

**Indianapolis Metropolitan Planning Organization  
Transportation Policy Committee Meeting Minutes  
August 19<sup>th</sup>, 2020  
9:00 a.m.  
Online / Phone**

**Committee Members Present**

Tom Santelli – Boone County	Mark Heirbrandt – Hamilton County
Brad Davis* – Hamilton County	Gary Pool – Hancock County
Eric Wathen – Hendricks County	Luke Mastin – Johnson County
Josh Messmer – Morgan County	Ryan Cannon – Town of Avon
Joe Scikos* – Town of Bargersville	Brian Jessen – Town of Brownsburg
April Fisher – Town of Cumberland	CJ Taylor – Town of Cicero
Jason Taylor* - City of Fishers	Tonya Galbraith – Town of McCordsville
Andrew Klinger – Town of Plainfield	Wayne DeLong* – Town of Zionsville
Dennis Buckley – City of Beech Grove	Mike Hollibaugh* – City of Carmel
Steve Barnett – City of Franklin	Mark Richards* – City of Franklin
Jason Koch* – City of Greenfield	Mark Myers – City of Greenwood
David Borden* – City of Indianapolis	Matt Light* – City of Noblesville
Andy Cook – City of Westfield	Clark Packer – INDOT
Inez Evans – IndyGo	Ryan Wilhite* - IndyGo
Christine Altman – CIRTA	Jen Gebhard* – CIRTA

\* = *Proxy*

**Committee Members Absent**

Karen Howard – Town of Brooklyn	Mark Morgan – Town of Danville
Steve Collier – City of Lawrence	Mark Mathis – Town of Mooresville
Jan Jarson – Town of New Palestine	Jason Love – Town of Pittsboro
Desiree Calderella – Shelby County	Russell McClure – City of Southport
Jacob Blasdel – Town of Speedway	Brittany Garriott – Town of Whitestown
Norm Gabehart – Town of Whiteland	Drew Genneken – Indianapolis Airport Authority
Cecilia Crenshaw - FTA	Jody Peacock – Ports of Indiana
Shawn Seals – IDEM	Tim Ping – MDC
Clark Packer - FHWA	

**Others Present**

Anna Gremling – Indianapolis MPO	Steve Cunningham – Indianapolis MPO
Nick Badman – Indianapolis MPO	Annie Dixon – Indianapolis MPO
Kristyn Sanchez – Indianapolis MPO	Brandon Burgoa - INDOT
Jen Higginbotham – Indianapolis MPO	Sarah Reed – City of Noblesville
Rose Scovel – Indianapolis MPO	Patrick O’Neil
Danielle Gerlach – Indianapolis MPO	Daniel Johnston – City of Greenwood
Sean Northup – Indianapolis MPO	

1. WELCOME

Mayor Cook called the meeting to order at 9:02 a.m. He welcomed the members and turned the meeting over to Anna Gremling. She then took roll call attendance.

ITEMS FOR APPROVAL

2. MINUTES FOR JUNE 1<sup>ST</sup>, 2020 JOINT MEETING

Anna Gremling asked if there were any changes to the proposed minutes. Gary Pool said that the project listed by Hancock County is being funded with INDOT Category 4 funding.

Member	Result	Member	Result
Boone County	Approve	Plainfield	Approve
Hamilton County	Approve	Zionsville	Abstain
Hancock County	Approve	Beech Grove	Approve
Hendricks County	Approve	Carmel	Approve
Johnson County	Approve	Franklin	Approve
Morgan County	Approve	Greenfield	Approve
Avon	Approve	Greenwood	Approve
Bargersville*	Approve	Indianapolis	Approve
Brownsburg	Approve	Noblesville	Approve
Cumberland	Approve	Westfield	Approve
Cicero	Approve	INDOT	Approve
Fishers	Approve	IndyGo	Approve
McCordsville	Approve	CIRTA	Approve

\*Proxy member vote

Dennis Buckley moved to approve the June 1<sup>st</sup> Transportation Policy Committee Minutes as amended.  
 Mark Myers seconded the motion. A roll call vote was conducted.  
 The amended Transportation Policy Committee Minutes from June 1<sup>st</sup> were approved.  
 MOTION PASSES.

