

**Indianapolis Regional Transportation Council
 Technical Committee Meeting Minutes
 February 6, 2019**

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
 1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	Melody Park – City of Indianapolis
Julie Young – Town of Bargersville	Elizabeth Thomas – Johnson County*
Kevin Killinger – Town of Bargersville*	Ryan Crum – Town of McCordsville
Dennis Buckley – City of Beech Grove	Steve Pool – Town of New Palestine
Nick Parr – Boone County	Jim Hellmann – City of Noblesville
Joe James – Town of Brownsburg*	Sarah Reed – City of Noblesville*
David Littlejohn – City of Carmel*	Scott Singleton – Town of Plainfield
Jeff Hill – City of Fishers	Rob Wetnight – Town of Speedway*
Mark Richards – City of Franklin	John Nail – City of Westfield*
Jason Koch – City of Greenfield	Lance Lantz – Town of Zionsville
Daniel Johnston – City of Greenwood	Annette Darrow – IndyGo
Brad Davis – Hamilton County	Philip Roth – CIRTA
Gary Pool – Hancock County	Drew Genneken – Indianapolis Airport Authority
John Ayers – Hendricks County	Robert Dirks – FHWA
	Katie England – INDOT

* = *Proxy*

Others Present

Anna Gremling – Indianapolis MPO	Brandon Burgoa – INDOT
Sean Northup – Indianapolis MPO	John Myers – HNTB
Taylor Firestine – Indianapolis MPO	Jarvis Jointer – JQOL
Mohammad Khan – Indianapolis MPO	Rusty Holt – WSP
Steve Cunningham – Indianapolis MPO	Stephanie Campbell – IRMCA
James Rinehart – Indianapolis MPO	Mark Turner – First Group
Jen Higginbotham – Indianapolis MPO	Mark Beele – CrossRoads Engineering
Rose Scovel – Indianapolis MPO	Marsha Craney-Blevins – GAI Consultants
Nick Badman – Indianapolis MPO	Kate Zale – The Etica Group
Andy Swenson – Indianapolis MPO	Bill Hall – United Consulting
Jennifer Dunn – Indianapolis MPO	Allison Redenz – Marion County Public Health Department
Roy Nunnally – INDOT	Julia Surber – VS Engineering
Stephanie Belch – INDOT	Kate Weese – Clark Cietz
Caitlin Stankarich – INDOT	

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order at 9:02 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

ITEMS FOR RECOMMENDATION

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the October 10, 2018 IRTC Technical Committee meeting minutes as presented.

Jeremy Kashman seconded the motion.

The minutes of the October 10, 2018 IRTC Technical Committee meeting were approved as presented.

3. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved recommend approval of the December 12, 2018 IRTC Joint Committee meeting minutes as presented.
John Ayers seconded the motion.
The minutes of the December 12, 2018 IRTC Joint Committee meeting were recommended for approval as presented.

4. 2045 LONG RANGE TRANSPORTATION PLAN AMENDMENT (LRTP) #2: RESOLUTION # 19-IMPO-002

Jen Higginbotham reviewed her memo regarding the 2045 LRTP Amendment #2. The amendment includes five INDOT requests: one project modification (I-65 added travel lanes) and four new projects, all for the 2016-2025 time period. The public review and comment period closed February 4th and the amendment is still under review by the interagency consultation group. She briefly noted public comments received, none of which were in regard to the projects being amended. Comments will also be accepted during the public hearing at the February 20th IRTC Policy Committee meeting. All comments will be documented.

Anna Gremling noted that project amendments will be limited to twice annually.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-002.
Jeremy Kashman seconded.
Resolution 19-IMPO-002 was recommended for approval.

5. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) AMENDMENT: RESOLUTION # 19-IMPO-001

Steve Cunningham briefed the committee on the 1st Quarter 2019 TIP Update. Among local amendment requests to the 2018-2021 IRTIP, the City of Indianapolis and City of Lawrence requested Highway Safety Improvement Program (HSIP) project deletions for SFY 2020. The City of Westfield requested an additional \$1,194,800 in Surface Transportation Block Grant (STBG) funds for the East Street North Extension Project in SFY 2021, an increase of nearly 25% in federal funds. Eleven proposed INDOT amendments were added. These amendments will go to public review and comment for ten days before being presented before the IRTC Policy Committee on February 20th.

John Nail presented his memo dated January 3, 2019 justifying the City of Westfield's amendment request. After the project was awarded funding, it was determined that the proposed extension would need to be realigned to improve access and avoid right-of-way acquisition. This increased the route by 10 percent. Additionally, after meeting with INDOT's Traffic Department, Westfield was required to signalize the intersection of East Street and State Road 38, including added turn lanes and the realignment of Anthony Road. These modifications were not anticipated in the original scope submitted in the MPO's annual call for projects. **Nail** mentioned that some value engineering was used to minimize costs. A \$250,000 reduction in cost was achieved, but the project is still significantly overbudget.

Gary Pool asked who conducted the project's traffic study, whether they worked with INDOT, and when it was conducted. **Nail** answered that A&F Engineering conducted the study in 2015-16, but was unsure regarding INDOT, since it predated his time with the City. **Jeremy Kashman** discussed whether a roundabout or added travel lanes and signalization was analyzed for the State Road 38 intersection. **Nail** responded that INDOT was not receptive to a roundabout. **Melody Park** asked how the environmental assessment was impacted. **Nail** mentioned there were some snags from the State Historic Preservation Office (SHPO), but that the project was still on track for a July 2020 letting.

Elizabeth Thomas, Johnson County, asked if there were still additional opportunities for value engineering. **Nail** noted that there are; some consideration into removing bike lanes from the project could save an additional \$200,000. Discussion ensued on emergency vehicle access between **Nail** and **Kashman**.

Jeff Hill asked if the request could be afforded with the MPO's current budget. **Cunningham** answered to the affirmative, but noted that this does impact annual allocation. As with other large requests, projects will need reshuffling.

Jeff Hill motioned to recommend approval of Resolution 19-IMPO-001.
Lance Lantz seconded.
Resolution 19-IMPO-001 was recommended for approval.

6. PUBLIC INVOLVEMENT PLAN: RESOLUTION # 19-IMPO-003

Jen Higginbotham reviewed a memo from **Rose Scovel** regarding revisions to the MPO's Public Involvement Plan. Most of the changes made addressed recommendations from the MPO's quadrennial certification report by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) officials, including the need for conducting a 4-Factor Analysis and developing a Language Access Plan for Limited English Proficiency households/populations.

Higginbotham mentioned that the amended changes were open to public review and comment until February 1, 2019. Two public comments were received: **Jason Koch**, City of Greenfield, identified a mathematical error and **Kim Irwin**, Health by Design, commended the Language Access Plan, corrected a misspelling, and asked about oversight into public input on the LRTP. **Higginbotham** distributed *Appendix F: Public Comments on the PIP* for those in attendance to review.

Jeremy Kashman motioned to recommend approval of Resolution 19-IMPO-003.
Mayor Dennis Buckley seconded.
Resolution 19-IMPO-003 was recommended for approval.

STATUS REPORTS

7. I-65/I-70 NORTH SPLIT PROJECT UPDATE

John Myers of HNTB provided a PowerPoint presentation on INDOT's proposed North Split project. The presentation listed a number of project problems (e.g. historical neighborhood context, lane weaving, etc.), alternative scenarios, and next steps in the planning process.

Jeremy Kashman asked if east/west bicycle and pedestrian connections were considered. **Myers** mentioned that the Context Sensitive Solutions process will evaluate this and similar issues. As for the budget, this remains an open question. **John Nail** asked questions clarifying proposed alternatives. **Jeff Hill** asked if capacity issues were anticipated by not expanding lane widths. **Myers** noted that the model predicts a satisfactory level of service, though not an excess capacity, through the horizon year of 2045. **Hill** asked about the project schedule. **Myers** replied that 2021 is now the projected start date, with a hopeful end date of late-2022.

8. CORRIDOR STUDY UPDATE

Anna Gremling introduced **Roy Nunnally** of INDOT. **Nunnally** presented a brief overview of the Statewide Corridor and Interchange Study. He invited those in attendance to stay after the meeting to provide their input.

9. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE SCHEDULE

Jennifer Dunn presented her memo regarding the 2019 Functional Classification System Update call, opening on April 1st. Applications will be due by May 24th with the purpose of having all changes approved by INDOT before the Annual Call for Projects opens on October 1st. She noted that requests should include an existing map, traffic counts/supporting documents, application, and map of proposed changes.

10. MPO SAFETY STUDIES UPDATE

Jennifer Dunn presented her memo regarding 2019 Intersection Safety Studies. The MPO has contracted with The Corradino Group to identify up to 50 high-crash locations within the Indianapolis Metropolitan Planning Area (MPA). The Corradino Group will be using cleaned-up ARIES crash data for serious and incapacitating injuries. She mentioned that LPAs should expect contact from Corradino for meetings in late-March or early-April.

11. TRANSITION UPDATE

Anna Gremling noted that the MPO issued five RFQs relating to the agency's ongoing transition. Three of the five received responses (Legal Services, Human Resource Consulting, and Real Estate). Two RFQs were reissued for Health Benefits and Retirement Benefits Consulting. Shortlist interviews for Real Estate and Legal Services are set for Friday, February 8th.

OTHER BUSINESS

12. OTHER ITEMS OF BUSINESS

Anna Gremling reminded LPAs that some IRTC appointment letters and membership dues are still needed for voting eligibility in 2019. She also reminded those in attendance of the MPO's electronic newsletter, *teMPO*. Interested parties can register to receive *teMPO* notifications or the MPO's RFQ distribution list via the agency's website (www.indympo.org).

Gremling mentioned that she will be meeting with INDOT Commissioner **Joe McGuinness** to continue conversation on increased flexibility in annual allocation flexibility and planning fund distribution.

Steve Cunningham reminded LPAs that comments on the Call for Projects Recommendation List are due by Monday, February 11th.

Ryan Cannon asked for an update on the letting schedule. **Cunningham** responded that about \$27.7 million has been let for 63 projects, with about \$34 million waiting on purchase orders to be cut.

Andy Swenson reminded IRTC members that the MPO has access to the InfoUSA database, which may be a resource to LPAs. He requested that interested members contact **Jennifer Dunn** for more information on the database. He also noted that the 2020 Decennial Census is on the horizon and the bureau will be seeking local input until May 24th. Representatives will be working with GIS analysts at the State and LPAs regarding boundary changes.

Gremling noted that requested pavement asset management files should be sent to **Jennifer Dunn**.

13. ADJOURNMENT

Mayor Dennis Buckley motioned to adjourn.

Jeremy Kashman seconded.

The IRTC Technical Meeting of February 6, 2019 was adjourned at 10:18 a.m.

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
February 20, 2019**

9:00 a.m. – 11:00 a.m.

MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Julie Young – Town of Bargersville	Gary Pool – Hancock County
Dennis Buckley – City of Beech Grove	Tim Dombrosky – Hendricks County
Craig Parks – Boone County	Dan Parker – City of Indianapolis
Brian Jessen – Town of Brownsburg	Tonya Galbraith – Town of McCordsville
Mike Hollibaugh – City of Carmel*	Steve Cooke – City of Noblesville*
April Fisher – Town of Cumberland	Andrew Klinger – Town of Plainfield
Jeff Hill – City of Fishers	John Nail – City of Westfield*
Mark Richards – City of Franklin	Brittany Garriott – Town of Whitestown
Chuck Fewell – City of Greenfield	Mike Terry – IndyGo
Mark Myer – City of Greenwood	Philip Roth – CIRTA*
Mark Heirbrandt – Hamilton County	Robert Dirks – FHWA

* = *Proxy*

Others Present

Anna Gremling – MPO	Tom Santelli – Boone County
Taylor Firestine – MPO	Kate Zale – Etica Group
Steve Cunningham – MPO	Julia Surber – VS Engineering
Jennifer Dunn – MPO	Jason Koch – City of Greenfield
Anita Bjork – MPO	Kim Irwin – Health by Design
Jen Higginbotham – MPO	Brad Davis – Hamilton County
Nick Badman – MPO	John Myers – HNTB
Mohammad Khan – MPO	Melody Park – City of Indianapolis
Catherine Kostyn – MPO	Ross Snider – USI Consultants, Inc.
Daniel Johnston – City of Greenwood	Scott Hornsby – GAI
Dan Haake – HDR	Ericka Miller – WJP
Mark Turner – First Group	

1. WELCOME & INTRODUCTIONS

Mayor Mark Myers called the meeting to order at 9:00 a.m. and welcomed IRTC Policy Committee members. Introductions were made around the room.

2. Elections

Anna Gremling briefly described the voting and election process for the representatives of the IRTC Administrative Committee.

Mayor Dennis Buckley motioned to accept the slate of Class nominations. (Dennis Buckley, Tom Klein, Craig Parks, Andy Cook, Daniel Parker, Mike Terry)

Mayor Chuck Fewell seconded the motion.

Mayor Dennis Buckley motioned to accept the slate of At-Large nominations (Jeff Hill, Mark Myers, Gary Pool)

Craig Parks seconded the motion.

Mayor Dennis Buckley motioned to nominate **Mayor Mark Myers** for Chair.

Daniel Parker seconded the motion.

Mayor Dennis Buckley motioned to nominate **Craig Parks** for Vice Chair
Mark Heirbrandt seconded the motion.

Mike Terry motioned to accept the Chair and Vice Chair nominations.
Mayor Chuck Fewell seconded the motion.

ITEMS FOR APPROVAL

3. APPROVAL OF OCTOBER 24TH, 2018 POLICY COMMITTEE MINUTES (SEEKING APPROVAL)

Gary Pool moved to approve the October 24th, 2018 IRTC Policy Committee minutes.
Mark Heirbrandt seconded the motion.
The minutes of the October 24th, 2018 IRTC Policy Committee meeting were approved.

4. APPROVAL OF DECEMBER 12TH, 2018 JOINT COMMITTEE RETREAT MINUTES (SEEKING APPROVAL)

Mayor Chuck Fewell motioned to approve the minutes from the December 12, 2018 Joint Retreat.
Gary Pool seconded the motion.
The minutes of the December 12th, 2018 Joint Committee Retreat were approved.

5. 2045 LONG RANGE TRANSPORTATION PLAN (LRTP) AMENDMENT #2 (RES. 19-IMPO-002)

Jen Higginbotham presented her memo dated February 8th, 2019 outlining Amendment #2 to the 2045 LRTP, including existing project modifications for the 2016-2025-time period. They were: (DES# 1400073) I-65 Safety and Efficiency Project moving from the illustrative list to Period 1. She also listed the new projects added into the 2016-2025 time period; (DES# 1592433) an I-70 resurfacing and improvements project, (DES# 1802075) I-465 Reconfiguration project, (DES# 1600854 and secondary DES#1600857) I-465 NW Added Travel Lanes project, and (DES # 0902297) I-465-& I-65 Interchange (south) project and (DES# 1802808) the second phase. **Higginbotham** stated the amendment was available for public review and comment between January 21, 2019 through February 4, 2019 and there were a few public comments but unrelated to the projects specified in the amendment. The full comments were posted in the packet of information. There were no questions from the IRTC members.

Mayor Mark Myers opened the Public Hearing- There were no comments from the public.

Mayor Dennis Buckley moved to approve Resolution Number 19-IMPO-002
Craig Parks seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-002.

6. INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (AMENDMENT 2018-2021) (RES. 19-IMPO-001)

Steve Cunningham presented the 1st Quarter 2019 IRTIP Update. He stated the list of proposed amendments to the 2018-2021 IRTIP were approved by the IRTC Technical Committee at the February 6th meeting. The public review and comment period was from February 10th to February 19th 2019. The MPO did not receive any comments.

The MPO received 3 local amendment and 11 INDOT amendment requests. **Cunningham** provided a detailed list of projects. He stated there was a project for the City of Westfield DES #1700728 that requested an increase of \$1,194,800 federal STBG because of a rise in the project limits. There was a memo explaining the increase in the document packet. Also, he highlighted two HSIP deleted projects. The City of Lawrence DES #1400280, Franklin Rd. reconstruction with a total CN/CE cost of \$1,595,405 (\$692,100 Federal HSIP and \$435,524 Federal Earmark and \$4,67,781 Local Match) The project was deleted due to higher than expected need for ROW acquisition. The second project was the City of Indianapolis DES# 1401736 with a total CN/CE cost of \$306,709 (\$274,844 Federal HSIP and \$31,865 local match) The project was deleted due to higher than expected design costs.

Mayor Mark Myers opened the Public Hearing- There were no comments.

Mayor Dennis Buckley moved to approve the 1st Quarter 2019 amendments as presented.
Mark Heirbrandt seconded the motion.
The 1st Quarter 2019 IRTIP amendments were approved.

7. **PUBLIC INVOLVEMENT PLAN (RES.19-MPO-003)**

Jen Higginbotham reviewed **Rose Scovel**'s memo dated February 8th, 2019 regarding a 4-Factor Analysis, development of a Language Access Plan (LAP), and other changes within the PIP that address recommendations that FHWA and FTA made in the Indianapolis MPO 2018 certification report. **Higginbotham** briefly went through the changes to the PIP. The documents were submitted for public review and comment between December 12, 2018-February 1, 2019. One public comment was received from Kim Irwin, which was included in the PIP's appendix. **Jen** went through the comments and responses given during the public review and comment period. **Mike Terry** asked about the nature of Kim Irwin's comment. **Irwin** later added her public response.

Mayor Mark Myers opened the Public Hearing.

Kim Irwin, of Health by Design stated the MPO should continue to make engagement with communities a priority.

Mayor Dennis Buckley motioned to approve the Public Involvement Plan as presented.
Tonya Galbraith seconded the motion.
The Public Involvement Plan was approved.

STATUS REPORTS

8. **PLANNING DOLLAR DISTRIBUTION UPDATE**

Anna Gremling provided a history on the distribution formula and annual allocation that was devised in 2005. She stated in 2005, the City of Indianapolis was the only community matching the 20% local match. She provided a copy of her recent memo sent to Commissioner McGuinness of INDOT regarding the Distribution Formula, the current Sharing Agreement which in essence "donates" about \$700,000 of PL funds to other MPOs in Indiana each year. As the MPO to date has lost \$6 million dollars in planning funds, her memo requests that INDOT work with the IMPO to design a more equitable and data driven distribution of planning funds. **Gremling's** memo listed revisions to the Annual Allocation Policy she would like considered. A brief conversation ensued between **Anna Gremling, Mayor Chuck Fewell, Craig Parks, Sean Northup, Robert Dirks, Mike Terry** and **Gary Poole**. **Mayor Mark Myers** asked members to be observant of discussions coming out of the Indiana Statehouse regarding desires to change funding percentages on transportation projects. Discussion continued regarding a continuing contract with a governmental lobbyist.

9. **I-65 / I-70 NORTH SPLIT PROJECT UPDATE**

John Myers, of HNTB provided a PowerPoint presentation regarding background of INDOT's North Split project. He provided data on deteriorating bridges, the remaining life span of bridges in the area. He supplied information on the safety problem areas, high crash areas and views of the Pennsylvania Street exit and the Delaware Street entrance. He listed the alternatives that were eliminated and the decision to move ahead with Alternative 4c., which eliminated I-70 exit to Pennsylvania Street, eliminated the I-65 exit at Michigan St., Ohio St. and Fletcher St., removing the bottleneck, making the split more compact and with ROW. The refinements of this alternative have allowed I-70 to be more direct, provides a smaller interchange footprint, improves the Michigan exit and improves the Pine Street entrance. **Myers** stated the next steps would be to continue refining, conduct context sensitive solutions, more public involvement and feedback. Brief discussion ensued between **John Myers, Mike Terry, Jeff Hill, Daniel Parker** and **Gary Pool** regarding commercial freight, advertising to commuters, balancing neighborhoods and commuters, elimination of congestion, weaves and reverse commuters.

10. FUNCTIONAL CLASSIFICATION SYSTEM UPDATE SCHEDULE

Jennifer Dunn reviewed her memo dated January 16, 2019. She stated the MPO will be having an annual Functional Classification update call in 2019. The format will be very similar to the update completed in 2018. The call would start on October 1, 2019. The date allows the MPO to see all the proposed changes at the same time and evaluate the network. **Dunn's** memo listed a schedule and deadlines for 2019. There were no comments.

11. SAFETY STUDIES UPDATE

Jennifer Dunn reviewed her memo dated January 16, 2019 regarding Intersection Safety Studies. She stated that the Indianapolis MPO has entered into an agreement with The Corradino Group to identify and study up to fifty high crash locations within the Indianapolis Metropolitan Planning Area (MPA) in 2019. **Dunn** stated in 2016 the "Top 50 Most Dangerous Intersections" study was completed. All this data provides much needed information to meet Road Safety Audit requirements for the Highway Safety Improvement Program (HSIP) applications. **Dunn** said The Corradino Group would be setting up meetings with LPAs soon. There were no comments.

12. TRANSITION UPDATE

Anna Gremling stated RFQs were issued for consulting items regarding the transition. Health Benefits and Retirement Benefits did not receive responses from vendors and have been reissued. Thus far, conversations have continued with Frost Brown Todd on legal services, discussions with a Real Estate brokerage firm continues. The IMPO has had in-depth conversations with KSM Consulting, LLC on their financial and tracking needs. **Gremling** explained KSM is under contract to continue with implementation of processes in contracting, accounting, demonstrations and selection of accounting software, development of procurement and purchasing processes, travel and reimbursement policies and more. There were no comments.

OTHER BUSINESS

- **Gremling** introduced **Mohammad Khan**, the MPO intern thru May 2019.
- **Gremling** stated call for projects continue with approval in May.
- **Gremling** said she will again be presenting a few LPAs with "big checks" for MPO-funded projects soon.
- **Sean Northup** explained the Ford Smart City Challenge and the exciting visibility for the City of Indianapolis and surrounding communities.

Tonya Galbraith motioned to adjourn the meeting.
Jeff Hill seconded the motion.
The IRTC Policy Committee meeting was adjourned at 10:10 a.m.

**Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes**

May 8, 2019

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	Lauren Stevenson – City of Indianapolis
Julie Young – Town of Bargersville	Neil VanTrees – Johnson County
Kevin Killinger – Town of Bargersville*	Ryan Crum – Town of McCordsville
Dennis Buckley – City of Beech Grove	Elizabeth Thomas – Johnson County*
Nick Parr – Boone County	Jim Hellmann – City of Noblesville
Joe James – Town of Brownsburg	Sarah Reed – City of Noblesville*
David Littlejohn – City of Carmel*	Scott Singleton – Town of Plainfield
Jason Taylor – City of Fishers	Desiree Calderella – Shelby County
Mark Richards – City of Franklin	John Nail – City of Westfield*
Jason Koch – City of Greenfield	Nathan Messer – Town of Whitestown
Daniel Johnston – City of Greenwood	Annette Darrow – IndyGo
Paul Peoni – City of Greenwood	Andrew McGee – CIRTA
Brad Davis – Hamilton County	Katie England – INDOT
Gary Pool – Hancock County	

* = Proxy

Others Present

Anna Gremling – Indianapolis MPO	David Borden – City of Indianapolis
Sean Northup – Indianapolis MPO	Shari Hinds O’Riley – USI
Taylor Firestine – Indianapolis MPO	Kate Zale – Etica Group
Taylor Preddy – Indianapolis MPO	Jason Bowers – Corradino LLC
Steve Cunningham – Indianapolis MPO	John Merran – IndyGo
James Rinehart – Indianapolis MPO	Julia Surber – VS Engineering
Jen Higginbotham – Indianapolis MPO	Mike McBride – Structurepoint
Rose Scovel – Indianapolis MPO	Kim Irwin – Health by Design
Nick Badman – Indianapolis MPO	Mark Turner – First Group
Andy Swenson – Indianapolis MPO	Jeff Hill – WSP
Jennifer Dunn – Indianapolis MPO	Jarvis Jointer – JQOL
Renea Rafala – City of Lawrence	Melody Park – CYP Solutions
Scott Hugginson – ASI	

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order at 9:02 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

ITEMS FOR RECOMMENDATION

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the February 6, 2019 IRTC Technical Committee meeting minutes as presented.

Ryan Cannon seconded the motion.

The minutes of the February 6, 2019 IRTC Technical Committee meeting were approved as presented.

3. 2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT: RESOLUTION # 19-IMPO-005

Kristyn Sanchez presented two amendments to the second quarter Transportation Improvement Program. The first request, from the Town of Bargersville, was the Old Plank Road Pedestrian Improvement project (Des #1401684) in SFY 2020, which called for an increase of \$341,050 of Federal STBG funds. The second amendment request, from the City of Indianapolis, was the Little Eagle Creek Bridge Rehab (Des #1700928) in SFY 2022, which called for an increase of \$824,000 of Federal STBG funds.

Ryan Cannon asked **Kristyn Sanchez** if the MPO had the required memoranda from Bargersville and Indianapolis. **Sanchez** said that the MPO did not have the memoranda. **Anna Gremling** noted that the memoranda that had been provided to the MPO were sent back due to cost estimate errors.

Ryan Cannon asked for more information on the projects requesting amendments.

Julie Young responded that the Bargersville amendment is for a pedestrian improvement that will link downtown to recreation and residential areas. The consultant on the project estimated that more sub drainage would be required for the project, as well as different types of pavement than previously scoped. The railroad has also required the installation of a fence, which also increases costs.

Gary Pool moved to approve the Bargersville project amendment as presented.
Mayor Dennis Buckley seconded the motion.
The Bargersville project amendment was approved as presented.

Melody Park spoke on behalf of the City of Indianapolis for the Little Eagle Creek Bridge project. She explained that the City of Speedway had expressed interest in redeveloping the area near the bridge, and requested a widened sidewalk near the redevelopment area. The price increase was due to replacing the bridge deck to allow for more pedestrian traffic and increase the life of the bridge deck. **Park** expressed that this cost would not be known until the design phase of the project. **Gary Pool** and **Park** discussed exact number costs for the project. **Jason Koch** asked if the City of Indianapolis had considered other options for allowing pedestrian access. **Park** said that this would be the most cost-effective measure to allow for both automobile and pedestrian usage.

Ryan Cannon expressed concerns about over programming and would like to hear from the City of Speedway and asked if the project could wait for the next amendment request period. **Park** said that money is going to be spent on the new design going forward anyway. She wants the funding to be secured so that Indianapolis can fully fund the bridge and use local dollars to widen sidewalks near the bridge. **Neil VanTrees** asked if the city had considered installing a separate pedestrian bridge instead. **Park** expressed that there would be issues with the waterway and would cost more than just reconstructing the deck of a single bridge.

Jeremy Kashman asked **Kristyn Sanchez** how much the increase was. She said it was \$824,000.

Gary Pool said he wanted to table the Indianapolis amendment to the next joint committee meeting until the committee can hear from the city of Speedway, the project designer, and see data on pedestrian counts.

Gary Pool moved to table the Indianapolis project amendment as presented.
Ryan Cannon seconded the motion.
The Indianapolis project amendment was tabled as presented.

4. 2020-2023 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM ADOPTION WITH STATE FISCAL YEAR 2024 RECOMMENDATIONS: RESOLUTION # 19-IMPO-006

Kristyn Sanchez announced that all funds for Fiscal Year 2019 have been obligated and that MPO staff are waiting on a final purchase order. The MPO has spent \$62.5 million. She directed IRTC members to look at a graphic in their packets that showed the number of lettings per month within the fiscal year. **Sanchez** also warned IRTC members to keep their projects on track or else they risk not accessing funding in November. **Anna Gremling** emphasized the importance for members to meet the fiscal year deadlines. **Brad Davis** asked why applications needed to be submitted in November if the fiscal year ends in March. **Gremling** explained that the MPO is currently overprogrammed through 2020 because of projects that fell through in 2019. **Sanchez** also said that there are several large projects planned in 2020 and if any of them become delayed, it could affect 2021 programming.

Steve Cunningham lauded **Kristyn Sanchez** for being able to recapture thousands of dollars from unspent projects in the fiscal year. He announced that the new Transportation Improvement Program (TIP) will add 2022 and 2023 illustrative projects, as well as Draft 2024 TIP illustrative projects. **Cunningham** also said that the new TIP is fiscally constrained according to INDOT. There was \$55 million in available funds, the MPO received requests for \$180 million from member agencies. The new TIP does follow Long Range Transportation Plan resource allocation goals. **Cunningham** said that there were no functional class issues, and if anyone had applications to update their functional classes, please submit them to **Jennifer Dunn** by May 24th. The Draft 2020-2023 TIP allocates \$55.5 million in SFY 2024 illustrative projects. **Cunningham** highlighted that the City of Carmel requested to delete two intersection projects in favor of one larger intersection project. He also said that all projects meet the MPO Complete Streets Policy requirements and that a packet will be provided to the IRTC Policy Committee. In addition, the MPO did receive one public comment and was working on a response that will be included in the Policy Committee packet.

Brad Davis motioned to recommend approval of Resolution 19-IMPO-006.
Mayor Dennis Buckley seconded.
Resolution 19-IMPO-006 was recommended for approval.

5. **TITLE VI: RESOLUTION # 19-IMPO-004**

Rose Scovel briefed the committee on updates to the MPO's Title VI procedure. The last time the policy was updated was in 2009, and that the only update to the policy is a new form that will be accessible via the MPO's website. The IRTC must approve the resolution so that it can be taken to the Metropolitan Development Council for final approval. The form will also be translated into Spanish and posted on the MPO's Spanish language web page. **Anna Gremling** said that this was included in the IRTC Technical Committee packet even though it is more pertinent to the IRTC Policy Committee, and that it will need to be approved again after the MPO separates from the City of Indianapolis.

John Davis asked **Rose Scovel** to clarify whether the descriptor in the agenda was supposed to say 'compliant' or 'complaint'. **Scovel** affirmed that it was 'complaint'. **Davis** asked about what changes were made to the form. **Scovel** said that the form was itself the update, that there previously was now formatted complaint form, and that the new form collects specific information for investigation.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-004.
Jeremy Kashman seconded.
Resolution 19-IMPO-004 was recommended for approval.

6. **MEMBERSHIP DUES: RESOLUTION # 19-IMPO-007**

Sean Northup discussed funding for the 2020 Unified Planning Work Program (UPWP). Federal funds increased \$67,000, there will be an increase in local match dollars, and the Surface Transportation Block Grant will be spread out over the next three years for survey collection and data and modeling improvements. State funding is being reduced and total membership dues for the region are \$771,482, \$55,000 of which is funded by a Transportation for America grant and the State of Indiana. **Northup** clarified that all population numbers are based on the 2010 National Census, and that new census numbers will come sometime between 2022 and 2023. **Anna Gremling** clarified that the reason special censuses are not used for population estimates is because the organizations bylaws do not allow for that method of calculation.

