

**Indianapolis Regional Transportation Council  
 Technical Committee Meeting Minutes  
 February 6, 2019**

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors  
 1912 North Meridian Street, Indianapolis, IN 46202

**Committee Members Present**

Ryan Cannon – Town of Avon	Melody Park – City of Indianapolis
Julie Young – Town of Bargersville	Elizabeth Thomas – Johnson County*
Kevin Killinger – Town of Bargersville*	Ryan Crum – Town of McCordsville
Dennis Buckley – City of Beech Grove	Steve Pool – Town of New Palestine
Nick Parr – Boone County	Jim Hellmann – City of Noblesville
Joe James – Town of Brownsburg*	Sarah Reed – City of Noblesville*
David Littlejohn – City of Carmel*	Scott Singleton – Town of Plainfield
Jeff Hill – City of Fishers	Rob Wetnight – Town of Speedway*
Mark Richards – City of Franklin	John Nail – City of Westfield*
Jason Koch – City of Greenfield	Lance Lantz – Town of Zionsville
Daniel Johnston – City of Greenwood	Annette Darrow – IndyGo
Brad Davis – Hamilton County	Philip Roth – CIRTA
Gary Pool – Hancock County	Drew Genneken – Indianapolis Airport Authority
John Ayers – Hendricks County	Robert Dirks – FHWA
	Katie England – INDOT

\* = *Proxy*

**Others Present**

Anna Gremling – Indianapolis MPO	Brandon Burgoa – INDOT
Sean Northup – Indianapolis MPO	John Myers – HNTB
Taylor Firestine – Indianapolis MPO	Jarvis Jointer – JQOL
Mohammad Khan – Indianapolis MPO	Rusty Holt – WSP
Steve Cunningham – Indianapolis MPO	Stephanie Campbell – IRMCA
James Rinehart – Indianapolis MPO	Mark Turner – First Group
Jen Higginbotham – Indianapolis MPO	Mark Beele – CrossRoads Engineering
Rose Scovel – Indianapolis MPO	Marsha Craney-Blevins – GAI Consultants
Nick Badman – Indianapolis MPO	Kate Zale – The Etica Group
Andy Swenson – Indianapolis MPO	Bill Hall – United Consulting
Jennifer Dunn – Indianapolis MPO	Allison Redenz – Marion County Public Health Department
Roy Nunnally – INDOT	Julia Surber – VS Engineering
Stephanie Belch – INDOT	Kate Weese – Clark Cietz
Caitlin Stankarich – INDOT	

**1. WELCOME & INTRODUCTIONS**

**Anna Gremling** called the meeting to order at 9:02 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

**ITEMS FOR RECOMMENDATION**

**2. APPROVAL OF MINUTES (SEEKING APPROVAL)**

**Mayor Dennis Buckley** moved to approve the October 10, 2018 IRTC Technical Committee meeting minutes as presented.

**Jeremy Kashman** seconded the motion.

The minutes of the October 10, 2018 IRTC Technical Committee meeting were approved as presented.

3. APPROVAL OF MINUTES (SEEKING APPROVAL)

**Mayor Dennis Buckley** moved recommend approval of the December 12, 2018 IRTC Joint Committee meeting minutes as presented.  
**John Ayers** seconded the motion.  
The minutes of the December 12, 2018 IRTC Joint Committee meeting were recommended for approval as presented.

4. 2045 LONG RANGE TRANSPORTATION PLAN AMENDMENT (LRTP) #2: RESOLUTION # 19-IMPO-002

**Jen Higginbotham** reviewed her memo regarding the 2045 LRTP Amendment #2. The amendment includes five INDOT requests: one project modification (I-65 added travel lanes) and four new projects, all for the 2016-2025 time period. The public review and comment period closed February 4<sup>th</sup> and the amendment is still under review by the interagency consultation group. She briefly noted public comments received, none of which were in regard to the projects being amended. Comments will also be accepted during the public hearing at the February 20<sup>th</sup> IRTC Policy Committee meeting. All comments will be documented.