3. LONG-RANGE TRANSPORTATION PLAN AMENDMENT #5 (RES. #20-IMPO-017)

Jen Higginbotham referred the committee members to their packet for project details. She noted that Madison County Council of Governments (MCCOG) also submitted projects as part of the regional transportation conformity process. Their updated travel demand model outputs have been added to the IMPO's. During the public comment period, there was a comment that primarily asked about the presence of bikeways in the LRTP. That comment and the IMPO's response are in the packet. There were no comments during the public hearing.

Member	Result	Member	Result
Boone County	Approve	Plainfield	Approve
Hamilton County	Approve	Zionsville	Approve
Hancock County	Approve	Beech Grove	Approve
Hendricks County	Approve	Carmel	Approve
Johnson County	Approve	Franklin	Approve
Morgan County	Approve	Greenfield	Approve
Avon	Approve	Greenwood	Approve
Bargersville*	Approve	Indianapolis	Approve
Brownsburg	Approve	Noblesville	Approve
Cumberland	Approve	Westfield	Approve
Cicero	Approve	INDOT	Approve
Fishers	Approve	IndyGo	Approve
McCordsville	Approve	CIRTA	Approve

\*Proxy member vote

**Mark Heirbrandt** moved to approve Resolution 20-IMPO-017.  
**Craig Parks** seconded the motion. A roll call vote was conducted.  
Resolution 20-IMPO-017 was approved.  
MOTION PASSES.

**4. TRANSPORTATION IMPROVEMENT PROGRAM (TIP) AMENDMENT (RES. #20-IMPO-019)**

**Steve Cunningham** said there are 16 INDOT amendments proposed, and two local amendments: one for the IndyGo Purple Line which does not impact MPO funds and the other for the Indianapolis DPW Safe Routes to Transit – North project. He asked **David Borden** if he could elaborate more on the DPW amendment. **Borden** said this is the third time the city will be putting the project out to bid. They initially did not expect an increase in cost, based on estimates from previous bid costs. The pricing for the first bid was not awardable, so Indianapolis Department of Public Works (DPW) went back to reduce the scope of the project. The second round of bidding was more expensive than the first, even after the project’s scope was reduced. **Andy Cook** asked how much of the project was cut back between the first two bids. **Borden** said the project was cut back by about 30%.

**Gary Pool** asked what **Borden** thinks would be the reasoning for increasing costs and low number of bids. **Borden** believes this must be a market condition for the size of the project that may not be attractive to contractors that are working on other larger jobs. He said that hopefully with another letting in November, pricing will come back down. **Craig Parks** asked if the schedule was too aggressive. **Borden** said the original bid was a little aggressive, so staff worked on reducing the schedule, among other project factors including maintenance of traffic. DPW has been reaching out to firms to find ways to reduce bid costs and will continue to do so.

**Pool** asked how many projects are on the bubble this year that are roughly the size of this project’s proposed cost increase. **Steve Cunningham** said there are about six. **Pool** asked if those six projects would get bumped. **Cunningham** said they would not be affected that directly, and noted the increase in bid costs. **Pool** voiced concern about how the project could

affect Hancock County’s letting for the Pennsy Trail. **Cunningham** said the November letting is sizable, so there may be some wiggle room. **Pool** asked how over-programmed the TIP is for the year. **Cunningham** said they were at \$22 million. **Luke Mastin** said he appreciated the city’s attempt to reduce bid costs, but Johnson County also has projects on the bubble list, which makes it hard to vote for this amendment. **Borden** said the city is trying to be as thoughtful as possible when coming back and asking for additional funding.