Scott Singleton motioned to recommend approval of Resolution 19-IMPO-007.
Mayor Dennis Buckley seconded.
Resolution 19-IMPO-007 was recommended for approval.

STATUS REPORTS

7. **PERFORMANCE MEASURES**

Rose Scovel discussed changes to the Performance Measures document and expressed problems with the previous document for issues with methodology replication and formatting. The staff that worked on these measures ensured that their methodologies were transparent, comprehensible, and replicable. **Scovel** also said that targets and trends will be identified after collecting three years' worth of data. The numbers presented in this performance measure document are

from 2018. Rose highlights various performance measure's numbers and provided a high-level description of their methodologies. Next steps will include continuous updates as new data comes out, refining and revising of performance measures, looking at targets and trends, and identifying 2050 performance measures.

Ryan Cannon, Rose Scovel, and Anna Gremling discussed difference between these regional performance measures and the federally mandated performance measures. **Cannon** expressed interest in comparing performance measures with other MPOs in the region to possibly set new benchmarks and identify funding priorities; **Scovel** explained that it is difficult to compare regional performance measures with other regions because they may have different methodologies.

8. SAFETY DATA DEMONSTRATION

Anna Rinehart presented a dashboard that is accessible via the MPO's website that visualizes ARIES data on auto, bike, and pedestrian crash data. The dashboard uses data from 2015 to 2017, due to a change in the definition of what is or is not an "incapacitating" crash. The dashboard can filter crash results by member boundary. Updates will continue to roll out, especially of corporate boundaries for local members. The location data was cleaned up by a consultant due to privacy and location documentation issues. **Rinehart** displayed the type of information that is provided for each documented crash. **Andrew Swenson** recommended that each member share this with their police departments to make sure that geographical locations are documented and that the MPO needs more information on them.

9. BIKE PLAN UPDATE

Nick Badman announced that the MPO launched the bike plan survey on May 1st and that staff will be conducting stakeholder meetings across the region. **Badman** requested that if any members know any organizations or individuals that are interested in attending to please provide him with their contact information. The survey will be operating until June 6th. **Badman** also said that the MPO is currently working with consultants to include a regional bike count program and create buildout scenarios. **Anna Gremling** and **Rose Scovel** emphasized the need for more responses, especially from the surrounding counties.

10. PEDESTRIAN PLAN UPDATE

Danielle Gerlach announced that the pedestrian plan survey also launched on May 1st. She emphasized that there are two separate surveys and highlighted the fact that the MPO will be reaching out via digital and social media engagement instead of in-person meetings.

11. FORD SMART CITIES CHALLENGE

John Marron discussed the background and history of the One:City Challenge. Its goal is to leverage public-private partnerships to identify mobility solutions and start pilot programs that implement those solutions. The program is facilitated by Ford City Solutions, Dell, and Microsoft. **Marron** Highlighted how technology is used to identify issues and create innovative solutions. Indianapolis, Detroit, and Austin are all in the program this year. Indianapolis Is unique in that it already has a charitable foundation working on mobility solutions. **Marron** discussed the Personal Mobility Initiative, where a personal mobility network can get anyone anywhere in the city without using a private, personal vehicle. Strategic focus areas include affordable transportation improvements, increase access to opportunity, enhance the ability for physically-challenged residents to navigate communities, identify transit incentives, and integrate transportation options to enhance transit experience. **Marron** discussed the Propose, Refine, Select methodology for mobility solutions. He announced that the winning solution will be announced in December 2019. **Anna Gremling** asked why it is important for the regional partners to be aware of the process when the challenge is specifically Indianapolis-focused. **Marron** discussed need for regional connectivity and cooperation with winning solution, especially for opportunity and services on the edges of Indianapolis.

12. DIRECTORS UPDATE

Anna Gremling announced that the second half of June will be used for meetings between the Corradino Group and LPAs for intersection safety studies. **Andrew Swenson** said he wants applications completed in time to apply for HSIP funding in October. The current budget allows the MPO to conduct 25 intersection studies. **Jennifer Dunn** reminded members that functional class updates are due on May 24th.

Anna Gremling announced that the retreat will focus on the MPO's transition and discussed how the organization is working on forming a state statute specifically for the new organization. The MPO has hired Frost Brown Todd for legal services, Gregory and Appel for human resources and health insurance, and KSM is showing human resources information

service program demos to MPO leadership. **Gremling** announced that the MPO will not be looking for new office space until the organization is officially separate from the City of Indianapolis. There were no selections made for retirement services yet. The MPO will discuss going after legislation to create a new Central Indiana organization next year with a unique statute.

Anna Gremling announced that a Public Involvement Course is coming to Indianapolis and that the MPO has priority for its members.

Anna Gremling also announced the return of **Trevor Preddy** as intern for the summer. **Gemling** also announced that **Nick Badman** and **Danielle Gerlach** will also be sending out IRTC documents in the future.

OTHER BUSINESS

13. OTHER ITEMS OF BUSINESS

Rose Scovel asked members for shapefile data to include in the Regional Centers analysis, including data on Tax Increment Financing (TIF) or other special districts.

Anna Gremling announced an Administrative Committee position is open for members from the Policy Committee. **Gremling** also announced that the MPO will be going around the region for Big Check presentations during the second week of June.

14. ADJOURNMENT

<p>Mayor Dennis Buckley motioned to adjourn. Neil VanTrees seconded. The IRTC Technical Meeting of May 8th, 2019 was adjourned at 10:56 a.m.</p>

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
May 22, 2019**

9:00 a.m. – 11:00 a.m.

MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Tom Klein – Town of Avon	Brad Davis – Hamilton County
Julie Young – Town of Bargersville	David Borden – City of Indianapolis
Dennis Buckley – City of Beech Grove	Tonya Galbraith – Town of McCordsville
Craig Parks – Boone County	Andrew Klinger – Town of Plainfield
Brian Hartsell – Town of Brownsburg	Jacob Blasdel – Town of Speedway
Mike Hollibaugh – City of Carmel*	Tim Haak – Town of Zionsville
April Fisher – Town of Cumberland	Mike Terry - IndyGo
Mark Richards – City of Franklin	Andrew McGee - CIRTA
Jason Koch – City of Greenfield	Robert Dirks - FHWA
Daniel Johnston – City of Greenwood	Steve Barnett – Town of Franklin
Jeremy Kashman – City of Carmel	

* = *Proxy*

Others Present

Anna Gremling – MPO	Dolan Monroe – City of Beech Grove
Sean Northup - MPO	Heather Efraymson – DB Engineering
Steve Cunningham – MPO	John Myers – HNTB
Jennifer Dunn – MPO	Scott Hornsby – GAI Consulting
Anita Bjork – MPO	Jeff Hill – WSP
Jen Higginbotham – MPO	Bill Hall – United Consulting
Nick Badman – MPO	Amy Groff – INDOT
Trevor Preddy – MPO	Lauren Day – IndyGo
Catherine Kostyn – MPO	Kate Zale – Etica Group
Danielle Gerlach – MPO	Scott Higginson – American Structurepoint
Andrew Swenson – MPO	Ericka Miller – WSP
Kristyn Sanchez – MPO	Kim Irwin – Health by Design
Taylor Firestine – MPO	Allison Redenz - MCPHD
Rose Scovel - MPO	Mark Turner – First Group

1. WELCOME & INTRODUCTIONS

Craig Parks called the meeting to order at 9:00 a.m. and welcomed IRTC Policy Committee members. Introductions were made around the room.

ITEMS FOR APPROVAL

2. APPROVAL OF FEBRUARY 20TH, 2019 POLICY COMMITTEE MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the February 20th, 2019 IRTC Policy Committee minutes.
Mayor Steve Barnett seconded the motion.
 The minutes of the February 20th, 2019 IRTC Policy Committee meeting were approved.

3. ELECTION OF AT-LARGE ADMINISTRATIVE COMMITTEE MEMBER

Anna Gremling briefly described the voting and election process for the representatives of the IRTC Administrative Committee. She explained that **Brian Jesson, Andrew Klinger,** and **Jason Taylor** all expressed interest on serving in the at-large member seat left vacant by **Jeff Hill**.

Craig Parks asked if there were any more nominations. There were none.

Mayor Dennis Buckley motioned to close the nominations
Mayor Steve Barnett seconded the motion.

Trevor Preddy collected the ballots. **Andrew Klinger** was elected to the At-Large seat on the IRTC Administrative Committee.

4. **2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) AMENDMENT (RES. 19-IMPO-005)**

Kristyn Sanchez discussed the project amendment requests for the City of Indianapolis and the Town of Bargersville. The City of Indianapolis request was recommended to be tabled by the IRTC Technical Committee at their May 8th meeting. The Town of Bargersville request for an increase in STBG funding was recommended for approval by the IRTC Technical Committee. **Julie Young** explained the additional costs were projected during the design phase, which found more drainage infrastructure was required, as well as a barrier between pedestrians and a nearby railroad.

Craig Parks opened the Public Hearing. There were no comments from the public.

Tom Klein moved to approve Resolution Number 19-IMPO-005.
Mayor Dennis Buckley seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-005.

5. **2020-2023 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (IRTIP) ADOPTION WITH STATE FISCAL YEAR 2024 RECOMMENDATIONS (RES. 19-IMPO-006)**

Anna Gremling asked **Steve Cunningham** to give an update on the 2019 fiscal year. **Cunningham** said MPO funds had been fully obligated. He went on to discuss the 2020-2023 Transportation Improvement Program (TIP), as well as 2024 illustrative projects. The MPO received 69 applications from 18 Local Planning Agencies in the 2024 Call for Projects, with \$55 million available for distribution. **Cunningham** noted that subsequent to the original recommendations, the City of Carmel had withdrawn two intersection projects because they would now be funded locally. The next project in line, based on scores was a different Carmel intersection project that is part of the final recommendation. All projects are eligible under FHWA and INDOT regulations. INDOT found the TIP to be fiscally constrained, and all recommended projects met the requirements of the Indianapolis MPO's Complete Streets Policy. The draft TIP was sent out for public comment. The MPO received comments from Health by Design, which mostly related to public involvement and types of projects that were funded. The MPO provided a response to all comments. The draft TIP was recommended for approval by the IRTC Technical Committee upon approval will be submitted to INDOT and FHWA. Final approval is expected by July 1st.

Craig Parks opened the Public Hearing.

Kim Irwin, of Health by Design, expressed concern regarding expansion and lane addition without consideration for maintenance, which removes resources from other projects which could better serve communities. She also said the MPO should strengthen their Complete Streets policy and focus on increasing public engagement, especially with at-risk populations. **Tom Klein** asked **Cunningham** if the MPO has any latitude to go against INDOT projects. **Cunningham** said the MPO can only reject INDOT projects if they are not identified in the Long-Range Transportation Plan.

Mayor Dennis Buckley moved to approve Resolution Number 19-IMPO-006.
Tom Klein seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-006.

6. TITLE VI PROCESS (RES.19-MPO-004)

Rose Scovel stated the last update to the Title VI process was 2007. She explained the Title VI policy is supposed to allow residents to submit complaints about the organization in relation to federally protected classes. **Scovel** said the changes include a new form and new language. After approval by the IRTC Policy Committee, the Title VI process will go to the Metropolitan Development Commission, and will then be put on the MPO website. **Tom Klein** asked if the MPO had received any complaints in the past. **Anna Gremling** said there had been none. **Klein** asked if the MPO could expand protected classes; **Scovel** stated it is possible to expand the protected classes. **Tonya Galbraith** asked if the Title VI process was the same component local planning agencies are required to submit for their projects. **Gremling** and **Scovel** confirmed it was, the only change is a new contact form. **Mike Terry** asked if there are any trainings to ensure compliance with title VI to receive funds, **Gremling** confirmed that INDOT holds training.

Craig Parks opened the Public Hearing. There were no comments from the public.

Mike Terry moved to approve Resolution Number 19-IMPO-004.
Tonya Galbraith seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-004.

7. MEMBERSHIP DUES (RES. 19-MPO-007)

Sean Northup discussed funding for the 2020 Unified Planning Work Program (UPWP). Federal funds increased \$67,000, with an increase in local match dollars, and the Surface Transportation Block Grant spread out over the next three years for survey collection and data and modeling improvements. State funding is being reduced and total membership dues for the region is \$771,482. Of those dues, \$55,000 is funded a 100% local for Transportation for America dues and government relations. **Craig Parks** asked if membership prices would increase after the MPO separates from the City of Indianapolis; **Northup** said they would not, he is expecting it to remain flat. **Steve Barnett** inquired about the 2019 increase, **Northup** said it is roughly a thirty percent increase from 2018. **Brad Davis** asked about the communities that were grayed out on the memo. **Northup** said those communities have decided not to submit dues for this year. The MPO is still trying to reconcile Mooreseville and Brooklyn for their local match. **Jason Koch** asked when membership dues would be based on the 2020 Census population numbers; **Northup** said it would most likely be between 2022 and 2023.

Mayor Dennis Buckley motioned to approve Resolution Number 19-MPO-007.
Mayor Steve Barnett seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-007.

STATUS REPORTS

8. PERFORMANCE MEASURES

Rose Scovel explained the changes in performance measures, mostly to ensure they are replicable. She explained the format of the document and a detailed methodology document was already created. **Scovel** continued to explain the data results for all of the performance measures. **Tonya Galbraith** asked what the definition of a grocery store was; **Scovel** said staff used NAICS standards to define grocery stores in the data, which did not include specialty or convenience stores. **Jason Koch** asked if the walking measure for grocery stores includes sidewalks; **Scovel** said sidewalks are not currently included in the measure, but once the MPO upgrades the sidewalk data the organization will be able to calculate that measure more accurately. **Scovel** said the MPO is making sure they do regular updates to the performance measures, they plan on setting targets and trends in the next few years. The data will be used to see which performance measures will be added in the 2050 Long Range Transportation Plan. There were no further questions. **Anna Gremling** thanked **Scovel** and other staff for their work to update data for performance measurements.

9. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY

Anna Gremling said economic development planning will be a future planning function of the MPO, and the reason for presenting the economic development document. The document outlines a plan that will establish an Economic Development District (EDD) for Central Indiana. **Taylor Firestine** said the MPO is taking on the task because there is an economic development district void in the region. **Firestine** said the Economic Development Administration (EDA) distributes grants to Economic Development Districts, which require half of the project to be funded by local dollars compared to the 20 percent match for MPO projects. In FY 2017, 15 grants totaling \$9.5 million were awarded to other Indiana EDDs. The EDA provides about 2/3rds of its funding to rural areas. He presented an overview of the different programs provided by the EDA. **Firestine** gave a high-level overview of what the region needs to apply for program funds, which includes an EDA-approved Comprehensive Economic Development Strategy (CEDS) with economic distress eligibility. He presented a case study of a project under the West Central Indiana EDD; the EDD was able to get \$1.2 million from the EDA Public Works Program and \$1.3 million in private funds. The project created 127 new jobs and retained 1,186 jobs in the Terre Haute Region. **Firestine** also presented a case study for the Milwaukee EDD, which attained a \$1.87 million grant from the EDA Public Works Program to redevelop an industrial park, which spurred \$106 million dollars in private investment and retained 1100 jobs. Another case study from the Greater Nashville Regional Council showed how a \$2.5 million grant from the EDA Disaster Recovery Relief Program was used to repair and expand an entrepreneur center.

