

**Indianapolis Regional Transportation Council
 Technical Committee Meeting Minutes**

May 8, 2019

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
 1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	Lauren Stevenson – City of Indianapolis
Julie Young – Town of Bargersville	Neil VanTrees – Johnson County
Kevin Killinger – Town of Bargersville*	Ryan Crum – Town of McCordsville
Dennis Buckley – City of Beech Grove	Elizabeth Thomas – Johnson County*
Nick Parr – Boone County	Jim Hellmann – City of Noblesville
Joe James – Town of Brownsburg	Sarah Reed – City of Noblesville*
David Littlejohn – City of Carmel*	Scott Singleton – Town of Plainfield
Jason Taylor – City of Fishers	Desiree Calderella – Shelby County
Mark Richards – City of Franklin	John Nail – City of Westfield*
Jason Koch – City of Greenfield	Nathan Messer – Town of Whitestown
Daniel Johnston – City of Greenwood	Annette Darrow – IndyGo
Paul Peoni – City of Greenwood	Andrew McGee – CIRTA
Brad Davis – Hamilton County	Katie England – INDOT
Gary Pool – Hancock County	

* = Proxy

Others Present

Anna Gremling – Indianapolis MPO	David Borden – City of Indianapolis
Sean Northup – Indianapolis MPO	Shari Hinds O’Riley – USI
Taylor Firestine – Indianapolis MPO	Kate Zale – Etica Group
Taylor Preddy – Indianapolis MPO	Jason Bowers – Corradino LLC
Steve Cunningham – Indianapolis MPO	John Merran – IndyGo
James Rinehart – Indianapolis MPO	Julia Surber – VS Engineering
Jen Higginbotham – Indianapolis MPO	Mike McBride – Structurepoint
Rose Scovel – Indianapolis MPO	Kim Irwin – Health by Design
Nick Badman – Indianapolis MPO	Mark Turner – First Group
Andy Swenson – Indianapolis MPO	Jeff Hill – WSP
Jennifer Dunn – Indianapolis MPO	Jarvis Jointer – JQOL
Renea Rafala – City of Lawrence	Melody Park – CYP Solutions
Scott Hugginson – ASI	

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order at 9:02 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

ITEMS FOR RECOMMENDATION

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the February 6, 2019 IRTC Technical Committee meeting minutes as presented.

Ryan Cannon seconded the motion.

The minutes of the February 6, 2019 IRTC Technical Committee meeting were approved as presented.

3. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT: RESOLUTION # 19-IMPO-005

Kristyn Sanchez presented two amendments to the second quarter Transportation Improvement Program. The first request, from the Town of Bargersville, was the Old Plank Road Pedestrian Improvement project (Des #1401684) in SFY 2020, which called for an increase of \$341,050 of Federal STBG funds. The second amendment request, from the City of Indianapolis, was the Little Eagle Creek Bridge Rehab (Des #1700928) in SFY 2022, which called for an increase of \$824,000 of Federal STBG funds.

Ryan Cannon asked **Kristyn Sanchez** if the MPO had the required memoranda from Bargersville and Indianapolis. **Sanchez** said that the MPO did not have the memoranda. **Anna Gremling** noted that the memoranda that had been provided to the MPO were sent back due to cost estimate errors.

Ryan Cannon asked for more information on the projects requesting amendments.

Julie Young responded that the Bargersville amendment is for a pedestrian improvement that will link downtown to recreation and residential areas. The consultant on the project estimated that more sub drainage would be required for the project, as well as different types of pavement than previously scoped. The railroad has also required the installation of a fence, which also increases costs.

Gary Pool moved to approve the Bargersville project amendment as presented.
Mayor Dennis Buckley seconded the motion.
The Bargersville project amendment was approved as presented.

Melody Park spoke on behalf of the City of Indianapolis for the Little Eagle Creek Bridge project. She explained that the City of Speedway had expressed interest in redeveloping the area near the bridge, and requested a widened sidewalk near the redevelopment area. The price increase was due to replacing the bridge deck to allow for more pedestrian traffic and increase the life of the bridge deck. **Park** expressed that this cost would not be known until the design phase of the project. **Gary Pool** and **Park** discussed exact number costs for the project. **Jason Koch** asked if the City of Indianapolis had considered other options for allowing pedestrian access. **Park** said that this would be the most cost-effective measure to allow for both automobile and pedestrian usage.

Ryan Cannon expressed concerns about over programming and would like to hear from the City of Speedway and asked if the project could wait for the next amendment request period. **Park** said that money is going to be spent on the new design going forward anyway. She wants the funding to be secured so that Indianapolis can fully fund the bridge and use local dollars to widen sidewalks near the bridge. **Neil VanTrees** asked if the city had considered installing a separate pedestrian bridge instead. **Park** expressed that there would be issues with the waterway and would cost more than just reconstructing the deck of a single bridge.

