.  
**Jeff Hill** seconded.  
The Public Involvement Plan was approved.

7. **2019 IRTC MEMBERSHIP DUES**

**Anna Gremling** reviewed local match contributions for 2019, which increased marginally over 2018 Membership Dues. This has not been invoiced until final approval by Policy Committee.

**Mayor Dennis Buckley** motioned to approve 2019 IRTC Membership Dues.  
**Neil VanTrees** seconded.  
The 2019 IRTC Membership Dues were approved.

8. **RESOLUTION: INFRASTRUCTURE PLAN FEDERAL PERCENTAGES**

**James Rinehart** reviewed his memo on the White House’s draft Rebuilding America’s Infrastructure Plan. The letter reinforces continuing the existing 80/20 local match for federal projects and would be sent to Indiana’s Congressional Delegation. There was some discussion regarding municipalities around the U.S. and whether it is typical to carry a larger financial burden on projects. **Ryan Cannon** requested adding language to the resolution including the total actual costs for project development.

**Ryan Cannon** motioned to approve Resolution Number 18-IMPO-005, with requested language.  
**Todd Barker** seconded.  
Resolution Number 18-IMPO-005 was approved, with requested language.

**STATUS REPORTS**

9. **INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) ANNUAL ALLOCATION**

**Anna Gremling** provided a PowerPoint presentation on the MPO’s annual allocation. The MPO routinely over-programs the fiscal year by approximately 20%. Since FY2015, (under INDOT’s “use it or lose it”) bids have averaged about 5% under their programmed TIP amount. By 2020, the MPO will be required to spend down its past year balances (PYBs) which would require the MPO to spend \$66.5 million in 2020. **Gremling** mentioned two strategies for spending funds by deadline: moving 2021 projects to 2020; pay back INDOT on Carmel’s 96<sup>th</sup> & Keystone Exchange Agreement; or administratively move transit projects up and transfer funds to the Federal Transit Administration (FTA). It was noted that advanced construction is not permitted in Indiana.

10. **FUNCTIONAL CLASS SYSTEM PILOT PROJECT**

**Jennifer Dunn** presented a PowerPoint on the MPO’s first annual call for Functional Class System (FCS) updates. May 25<sup>th</sup> is the date for submissions to the MPO. Jennifer reviewed resources on MPO website and the required documentation to fulfill the process.

11. **STRATEGIC PLAN UPDATE**

**Anna Gremling** mentioned that a portion of the Joint IRTC Technical and Policy meeting will include talk on the Strategic Plan. She noted that a reconvening of the land use panel from Fall sessions is likely. There is also ongoing analysis into the MPO to become a fully independent organization (no longer hosted within the City of Indianapolis).

12. **FHWA/FTA CERTIFICATION – JUNE 11 & 12**

**Anna Gremling** noted that the MPO’s certification will be held June 11<sup>th</sup> and 12<sup>th</sup>. A public meeting concerning the certification process will be held.

13. **ADJOURNMENT**

**Jeff Hill** motioned to adjourn.  
**Neil VanTrees** seconded.  
The IRTC Technical Meeting of May 9, 2018 was adjourned.