Firestine said that public input meetings and regional buy-in will be required for CEDS approval and EDD designation. Eventually the MPO will issue an RFQ for an economic development consultant to develop a strategy document, which will then be sent to the Chicago EDA office. The MPO will track CEDS performance and update the plan every five years. **Tom Klein** asked if the Indy Chamber will be involved; **Firestine** said they would. **Sean Northup** added that there is a clear delineation between the duties of the MPO, Accelerate Indy, Indy Partnership, and Indy Chamber. The MPO will create a plan that is in line with land use and transportation goals. **Brian Hartsell** asked why we had never applied before; **Anna Gremling** said she was unsure, but believed it may have had something to do with UniGov. **Andrew Klinger** said that attempts to form an EDD have been tried in the past, but the regional participation was not as strong as it is now. **Gremling** said when Indy Chamber started the CEDS project, they did not want to pursue the EDD designation because it would require them to comply with Freedom of Information Act and Open-Door Communication requirements. **Jason Koch** asked how the regional boundaries would be defined; **Northup** responded that it has to be at the county level; all counties within the MPA with the exception of Shelby County, and possible addition of Madison County.

10. SAFETY DATA DEMONSTRATION

James Rinehart discussed the crash data dashboard that displays pedestrian, cyclist, and automobile crashes within the MPA from 2015 – 2017. **Rinehart** showed how to access the dashboard through the website, described its components, and how to read and filter data down to the individual LPA level. All of the data is from ARIES. **Gremling** said the MPO has been concentrating work on safety data and the MPO will be kicking off the intersection safety study. **Tom Klein** clarified they will only be local intersections. **Mike Terry** asked how scooter accidents were being classified in the crash dashboard; **Andrew Swenson** was unsure, but **Kim Irwin** said there are some cases where they are being listed as motor vehicle accidents.

11. BIKE AND PEDESTRIAN PLAN UPDATES

Nicholas Badman announced the MPO had launched surveys to collect input for both the regional bikeways and pedestrian plans, both of which are open until June 7th. He also announced the MPO will be conducting stakeholder meetings during the first week of June. A video was posted on the MPO's Facebook page on May 21st explaining the scope of the regional bikeways plan. A Facebook Live event was also held the same day to answer any questions in real-time as a substitute for an in-person public meeting. Both videos are still available and staff is consistently checking for questions that require responses. **Anna Gremling** spoke about how the MPO is trying to hold more virtual meetings due to their cost effectiveness and ability to reach more people at once. **Danielle Gerlach** announced there will be a pedestrian plan video live event launched at lunch time on May 23rd.

12. FORD CITY: ONE CHALLENGE

Lauren Day discussed the background and history of the City:One Challenge. Its goal is to leverage public-private partnerships to identify mobility solutions and start pilot programs which implements those solutions. The program is facilitated by Ford City Solutions, Dell, and Microsoft. **Day** highlighted how technology is used to identify issues and create innovative solutions. Indianapolis, Detroit, Austin, and Mexico City are all in the program this year. Indianapolis is unique in that it already has a charitable foundation working on mobility solutions. **Day** discussed the Personal Mobility Initiative, where a personal mobility network can get anyone, anywhere in the city, without using a private,

personal vehicle. Strategic focus areas include affordable transportation improvements, increased access to opportunity, enhancement of the ability for physically-challenged residents to navigate communities, identification of transit incentives, and integration of transportation options to enhance transit experience. **Day** discussed the Propose, Refine, Select methodology for mobility solutions. She stated the winning solution will be announced in December 2019.

Mike Terry asked if there are multiple awards; **Day** said there is usually just one, but they are working to leverage funding for multiple solutions. **Anna Gremling** asked why the IRTC should be paying attention to this program, **Day** said there may be possible solutions that come from the process that can be applied across the region, not just Indianapolis. **Jeremy Kashman** asked if there was any model legislation coming out of the challenge in terms of micromobility. **Day** said there is not any model legislation, but IndyGo is working to make sure that mobility solutions work with public transit. **Sean Northup** said that the selection committee will evaluate any possible legislative restriction on solutions, which may spawn some model legislation. **Terry** said there needs to be a plan to address issues of integration and governance for the solutions. **Northup** said Ford has taken a hard turn into examining how mobility should work within the right-of-way in the future, including mobility for low density communities and slow lanes for bikes and cars.

13. **DIRECTOR'S UPDATE**

Anna Gremling announced Functional Classification Updates are due to **Jennifer Dunn** by May 24th and the IRTC Technical Committee should be aware of the deadline. She also said there will be a lot of information on the MPO's transition at the June 12th Joint Meeting; most discussion will be focused on state legislation to define the MPO's functions, as well as updates on services for human resources, legal, and accounting policies. **Jen Higginbotham** said the National Transit Institute, in conjunction with National Highways, Federal Highway Administration, and the Federal Transit Administration, will be holding a public involvement course from October 1st to the 3rd, 2019. There will be a concentration on how to engage and provide information to the public. The MPO requested that they bring the class to the region, so IRTC members and the MPO will have priority for a maximum of 25 seats.

OTHER BUSINESS

- **Rose Scovel** said the MPO needs shapefiles for the economic development or other special districts to use as inputs for the regional activities centers study.
- **Anna Gremling** introduced Nick Badman and Danielle Gerlach as new contacts for the IRTC.
- **Gremling** announced the IRTC Administrative Committee meeting for May 24th has been cancelled.
- **Andrew Swenson** said the MPO has been working with the Census Bureau to get finalized boundaries for Census-Designated Places.

Mayor Dennis Buckley motioned to adjourn the meeting.
Andrew Klinger seconded the motion.
The IRTC Policy Committee meeting was adjourned at 10:10 a.m.

Indianapolis Regional Transportation Council
General and Retreat Meeting Minutes
June 12, 2019
9:00 a.m. – 10:30 a.m.
MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Voting Committee Members Present

Tom Klein – Town of Avon	Julie Young – Town of Bargersville
Dennis Buckley – City of Beech Grove	Craig Parks – Boone County
Nick Parr – Boone County	Todd Barker – Town of Brownsburg
Mike Hollibaugh – City of Carmel	David Littlejohn – City of Carmel
April Fisher – Town of Cumberland	Jason Taylor – City of Fishers
Steve Barnett – City of Franklin	Mark Richards – City of Franklin
Alec Myers – City of Franklin	Jason Koch – City of Greenfield
Mark Myers – City of Greenwood	Daniel Johnston – City of Greenwood
Mark Heirbrandt – Hamilton County	Brad Davis – Hamilton County
John Ayers – Hendricks County	David Borden – City of Indianapolis
Neil VanTrees – Johnson County	Jim Hellmann – City of Noblesville
Steve Maple – Town of Pittsboro	Andrew Klinger – Town of Plainfield
Scott Singleton – Town of Plainfield	Desiree Calderella – Shelby County
Mike Terry – IndyGo	Annette Darrow – IndyGo
Andrew McGee – CIRTA	Drew Genneken – Indianapolis Airport Auth.
Jacob Blasdel – Town of Speedway	Wendell Walters – Town of Speedway
Andy Cook – City of Westfield	Brittany Garriott – Town of Whitestown
Tim Haak – Town of Zionsville	Lance Lantz – Town of Zionsville

* = *Proxy*

Others Present

Anna Gremling – MPO	Trevor Preddy – MPO
Sean Northup - MPO	Catherine Kostyn – MPO
Steve Cunningham – MPO	Danielle Gerlach – MPO
Jennifer Dunn – MPO	Andrew Swenson – MPO
Anita Bjork – MPO	Kristyn Sanchez – MPO
Jen Higginbotham – MPO	Taylor Firestine – MPO
Nick Badman – MPO	James Rinehart - MPO

Robert Dirks – FHWA	Susan Rider – Gregory and Appel
Dolan Monroe – City of Beech Grove	Heather Efroymson – DB Engineering
Ben Houle – LandWorx Engineering/ULI	Denise Barkdull, Frost, Brown, Todd, LLC
Ryan Wilhite – IndyGo	Marsha Craney Blevins – GAI
Scott Homsby – GAI	Shari Hinds O’Riley – USI
Liz Thomas – Johnson County	Laurie Christie – DLZ Indiana
Mark Turner – First Group	Logan Lane – Health by Design
Pete Fritz – ISDH	Robert Dirks – FHWA
Jennifer Milliken – ULI	Deb Kunce – CORE Planning Strategies/ULI

1. CALL TO ORDER & INTRODUCTIONS

Mayor Myers called the meeting to order at 9:02 a.m. and welcomed IRTC Joint Committee members. Introductions were made around the room.

STATUS UPDATES

2. URBAN LAND INSTITUTE – TECHNICAL ADVISORY PANELS

Deb Kunce explained how the Urban Land Institute (ULI) can provide technical assistance panels (TAP). By doing so, members can have access to people with expertise in development, finance, and real estate. **Kunce** explained that utilizing this can help solve urgent problems and gave examples of other organizations and municipalities that have utilized TAP. **Sean Northup** talked about visiting other MPOs that have utilized ULI and explained that there will be a call for projects with the option for a 50/50 match for member communities when ULI serves as a resource to the MPO. Selection criteria have not been determined yet, but two TAPs per year are expected through this resource. **Anna Gremling** mentioned having a discussion about the budget during the August meeting, but wanted the concept introduced ahead of time. **Gremling** mentioned next year being a pilot to get a scoring system set and see if this partnership could work and be beneficial to the region.

Tom Klein asked if some projects would be funded by the MPO, to which **Gremling** responded that a 50/50 match would be required, with the MPOs portion coming from federal funds following the selection process.

Ben Houle introduced UrbanPlan, a program developed by ULI to bridge public officials and developers by letting them experience each other’s respective position in a hypothetical situation in a day-long session.

Northup explained there are a series of good planning and development games that will help with engagement and understanding, as well as awareness of related professions that all members and staff work with. **Northup** talked about difficulties the MPO has faced with diversity in hiring, stating that our pipeline has little diversity and does not accurately reflect the MPO’s community. He also mentioned efforts being made by the MPO in schools focusing on spreading awareness of planning and engineering. The MPO is looking at utilizing UrbanPlan in high schools, colleges, and at the professional level, although unsure of how many are going to be hosted. He plans to schedule some sessions so members can take part, as well as training staff for moderating the sessions.

Gremling talked about her experience during the day-long training she attended and found it very helpful to expose others to how it is to be a public official in these situations. **Klein** asked if citizens would be able to attend so they could understand how it works. **Gremling** replied there would have to be a discussion, although she would encourage it.

3. TRANSITION STATE STATUTE – SHORT TERM OPTIONS

a. REGIONAL PLANNING COMMISSION VS. REGIONAL DEVELOPMENT AUTHORITY

Gremling provided a brief update on the transition and introduced Frost, Brown, Todd, LLC who is assisting the MPO on determining an organizational structure under one of two state statutes. **Gremling** explained there are a couple of options, but none offer exactly what the MPO would like as of right now, but they are the options available for the time being. **Gremling** explained the MPO would be able to create its own statute with the state legislature, but that would be a long-term consideration and is not a viable option for now.

Denise Barkdull of Frost, Brown, Todd, LLC explained the goal is to separate June 1, 2020, which leaves one legislative session left. It is difficult to get anything changed in that short of a time frame, so she began the discussion regarding a short-term vs. a long-term solution. **Barkdull** went on to explain a non-profit designation would not be in the MPO's best interest. **Barkdull** detailed the differences between a Regional Development Authority (RDA) and a Regional Planning Commission (RPC), specifically talking about the differences in the formation, governance, funding opportunities/requirements, membership, powers and duties, and the role of the Executive Director in each.

Gremling explained that either statute would only be for the short-term until the MPO figures out what is best for a long-term solution. **Mike Hollibaugh** asked for an explanation of what the goal would be for legislation and how that would look. **Gremling** responded with an explanation about having legislation passed so the MPO can accomplish what it needs to, including being multi-disciplinary and of a regional nature. **Hollibaugh** followed up with asking why CIRTA was not considered, to which **Barkdull** responded about CIRTA being only focused on transportation, which is not what the MPO is looking for, as it is expanding beyond just transportation.

Neil VanTrees asked whether the 20-member executive board for the RPC statute would have to be all elected officials. **Barkdull** explained she didn't believe so, that the requirement is limited to 2/3 being elected. However, the executive board has officers, which could be non-elected officials.

Klein asked what would happen if a county or community chose not to approve an ordinance to be a member of the RPC. **Barkdull** explained the legislation isn't always clear; there are provisions where people can withdraw. If the county doesn't want to be a member, the municipalities within that county can choose to participate. However, the cities within a county that do choose to participate are automatically made members. If the city/town wants to participate, but the county doesn't, the city/town would need to take action.

Gremling introduced each of the tables for the round table discussion and members break out into groups focusing on legal, finance, human resources, and the mission, vision, and core values of the organization.

4. ROUND TABLE DISCUSSION

- a. LEGAL
- b. FINANCE
- c. HUMAN RESOURCES
- d. MISSION, VISION, AND CORE VALUES

OTHER BUSINESS

5. OTHER ITEMS OF BUSINESS

None.

6. ADJOURNMENT

Dennis Buckley motioned to adjourn the meeting.
Todd Barker seconded the motion.
The IRTC Joint Committee meeting was adjourned at 10:56 a.m.

**Indianapolis Regional Transportation Council
Technical Committee Meeting Minutes**

August 7, 2019

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	David Borden – City of Indianapolis
Dennis Buckley – City of Beech Grove	Neil VanTrees – Johnson County
Nick Parr – Boone County	Ryan Crum – Town of McCordsville
Craig Parks – Boone County*	Jim Hellmann – City of Noblesville
Todd Barker – Town of Brownsburg	Sarah Reed – City of Noblesville*
Jeremy Kashman – City of Carmel	Scott Singleton – Town of Plainfield
David Littlejohn – City of Carmel*	Wendell Walters – Town of Speedway
Jason Taylor – City of Fishers	Nathan Messer – Town of Whitestown
Mark Richards – City of Franklin	Lance Lantz – Town of Zionsville
Jason Koch – City of Greenfield	Annette Darrow – IndyGo
Daniel Johnston – City of Greenwood	Drew Gennekin – Indianapolis Airport Authority
Brad Davis – Hamilton County	Scott Bailey - INDOT
Gary Pool – Hancock County	

* = Proxy

Others Present

Anna Gremling – Indianapolis MPO	Mark Turner – First Group
Sean Northup – Indianapolis MPO	Kim Irwin – Health by Design
Taylor Preddy – Indianapolis MPO	Logan Lang – Health by Design
Steve Cunningham – Indianapolis MPO	Alison Redenz – Marion County Public Health Department
James Rinehart – Indianapolis MPO	Brandon Burgoa - INDOT
Jen Higginbotham – Indianapolis MPO	Jarvis Jointer – JQOL
Rose Scovel – Indianapolis MPO	Kate Weese – Clark Dietz
Nick Badman – Indianapolis MPO	Bill Hall – United Consulting
Andy Swenson – Indianapolis MPO	Kate Zale – Etica Group
Danielle Gerlach – Indianapolis MPO	John Myers – HNTB
Jennifer Dunn – Indianapolis MPO	Jonathon Blake – Town of Brownsburg

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order at 9:03 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room. **Jen Higginbotham** informed members of where they can view agendas and packets on the Indianapolis MPO website. She also presented the Spanish landing page for the site and the Long Range Transportation Plan informational video.

ITEMS FOR RECOMMENDATION

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the May 8, 2019 IRTC Technical Committee meeting minutes as presented. **Scott Singleton** seconded the motion.
The minutes of the May 8, 2019 IRTC Technical Committee meeting were approved as presented. MOTION PASSED

3. LONG RANGE TRANSPORTATION PLAN AMENDMENT: RESOLUTION #19-MPO-010

Jen Higginbotham directed the IRTC members' attention to the memo that listed the projects submitted for amendment. **Nathan Messer** asked if these amendments would impact their annual allocation. **Higginbotham** explained that INDOT amendments to the LRTP do not affect the LPA list of projects or allocation.