**Anna Gremling** asked **Cunningham** to clarify if the November letting goes through, the projects that are in the December and January lettings will not receive funding. He said that was true. **Borden** said that IndyGo would also be affected by this change, because the project is meant to facilitate transit usage. **Pool** asked if anyone had contracts that won’t be going to letting; no one responded. **Cunningham** said that everyone that applied for November met the deadline. **Jason Taylor** said it seems that Indianapolis has done everything they could to meet financial needs of the project, and he is willing to have the difficult conversations with his elected officials on why their bubble list projects were bumped to fund this project.

**Cunningham** said this project was out for public comment; no comments were received. **Gremling** opened the floor for public comment. There were none.

Member	Result	Member	Result
Boone County	Approve	Plainfield	Approve
Hamilton County	Approve	Zionsville	Approve
Hancock County	Disapprove	Beech Grove	Approve
Hendricks County	Approve	Carmel	Approve
Johnson County	Disapprove	Franklin	Disapprove
Morgan County	Approve	Greenfield	Approve
Avon	Approve	Greenwood	Approve
Bargersville*	Disapprove	Indianapolis	Approve
Brownsburg	Approve	Noblesville	Approve
Cumberland	Approve	Westfield	Approve
Cicero	Approve	INDOT	Approve
Fishers	Approve	IndyGo	Approve
McCordsville	Approve	CIRTA	Approve

\*Proxy member vote

**Christine Altman** moved to approve Resolution 20-IMPO-019  
**Craig Parks** seconded the motion. A roll call vote was conducted.  
 Resolution 20-IMPO-019 was approved.  
 MOTION PASSES.

**Anna Gremling** asked **Cunningham** if he had any other updates. He said that as of August 18<sup>th</sup>, the IMPO has allocated almost \$18 million of the allocation. September will have a light letting, and October and November’s lettings will be larger.

**5. UNIFIED PLANNING WORK PROGRAM (RES. #20-IMPO-020)**

**Sean Northup** said the work program is similar to the MPO’s budget. It is federally required so that there is increased transparency showing what the MPO is spending federal dollars on. The MPO will be back with a standard budget in September. He referenced the different sources of revenue that will be coming into the MPO, and described anticipated costs as shown in the Activities Table included in the packet. The Activities Table included new sections for economic development, housing/land use, and water/environment activities. These will be the future planning areas of the new MPO.

Member	Result	Member	Result
Boone County	Approve	Plainfield	Approve
Hamilton County	Approve	Zionsville	Approve
Hancock County	Approve	Beech Grove	Approve
Hendricks County	Approve	Carmel	Approve
Johnson County	Approve	Franklin*	Approve
Morgan County	Approve	Greenfield	Approve
Avon	Approve	Greenwood*	Approve
Bargersville*	Approve	Indianapolis	Approve
Brownsburg	Approve	Noblesville	Approve
Cumberland	Approve	Westfield	Approve
Cicero	Approve	INDOT	Approve
Fishers	Approve	IndyGo*	Approve
McCordsville	Approve	CIRTA	Approve

\*Proxy member vote

**Christine Altman** moved to approve Resolution 20-IMPO-020  
**Tonya Galbraith** seconded the motion. A roll call vote was conducted.  
 Resolution 20-IMPO-020 was approved.  
 MOTION PASSES.

**6. TITLE VI POLICY APPROVAL**

**Anna Gremling** said a little less than a year ago, the City of Indianapolis Metropolitan Development Commission and the previous Indianapolis Regional Transportation Council Policy Committee approved an updated Title VI Policy for the IMPO. **Gremling** said that one change to the document should be elimination of any language referring to the Department of Metropolitan Development. She asked for a motion to amend the document and adopt the policy.

Member	Result	Member	Result
Boone County	Approve	Plainfield	Approve
Hamilton County*	Approve	Zionsville	Approve
Hancock County	Approve	Beech Grove	Approve
Hendricks County	Approve	Carmel	Approve
Johnson County	Approve	Franklin*	Approve
Morgan County	Approve	Greenfield	Approve
Avon	Approve	Greenwood*	Approve
Bargersville*	Approve	Indianapolis	Approve
Brownsburg	Approve	Noblesville	Approve
Cumberland	Approve	Westfield	Approve
Cicero	Approve	INDOT	Approve
Fishers	Approve	IndyGo	Approve
McCordsville	Approve	CIRTA*	Approve

\*Proxy member vote

**Christine Altman** moved to approve Resolution 20-IMPO-018  
**Tonya Galbraith** seconded the motion. A roll call vote was conducted.  
Resolution 20-IMPO-018 was approved.  
MOTION PASSES.

