

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
February 20, 2019**

9:00 a.m. – 11:00 a.m.

MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Julie Young – Town of Bargersville	Gary Pool – Hancock County
Dennis Buckley – City of Beech Grove	Tim Dombrosky – Hendricks County
Craig Parks – Boone County	Dan Parker – City of Indianapolis
Brian Jessen – Town of Brownsburg	Tonya Galbraith – Town of McCordsville
Mike Hollibaugh – City of Carmel*	Steve Cooke – City of Noblesville*
April Fisher – Town of Cumberland	Andrew Klinger – Town of Plainfield
Jeff Hill – City of Fishers	John Nail – City of Westfield*
Mark Richards – City of Franklin	Brittany Garriott – Town of Whitestown
Chuck Fewell – City of Greenfield	Mike Terry – IndyGo
Mark Myer – City of Greenwood	Philip Roth – CIRT*A*
Mark Heirbrandt – Hamilton County	Robert Dirks – FHWA

* = *Proxy*

Others Present

Anna Gremling – MPO	Tom Santelli – Boone County
Taylor Firestine – MPO	Kate Zale – Etica Group
Steve Cunningham – MPO	Julia Surber – VS Engineering
Jennifer Dunn – MPO	Jason Koch – City of Greenfield
Anita Bjork – MPO	Kim Irwin – Health by Design
Jen Higginbotham – MPO	Brad Davis – Hamilton County
Nick Badman – MPO	John Myers – HNTB
Mohammad Khan – MPO	Melody Park – City of Indianapolis
Catherine Kostyn – MPO	Ross Snider – USI Consultants, Inc.
Daniel Johnston – City of Greenwood	Scott Hornsby – GAI
Dan Haake – HDR	Ericka Miller – WJP
Mark Turner – First Group	

1. WELCOME & INTRODUCTIONS

Mayor Mark Myers called the meeting to order at 9:00 a.m. and welcomed IRTC Policy Committee members. Introductions were made around the room.

2. Elections

Anna Gremling briefly described the voting and election process for the representatives of the IRTC Administrative Committee.

Mayor Dennis Buckley motioned to accept the slate of Class nominations. (Dennis Buckley, Tom Klein, Craig Parks, Andy Cook, Daniel Parker, Mike Terry)

Mayor Chuck Fewell seconded the motion.

Mayor Dennis Buckley motioned to accept the slate of At-Large nominations (Jeff Hill, Mark Myers, Gary Pool)

Craig Parks seconded the motion.

Mayor Dennis Buckley motioned to nominate **Mayor Mark Myers** for Chair.

Daniel Parker seconded the motion.

Mayor Dennis Buckley motioned to nominate **Craig Parks** for Vice Chair
Mark Heirbrandt seconded the motion.

Mike Terry motioned to accept the Chair and Vice Chair nominations.
Mayor Chuck Fewell seconded the motion.

ITEMS FOR APPROVAL

3. APPROVAL OF OCTOBER 24TH, 2018 POLICY COMMITTEE MINUTES (SEEKING APPROVAL)

Gary Pool moved to approve the October 24th, 2018 IRTC Policy Committee minutes.
Mark Heirbrandt seconded the motion.
The minutes of the October 24th, 2018 IRTC Policy Committee meeting were approved.

4. APPROVAL OF DECEMBER 12TH, 2018 JOINT COMMITTEE RETREAT MINUTES (SEEKING APPROVAL)

Mayor Chuck Fewell motioned to approve the minutes from the December 12, 2018 Joint Retreat.
Gary Pool seconded the motion.
The minutes of the December 12th, 2018 Joint Committee Retreat were approved.

5. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT #2 (RES. 19-IMPO-002)

Jen Higginbotham presented her memo dated February 8th, 2019 outlining Amendment #2 to the 2045 LRTP, including existing project modifications for the 2016-2025-time period. They were: (DES# 1400073) I-65 Safety and Efficiency Project moving from the illustrative list to Period 1. She also listed the new projects added into the 2016-2025 time period; (DES# 1592433) an I-70 resurfacing and improvements project, (DES# 1802075) I-465 Reconfiguration project, (DES# 1600854 and secondary DES#1600857) I-465 NW Added Travel Lanes project, and (DES # 0902297) I-465-& I-65 Interchange (south) project and (DES# 1802808) the second phase. **Higginbotham** stated the amendment was available for public review and comment between January 21, 2019 through February 4, 2019 and there were a few public comments but unrelated to the projects specified in the amendment. The full comments were posted in the packet of information. There were no questions from the IRTC members.

Mayor Mark Myers opened the Public Hearing- There were no comments from the public.

Mayor Dennis Buckley moved to approve Resolution Number 19-IMPO-002
Craig Parks seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-002.

6. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (AMENDMENT 2018-2021) (RES. 19-IMPO-001)

Steve Cunningham presented the 1st Quarter 2019 IRTIP Update. He stated the list of proposed amendments to the 2018-2021 IRTIP were approved by the IRTC Technical Committee at the February 6th meeting. The public review and comment period was from February 10th to February 19th 2019. The MPO did not receive any comments.

The MPO received 3 local amendment and 11 INDOT amendment requests. **Cunningham** provided a detailed list of projects. He stated there was a project for the City of Westfield DES #1700728 that requested an increase of \$1,194,800 federal STBG because of a rise in the project limits. There was a memo explaining the increase in the document packet. Also, he highlighted two HSIP deleted projects. The City of Lawrence DES #1400280, Franklin Rd. reconstruction with a total CN/CE cost of \$1,595,405 (\$692,100 Federal HSIP and \$435,524 Federal Earmark and \$4,67,781 Local Match) The project was deleted due to higher than expected need for ROW acquisition. The second project was the City of Indianapolis DES# 1401736 with a total CN/CE cost of \$306,709 (\$274,844 Federal HSIP and \$31,865 local match) The project was deleted due to higher than expected design costs.

Mayor Mark Myers opened the Public Hearing- There were no comments.

Mayor Dennis Buckley moved to approve the 1st Quarter 2019 amendments as presented.
Mark Heirbrandt seconded the motion.
The 1st Quarter 2019 IRTIP amendments were approved.

7. **PUBLIC INVOLVEMENT PLAN (RES.19-MPO-003)**

Jen Higginbotham reviewed **Rose Scovel**'s memo dated February 8th, 2019 regarding a 4-Factor Analysis, development of a Language Access Plan (LAP), and other changes within the PIP that address recommendations that FHWA and FTA made in the Indianapolis MPO 2018 certification report. **Higginbotham** briefly went through the changes to the PIP. The documents were submitted for public review and comment between December 12, 2018-February 1, 2019. One public comment was received from Kim Irwin, which was included in the PIP's appendix. **Jen** went through the comments and responses given during the public review and comment period. **Mike Terry** asked about the nature of Kim Irwin's comment. **Irwin** later added her public response.

Mayor Mark Myers opened the Public Hearing.

Kim Irwin, of Health by Design stated the MPO should continue to make engagement with communities a priority.

Mayor Dennis Buckley motioned to approve the Public Involvement Plan as presented.
Tonya Galbraith seconded the motion.
The Public Involvement Plan was approved.