Mayor Dennis Buckley moved to approve Resolution #19-MPO-010 as presented.
Mark Richards seconded the motion.
The Resolution #19-MPO-010 was approved as presented. MOTION PASSED

4. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT: RESOLUTION # 19-IMPO-008

Kristyn Sanchez said there are fifty three INDOT amendments and nine local amendments that would affect annual allocation. **Gary Pool** asked if the amendments will bump anybody off the Bubble List. **Sanchez** said that issue is still being assessed by the Indianapolis MPO Programming staff; she also said that the MPO is estimated to be overprogrammed by \$18 million for fiscal year 2020. She is anticipating that some projects may get pushed this year, solely based on programming. **Ryan Cannon** asked what would happen to a member if their project was bumped; she replied that the project would be pushed to a different letting period. The exact letting period is assessed on a case-by-case basis. **Cannon** said INDOT's work on Interstate 465 has increased project costs for supplies and contractors, due to increased competition, and asked if that work is likely to continue. **Scott Bailey** replied, saying that he does not believe INDOT will be conducting as much work in Central Indiana next year as they are this year. **Anna Gremling** requested a motion to remove the 16th Street Bridge project from the table for discussion

Mayor Dennis Buckley motioned to approve the removal of the 16th Street Bridge Project from the table for discussion.
Neil Van Trees seconded.
The 16th Street Bridge Project was removed from the table for discussion. MOTION PASSED

David Borden discussed the 16th Street Bridge over Little Eagle Creek. He said Speedway is in support of the project, and in exchange for the City of Indianapolis covering the capital costs of the bridge project, the Town of Speedway will be installing \$1.5 million worth of pedestrian improvements on the west side of the bridge. He also said that pedestrian facilities are necessary; the City of Indianapolis estimates that 2,500 to 3,500 people would cross the bridge on foot for any given event. He also said the cost of building a separate pedestrian bridge would not be wise for multiple reasons. The construction is estimated to cost at least \$565,000, not including costs for environmental review and design. It would also create two assets for the City to track and maintain. **Borden** also said the reason the bridge is being widened is because of the weaker steel beams that cannot handle loads. The City assessed that adding new decking would only extend the bridge's life by 15 years, versus the current proposal that will last for 40 years.

Mayor Dennis Buckley asked what Speedway's opinion was on the bridge. **Wendell Walters** said that they are in support and believe that it is necessary to transport attendees across the river. He also reiterated the Town of Speedway's investments in sidewalk infrastructure. **Neil Van Trees** asked if the Indianapolis Motor Speedway (IMS) was providing funds to cover a portion of the cost; **Walters** said that they were not, but the entire district is seeing an increase in pedestrian activity, not just IMS, due to the increase in events and programming. **Gary Pool** asked if there was a formal agreement between Indianapolis and Speedway for the project and proposed improvements. **Borden** said that there was no MOA, but they expect that Speedway will hold up their side of the bargain. **Nick Parr** asked how many events happen in the area of the proposed improvements. **Walters** said the area hosts not only the IMS, but stated there is an event that typically occurs at least every other weekend.

Anna Gremling asked if there were any questions on other amendments. **Ryan Cannon** requested to discuss the Brownsburg project amendments. **Johnathon Blake** said the sources of new costs came from unforeseen utility extensions, design modifications, soft soils, and new specifications for pedestrian crosswalk infrastructure from INDOT; he said Brownsburg will be taking on some of the added costs, but they are still requesting a total commitment increase from the Indianapolis MPO. He has also spoke with **Kristyn Sanchez** about pushing the currently programmed pedestrian projects to a different letting period.

Craig Parks began discussing the costs associated with their bridge project. Boone County will be paying to install the lights, and the Town of Zionsville had agreed to maintain the lighting. **Parks** said that another bridge was completed not too far from the project site in Zionsville and the town and county want the bridge to appear architecturally similar to the other. He also said other new costs came from increased tree mitigation needs, as well as the cost of supplies from market conditions.

Mayor Dennis Buckley motioned to vote to condense all amendments into one item to be voted on for approval. **Jason Taylor** seconded.
All amendments may now be voted on as one item for approval. MOTION PASSED

Anna Gremling asked if there was a motion to approve the amendments to the Transportation Improvement Program. **John Nail** asked how much the cost is of the TIP amendments overall; **Sanchez** said it is an increase of \$1.65 million, not including the 16th Street Bridge. **Gary Pool** asked if the IRTC Administrative or Policy Committees can decide which projects get pushed off the Bubble List. **Gremling** said that it is a staff decision because of quarterly tracking and knowledge of which LPA projects are ready for letting. **Nick Parr** asked for clarification on why projects were not awardable. **Sanchez** said there are INDOT standards for letting that were not met by the LPA. **Gremling** said that she wants everyone to make sure that their projects are fully vetted and ready for letting. Motion to approve amendments from TIP, Barker, Buckley, motion carries.

Todd Barker motioned to approve Resolution #19-MPO-008.
Mayor Dennis Buckley seconded.
The Resolution #19-MPO-008 was approved as presented. MOTION PASSED

Anna Gremling announced that she has been working with INDOT on distribution of PL dollars as well as flexibility with annual allocation. She discussed INDOT's attendance at the last IRTC Administrative Committee meeting where INDOT said they did not want to get involved in the state's PL distribution formula. Instead, INDOT offered a FY2025 90% swap of federal funds for state funds. INDOT would release the funds to the MPO and then the MPO would be responsible for contracting, reimbursements, audits, etc. She wants to create a subcommittee to look at this proposal. After understanding the full ramifications of the swap program, she would like to take it to a vote of the IRTC Tech and Policy. **Gremling** said there are definitely cost savings in time and flexibility, but there may be increases in administrative costs.

John Nail asked if the swap rate can be changed. **Anna Gremling** said that she wants to get more than just 90 percent. **Jeremy Kashman** asked what would be the sources of increased operating costs for the MPO. **Gremling** said that it would come from legal and project tracking staff. **Jason Koch** asked if the swap was just for 2025 or if it would be perpetual. **Gremling** said that it would be perpetual, and that **Travis Underhill** gave the impression that once the program started, he could not imagine the funds going back to federal oversight. **Craig Parks** said that it sounds like INDOT would just cut the MPO a check, so we would not have to follow the NEPA process. **Ryan Crum** asked if there would be any impact on this fall's call. **Gremling** said that the MPO is still anticipating conducting a fall call for projects. **Nick Parr** asked when INDOT expects an answer; she said they did not give a deadline.

5. UNIFIED PLANNING WORK PROGRAM: RESOLUTION # 19-IMPO-009

Sean Northup gave an overview of the proposed 2020 Unified Planning Work Program.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-009.
Ryan Cannon seconded.
Resolution 19-IMPO-009 was recommended for approval. MOTION PASSED

STATUS REPORTS

6. REGIONAL PLANNING COMMISSION / REGIONAL DEVELOPMENT AUTHORITY

Anna Gremling described the difference between Regional Planning Commission (RPC) and Regional Development Authority (RDA) designations. An RDA already exists in the region, and includes Indianapolis, Greenwood, Carmel, and Westfield.

Gremling is going to recommend to the IRTC Administrative Committee that the organization go with the RDA designation until Central Indiana legislation can be passed. **Brad Davis** asked if it is required that it be limited to five members; **Gremling** said it was. One of her worries is that the RDA legislation could change the year the MPO decides to adopt it. Changes to board eligibility or size are not concerning, but wholesale changes to the legislation need to be anticipated.

7. REGIONAL PEDESTRIAN PLAN SURVEY RESULTS

Jen Higginbotham highlighted the plan efforts that have been completed, including the creation of draft vision and goals, meetings with steering committees, and a public survey with 897 respondents. She then presented the survey results for the 2019 Regional Pedestrian Plan including both demographics of survey takers and resulting preferences for pedestrian investment. She described data that will be used to assess Preliminary Regional Pedestrian Priority Investment Areas which includes health, pedestrian safety, walking comfort, equity, and pedestrian demand data. The plan's consultant is currently working on maps of the region to find the highest areas of need.

8. REGIONAL BIKE PLAN SURVEY RESULTS

Nick Badman highlighted the plan efforts that have been completed, including the creation of draft vision and goals, two steering committee meetings, five stakeholder committee meetings, and a public survey that solicited 1,459 respondents. He presented the survey results from the 2019 Regional Bikeways Plan including demographics of survey respondents and the survey's findings, including the rankings of categories and subcategories preferences, as well as destination preferences.

9. REGIONAL BIKE PLAN STATUS UPDATE

Jen Higginbotham presented the next steps for the Regional Bike Plan. The plan's consultant is currently working on developing a Bike Network Analysis tool and a prioritization tool update. The MPO is also working with the consultant to coordinate bike counts this fall and has collected counts from Indianapolis DPW, Indy Parks, and the City of Carmel. **Higginbotham** then proposed that staff would like to more directly tie the plan to TAP funding. She discussed how the LPAs will benefit from having their projects scored, as well as the different scoring schemes that could potentially be used, which will be discussed in more detail at the October IRTC meetings. **Anna Gremling** said she is interested in the members' feedback on tying the bike plan to TAP funding. **Higginbotham** said that if an LPA wants to add a project later, the MPO should be able to run a project through the updated Prioritization Tool and get a score quickly without a formal amendment process.

10. DIRECTOR'S UPDATE

Anna Gremling said the organization's current focus areas are on human resources, legal services, and office space for the transition. The legal vendor will begin working on a contract with the City of Indianapolis for IT services. She also said the organization has decided to not pursue an office space, and will most likely still be located in the City-County Building through 2020. The human resources manual will be discussed at the September IRTC Administrative Committee Meeting.

OTHER BUSINESS

11. OTHER ITEMS OF BUSINESS

Anna Gremling said the MPO has been asking for items from the LPAs and reiterated that **Jennifer Dunn** and **Rose Scovel** are both asking for more information. She also requested that if any other communities have bike counters to make staff aware. **Jen Higginbotham** announced that there are still seats available for the FHWA Public Participation Course on October 1st to the 3rd of 2019. **Nick Badman** also requested that if any LPAs have not already sent in their proposed bike projects to please do so.

12. ADJOURNMENT

Mayor Dennis Buckley motioned to adjourn.

Wendell Walters seconded.

The IRTC Technical Meeting of May 8th, 2019 was adjourned at 10:45 a.m. MOTION PASSED

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes**

August 21, 2019

9:00 a.m. – 11:00 a.m.

MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Tom Klein – Town of Avon	Kenneth Zumstein – Town of Bargersville
Julie Young – Town of Bargersville	Dennis Buckley – City of Beech Grove
Craig Parks – Boone County	Tom Santelli – Boone County
Brian Jessen – Town of Brownsburg	Mike Hollibaugh – City of Carmel
CJ Taylor – Town of Cicero	Mark Richards – City of Franklin
Mark Myers – City of Greenwood	Daniel Johnston – City of Greenwood
Brad Davis – Hamilton County	Gary Pool – Hancock County
Eric Wathen – Hendricks County	David Borden – City of Indianapolis
Tonya Galbraith – Town of McCordsville	Jim Hellmann – City of Noblesville
Steve Maple – Town of Pittsboro	Andrew Klinger – Town of Plainfield
Jacob Blasdel – Town of Speedway	Andy Cook – City of Westfield
Tim Haak – Town of Zionsville	

* = Proxy

Others Present

Anna Gremling – MPO	Clark Packer – IndyGo
Sean Northup – MPO	Annie Dixon – CIRTA
Steve Cunningham – MPO	Mark Turner – First Group
Jennifer Dunn – MPO	Heather Efroymsen – DB Engineering
Anita Bjork – MPO	Jennifer Gebhard – CIRTA
Jen Higginbotham – MPO	Scott Hornsby – GAI Consultants
Nick Badman – MPO	Denise Barkdull – Frost Brown Todd
Danielle Gerlach – MPO	Jeff Hill – WSP
Kristyn Sanchez – MPO	Dan Silverman – WSP
Taylor Firestine – MPO	Laura Parker – Morgan County
Rose Scovel – MPO	Jennifer Pyrz – HNTB
Inez Evans – IndyGo	Alison Redenz – MCPHD
Bill Hall – United Consulting	Kate Zale – Etica Group

1. WELCOME & INTRODUCTIONS

Craig Parks called the meeting to order at 9:01 a.m. and welcomed IRTC Policy Committee members. Introductions were made around the room.

Jen Higginbotham displayed the [Spanish MPO webpage](#) and the Long Range Transportation Plan [video](#). She also informed the committee the URL to access meeting minutes, agendas, and packets has been shortened to www.IndyMPO.org/Meetings.

ITEMS FOR APPROVAL

2. APPROVAL OF MAY 22ND, 2019 POLICY COMMITTEE MINUTES (SEEKING APPROVAL)

Mayor Dennis Buckley moved to approve the May 22nd, 2019 IRTC Policy Committee minutes.
Mayor Chuck Fewell seconded the motion.
 The minutes of the May 22nd, 2019 IRTC Policy Committee meeting were approved.

3. REGIONAL PLANNING COMMISSION/REGIONAL DEVELOPMENT AUTHORITY (RES. 19-IMPO-011)

Anna Gremling covered the major differences between the Regional Planning Commission (RPC) and the Regional Development Authority (RDA). **Gremling** explained it is the goal of the MPO to have a similar operational process as there is now, but have duties originally conducted with the Indianapolis Metropolitan Development Commission be conducted with the RDA Board. She explained the group must pick a statute to use until new legislation can be passed for Central Indiana.

Eric Wathen asked if the RDA structure would impact membership serving on the IRTC Policy Committee.

Gremling explained that the Metropolitan Planning Area (MPA) boundary is likely to change following the 2020 Census, regardless of designation. **Sean Northup** stated that the MPO will pursue creation of a new statute that would best serve Central Indiana's needs. **Wathen** asked if the boundaries currently used to choose Policy Committee members would have to match the boundaries used to determine the 5-member board for the RDA designation.

Gremling answered no; however, the MPO encourages communities to become RDA members.

Gremling talked about the MPO's desire to be designated as Central Indiana's Economic Development District (EDD), which would grant access to competitive grants. **Northup** clarified that the RDA would be a state-authorized board whereas the EDD would be a federally-authorized board. With the new designations, the MPO would not be in charge of business expansion or retention, it would just allow the organization to apply for other sources of funding.

Craig Parks asked if the EDD would follow current MPO Boundaries, to which **Northup** responded they would be different and EDD boundaries would likely follow county lines in most cases, depending on participating communities. The MPO boundaries will remain separate.

Tom Santelli asked if the MPO was seeking to change the RDA organization, to which **Gremling** responded no, the MPO is proposing the 5-person board. If the MPO decided to use the 88-member RPC board organization, there are concerns with reaching quorum on a regular basis during meetings, as well as trying to keep that many people up to date for decision making.

Northup continued by explaining that after separating from the City of Indianapolis the MPO staff still needs somewhere to "live" and someone to "work for" so-to-speak. The RDA infrastructure provides those things, as the MPO would transition from working for the City of Indianapolis to working for the RDA board that currently exists and is already staffed by the MPO. Furthermore, if there is room for further expansion in the future, this designation would allow for that. **Santelli** followed up asking how the transition impacts funding and where the money comes from. **Gremling** answered there will be no impact to the MPO's current federal transportation funding and there will be no negative impact to the fiscal side of operations.

