



March 26, 2021
9:00 am – 11:00 am

For public access:
Call in: (312) 626-6799
Meeting ID: 894 6572 7244
Password: 975421008
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**Due to recent security issues, attending the meetings via video conference will be for board members only. Board members shall receive an email with their access information or shall contact [Danielle Gerlach](#) with issues.*

MEETING AGENDA

1. Welcome & Introductions	Mayor Cook, City of Westfield	2 min.
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ITEMS FOR APPROVAL

2. Minutes from February 26, 2021 Executive Committee Meeting	Mayor Cook, City of Westfield	2 min.
3. Monthly Financial Report	Sean Northup, IMPO	5 min.
a. Cash Flow Statement		
b. Income Statement		
c. Balance Sheet		
4. Financial Resolution	Anna Gremling, IMPO	10 min.
a. Memorandum		
b. Resolution 2021-EXEC-006		
5. Indiana Public Retirement System		5 min.
a. Resolution 2021-EXEC-009	Anne Gremling, IMPO/Rose Scovel, IMPO	

STATUS REPORTS

6. Indianapolis Regional Transportation Improvement Program (IRTIP)	Steve Cunningham, IMPO	5 min.
a. Memorandum		
7. Public Involvement Plan	Nicholas Badman, IMPO	5 min
a. Memorandum		

OTHER BUSINESS

8. Other Items of Business	Anna Gremling, IMPO	5 min.
a. Functional Class Update Annual Call		
9. Adjournment	Mayor Cook, City of Westfield	1 min.

Materials pertinent to item #s 2-7 are attached. For additional information, please see www.indympo.org.

The IMPO acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals who require special services (e.g. sign interpretive services, alternative audio/visual devices, and/or amanuenses). For participation in or access to IMPO sponsored public programs, services, and/or meetings, the IMPO requests that requests be made no less than two business days ahead of the scheduled program, services, and/or meeting. For accommodations, please call (317) 327-5136.

Indianapolis Metropolitan Planning Organization
Executive Committee Meeting Minutes
February 26th, 2021
9:00 a.m.
Online / Phone

Committee Members

✓ = Present (blank) = Absent * = Proxy

✓	City of Beech Grove	Dennis Buckley	✓	City of Indianapolis	Dan Parker
	Town of Brownsburg	Brian Jessen	✓	IndyGo	Inez Evans
✓	City of Fishers	Jason Taylor	✓	Town of Plainfield	Andrew Klinger
✓	Hamilton County	Mark Heirbrandt	✓	City of Westfield	Andy Cook
	Hendricks County	Eric Wathen			

Others Present

Anna Gremling – Indianapolis MPO	Sean Northup – Indianapolis MPO
Steve Cunningham – Indianapolis MPO	Annie Dixon – Indianapolis MPO
Kristyn Sanchez – Indianapolis MPO	Danielle Gerlach – Indianapolis MPO
Jen Higginbotham – Indianapolis MPO	Rose Scovel – Indianapolis MPO
Nick Badman – Indianapolis MPO	Cole Jackson – Indianapolis MPO
Ryan Wilhite - IndyGo	Mark Myers – City of Greenwood
Jodi Dickey	Tom Santelli

1. WELCOME

Anna Gremling called the meeting to order at 9:08 a.m. She then took roll call attendance.

ITEMS FOR APPROVAL**2. MINUTES FOR FEBRUARY 2ND, 2021 EXECUTIVE COMMITTEE MEETING**

Anna Gremling asked if there were any changes to the proposed minutes. There were none.

Member	Result	Member	Result	Member	Result
City of Beech Grove	Approve	Hamilton County	--	IndyGo	Approve
Town of Brownsburg	--	Hendricks County	--	Town of Plainfield	Approve
City of Fishers	Abstain	City of Indianapolis	Approve	City of Westfield	Approve

*Proxy member vote

Inez Evans moved to approve the as presented.

Dennis Buckley seconded the motion. A roll call vote was conducted.

The February 2nd, 2021 Executive Committee Minutes were approved.

MOTION PASSES.