7. EXECUTIVE COMMITTEE ELECTION FOR TOWN SEAT

**Anna Gemling** said **Tom Klein** had served on the IRTC Administrative Committee and the Executive Committee for a long time. However, it is now time to elect a new member to his Town seat on the Executive Committee. **Brian Jessen** has indicated that he was interested. **Gremling** opened the floor for any other nominations; there were none. This roll call was just for Town members on the committee.

Member	Result	Member	Result
Avon	Approve	Cumberland	Approve
Bargersville*	Approve	McCordsville	Approve
Brownsburg	Approve	Zionsville	Approve
Cicero	Approve	Plainfield	Approve

\*Proxy member vote

**Tonya Galbraith** moved to close nominations and commence the election.  
**April Fishers** seconded the motion. A roll call vote was conducted.  
 The nominations were closed and Town members cast their votes.  
 MOTION PASSES.

**Brian Jessen** was selected to serve on the Town seat of the Executive Committee. **Gremling** said she needed a motion to approve his selection.

Member	Result	Member	Result
Avon	Approve	Cumberland	Approve
Bargersville*	Approve	McCordsville	Approve
Brownsburg	Approve	Zionsville	Approve
Cicero	Approve	Plainfield	Approve

**Tonya Galbraith** moved to approve **Jessen’s** election to the Executive Committee  
**April Fishers** seconded the motion. A roll call vote was conducted.  
**Jessen’s** election to the Executive Committee was approved.  
 MOTION PASSES.

**STATUS REPORTS**

**8. BYLAWS**

**Anna Gremling** said bylaws were adopted by the new IMPO at the June 1<sup>st</sup> joint meeting. Conversation came up to explore the different solutions that could be used to draft a population-based election to the Executive Committee. **Annie Dixon** presented potential models for the committee makeup.

Proposed terms include an Executive Committee member term reset in 2021, and some changes in term length. If one or more excluded cities represents a district, the Excluded City at-large seat would be open to all at-large members. **Dixon** also asked for input on whether Beech Grove should be allocated to Southern or Eastern District.

**Luke Mastin** said part of the reason the MPO uses the existing model was to make sure that there is representation of each type of jurisdiction. **Gremling** agreed, but could not figure out a way around that in a District Model. **Mastin** asked why they should consider changing representation models. **Andrew Klinger** said the way he views it, municipal status (town or city) is more a choice of how each community decides to organize. For the most part, towns and cities are all treated the same under the law. He wanted to differentiate representation based on aspects such as size of community and geographic location, which speaks to the types of assets a community has. He wanted to see what the differentiators we want to use to make sure there is balanced representation on the Executive Board. **Klinger** noted that some of the IMPO’s member towns have large populations and may not be truly indicative of similar sized jurisdictions.

**Mastin** said that size still matters, and that is especially true for counties. He wants to ensure that there is fair representation of different jurisdiction types; he would not be comfortable with having a system that does not ensure a County is serving on the board. **Brian Jessen** said that Brownsburg had examined becoming a city and decided that they wanted to remain a town. **Gremling** reminded everyone about the role of the Executive Committee, that they are the fiduciary body for the MPO, and their duties include approving contracts and agreements, budgets, etc. **Craig Parks** agreed with **Mastin**, saying that the needs of a county are very different from the needs of a municipality. **Gremling** asked if the at-large seats could be reserved for election of classes that are not represented, so if a County and / or Excluded City were not elected to represent

a district, one member would have to be elected from that jurisdiction class for the at-large seat. The IMPO will revisit the proposed District Model to ensure that there is adequate representation between counties and municipalities.