CJ Taylor asked whether the 5-member board would be elected by the Policy Committee under this designation, to which **Gremling** responded the board members would be elected by the RDA membership and reiterated that the MPO encourages all communities to become members. She said that the way board members are selected can be included when bylaws are being developed. There may be a committee that would work with MPO staff to develop bylaws.

Gremling stated the current RDA board is concerned over the schedule changes if they were to take this role on.

Northup further explained the MPO has been working with partners to look at existing legislation in order to create a road map for what the organization would like from the current legislation as it stands. There is a summer study committee that will convene on September 30th for the legislative summer session. **Northup** reiterated that the RDA designation would be short-term and the MPO would reevaluate in the future. **Gremling** mentioned that other administrative decisions depend on whether the MPO chooses the RPC or RDA designation.

Mayor Mark Myers asked if there were any further questions. There were none.

Mayor Dennis Buckley moved to approve Resolution 19-IMPO-011.
Tom Klein seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-011.

4. **ADMINISTRATIVE COMMITTEE ELECTIONS – TRANSIT ONLY**

Anna Gremling shared that Mike Terry of IndyGo retired, vacating his seat on the Administrative Committee. She explained the election process, that the election stays with the person, not the organization. The Central Indiana Regional Transportation Authority (CIRTA) and IndyGo voted. **Inez Evans**, IndyGo’s new President and CEO, introduced herself to the Policy Committee. IndyGo was elected to the transit seat, electing **Evans** to the Administrative Committee.

5. **LONG RANGE TRANSPORTATION PLAN AMENDMENT (RES. # 19-IMPO-010)**

Jen Higginbotham discussed the amendment to the Long Range Transportation Plan (LRTP), which were three projects from the Indiana Department of Transportation (INDOT). One is in Noblesville on SR 32 and the other two are in Franklin along SR 31. There was a public comment period between July 29th and August 13th. No comments were submitted. **Higginbotham** asked if there were any questions. There were none.

Mayor Mark Myers opened the public hearing. There were no comments from the public.

Mayor Dennis Buckley moved to approve Resolution Number 19-IMPO-010.
Tom Klein seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-010.

6. **2018-2021 INDIANAPOLIS REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT (RES. 19-IMPO-008)**

Kristyn Sanchez discussed the amendment to the Transportation Improvement Program (TIP). She stated there was a summary on page one of the memo, with more details included on pages two and three. She asked if there were questions. There were none.

Mayor Mark Myers opened the public hearing. There were no comments from the public.

Mayor Dennis Buckley moved to approve Resolution Number 19-IMPO-008.
Mayor Andy Cook seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-008.

Sanchez added, outside of the amendment resolution, Fiscal Year 2019 closed in May. INDOT had offered some flexibility because the MPO went over their allotment by \$80,000 and INDOT allowed for funds from FY 2020 to be used to cover the overage. **Sanchez** then talked about lettings, explaining there were five projects in July. Two are aiming to rebid later. Two different projects were rebid in May and one of those is being rebid again later this fall. She explained there hasn’t been a great amount of successes but is hopeful for improvements.

Sanchez told the committee the bubble list will likely come into play after December and reiterated that projects that are scheduled to go to letting prior to December need to stay on track, as the MPO will likely run out of allocation after the December letting. **Anna Gremling** also reiterated the likelihood of the MPO having more money for allocation is slim and projects will likely have to be pushed to next year. **Gary Pool** asked if there was anything that could be learned from those projects that didn’t bid. **Mark Richards** of the City of Franklin explained their main issues were lump sum items and the contract completion dates seemed too soon, so they saw fit to push it to next year, which was also the case for the City of Indianapolis as stated by **David Borden**. He reiterated that timing, completion dates, and road items were the main cause.

Gremling explained the MPO has been pushing for a planning distribution policy change from INDOT. She went on to explain an offer the MPO received from INDOT to swap all federal dollars for state dollar for \$0.90 on the \$1.00 in 2025. This would be for the entire infrastructure annual allocation. This would lead to more flexibility, but also more liability and overhead for the MPO. The MPO is in the process of creating an exploratory committee to look into the proposal, primarily comprised of Technical Committee members. **Gremling** added that Policy Committee members can participate, but the group would be diving into the technical aspects. The final agreement would need approval from both the IRTC Technical and Policy Committees. She stated any feedback should be submitted to [herself](#) and/or [Steve Cunningham](#).

Mark Richards stated he had a different meeting with Deputy Commissioner Underhill earlier in the week, during which he indicated the offer from INDOT is a limited time offer, which the MPO was not yet made aware of. **Gremling** explained there is not a date set for the exploratory committee yet, but Deputy Commissioner Underhill requested to be at the first meeting to explain the offer. Logistics are currently being worked out for the committee.

Jacob Blasdel asked if this agreement would allow for the timing and flexibility that the MPO is looking for. **Gremling** answered yes, but \$0.090 on the \$1.00 is not ideal, considering the amount of overhead that would be necessitated. These are only initial thoughts and why the committee is being formed.

Brad Davis asked how much INDOT staff time would be saved under the agreement. **Gremling** explained that needs to be figured out. **Tom Klein** commented this would be a big change to who is in charge, to which **Gremling** thanked everyone for bringing up issues that hadn't yet been considered. She added there is currently a self-certification process with INDOT, but there is low participation because of the liability issues that come with the change of who is in charge, which are similar to those that face the MPO should this agreement come to fruition.

7. **UNIFIED PLANNING WORK PROGRAM (RES. 19-IMPO-009)**

Sean Northup discussed funding for the 2020 Unified Planning Work Program (UPWP). **Northup** added that the budget is for the entire year, even though the transition is expected to occur June 2020. He asked if there were questions. There were none.

Mayor Dennis Buckley motioned to approve Resolution Number 19-MPO-009.
Tom Klein seconded the motion.
The IRTC Policy Committee approved Resolution Number 19-IMPO-009.

STATUS REPORTS

8. **MIBOR REGIONAL HOUSING STUDY**

The MIBOR Regional Housing Study status report has been postponed.

9. **REGIONAL PEDESTRIAN PLAN UPDATE AND SURVEY RESULTS**

Danielle Gerlach presented survey results from the pedestrian plan survey, which was available between May 1st through June 21st and a Spanish version that was available between May 31st and June 21st. The next Pedestrian Plan Steering Committee meeting is scheduled for Wednesday, September 11th at 3:00 p.m. at the Indianapolis Public Library – College Avenue Branch. **Gerlach** explained the next steps with the project, including GIS analysis.

10. **REGIONAL BIKEWAYS PLAN UPDATE AND SURVEY RESULTS**

Nick Badman presented survey results from the bikeways plan survey, which was available between May 1st through June 21st and a Spanish version that was available between May 31st and June 21st. **Jen Higginbotham** explained the bike network analysis tool that is under development and the planned efforts to conduct bike counts in the fall. She explained there may be a change to the scoring once the prioritization tool is completed. She related this to how the MPO is working to connecting the bike plan to TAP funding and scoring so the score in the bike plan gives a better idea as to how it may be scored for TAP. The plan is to come back to IRTC in the fall with updates on the scoring schemes, including example project lists. The next steering committee meeting is scheduled for September 19th.

Eric Wathen asked how the surveys were sent out, to which **Higginbotham** explained the MPO utilized MetroQuest, the newsletter, basic and targeted social media, and other methods including a consultant to push the survey to low income and minority populations. **Wathen** followed up by asking how much money was spent because he feels more effort can be made to engage low income and minority populations in the region. **Gary Pool** expressed his dissatisfaction with how many low income and minority residents responded, causing data to be skewed. **Pool** reiterated that because of this, he feels that the results shouldn't be used to inform the prioritization tool. **Gremling** stated the MPO is open to suggestions to engage more of those populations in the region.

Wathen added that federal funding should be spent on fixing and maintaining existing infrastructure rather than building new infrastructure when the existing is not up to par.

Steve Maple suggested looking at ADA surveys, as some include the condition of sidewalks for certain communities. **Tom Santelli** added ensuring safety drives quality of life, which needs to be included in the input.

11. DIRECTOR'S UPDATE

Anna Gremling announced the MPO has selected both finance and human resources vendors and systems and the MPO is currently working through the procurement process, which may take some time. Approximately 75% of the human resources manual has been developed and the Administrative Committee will receive it in September, as well as salary compensation recommendations. An outside vendor was specifically utilized for the salary recommendations. Frost Brown Todd will continue to be the MPO's legal consultant throughout the transition, and they are working on the bylaws and boilerplate contract. **Gremling** has been in contact with representatives from Public Employees' Retirement Fund (PERF) and is currently awaiting additional information and data. The Committee will be updated as necessary. She asked if there were any questions. There were none.

OTHER BUSINESS

- **Anna Gremling** announced Mike Terry's farewell party on Thursday, August 22nd.
- **Gremling** also announced the 2025 call for projects will be open in October.
- **Gary Pool** asked if the committee will receive updates on IndyGo's Red Line once it is open. **Gremling** replied yes, we could provide those data and asked if he would like to receive that quarterly. **Pool** replied e-mail updates are fine.

Mayor Dennis Buckley motioned to adjourn the meeting.
Gary Pool seconded the motion.
The IRTC Policy Committee meeting was adjourned at 10:31 a.m.

**Indianapolis Regional Transportation Council
 Technical Committee Meeting Minutes
 October 10, 2019**

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
 1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	Ryan Crum – Town of McCordsville
Dennis Buckley – City of Beech Grove	Steve Pool – New Palestine
Nick Parr – Boone County	Alison Krupski – City of Noblesville
Joe James – Town of Brownsburg	Sarah Reed – City of Noblesville*
Jeremy Kashman – City of Carmel	Scott Singleton – Town of Plainfield
Tami Houston – City of Fishers	John Nail – City of Westfield
Mark Richards – City of Franklin	Danny Powers – Town of Whitestown
Jason Koch – City of Greenfield	Annette Darrow - IndyGo
Daniel Johnston – City of Greenwood	Annie Dixon - CIRTA
Brad Davis – Hamilton County	Drew Gennekin – Indianapolis Airport Authority
John Ayers – Hendricks County	Robert Dirks – FHWA
David Borden – City of Indianapolis	Don Ballard - INDOT
Neil VanTrees – Johnson County	

* = Proxy

Others Present

Anna Gremling – Indianapolis MPO	Taylor Firestine – Health by Design
Nick Badman – Indianapolis MPO	Logan Lang – Health by Design
James Rinehart – Indianapolis MPO	Alison Redenz – Marion County Public Health Department
Jen Higginbotham – Indianapolis MPO	Joanne Wooldridge - INDOT
Rose Scovel – Indianapolis MPO	Amanda Johnson – EMCS
Andy Swenson – Indianapolis MPO	Amy Huebschman - GAI
Danielle Gerlach – Indianapolis MPO	Kate Zale – Etica Group
Catherine Kostyn – Indianapolis MPO	Elizabeth Thomas – Johnson County
Kristyn Sanchez – Indianapolis MPO	Mark Turner – First Group
Samantha Wiser – Taylor Siefker Williams	Dan Silverman – WSP
Ron Taylor – Taylor Siefker Williams	Matt Miller - HNTB
Julia Surber – VS Engineering	John Spindel Jr. – BFS
Larry Jones	Shari Hinds O’Riley – USI
Trent Newport – Crossroads Engineers	

1. WELCOME & INTRODUCTIONS

Anna Gremling called the meeting to order at 9:05 a.m. and welcomed Technical Committee members and visitors. Introductions were made around the room.

ITEMS FOR APPROVAL

2. APPROVAL OF MINUTES (SEEKING APPROVAL)

John Ayers moved to approve the August 7, 2019 IRTC Technical Committee meeting minutes as presented. **Mayor Dennis Buckley** seconded the motion. The minutes of the August 7, 2019 IRTC Technical Committee meeting were approved as presented. MOTION PASSED.

ITEMS FOR RECOMMENDATION

3. MINUTES FROM JUNE 12, 2019 JOINT TECHNICAL / POLICY COMMITTEE MEETING

Mayor Dennis Buckley moved to recommend approval of the June 12, 2019 Joint Technical / Policy Committee minutes as presented.
Neil VanTrees seconded the motion.
The minutes of the June 12, 2019 Joint Technical / Policy Committee were recommended for approval as presented.
MOTION PASSED

4. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT: RESOLUTION # 19-IMPO-015

James Rinehart discussed the requests for amendment of the Transportation Improvement Program. One project was a request by the City of Indianapolis for an increase in funding because they are pursuing the construction of a roundabout instead of a standard intersection for an intersection improvement. **Mark Richards** asked if the project was originally submitted as a roundabout, would it have scored high enough to be awarded funding. **Rinehart** replied that it would.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-015.
Jeremy Kashman seconded.
Resolution 19-IMPO-015 was recommended for approval. MOTION PASSED

Rinehart also discussed projects that are letting for Fiscal Year 2020. **Anna Gremling** said that money has been freed up to allow all bubble list projects for the current fiscal year to be funded and that LPAs ensure that they are ready to be submitted for letting.

5. FEDERAL EXCHANGE: RESOLUTION #19-IMPO-013

Anna Gremling discussed the history of the federal exchange program that was offered to the Indianapolis MPO by INDOT. A committee has been created to examine what effects the program would have on the MPO and its members. INDOT is still working on details, but want the IRTC to approve a resolution that expresses interest to INDOT and allows for further findings of the program's effects. This is a pilot program that is currently only being offered to the Indianapolis MPO. **Kristyn Sanchez** noted if a federal exchange agreement is made, it would go into effect for the 2026 Call for Projects.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-013.
Ryan Cannon seconded.
Resolution 19-IMPO-013 was recommended for approval. MOTION PASSED

STATUS REPORTS

6. REGIONAL PEDESTRIAN PLAN UPDATE

Ron Taylor of Taylor Seifker Williams Design Group (TSWDG) presented an update on the Regional Pedestrian Plan, of which his firm is a consultant. So far, they have examined existing conditions and pedestrian plans from other LPAs, outlined goals and objectives for improvements, and created a prioritization plan. He discussed how they have collected public input through public meetings and surveys.

TSW also created five different Priority Investment Indices using various data: Wellness (measured by lack of access to parks, recreation, and healthcare, density of vehicle + pedestrian collisions), Pedestrian Safety (measured by density of vehicle + pedestrian collisions, existing pedestrian network, and roadway lane width), Walking Comfort (measured by traffic volumes, speed limits, and existing pedestrian network), Equity (measured by densities of populations under 18 and over 65, minority households, households in poverty, and zero-car households), and Pedestrian Demand (measured by pedestrian and employment density and locations of educational facilities). Heat maps were created for existing data to visualize areas of need. The ranking strategies were built on a combination of public input, Marion County Walkways Plan, and best practices. **Taylor** discussed the different prioritizations created by each ranking strategy, in addition to a separate prioritization created by the steering committee. Pedestrian Safety, Equity, Wellness, Pedestrian Demand, and Walking Comfort were all assigned various weights and combined to create a composite of all prioritizations and displayed in map form, including a final composite map. He then asked the members if they had any questions.

John Nail asked if pedestrian safety was normalized based on volume of pedestrian traffic, or just total collisions. **Jen Higginbotham** said the project examined for total collisions, not rates.

Mayor Dennis Buckley asked if any fieldwork was done in Decatur or Franklin Townships of Marion County. **Jen Higginbotham** said the maps did not use every street, just the functional class network without local or interstate facilities, and needs were based on areas that lacked facilities (where “gaps” exist). Therefore, areas with few roads or many local roads may not show up, and maps may show less demand in areas that already have a pedestrian network with fewer gaps.

