

**Indianapolis Regional Transportation Council
Technical and Policy Committee Meeting Minutes**

May 13th, 2020

9:00 a.m. – 12:00 p.m.

Online / Phone

Committee Members Present

Tom Klein – Town of Avon	David Borden* – City of Indianapolis
Joe Csikos* – Town of Bargersville	Tonya Galbraith – Town of McCordsville
Dennis Buckley – City of Beech Grove	Josh Messmer* - Morgan County
Mike Hollibaugh* – City of Carmel	Jan Jarson – Town of New Palestine
April Fisher – Town of Cumberland	Josh Messmer* – Morgan County
Mark Morgan – Town of Danville	Matt Light* - City of Noblesville
Jason Taylor* – City of Fishers	Andy Cook – City of Westfield
Steve Barnett – City of Franklin	Emily Styron – Town of Zionsville
Chuck Fewell – City of Greenfield	Ryan Wilhite* - IndyGo
Mark Myers – City of Greenwood	Christine Altman - CIRTA
Mark Heirbrandt – Hamilton County	Clark Packer - INDOT
Sri Venugopalan* - City of Lawrence	Robert Dirks - FHWA

* = *Proxy*

Committee Members Absent

Craig Parks – Boone County	Desiree Calderella – Shelby County
Karen Howard – Town of Brooklyn	Russell McClure – City of Southport
Brian Jessen – Town of Brownsburg	Jacob Blasdel – Town of Speedway
CJ Taylor – Town of Cicero	Norm Gabehart – Town of Whiteland
Gary Pool – Hancock County	Brittany Garriott – Town of Whitestown
Eric Wathen – Hendricks County	Drew Genneken – Indianapolis Airport Authority
Luke Mastin – Johnson County	Jody Peacock – Ports of Indiana
Mark Mathis – Town of Mooresville	Cecilia Crenshaw - FTA
Jason Love – Town of Pittsboro	Shawn Seals – IDEM
Andrew Klinger – Town of Plainfield	Tim Ping – MDC

Others Present

Anna Gremling – Indianapolis MPO	Brad Davis – Hamilton County
Nick Badman – Indianapolis MPO	Alison Krupski – City of Noblesville
Kristyn Sanchez – Indianapolis MPO	Mark Richards – City of Franklin
Jen Higginbotham – Indianapolis MPO	Kyle Barton – Economic Development Administration
Rose Scovel – Indianapolis MPO	Scott Krapf – Frost Brown Todd
Danielle Gerlach – Indianapolis MPO	Denise Barkdull – Frost Brown Todd
Sean Northup – Indianapolis MPO	Kate Zale – Etica Group
Brandon Burgoa - INDOT	Steve Cunningham – Indianapolis MPO

1. WELCOME

Mayor Cook called the meeting to order at 9:07 a.m. He then turned the meeting administration over to Anna Gremling. **Gremling** explained to members that they could find presentation materials on the website and discussed how the online meeting would be conducted. Roll call attendance was taken.

Gremling then asked **Kyle Barton** to explain the Economic Development Administration’s distribution of CARES Act funding. He said the Chicago Region of the Economic Development Administration received \$225 million that can be used to retain jobs in communities affected by the COVID-19 pandemic. These funds can be used for various economic development studies and fund positions to assist with job retention. The EDA puts strong emphasis on regional impact strategies, especially for infrastructure and workforce development facility construction. The CARES Act created grants for projects that request \$5 - \$10 million dollar. The grants have an 80% match and, in rare cases, can have a 100% match. A Comprehensive Economic Development Strategy (CEDs) is typically required, but county and local economic development plans can be accepted. **Barton** provided his contact information and recommended reading the Notice of Funding Opportunity document before applying for projects.

Rose Scovel told the members that she and **Danielle Gerlach** are currently working on the Indianapolis MPO’s CEDS application.

2. ROLL CALL

Anna Gremling took roll call attendance.

ITEMS FOR APPROVAL

3. MINUTES FOR APRIL 15, 2020 IRTC POLICY COMMITTEE MEETINGS

Anna Gremling asked if there were any changes to the proposed minutes. **Steve Barnett** said he was marked as absent in the minutes and wants the record to be amended to show him in attendance. Below are the results of the roll call vote.

Member	Result	Member	Result
Avon	Approve	Indianapolis	-
Bargersville	Approve	Lawrence	Approve
Beech Grove	Approve	McCordsville	Approve
Carmel	Approve	Morgan County	-
Cumberland	Approve	New Palestine	Approve
Danville	Approve	Noblesville	Approve
Fishers	Approve	Westfield	Approve
Franklin	Approve	Zionsville	Approve
Greenfield	Approve	IndyGo	Approve
Greenwood	Approve	CIRTA	Approve
Hamilton County	Approve	INDOT	Approve

Mark Myers moved to approve the April 15th IRTC Policy Minutes as amended.
Steve Barnett seconded the motion. A roll call vote was conducted.
The amended IRTC Policy Minutes from April 15th were approved.
MOTION PASSES.

4. INPRS (RES. 20-IMPO-009)

Rose Scovel presented the proposed INPRS Retirement Plan for the new organization. She discussed the Hybrid and MyChoice Retirement Plans availability, organization contributions, and which classes of employee for each plan. Approval of this resolution ensure the retirement benefits will be in place when the organization officially separates.