**Anna Gremling** noted that project amendments will be limited to twice annually.

**Mayor Dennis Buckley** motioned to recommend approval of Resolution 19-IMPO-002.  
**Jeremy Kashman** seconded.  
Resolution 19-IMPO-002 was recommended for approval.

5. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) AMENDMENT: RESOLUTION # 19-IMPO-001

**Steve Cunningham** briefed the committee on the 1<sup>st</sup> Quarter 2019 TIP Update. Among local amendment requests to the 2018-2021 IRTIP, the City of Indianapolis and City of Lawrence requested Highway Safety Improvement Program (HSIP) project deletions for SFY 2020. The City of Westfield requested an additional \$1,194,800 in Surface Transportation Block Grant (STBG) funds for the East Street North Extension Project in SFY 2021, an increase of nearly 25% in federal funds. Eleven proposed INDOT amendments were added. These amendments will go to public review and comment for ten days before being presented before the IRTC Policy Committee on February 20<sup>th</sup>.

**John Nail** presented his memo dated January 3, 2019 justifying the City of Westfield's amendment request. After the project was awarded funding, it was determined that the proposed extension would need to be realigned to improve access and avoid right-of-way acquisition. This increased the route by 10 percent. Additionally, after meeting with INDOT's Traffic Department, Westfield was required to signalize the intersection of East Street and State Road 38, including added turn lanes and the realignment of Anthony Road. These modifications were not anticipated in the original scope submitted in the MPO's annual call for projects. **Nail** mentioned that some value engineering was used to minimize costs. A \$250,000 reduction in cost was achieved, but the project is still significantly overbudget.

**Gary Pool** asked who conducted the project's traffic study, whether they worked with INDOT, and when it was conducted. **Nail** answered that A&F Engineering conducted the study in 2015-16, but was unsure regarding INDOT, since it predated his time with the City. **Jeremy Kashman** discussed whether a roundabout or added travel lanes and signalization was analyzed for the State Road 38 intersection. **Nail** responded that INDOT was not receptive to a roundabout. **Melody Park** asked how the environmental assessment was impacted. **Nail** mentioned there were some snags from the State Historic Preservation Office (SHPO), but that the project was still on track for a July 2020 letting.

**Elizabeth Thomas**, Johnson County, asked if there were still additional opportunities for value engineering. **Nail** noted that there are; some consideration into removing bike lanes from the project could save an additional \$200,000. Discussion ensued on emergency vehicle access between **Nail** and **Kashman**.

**Jeff Hill** asked if the request could be afforded with the MPO's current budget. **Cunningham** answered to the affirmative, but noted that this does impact annual allocation. As with other large requests, projects will need reshuffling.

**Jeff Hill** motioned to recommend approval of Resolution 19-IMPO-001.  
**Lance Lantz** seconded.  
Resolution 19-IMPO-001 was recommended for approval.

**6. PUBLIC INVOLVEMENT PLAN: RESOLUTION # 19-IMPO-003**

**Jen Higginbotham** reviewed a memo from **Rose Scovel** regarding revisions to the MPO's Public Involvement Plan. Most of the changes made addressed recommendations from the MPO's quadrennial certification report by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) officials, including the need for conducting a 4-Factor Analysis and developing a Language Access Plan for Limited English Proficiency households/populations.

**Higginbotham** mentioned that the amended changes were open to public review and comment until February 1, 2019. Two public comments were received: **Jason Koch**, City of Greenfield, identified a mathematical error and **Kim Irwin**, Health by Design, commended the Language Access Plan, corrected a misspelling, and asked about oversight into public input on the LRTP. **Higginbotham** distributed *Appendix F: Public Comments on the PIP* for those in attendance to review.

**Jeremy Kashman** motioned to recommend approval of Resolution 19-IMPO-003.  
**Mayor Dennis Buckley** seconded.  
Resolution 19-IMPO-003 was recommended for approval.