Brad Davis asked if the goal of the plan was to create prioritization plan for pedestrian facilities. **Higginbotham** responded that the plan is meant to be a reference for LPAs and will not create a prioritization plan.

Ron Taylor showed the project timeline with a draft plan presented to IRTC in December 2019 with final approval in February 2020.

7. CONTINUED PROGRESS ON FREIGHT MODEL DEVELOPMENT

Catherine Kostyn said the MPO Data Section continues to develop their freight model and reported on the status of a freight restriction survey that was sent out to the IRTC Technical Committee representatives. IRTC members were thanked for responding with the requested data which will be used to improve the MPO freight and logistics modelling capabilities. Those who were unable to respond by the deadline and would like to do so are still welcome to provide the data which can still be used for related work.

8. WHITE RIVER VISION PLAN UPDATE

Brad Beaubien of the City of Indianapolis Department of Development presented an update on the White River Vision Plan. The scope includes the section of the White River that runs through Marion and Hamilton Counties, but also addresses management of tributaries that feed into the river within the counties. He presented the various actors that helped guide plan development and increase public engagement and input. The group received over 13,000 public responses, mostly from different events and engagement activities. He emphasized that the plan is a generational effort using the following principles to guide the endeavor:

- Environment: examine climate change data to identify future issues, guides restoration and adaptation to the river, management of stormwater, retrofitting or restoration criteria of future dams, connection and growth of natural species, and honoring existing ownership patterns.
- Activation: increasing public use of the river, encouraging stewardship, planning year-round attractions, increasing access to river amenities for various modes of travel, and communicating the history and stories of the river.
- Equity: addressing the balance of growing populations while preserving existing communities, nature, and history.

Beaubien said the plan creators are still working on creating a regional governance structure to ensure the plan’s success. They are currently exploring the creation of a civic trust, which will require a non-profit and regional governing body. The final version of the plan will be released at the end of the month.

Mayor Dennis Buckley expressed concerns of cost to Beech Grove taxpayers, who are not immediately adjacent to the river, especially since the town has a rate of poverty. **Beaubien** explained that funds will come from various funding sources that are not taxpayer-based, including TIF districts, user fees, and private / non-profit contributions.

9. DIRECTOR’S UPDATE

- 5307 Split Letter Update
 - **Anna Gremling** updated the Committee on the 5307 split letter and her concerns of CIRTA’s long-term viability. This letter will be presented to the IRTC Policy Committee for approval at their October 23rd meeting.
- Transition Update
 - **Gremling** said the Human Resources manual is 75% written and the MPO is still waiting on the final benefits package. Initial review of the financial practices manual has been completed. Frost Brown Todd

is currently working on the first drafts of bylaws and boilerplate contract; she said she would like a handful of volunteers to review the initial bylaw draft. She also said the Central Indiana Regional Development Authority (RDA) passed a resolution that allows them to be the housing organization for the MPO.

- ESRI Recognition of MPO
 - ESRI Software recognized the creation of the MPO's Crash Safety Dashboard.
- Roadway Safety Reports
 - Twenty-four Roadway Safety Reports have been created distributed; **Gremling** advised LPAs that should be receiving reports to communicate with **Jennifer Dunn** or **Andrew Swenson** for updates.
- CEDS
 - The MPO had submitted a grant for \$30,000 and requires a \$30,000 local match. After these resources are secured, the MPO can submit to EDA for a \$60,000 grant.
- Land Use Along BRT Routes
 - The MPO will begin writing letters against land use petitions that are not conducive to the success of bus rapid transit.

10. OTHER ITEMS OF BUSINESS

Ryan Cannon asked if there was any feedback on the Red Line. **Annette Darrow** said IndyGo is working through the numbers right now, but feedback appears to be positive. **Jeremy Kashman** asked if there was any feedback on traffic along the corridor. **David Borden** said it is hard to get a clear picture of traffic impacts from the Red Line due to construction projects by INDOT and other developments, however they have not received a large amount of criticism of congestion issues.

Jen Higginbotham reminded the IRTC Technical Committee and members of the public that the October 23rd Policy Committee will be held in Beech Grove.

11. ADJOURNMENT

Mayor Dennis Buckley motioned to adjourn.

Neil VanTrees seconded.

The IRTC Technical Meeting of October 9th, 2019 was adjourned at 10:09 a.m. MOTION PASSED

**Indianapolis Regional Transportation Council
Policy Committee Meeting Minutes
October 23, 2019**

9:00 a.m. – 11:00 a.m.

Metropolitan Indianapolis Board of Realtors
5245 Hornet Avenue, Beech Grove, IN 46107

Committee Members Present

Ryan Cannon – Town of Avon	Ryan Crum – Town of McCordsville
Kenneth Zumstein – Town of Bargersville	Jan Jarson – New Palestine
Julie Young – Town of Bargersville	Steve Cooke – City of Noblesville
Dennis Buckley – City of Beech Grove	Scott Singleton – Town of Plainfield
Tom Santelli – Boone County	Desiree Calderella – Shelby County
April Fisher – Town of Cumberland	Andy Cook – City of Westfield
Mark Richards – City of Franklin	Brittany Garriot – Town of Whitestown
Chuck Fewell – City of Greenfield	Inez Evans - IndyGo
Mark Myers – City of Greenwood	Annie Dixon - CIRTA
Daniel Johnston – City of Greenwood	Jennifer Gebhard - CIRTA
Brad Davis – Hamilton County	Robert Dirks – FHWA
Gary Pool – Hancock County	Clark Packer - INDOT
David Borden – City of Indianapolis	

* = Proxy

Others Present

Anna Gremling – Indianapolis MPO	Ryan Wilhite – IndyGo
Sean Northup – Indianapolis MPO	Julia Surber – VS Engineering
Nick Badman – Indianapolis MPO	Laura Parker – Morgan County
James Rinehart – Indianapolis MPO	Dan Silverman – WSP
Jen Higginbotham – Indianapolis MPO	Jeff Hill – WSP
Rose Scovel – Indianapolis MPO	Marsha Craney-Blevins – GAI
Andy Swenson – Indianapolis MPO	Kate Zale – Etica Group
Danielle Gerlach – Indianapolis MPO	Kate Weese – Clark Dietz
Samantha Wiser – Taylor Siefker Williams	Alison Redenz – Marion County Public Health Department
Ehren Bingaman – TransPro	Aaron Vogel – IndyGo
Valerie Cockrum – INDOT	Logan Lang – Health by Design
Scott Hornsby - GAI	Kim Irwin – Health by Design
Peter Peterson - RQAW	Brittany White – INDOT
Mark Turner – First Group	Linda Myers – Hamilton County Tourism
Bill Ehret – CIRTA	Brad Beubien – City of Indianapolis
Maria Wainscott – Taylor Siefker Williams	

1. WELCOME & INTRODUCTIONS

Mayor Mark Meyers called the meeting to order at 9:04 a.m. and welcomed Policy Committee members and visitors. Introductions were made around the room.

ITEMS FOR APPROVAL

2. MEETING MINUTES

a. MINUTES FROM JUNE 12, 2019 JOINT TECHNICAL / POLICY COMMITTEE MEETING

Mayor Dennis Buckley moved to approve the June 12, 2019 Joint Technical / Policy Committee minutes as presented. **Neil VanTrees** seconded the motion.
The minutes of the June 12, 2019 Joint Technical / Policy Committee were approved as presented. MOTION PASSED

b. MINUTES FROM AUGUST 21, 2019 POLICY COMMITTEE MEETING

Inez Evans moved to approve the August 21, 2019 Policy Committee minutes as presented.

Mayor Dennis Buckley seconded the motion.

The minutes of the August 21, 2019 Policy Committee meeting were approved as presented. MOTION PASSED

3. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT: RESOLUTION # 19-IMPO-015

James Rinehart announced that Fiscal Year 2019 Fourth Quarter Amendments were released for public comment; they received none. He discussed the requests for amendment of the Transportation Improvement Program. One project was a request by the City of Indianapolis for an increase in funding because they are pursuing the construction of a roundabout instead of a standard intersection for an intersection improvement.

Gary Pool motioned to recommend approval of Resolution 19-IMPO-015.

Chuck Fewell seconded.

Resolution 19-IMPO-015 was recommended for approval. MOTION PASSED

Rinehart also discussed projects that are letting for Fiscal Year 2020. Four projects went to letting with 9 percent overprogrammed. There was one rejected project. Fifteen projects will be going to letting in November.

4. FEDERAL EXCHANGE: RESOLUTION #19-IMPO-013

Anna Gremling discussed a brief history of conversations with INDOT to allow the MPO more flexibility in how it spends its allocation. INDOT was not willing to offer flexibility, but is willing to exchange federal allocation for state dollars. This would allow LPAs who receive MPO funding to spend it with fewer federal requirements. She said the MPO has convened an exploratory subcommittee to see what it means for LPAs and the MPO in terms of benefits and costs. There is a resolution that commits to moving forward with the exploratory committee to show INDOT that the IRTC is interested in exploring and discussing the swap.

Mayor Dennis Buckley motioned to recommend approval of Resolution 19-IMPO-013.

Chuck Fewell seconded.

Resolution 19-IMPO-013 was recommended for approval. MOTION PASSED

Anna Gremling clarified that INDOT is not interested in changing the PL distribution formula because it was created under an agreement among the MPOs. The Indianapolis MPO loses roughly \$750,000 per year in PL funds.

5. SECTION 5307 GRANT FUND SPLIT: RESOLUTION #19-IMPO-014 / 19-MPO-014A

Anna Gremling said Central Indiana gets a pot of funding called 5307 funding. CIRTA became eligible to receive 5307 funding a few years ago. The Federal Transit Administration requires the head of the Indianapolis MPO and IndyGo to sign a letter indicating what portion CIRTA should get of the 5307 funds. She wants the board to review the letter and direct her on whether to sign it. **Gremling** clarified that CIRTA originally asked for \$275,000 for planning, operations, and mobility management, and the Administrative Committee recommended approving \$125,000 for mobility management only.

Annie Dixon discussed CIRTA's creation, service area, funding sources, and programs. She showed a chart of how much 5307 dollars CIRTA has received since FY 2016. **Dixon** emphasized The FY 2019 amount is the same as the 2018 amount. She discussed the timeline of the split letter, starting back in September 2018. Originally, CIRTA proposed funding the following activities with the requested funds: Planning for \$70,000 (\$30,000 to review CIRTA's enabling statute, and \$40,000 for a consultant to examine changes to 5311/5307 funding distribution; this second item has been removed from the funding request because the MPO will manage that contract), Operations Assistance for \$80,000, which includes funding the My Freedom voucher program, and Mobility Management for \$125,000, which connects individuals to transit around the region. The current request, as recommended by the Administrative Committee, is to approve only the \$125,000 for Mobility Management. **Dixon** presented the funds that the region generates from population, IndyGo, and CIRTA, and HART, as well as how many funds each operator has used. She made the point that some funds are being generated by

populations outside of Marion County, but do not benefit from IndyGo's services since it operates almost exclusively in Marion County.

Anna Gremling said the Administrative Committee recommended only funding the mobility management portion. A couple communities have told CIRTA they won't be participating in 2020 and there are concerns of service overlaps between the organization and IndyGo. There have also been discussions about the long-term viability concerns of CIRTA, which is why this issue was brought to the board for their approval.

Tom Santelli asked for more information about the Whitestown Connector. **Dixon** discussed how CIRTA aligns service and routes with employer shift times. They also operate the car and vanpool database in the entirety of Boone County. **Gremling** asked if the Whitestown Connector uses 5307 funds. **Dixon** said the service does not use those funds because of a recently established local funding agreement.

Mark Richards asked **Dixon** to talk more about the My Freedom voucher program and if there are any future workforce connectors being proposed. She said Freedom Vouchers are discounted ride vouchers that can be used for Indianapolis Yellow Cab service. This was an agreement between CICOA and CIRTA. CIRTA is looking to use 5307 funds to create more vouchers for essential needs individuals (seniors, disabled, etc.) due to their high demand. CIRTA is also exploring local dollar funding of the Whitestown Connector, and has had some conversations with Greenwood about servicing the east side of Johnson County.

Anna Gremling asked why CIRTA wants to partner with CICOA on the My Freedom voucher program instead of directing them to compete for 5310 funding. **Annie Dixon** is unsure of the original reasoning for partnership, but the program is funded by a combination of CICOA and CIRTA funding.

Gary Pool believes that there is a population in Hancock County that needs public mobility and cannot be served by IndyGo. He wants to approve the original proposal, not the recommended resolution from the Administrative Committee.

Andy Cook asked if the proposal would cut funding for the workforce connectors? **Dixon** said it would not. **Ryan Cannon** asked **Inez Evans** for IndyGo's perspective on the issue. She said they are interested in allowing the Mobility Management portion because that is CIRTA's purpose, while planning and operations funding should go to IndyGo.

Bill Ehret, who is the president of CIRTA's board, expressed the successes CIRTA has achieved in working with the MPO and other transit services over the past five years. He encourages the IRTC to understand that they are working hard to achieve the mission that CIRTA was given when it was first created. He said CIRTA will have a balanced budget when they get to 2020 and need to work with people in the room to understand that regional transportation is important and necessary for the region.

Ryan Cannon asked what would happen to these funds if they were not allocated to CIRTA. **Annie Dixon** said that any monies that do not go to CIRTA will go to IndyGo.

Anna Gremling reiterated the recommendation from the Administrative Committee was to approve funding for Mobility Management and revisit the other funding sources in six months. She also reminded the board that this is request is for FY 19 and FY 20 conversations will have to start soon.

Tom Santelli discussed concerns on threats to regional services and believes that there is a need that is increasing, not decreasing, and we are not serving our constituents by reducing regional transit service.

Gary Pool motioned to amend Resolution 19-IMPO-014 and split letter requested amount to \$235,000.

Tom Santelli seconded.

The Resolution 19-IMPO-014 and split letter requested amount was amended to \$235,000. MOTION PASSED

Ryan Wilhite said that the board is approving cooperation on the split letter between IndyGo and CIRTA. This gives Anna Gremling of the MPO authorization to sign the letter, but does not require IndyGo to sign the letter.

Gary Pool motioned to recommend approval of Resolution 19-IMPO-014.
Tom Santelli seconded.
Resolution 19-IMPO-014 was recommended for approval with 12 yeas for approval and 5 nays for disapproval.
MOTION PASSED

STATUS REPORTS

6. REGIONAL PEDESTRIAN PLAN UPDATE

Maria Waincott of Taylor Seifker Williams Design Group (TSWDG) presented an update on the Regional Pedestrian Plan, of which her firm is a consultant. So far, they have examined existing conditions and pedestrian plans from other LPAs, outlined goals and objectives for improvements, and created a prioritization plan. She discussed how they have collected public input through public meetings and surveys.

TSW also created five different Priority Investment Indices using various data: Wellness (measured by lack of access to parks, recreation, and healthcare, density of vehicle + pedestrian collisions), Pedestrian Safety (measured by density of vehicle + pedestrian collisions, existing pedestrian network, and roadway lane width), Walking Comfort (measured by traffic volumes, speed limits, and existing pedestrian network), Equity (measured by densities of populations under 18 and over 65, minority households, households in poverty, and zero-car households), and Pedestrian Demand (measured by pedestrian and employment density and locations of educational facilities). Heat maps were created for existing data to visualize areas of need. The ranking strategies were built on a combination of public input, Marion County Walkways Plan, and best practices. **Waincott** discussed the different prioritizations created by each ranking strategy, in addition to a separate prioritization created by the steering committee. Pedestrian Safety, Equity, Wellness, Pedestrian Demand, and Walking Comfort were all assigned various weights and combined to create a composite of all prioritizations and displayed in map form, including a final composite map. She then asked the members if they had any questions.