**Dixon** also looked at methods for transit dues. IMPO staff examined six methods from other MPOs, most of which would be too costly or too unfair for the agencies, so the IMPO is looking at a flat rate of dues that would account for about \$5,000 per year per agency.

#### **9. 5307 FUNDING ALLOCATION OPTIONS**

**Jen Higginbotham** said the issue that the IMPO has been tasked with solving is that transit agencies in Hamilton, Hancock, Johnson, and Hendricks Counties have been receiving rural transit funding for trips that go into the urbanized area. The IMPO's tentative recommendations include having Hamilton, Hancock, Johnson Counties act as single-county reporters and they will report all trips to the National Transit Database as urban trips. Hendricks and Morgan County will report jointly. 5307 funds will be distributed in 2022 based on a proportional loss to each agency. Suburban providers should research opportunities for additional funding, some of which will be included in the final report. There will be a small increase in 5339 funds, which can be used for capital expenses, and the IMPO recommends a competitive application process. The public mass transportation funding will stay the same unless there are changes at the state level.

The remaining recommendations the IMPO still needs to assess is how Hendricks and Morgan County should classify their urban / rural trips. New administrative structures for the suburban providers are also being considered. Not for Profit agencies are not eligible to directly receive 5307 funds, so changes are required. The IMPO also needs to understand how to pay for 5307 Administrative Costs. IndyGo estimates that 5307 administration would cost \$100,000 in the first year and \$75,000 for each year after. CIRTAs has not submitted estimates yet. For either agency, administrative costs would be taken out of the 5307 share for operating transit in the counties, because costs would be directly tied to using 5307 for operating costs. CIRTAs is separately conducting a study to consider regional consolidation of scheduling, which could reduce costs long-term for providers. A list of goals and values for choosing an administrative structure has been shared with providers. **Higginbotham** highlighted five different proposed administrative structures.

#### **10. SCENARIO PLANNING**

**Rose Scovel** said that IMPO staff want any questions or comments on the scenarios they plan to use in the next LRTP. Scenario planning is being used to consider alternative future land use patterns for 2050. Stakeholders and public comment on alternative scenarios to develop a hybrid scenario will be used in the LRTP. There are a number of placetypes in the region that the program uses. Future land use maps from across the region were used to establish a baseline scenario and assign the uses to a place type. The Baseline Scenario is also known as the 'Business as Usual' scenario. It includes mostly new single-family homes and is primarily auto-centric. The other three scenarios are changes in the baseline:

- Scenario 2: Clean Suburban (low-density, more efficient technology and automated vehicles)
- Scenario 3: Moderate Infill (moderate-density infill with a combination of clean personal and shared mobility)
- Scenario 4: Transit-supportive (transit-focused, higher-density development with clean vehicles and shared mobility).

Scenario planning will not affect a call for projects for the 2050 LRTP, and the IMPO will be incorporating base scenario into their transportation demand model.

#### **11. REGIONAL ACTIVITY CENTERS**

**Rose Scovel** said IMPO staff are wrapping up a project that they have been working on for about a year. The primary takeaway is that, for the LRTP, last time projects were scored was with old Population and Employment Centers; they will now use the new activity centers instead. Staff still need to examine how the changes with activity centers would affect project scoring. Updated activity centers will be replacing the first draft of activity centers that are used in the performance measures.

#### **12. LONG-RANGE TRANSPORTATION PLAN PERFORMANCE MEASURES ANNUAL REPORT**

**Rose Scovel** referred members to their packets and if there were any questions to email her and she can answer them.

#### **OTHER BUSINESS**

**13. OTHER ITEMS OF BUSINESS**

There were no other items of business.

**14. ADJOURNMENT**

**Anna Gremling** asked for a motion to adjourn the meeting.

**Andy Cook** moved to adjourn the August 19<sup>th</sup> Transportation Policy Committee meeting.

**Andrew Klinger** seconded the motion. A voice vote was conducted.

The August 19<sup>th</sup> Transportation Policy Committee meeting was adjourned at 11:30 a.m.

MOTION PASSES.