**STATUS REPORTS**

**7. I-65/I-70 NORTH SPLIT PROJECT UPDATE**

**John Myers** of HNTB provided a PowerPoint presentation on INDOT's proposed North Split project. The presentation listed a number of project problems (e.g. historical neighborhood context, lane weaving, etc.), alternative scenarios, and next steps in the planning process.

**Jeremy Kashman** asked if east/west bicycle and pedestrian connections were considered. **Myers** mentioned that the Context Sensitive Solutions process will evaluate this and similar issues. As for the budget, this remains an open question. **John Nail** asked questions clarifying proposed alternatives. **Jeff Hill** asked if capacity issues were anticipated by not expanding lane widths. **Myers** noted that the model predicts a satisfactory level of service, though not an excess capacity, through the horizon year of 2045. **Hill** asked about the project schedule. **Myers** replied that 2021 is now the projected start date, with a hopeful end date of late-2022.

**8. CORRIDOR STUDY UPDATE**

**Anna Gremling** introduced **Roy Nunnally** of INDOT. **Nunnally** presented a brief overview of the Statewide Corridor and Interchange Study. He invited those in attendance to stay after the meeting to provide their input.

**9. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE SCHEDULE**

**Jennifer Dunn** presented her memo regarding the 2019 Functional Classification System Update call, opening on April 1<sup>st</sup>. Applications will be due by May 24<sup>th</sup> with the purpose of having all changes approved by INDOT before the Annual Call for Projects opens on October 1<sup>st</sup>. She noted that requests should include an existing map, traffic counts/supporting documents, application, and map of proposed changes.

**10. MPO SAFETY STUDIES UPDATE**

**Jennifer Dunn** presented her memo regarding 2019 Intersection Safety Studies. The MPO has contracted with The Corradino Group to identify up to 50 high-crash locations within the Indianapolis Metropolitan Planning Area (MPA). The Corradino Group will be using cleaned-up ARIES crash data for serious and incapacitating injuries. She mentioned that LPAs should expect contact from Corradino for meetings in late-March or early-April.

**11. TRANSITION UPDATE**

**Anna Gremling** noted that the MPO issued five RFQs relating to the agency's ongoing transition. Three of the five received responses (Legal Services, Human Resource Consulting, and Real Estate). Two RFQs were reissued for Health Benefits and Retirement Benefits Consulting. Shortlist interviews for Real Estate and Legal Services are set for Friday, February 8<sup>th</sup>.

**OTHER BUSINESS**

12. OTHER ITEMS OF BUSINESS

**Anna Gremling** reminded LPAs that some IRTC appointment letters and membership dues are still needed for voting eligibility in 2019. She also reminded those in attendance of the MPO's electronic newsletter, *teMPO*. Interested parties can register to receive *teMPO* notifications or the MPO's RFQ distribution list via the agency's website (www.indympo.org).

**Gremling** mentioned that she will be meeting with INDOT Commissioner **Joe McGuinness** to continue conversation on increased flexibility in annual allocation flexibility and planning fund distribution.

**Steve Cunningham** reminded LPAs that comments on the Call for Projects Recommendation List are due by Monday, February 11<sup>th</sup>.

**Ryan Cannon** asked for an update on the letting schedule. **Cunningham** responded that about \$27.7 million has been let for 63 projects, with about \$34 million waiting on purchase orders to be cut.

**Andy Swenson** reminded IRTC members that the MPO has access to the InfoUSA database, which may be a resource to LPAs. He requested that interested members contact **Jennifer Dunn** for more information on the database. He also noted that the 2020 Decennial Census is on the horizon and the bureau will be seeking local input until May 24<sup>th</sup>. Representatives will be working with GIS analysts at the State and LPAs regarding boundary changes.

**Gremling** noted that requested pavement asset management files should be sent to **Jennifer Dunn**.

13. ADJOURNMENT

**Mayor Dennis Buckley** motioned to adjourn.

**Jeremy Kashman** seconded.

The IRTC Technical Meeting of February 6, 2019 was adjourned at 10:18 a.m.