Jeremy Kashman asked **Kristyn Sanchez** how much the increase was. She said it was \$824,000.

Gary Pool said he wanted to table the Indianapolis amendment to the next joint committee meeting until the committee can hear from the city of Speedway, the project designer, and see data on pedestrian counts.

Gary Pool moved to table the Indianapolis project amendment as presented.
Ryan Cannon seconded the motion.
The Indianapolis project amendment was tabled as presented.

4. **2020-2023 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM ADOPTION WITH STATE FISCAL YEAR 2024 RECOMMENDATIONS: RESOLUTION # 19-IMPO-006**

Kristyn Sanchez announced that all funds for Fiscal Year 2019 have been obligated and that MPO staff are waiting on a final purchase order. The MPO has spent \$62.5 million. She directed IRTC members to look at a graphic in their packets that showed the number of lettings per month within the fiscal year. **Sanchez** also warned IRTC members to keep their projects on track or else they risk not accessing funding in November. **Anna Gremling** emphasized the importance for members to meet the fiscal year deadlines. **Brad Davis** asked why applications needed to be submitted in November if the fiscal year ends in March. **Gremling** explained that the MPO is currently overprogrammed through 2020 because of projects that fell through in 2019. **Sanchez** also said that there are several large projects planned in 2020 and if any of them become delayed, it could affect 2021 programming.

Steve Cunningham lauded **Kristyn Sanchez** for being able to recapture thousands of dollars from unspent projects in the fiscal year. He announced that the new Transportation Improvement Program (TIP) will add 2022 and 2023 illustrative projects, as well as Draft 2024 TIP illustrative projects. **Cunningham** also said that the new TIP is fiscally constrained according to INDOT. There was \$55 million in available funds, the MPO received requests for \$180 million from member agencies. The new TIP does follow Long Range Transportation Plan resource allocation goals. **Cunningham** said that there were no functional class issues, and if anyone had applications to update their functional classes, please submit them to **Jennifer Dunn** by May 24th. The Draft 2020-2023 TIP allocates \$55.5 million in SFY 2024 illustrative projects. **Cunningham** highlighted that the City of Carmel requested to delete two intersection projects in favor of one larger intersection project. He also said that all projects meet the MPO Complete Streets Policy requirements and that a packet will be provided to the IRTC Policy Committee. In addition, the MPO did receive one public comment and was working on a response that will be included in the Policy Committee packet.

Brad Davis motioned to recommend approval of Resolution 19-IMPO-006.
Mayor Dennis Buckley seconded.
Resolution 19-IMPO-006 was recommended for approval.

5. **TITLE VI: RESOLUTION # 19-IMPO-004**

Rose Scovel briefed the committee on updates to the MPO's Title VI procedure. The last time the policy was updated was in 2009, and that the only update to the policy is a new form that will be accessible via the MPO's website. The IRTC must approve the resolution so that it can be taken to the Metropolitan Development Council for final approval. The form will also be translated into Spanish and posted on the MPO's Spanish language web page. **Anna Gremling** said that this was included in the IRTC Technical Committee packet even though it is more pertinent to the IRTC Policy Committee, and that it will need to be approved again after the MPO separates from the City of Indianapolis.

John Davis asked **Rose Scovel** to clarify whether the descriptor in the agenda was supposed to say 'compliant' or 'complaint'. **Scovel** affirmed that it was 'complaint'. **Davis** asked about what changes were made to the form. **Scovel** said that the form was itself the update, that there previously was now formatted complaint form, and that the new form collects specific information for investigation.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-004.
Jeremy Kashman seconded.
Resolution 19-IMPO-004 was recommended for approval.

6. **MEMBERSHIP DUES: RESOLUTION # 19-IMPO-007**

Sean Northup discussed funding for the 2020 Unified Planning Work Program (UPWP). Federal funds increased \$67,000, there will be an increase in local match dollars, and the Surface Transportation Block Grant will be spread out over the next three years for survey collection and data and modeling improvements. State funding is being reduced and total membership dues for the region are \$771,482, \$55,000 of which is funded by a Transportation for America grant and the State of Indiana. **Northup** clarified that all population numbers are based on the 2010 National Census, and that new census numbers will come sometime between 2022 and 2023. **Anna Gremling** clarified that the reason special censuses are not used for population estimates is because the organizations bylaws do not allow for that method of calculation.

Scott Singleton motioned to recommend approval of Resolution 19-IMPO-007.
Mayor Dennis Buckley seconded.
Resolution 19-IMPO-007 was recommended for approval.

STATUS REPORTS

7. **PERFORMANCE MEASURES**

Rose Scovel discussed changes to the Performance Measures document and expressed problems with the previous document for issues with methodology replication and formatting. The staff that worked on these measures ensured that their methodologies were transparent, comprehensible, and replicable. **Scovel** also said that targets and trends will be identified after collecting three years' worth of data. The numbers presented in this performance measure document are

from 2018. Rose highlights various performance measure's numbers and provided a high-level description of their methodologies. Next steps will include continuous updates as new data comes out, refining and revising of performance measures, looking at targets and trends, and identifying 2050 performance measures.