STATUS REPORTS

8. **PLANNING DOLLAR DISTRIBUTION UPDATE**

Anna Gremling provided a history on the distribution formula and annual allocation that was devised in 2005. She stated in 2005, the City of Indianapolis was the only community matching the 20% local match. She provided a copy of her recent memo sent to Commissioner McGuinness of INDOT regarding the Distribution Formula, the current Sharing Agreement which in essence "donates" about \$700,000 of PL funds to other MPOs in Indiana each year. As the MPO to date has lost \$6 million dollars in planning funds, her memo requests that INDOT work with the IMPO to design a more equitable and data driven distribution of planning funds. **Gremling's** memo listed revisions to the Annual Allocation Policy she would like considered. A brief conversation ensued between **Anna Gremling, Mayor Chuck Fewell, Craig Parks, Sean Northup, Robert Dirks, Mike Terry** and **Gary Poole**. **Mayor Mark Myers** asked members to be observant of discussions coming out of the Indiana Statehouse regarding desires to change funding percentages on transportation projects. Discussion continued regarding a continuing contract with a governmental lobbyist.

9. **I-65 / I-70 NORTH SPLIT PROJECT UPDATE**

John Myers, of HNTB provided a PowerPoint presentation regarding background of INDOT's North Split project. He provided data on deteriorating bridges, the remaining life span of bridges in the area. He supplied information on the safety problem areas, high crash areas and views of the Pennsylvania Street exit and the Delaware Street entrance. He listed the alternatives that were eliminated and the decision to move ahead with Alternative 4c., which eliminated I-70 exit to Pennsylvania Street, eliminated the I-65 exit at Michigan St., Ohio St. and Fletcher St., removing the bottleneck, making the split more compact and with ROW. The refinements of this alternative have allowed I-70 to be more direct, provides a smaller interchange footprint, improves the Michigan exit and improves the Pine Street entrance. **Myers** stated the next steps would be to continue refining, conduct context sensitive solutions, more public involvement and feedback. Brief discussion ensued between **John Myers, Mike Terry, Jeff Hill, Daniel Parker** and **Gary Pool** regarding commercial freight, advertising to commuters, balancing neighborhoods and commuters, elimination of congestion, weaves and reverse commuters.

10. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE SCHEDULE

Jennifer Dunn reviewed her memo dated January 16, 2019. She stated the MPO will be having an annual Functional Classification update call in 2019. The format will be very similar to the update completed in 2018. The call would start on October 1, 2019. The date allows the MPO to see all the proposed changes at the same time and evaluate the network. **Dunn's** memo listed a schedule and deadlines for 2019. There were no comments.

11. SAFETY STUDIES UPDATE

Jennifer Dunn reviewed her memo dated January 16, 2019 regarding Intersection Safety Studies. She stated that the Indianapolis MPO has entered into an agreement with The Corradino Group to identify and study up to fifty high crash locations within the Indianapolis Metropolitan Planning Area (MPA) in 2019. **Dunn** stated in 2016 the "Top 50 Most Dangerous Intersections" study was completed. All this data provides much needed information to meet Road Safety Audit requirements for the Highway Safety Improvement Program (HSIP) applications. **Dunn** said The Corradino Group would be setting up meetings with LPAs soon. There were no comments.

12. TRANSITION UPDATE

Anna Gremling stated RFQs were issued for consulting items regarding the transition. Health Benefits and Retirement Benefits did not receive responses from vendors and have been reissued. Thus far, conversations have continued with Frost Brown Todd on legal services, discussions with a Real Estate brokerage firm continues. The IMPO has had in-depth conversations with KSM Consulting, LLC on their financial and tracking needs. **Gremling** explained KSM is under contract to continue with implementation of processes in contracting, accounting, demonstrations and selection of accounting software, development of procurement and purchasing processes, travel and reimbursement policies and more. There were no comments.

OTHER BUSINESS

- **Gremling** introduced **Mohammad Khan**, the MPO intern thru May 2019.
- **Gremling** stated call for projects continue with approval in May.
- **Gremling** said she will again be presenting a few LPAs with "big checks" for MPO-funded projects soon.
- **Sean Northup** explained the Ford Smart City Challenge and the exciting visibility for the City of Indianapolis and surrounding communities.

Tonya Galbraith motioned to adjourn the meeting.
Jeff Hill seconded the motion.
The IRTC Policy Committee meeting was adjourned at 10:10 a.m.