Member	Result	Member	Result
Avon	Approve	Indianapolis	Approve
Bargersville	Approve	Lawrence	Approve
Beech Grove	Approve	McCordsville	Approve
Carmel	Approve	Morgan County	Approve
Cumberland	Approve	New Palestine	Approve
Danville	Approve	Noblesville	Approve
Fishers	Approve	Westfield	Approve
Franklin	Approve	Zionsville	Approve
Greenfield	Approve	IndyGo	Approve
Greenwood	Approve	CIRTA	Approve
Hamilton County	Approve	INDOT	Approve

Steve Barnett moved to approve Resolution 20-IMPO-009.
April Fisher seconded the motion. A roll call vote was conducted.
 Resolution 20-IMPO-009 was approved.
 MOTION PASSES.

STATUS REPORTS

5. 2020 BUDGET

Sean Northup presented a budget as documented in the packet. This budget covers June 1, 2020 through December 31, 2020. One quarter of the MPO’s total allocation for 2020 went to the City of Indianapolis and the rest will go to the new organization. **Tom Klein** asked if there would be a finance committee to review these documents. **Northup** said the Executive Committee will be looking at future budgets, but staff wanted to present this one to the Policy Committee for full transparency and comment.

6. BYLAWS

Anna Gremling presented the proposed bylaws for the new organization as shown in the packet. She also communicated some concerns that **Andrew Klinger** had expressed to her. He questioned why city managers wouldn’t be eligible to serve

as chair as well as continuing to conduct voting on a class-based system, by differentiating between towns, counties, and cities instead of population.

Denise Burkdell gave an overview of how the Indianapolis MPO attained its own statute and changed its strategy to complete appropriate bylaws. **Tom Klein** asked if there were best practices from other groups on representation on the executive committee. **Gremling** said there are various voting methods, including popular vote, population, or jurisdiction class. **April Fisher** echoed the concern that Executive Committee Chairs could only be filled by an elected official. She thinks that it does not treat all members of the organization equally. **Andy Cook** said he understands the point of view of town and city managers, but said that there is an implied mandate from the legislature that organizations such as the MPO should be led by elected officials. **Fisher** said that had not been an issue with previous board elections. **Tonya Galbraith** also did not think that managers shouldn't be allowed to serve as chair on the Executive Committee.

Gremling asked for any final comment on changing voting from a class-based system. **Klein** and **Cook** did not believe there was an issue with class-based voting as of now. **Galbraith** proposed the Vice Chair of the Executive Committee did not need to be an elected official, but could act as chair when needed. **Gremling** said she thought that could be a potential compromise and that the proposed bylaws would be left as-is and the MPO can revisit the issue before the 2021 Executive Committee election.

7. FEDERAL EXCHANGE AGREEMENT

Anna Gremling said INDOT has offered to exchange funds on a 90-10 split; she asked if they would be considerate of a 95-5 funding split and assistance in redistributing PL fund among the state's MPO's. INDOT was not willing to do this. However, they were willing to offer some flexibility in fund carry over. This funding split will be put forward in a resolution on June 1st that would allow the MPO to enter into the agreement. **Tom Klein** asked **Gremling** if she thought that a 90-10 split is a good deal for the members. She replied that she does and there are still benefits to be had with the exchange, but still thinks a 95-5 split would be preferable. **Andy Cook** also thinks that a 95-5 split would be better for the MPO, but recognizes that staff have made every effort possible to get a more favorable exchange rate.

8. TRANSITION UPDATE

a) Insurance

- a. **Anna Gremling** said the MPO is working with travelers Insurance and Gregory and Appel. The organization will be obtaining insurance for general law, office, liability, and cyber insurance.

b) Finance

- a. The MPO has been set up with Key Bank and will be using NetSuite for financial grant management. They are still working on linking payroll with finance.

c) Benefits

- a. The MPO is partnering with the City of Indianapolis for dental, vision, and healthcare, but will be going with a different short-term disability provider.

d) Information Technology

- a. The MPO is working on an MOU with ISA, the IT provider for the City of Indianapolis

e) Lease MOU

- a. The MPO is working on a lease agreement that carries through to the end of 2020. **Gremling** would like to start looking at office space outside of the Indianapolis City County Building at the end of the year.

f) June 1st Meeting

- a. **Gremling** emphasized the importance of attending and voting at this meeting and that staff is working on "bundling" resolutions to reduce the number of roll call votes. **Denise Barkdull** also expresses the importance of attending the meeting.

OTHER BUSINESS

9. OTHER ITEMS OF BUSINESS

There were no other items of business.

10. ADJOURNMENT

Anna Gremling asked for a motion to adjourn the meeting. Below are the results of the roll call vote.

Member	Result	Member	Result
Avon	Approve	Indianapolis	-
Bargersville	Approve	Lawrence	Approve
Beech Grove	Approve	McCordsville	Approve
Carmel	Approve	Morgan County	Approve
Cumberland	Approve	New Palestine	Approve
Danville	Approve	Noblesville	Approve
Fishers	-	Westfield	Approve
Franklin	Approve	Zionsville	Approve
Greenfield	Approve	IndyGo	Approve
Greenwood	-	CIRTA	Approve
Hamilton County	Approve	INDOT	Approve

Dennis Buckley moved to adjourn the May 13th IRTC Policy Meeting.
Steve Barnett seconded the motion. A roll call vote was conducted.
The May 13th IRTC Policy Meeting was adjourned at 10:51 a.m.
MOTION PASSES.