Ryan Cannon, **Rose Scovel**, and **Anna Gremling** discussed difference between these regional performance measures and the federally mandated performance measures. **Cannon** expressed interest in comparing performance measures with other MPOs in the region to possibly set new benchmarks and identify funding priorities; **Scovel** explained that it is difficult to compare regional performance measures with other regions because they may have different methodologies.

8. SAFETY DATA DEMONSTRATION

Anna Rinehart presented a dashboard that is accessible via the MPO's website that visualizes ARIES data on auto, bike, and pedestrian crash data. The dashboard uses data from 2015 to 2017, due to a change in the definition of what is or is not an "incapacitating" crash. The dashboard can filter crash results by member boundary. Updates will continue to roll out, especially of corporate boundaries for local members. The location data was cleaned up by a consultant due to privacy and location documentation issues. **Rinehart** displayed the type of information that is provided for each documented crash. **Andrew Swenson** recommended that each member share this with their police departments to make sure that geographical locations are documented and that the MPO needs more information on them.

9. BIKE PLAN UPDATE

Nick Badman announced that the MPO launched the bike plan survey on May 1st and that staff will be conducting stakeholder meetings across the region. **Badman** requested that if any members know any organizations or individuals that are interested in attending to please provide him with their contact information. The survey will be operating until June 6th. **Badman** also said that the MPO is currently working with consultants to include a regional bike count program and create buildout scenarios. **Anna Gremling** and **Rose Scovel** emphasized the need for more responses, especially from the surrounding counties.

10. PEDESTRIAN PLAN UPDATE

Danielle Gerlach announced that the pedestrian plan survey also launched on May 1st. She emphasized that there are two separate surveys and highlighted the fact that the MPO will be reaching out via digital and social media engagement instead of in-person meetings.

11. FORD SMART CITIES CHALLENGE

John Marron discussed the background and history of the One:City Challenge. Its goal is to leverage public-private partnerships to identify mobility solutions and start pilot programs that implement those solutions. The program is facilitated by Ford City Solutions, Dell, and Microsoft. **Marron** Highlighted how technology is used to identify issues and create innovative solutions. Indianapolis, Detroit, and Austin are all in the program this year. Indianapolis Is unique in that it already has a charitable foundation working on mobility solutions. **Marron** discussed the Personal Mobility Initiative, where a personal mobility network can get anyone anywhere in the city without using a private, personal vehicle. Strategic focus areas include affordable transportation improvements, increase access to opportunity, enhance the ability for physically-challenged residents to navigate communities, identify transit incentives, and integrate transportation options to enhance transit experience. **Marron** discussed the Propose, Refine, Select methodology for mobility solutions. He announced that the winning solution will be announced in December 2019. **Anna Gremling** asked why it is important for the regional partners to be aware of the process when the challenge is specifically Indianapolis-focused. **Marron** discussed need for regional connectivity and cooperation with winning solution, especially for opportunity and services on the edges of Indianapolis.

12. DIRECTORS UPDATE

Anna Gremling announced that the second half of June will be used for meetings between the Corradino Group and LPAs for intersection safety studies. **Andrew Swenson** said he wants applications completed in time to apply for HSIP funding in October. The current budget allows the MPO to conduct 25 intersection studies. **Jennifer Dunn** reminded members that functional class updates are due on May 24th.

Anna Gremling announced that the retreat will focus on the MPO's transition and discussed how the organization is working on forming a state statute specifically for the new organization. The MPO has hired Frost Brown Todd for legal services, Gregory and Appel for human resources and health insurance, and KSM is showing human resources information

service program demos to MPO leadership. **Gremling** announced that the MPO will not be looking for new office space until the organization is officially separate from the City of Indianapolis. There were no selections made for retirement services yet. The MPO will discuss going after legislation to create a new Central Indiana organization next year with a unique statute.

Anna Gremling announced that a Public Involvement Course is coming to Indianapolis and that the MPO has priority for its members.

Anna Gremling also announced the return of **Trevor Preddy** as intern for the summer. **Gemling** also announced that **Nick Badman** and **Danielle Gerlach** will also be sending out IRTC documents in the future.

OTHER BUSINESS

13. OTHER ITEMS OF BUSINESS

Rose Scovel asked members for shapefile data to include in the Regional Centers analysis, including data on Tax Increment Financing (TIF) or other special districts.

Anna Gremling announced an Administrative Committee position is open for members from the Policy Committee. **Gremling** also announced that the MPO will be going around the region for Big Check presentations during the second week of June.

14. ADJOURNMENT

<p>Mayor Dennis Buckley motioned to adjourn. Neil VanTrees seconded. The IRTC Technical Meeting of May 8th, 2019 was adjourned at 10:56 a.m.</p>