Tom Santelli said the region still has an issue with mindset between cars, bikes, and pedestrians. Decision makers do not have a positive mindset between these users and we don't have the ordinances or laws to encourage that. He thinks there should be more law enforcement and public safety in relation to motorist behavior around cyclists and pedestrians. Boone County Highway Department is reconstructing sidewalks in a subdivision to accommodate those users accordingly.

7. INDIANAPOLIS CITY:ONE CHALLENGE

Ron Guifford of the Central Indiana Community Foundation (CICF) presented an update on the Indianapolis City:One challenge. He discussed the Personal Mobility Network, which is a public-private partnership that created an executive committee with a broad goal of creating a multimodal network where anyone in the community can get anywhere they need to go in a way that is affordable and accessible. They want to create a program where anyone can plan and pay for their trip all in one place. The network talked with Ford about the City:One Challenge and requested to be in the 2019 round of candidates. The goal of the challenge is to crowdsource mobility solutions at the local level. Workshops from the challenge identified four opportunity areas:

- more multimodal options to connect to IndyGo,
- creating more affordable transportation options,
- enhancing experiences for those that have mobility challenges, and
- expanding comfort and ease of travel for families and children.

Twelve finalists have been chosen from the initial ninety viable proposals that were submitted. There will be interviews with the finalists and one to two winners will be chosen. Pilots will be planned for 2020 and run for six months. A key factor to the programs' success is how sustainable the pilot programs will be. CICF is requesting \$10,000 from the MPO to reach the \$300,000 grant goal, designated for the Pilot Fund.

8. WHITE RIVER VISION PLAN UPDATE

Brenda Myers and **Brad Beaubien** presented an update on the White River Vision Plan. The scope includes the section of the White River that runs through Marion and Hamilton Counties, but also addresses management of tributaries that feed into the river within the counties. He presented the various actors that helped guide plan development and increase public engagement and input. The group received over 13,000 public responses, mostly from different events and engagement activities. He emphasized that the plan is a generational effort using the following principles to guide the endeavor:

- Environment: examine climate change data to identify future issues, guides restoration and adaptation to the river, management of stormwater, retrofitting or restoration criteria of future dams, connection and growth of natural species, and honoring existing ownership patterns.
- Activation: increasing public use of the river, encouraging stewardship, planning year-round attractions, increasing access to river amenities for various modes of travel, and communicating the history and stories of the river.
- Equity: addressing the balance of growing populations while preserving existing communities, nature, and history.

Beaubien said the plan creators are still working on creating a regional governance structure to ensure the plan’s success. They are currently exploring the creation of a civic trust, which will require a non-profit and regional governing body. The final version of the plan will be released at the end of the month.

Steve Cooke emphasized reasoning for creating a regional “wow-factor” that can serve as a magnet for workers and businesses to come to the region, such as the activation of the White River.

9. DIRECTOR’S UPDATE

- Transition Update
 - **Gremling** said the Human Resources manual is 75% written and the MPO is still waiting on the final benefits package. Initial review of the financial practices manual has been completed. Frost Brown Todd is currently working on the first drafts of bylaws and boilerplate contract; she said she would like a handful of volunteers to review the initial bylaw draft. She also said the Central Indiana Regional Development Authority (RDA) passed a resolution that allows them to be the host organization for the MPO.
- ESRI Recognition of MPO
 - ESRI Software recognized the creation of the MPO’s Crash Safety Dashboard.
- Roadway Safety Reports
 - Twenty-four Roadway Safety Reports have been created distributed; **Gremling** advised LPAs that should be receiving reports to communicate with **Jennifer Dunn** or **Andrew Swenson** for updates. These reports can be used in the next call for projects.
- CEDS
 - There has been discussion on a comprehensive regional economic development strategy. The MPO needs to update the plan and will use as much as they can from the previous plan, and file the paperwork with the Economic Development Administration (EDA). This plan would allow the MPO to apply for the Economic Development District (EDD) designation, which allows them to submit applications for \$125 million pot of grants from the EDA. The MPO has \$30,000 from the Indy Chamber, and they are looking to acquire another \$30,000 from IEDC, then the MPO can apply for the \$60,000 grant from EDA to hire a consultant and create the plan.
- Land Use Along BRT Routes
 - After the opening of the Red Line, the City of Indianapolis is looking at the proposed and existing Bus Rapid Transit corridors and wants to institute Transit Oriented Development requirements along those routes. There have been some poor land use decisions along the corridor. The MPO wants to support Indianapolis staff in justification for denying variances that are not conducive to TOD.

10. OTHER ITEMS OF BUSINESS

Steve Cunningham announced that the next call for projects will end on November 27th. The MPO currently has one project submitted.

II. ADJOURNMENT

Mayor Dennis Buckley motioned to adjourn.

Mayor Mark Myers seconded.

The IRTC Policy Meeting of October 23, 2019 was adjourned at 10:59 a.m. MOTION PASSED

**Indianapolis Regional Transportation Council
General and Retreat Meeting Minutes
December 11, 2019**

9:00 a.m. – 10:30 a.m.

MIBOR REALTOR Association, Meeting Room B
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present

Ryan Cannon – Town of Avon	Dennis Buckley – City of Beech Grove
Craig Parks – Boone County	Nick Parr – Boone County
Mike Hollibaugh – City of Carmel	Jeremy Kashman – City of Carmel
David Littlejohn – City of Carmel	April Fisher – Town of Cumberland
Jason Taylor – City of Fishers	Mark Richards – City of Franklin
Jason Koch – City of Greenfield	Mark Myers – City of Greenwood
Daniel Johnston – City of Greenwood	Brad Davis – Hamilton County
Eric Wathen – Hendricks County	John Ayers – Hendricks County
Lauren Stevenson – City of Indianapolis	Luke Mastin – Johnson County
Neil VanTrees – Johnson County	Tonya Galbraith – Town of McCordsville
Ryan Crum – City of McCordsville	Steve Cooke – City of Noblesville
Jim Hellman – City of Noblesville	Andrew Klinger – Town of Plainfield
Scott Singleton – Town of Plainfield	Jacob Blasdel – Town of Speedway
Rob Wetnight – Town of Speedway	Andy Cook – City of Westfield
John Nall – City of Westfield	Brittany Garriott – Town of Whitestown
Danny Powers – Town of Whitestown	Annette Darrow – IndyGo

* = Proxy

Others Present

Anna Gremling – MPO	Danielle Gerlach – MPO
Sean Northup – MPO	Jennifer Dunn – MPO
James Rinehart – MPO	Steve Cunningham – MPO
Jen Higginbotham - MPO	Kristyn Sanchez – MPO
Rose Scovel – MPO	Andrew Swenson – MPO
Annie Dixon – CIRTA	Ryan Wilhite - IndyGo
Robert Dirks – FHWA	Jennifer Gebhard – CIRTA
Mike Holowaty– INDOT	Clark Packer – INDOT
M C B? – GAI	Kate Zale – Etica Group
Bill Hall – United Consulting	Liz Thomas – Johnson County
Mark Turner – First Group	Mak Knowles – USI Consultants
Jeff Hill – WSP	Jennifer Pyrz – HNTB
Valeria Cockrom – INDOT	John Speidel Jr. – BFS
Amanda Johnson – EMCS	Jason Ricu – Friends of West Indy
Olivia Bell – DPW City of Indianapolis	Travis Underhill – INDOT
Erica Miller – WSP	

1. WELCOME & INTRODUCTIONS

Mayor Myers, Chair of the Policy Committee, called the meeting to order at 9:01 a.m. and welcomed Policy and Technical Committee members. Introductions were made around the room.

ITEMS FOR APPROVAL

2. PERFORMANCE MEASURES: SAFETY

Agenda item 7 was moved to the beginning of the meeting.

Jennifer Dunn explained each of the five federal performance safety measures. Dunn explained that the Indiana Department of Transportation (INDOT) has set theirs, which the MPO has voted to support for the last two years and MPO staff recommends supporting them this year. Dunn explained significant progress regarding the performance measures, which is meeting four out of five performance measures. INDOT feels significant progress has been met with the number of fatalities being the only measure that has not been met.

Mike Holowaty from INDOT answered questions regarding the safety performance measures. Luke Mastin asked if data from 2018 would be released soon to see where we stand. **Holowaty** explained the 2018 data would be available towards the end of January, which is also when we will know if Indiana has made significant progress. He explained there was a spike in fatalities in 2017 with a rate of 1.118 fatalities per vehicle mile traveled (VMT) and a total of 914 fatalities, which caused Indiana to not meet their target. He went on to explain that anything that involves a motor vehicle counts in these measures, including car-train fatalities. Any incident that occur on a public road are included in these measures.

Distracted driving, driving under the influence, and more vehicles miles traveled (leading to more exposure/risk) were factors that contributed to this spike in fatalities, according to Holowaty. Motorcycle fatalities also increased in 2017, but saw a downward trend in 2018.

If four out of the five performance measures are not met, funds are transferred from one or more regular highway funding programs to only be used for safety programs and initiatives. This happens when two or more measures are not met. This only changes the type of funding, not the amount.

There were no further questions and Mayor Myers opened it for a vote.

<p>Luke Mastin moved to approve resolution 19-IMPO-017. Mayor Dennis Buckley seconded the motion. MOTION PASSED.</p>

3. **TRANSPORTATION IMPROVEMENT PROGRAM**

Kristyn Sanchez provided details for the final TIP amendment of the year. There were nine INDOT projects and 1 local included in the amendment, none of which impacted the MPO's annual allocation amount. There were no questions.

Mayor Dennis Buckley moved to approve resolution 19-IMPO-016.

Luke Mastin seconded the motion.

This needed to be opened for public hearing.

Mayor Dennis Buckley moved to withdraw the approval in order to open for public hearing.

Luke Mastin seconded the motion.

The approval was withdrawn.

Mayor Myers opened the public hearing. There were no comments from the public.

Mayor Dennis Buckley moved to approve resolution 19-IMPO-016.

Luke Mastin seconded the motion.

MOTION PASSED.

Sanchez provided updates for the call for projects. There were 56 total applications. If the exchange with INDOT occurs, there will be approximately \$44.7 million to award, losing about \$10 million. Applications are under review and recommendations will come at a later meeting. Anna Gremling asked about the status of the fiscal year. Sanchez explained 13 projects went into letting, three came back but were unawardable. For December, 6 went to letting for \$15 million. There is one for January. There were no further questions.

4. **SPECIAL CONSIDERATION REQUEST: JOHNSON COUNTY**

Luke Mastin requested the agenda item to be removed. Resolution 19-IMPO-020 was removed.

5. **UNIFIED PLANNING WORK PROGRAM AMENDMENT #1**

Sean Northup explained the funding split for planning funds, which the MPO did not apply for this year. Because the funding was not awarded, the MPO Council appropriated the funds to MPOs throughout the state based on population. For the amount the Indianapolis MPO received, it would require a \$5,000 match. The MPO would like to utilize those funds to transit outreach efforts in Plainfield and to provide funding for the personal mobility City:One project. He is requesting the amendment to increase the UPWP. There were no questions.

Mayor Dennis Buckley moved to approve resolution 19-IMPO-018.
Luke Mastin seconded the motion.
MOTION PASSED.

6. *HOUSEHOLD TRAVEL SURVEY*

Anna Gremling asked for this to be tabled for a future meeting in order to make sure technical questions could be answered.

Craig Parks moved to table resolution 19-IMPO-012.
Jeremy Kashman seconded the motion.
MOTION PASSED.

7. *TRANSIT ASSET MANAGEMENT*

Anna Gremling explained the MPO is looking to adopt targets for Tier I and Tier II transit providers from the corresponding transit asset management plans. The Federal Transit Administration (FTA) has asked questions about how the MPO is complying with federal rules for transit targets. It's unclear whether the MPO needs an approved resolution on this item, but Gremling stated that it would be good to have on record. The targets are currently referenced in both the Transportation Improvement Program (TIP) and Long Range Transportation Plan (LRTP). Ryan Wilhite explained the targets for IndyGo. John Ayers asked if the target is based on what IndyGo wants to have at the end of the period, which Wilhite said yes. Clarification was provided for the meaning of the acronyms SGR, or state of good repair, which refers to the targets themselves, and ULB, or useful life benchmark, which refers to what the asset life will be. Luke Mastin asked if these are different than what is already in the plan, to which Wilhite responded no, it's not different.

Luke Mastin moved to approve resolution 19-IMPO-021.
Annie Dixon seconded the motion.
MOTION PASSED.

8. *MISSION AND VISION*

Anna Gremling recapped the discussions from the staff retreat regarding the mission and vision for the MPO and read the proposed ones aloud. She then explained the four pillars of convene, inform, plan, and fund. There were no questions.

Mayor Dennis Buckley moved to approve resolution 19-IMPO-019.
John Ayers seconded the motion.
MOTION PASSED.

STATUS REPORTS

9. FEDERAL EXCHANGE UPDATE

Travis Underhill, Commissioner for INDOT, explained the intent of the federal exchange. He explained this is a test pilot and has not been offered elsewhere. The exchange would likely start in 2025 where INDOT and the MPO would swap program funds at a 90/10 split. Eric Whalen asked if the requirements would change and if this would be state money. Underhill replied this would be similar to Community Crossings, where a project could be something that is close to a National Environmental Protection Act (NEPA) project, depending on what is applied for and what the intent for the project is. There were no further questions.

10. PEDESTRIAN PLAN UPDATE

Jen Higginbotham updated the group about the draft pedestrian plan, which will be out for public review in January. She showed and explained the online map, located at www.indympo.org/pedmapdraft. There were no questions.

11. REGIONAL CENTERS/SCENARIO PLANNING/CEDS UPDATE

Rose Scovel updated the group on the projects that are leading up to the LRTP update, including regional activity centers and scenario planning, both of which are ongoing. Input from IRTC members will be sought after to determine a hybrid scenario to use for planning and decision making for the 2050 LRTP update. CEDS is currently in the fundraising stage. Scovel is still trying to attain letters from the counties in the region, which is an Economic Development Administration requirement. There were no questions.

12. EXECUTIVE DIRECTOR UPDATES

- Transition Update

Anna Gremling stated many items for the transition are nearing completion and asked for members to sign up for a sub-committee that will assist with legislative pieces. She also asked for assistance with developing the bylaws, mainly to answer questions that come up. The team is almost finished with hiring the human resource information software firm and is currently looking at benefits packages. A boilerplate contract has been developed and the financial and human resources manuals are close to being finished.

- 2020 IRTC Schedule

The schedule has changed to a meeting every other month. For the February meeting, all dues must be submitted. Elections for the administrative committee and officers will also be at the February meeting.

- Urban Land Institute Technical Assistance Panel Funding

For \$10,000, ULI professionals will look at a project or community. The MPO is offset the cost by 50% for two communities. The call for projects will be January 2nd.

- Hiring

The MPO has an open position for a special projects planner. The deadline to apply is December 25, 2019 at 11:59pm.

- Legislative Update

Sean Northup updated the group on legislative affairs for the new designation for the MPO.

There were no questions.

13. ADJOURNMENT

Luke Mastin moved to adjourn the meeting.

John Ayers seconded the motion.

MOTION PASSED.

The meeting was adjourned at 10:15 a.m.