

Indianapolis Metropolitan Planning Organization
Executive Committee Meeting Minutes
November 20th, 2020
9:00 a.m.
Online / Phone

Committee Members Present

Andy Cook – City of Westfield	Dan Parker – City of Indianapolis
Ryan Wilhite* – IndyGo	Dennis Buckley – City of Beech Grove
Jason Taylor – City of Fishers	

* = *Proxy*

Committee Members Absent

Eric Wathen – Hendricks County	Andrew Klinger – Town of Plainfield
Brian Jessen – Town of Brownsburg	Mark Heirbrandt – Hamilton County

Others Present

Anna Gremling – Indianapolis MPO	Sean Northup – Indianapolis MPO
Nick Badman – Indianapolis MPO	Danielle Gerlach – Indianapolis MPO
Jen Higginbotham – Indianapolis MPO	Steve Cunningham – Indianapolis MPO

1. WELCOME

Andy Cook called the meeting to order at 9:05 a.m. He welcomed the members and congratulated **Anna Gremling** for receiving the Women’s Transportation Seminar Woman of the Year Award. He then turned the meeting over to **Gremling**. She took roll call attendance.

ITEMS FOR APPROVAL

2. MINUTES FOR SEPTEMBER 25TH, 2020 EXECUTIVE COMMITTEE MEETING

Anna Gremling asked if there were any changes to the proposed minutes. There were none.

Member	Result	Member	Result
Beech Grove	Approve	Fishers	Approve
Indianapolis	Approve	IndyGo	Approve
Westfield	Approve		

Dan Parker moved to approve the September 25th Executive Committee Minutes.
Dennis Buckley seconded the motion. A roll call vote was conducted.
The September 25th Executive Committee Minutes were approved.
MOTION PASSES.

3. FINANCIAL RESOLUTIONS (RES. #20-EXEC-011 AND #20-EXEC-012)

Anna Gremling provided a brief overview of contract renewals that the IMPO is requesting for HNTB (Suburban Transit Study), Beam Longest Neff (Boone County Corridor Study), Matchbook Creative (Indianapolis MPO website), Caliper Corporation (travel demand model), Indy Translations (translation services), Resource Systems Group, Crawford Murphy and Tilly (Plainfield I-70/US-40 Interchange), Frost Brown Todd (IMPO legal services), and Capitol Assets (legislative lobbyist).

Member	Result	Member	Result
Beech Grove	Approve	Fishers	Approve
Indianapolis	Approve	IndyGo	Approve
Westfield	Approve		

Dennis Buckley moved to approve Resolution 20-EXEC-011.
Ryan Wilhite seconded the motion. A roll call vote was conducted.
Resolution 20-EXEC-011 was approved.
MOTION PASSES.

Sean Northup provided an overview on the proposed 2021 budget. It is based on the Unified Planning Work Program’s (UPWP’s) allocation of funds for each section of the organization. This is the first time the IMPO has done a budget in this way, because it was traditionally housed inside of the City of Indianapolis Department of Metropolitan Development budget.

Ryan Wilhite asked what the process would be if funds had to be reallocated from one section to another. **Northup** said that there is no statute that says staff could not overspend in one section, just not the overall allocation. However, if there were a large amount of funds that need to be reallocated, staff would bring a UPWP and a budget amendment to the Executive Committee for approval.

Member	Result	Member	Result
Beech Grove	Approve	Fishers	Approve
Indianapolis	Approve	IndyGo	Approve
Westfield	Approve		

Jason Taylor moved to approve Resolution 20-EXEC-012.
Ryan Wilhite seconded the motion. A roll call vote was conducted.
Resolution 20-EXEC-012 was approved.
MOTION PASSES.

STATUS REPORTS

4. AUGUST FINANCIAL REPORT

Sean Northup provided overview of the financial reports for the IMPO from June to November 2020.

5. DIRECTOR'S UPDATE

a. Bylaws

- i. **Anna Gremling** said updated bylaws will be brought to the December Joint Meeting for approval. The changes are mostly housekeeping items.

b. Transportation Improvement Program (TIP) Updates

- i. **Gremling** said the Town of Brownsburg has a substantial amendment request currently on the table that will be discussed at the joint meeting.

c. Performance Measures

- i. **Gremling** said safety targets will be set at the December Joint Meeting. The options for the IMPO are to either develop their own performance measures or adopt INDOT's measures. As of now, staff is leaning towards adopting INDOT's measures.

d. Regional Bikeways Plan

- i. **Gremling** said the plan is out for public comment and review. It will be up for adoption at the December Joint Meeting. No substantial comments had been collected as of the time of this meeting.

e. Metropolitan Transportation Plan

- i. **Gremling** said the IMPO has been mandated to change the terminology of the Long-Range Transportation Plan (LRTP) to the Metropolitan Transportation Plan (MTP) due to requirements in the FAST Act and INDOT's requirements. The IMPO will be looking at the resource allocation goals and scoring criteria. These goals are what helps the IMPO determine how the organization will allocate transportation funds. This may generate some conversation, but the IMPO needs to come to some kind of consensus on what the goals should be.

f. CARES Act Grant

- i. **Gremling** said the IMPO received a \$120,000 grant to update the Comprehensive Economic Development Strategy document for Central Indiana. This grant is made up of \$60,000 from the Economic Development Administration and \$60,000 in local match. The IMPO will be releasing an RFP for the document's creation on the day of the meeting.

g. Scenario Planning Survey

- i. **Gremling** said a survey for the Scenario Planning portion of the MTP is now live. The survey is relatively short and is accompanied with an explanation video. She requested that members assist with the survey's distribution.

OTHER BUSINESS

6. OTHER ITEMS OF BUSINESS

a. Safety Performance Measures Memorandum

i. **Gremling** said this item was touched on in the Director's Update section of the meeting.

b. MPO PL Fund Distribution

i. **Gremling** said she will be bringing a request to the Indiana MPO Council that proposes a more equitable distribution of PL funds across all MPOs in the state.

7. ADJOURNMENT

Anna Gremling asked for a motion to adjourn the meeting.

Dennis Buckley moved to adjourn the November 20th Executive Committee meeting.

Andy Cook seconded the motion.

The November 20th Executive Committee meeting was adjourned at 9:38 a.m.

MOTION PASSES.