3. FINANCIAL RESOLUTION (RES. #21-EXEC-004)

Anna Gremling said the IMPO has secured \$120,000 from the US Economic Development Administration to fund a CEDS document. Both the Indy Chamber and IEDC also provided \$30,000 in matching funds each. Andrew Klinger said he was part of the selection process for the CEDS document consultant and commended IMPO staff on the selection and interview process.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Andrew Klinger moved to approve Resolution # 21-EXEC-004.

Mark Heirbrandt seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-004 for the IMPO CEDS project was approved.

MOTION PASSES.

4. BYLAWS (RES. #21-EXEC-003)

Anna Gremling said the Transportation Policy Committee has already passed their own bylaws. **Annie Dixon** said this resolution relates only to the Executive Committee’s bylaws, because each existing and future committee will have the power to pass and amend their own bylaws.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Mark Heirbrandt moved to approve Resolution # 21-EXEC-003.

Jason Taylor seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-003 for the Executive Committee bylaws was approved.

MOTION PASSES.

5. BANK AUTHORITY (RES. #21-EXEC-005)

Anna Gremling said the IMPO wants to add **Sean Northup** as a backup so that there is someone available to authorize wire transfers and other banking functions. There is also an issue where the bank requires physical signatures from **Andy Cook**, which can be time consuming. The IMPO wants to pass a resolution that takes **Cook** off of the bank account so that they do not have to wait for his physical signatures. **Cook** was asked if he agreed with the banking authority change in the meeting; he said he was.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Jason Taylor moved to approve Resolution # 21-EXEC-005.

Andrew Klinger seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-005 for the bank authority was approved.

MOTION PASSES.

6. PUBLIC EMPLOYMENT RETIREMENT FUND (RES. #21-EXEC-007)

Anna Gremling said the IMPO created a new account under the Public Employment Retirement Fund and the organization needs to add its latest hire to the account. She gave an overview of the details of the IMPO’s new employee’s title and PERF retirement options. **Rose Scovel** said this resolution adds the finance analyst position to the organization and other new titles for existing employees that were reclassified after separation.

Ryan Wilhite asked if the Executive Committee has to do this every time a new employee is added to the IMPO. **Gremling** said this resolution mostly pertains to adding the new titles. She also noted that there are some other titles that may be added later this year, so staff may return to add the new titles being considered.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Mark Heirbrandt moved to approve Resolution # 21-EXEC-007.

Tom Cook seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-007 for the PERF changes were approved.

MOTION PASSES.

Anna Gremling also introduced the newest employee to the IMPO, **Cole Jackson**, Financial Analyst.

STATUS REPORTS

7. MONTHLY FINANCIAL REPORT

Kristyn Sanchez gave an overview of the IMPO’s cash flow and expenses for January. She said staff worked hard to wrap up the 2020 calendar year and will be reaching out to their audit firm to complete the 2020 audit.

OTHER BUSINESS

8. OTHER ITEMS OF BUSINESS

There were no other items of business.

9. ADJOURNMENT

Anna Gremling asked for a motion to adjourn the meeting.

Dennis Buckley moved to adjourn the February 26th Executive Committee meeting.

Inez Evans seconded the motion. A roll call vote was conducted.

The February 26th Executive Committee meeting was adjourned at 9:30 a.m.

MOTION PASSES.

DRAFT

Indianapolis Metropolitan Planning Organization

Cash Flow Statement - Q1 2021

Financial Row	Amount
Operating Activities	
Net Income	\$279,167.92
Adjustments to Net Income	
Accounts Receivable	\$254,573.97
Other Current Asset	\$1,513.82
Accounts Payable	\$27,827.98
Other Current Liabilities	(\$29,215.78)
Total Adjustments to Net Income	\$254,699.99
Total Operating Activities	\$533,867.91
Investing Activities	
Fixed Asset	\$918.28
Total Investing Activities	\$918.28
Net Change in Cash for Period	\$534,786.19
Cash at Beginning of Period	\$636,274.88
Cash at End of Period	\$1,171,061.07

Indianapolis Metropolitan Planning Organization

Income Statement - Q1 2021

Financial Row	Amount
Ordinary Income/Expense	
Income	
4000 - Revenue from government grants	
4010 - Federal grants	\$956,913.69
Total - 4000 - Revenue from government grants	\$956,913.69
Total - Income	\$956,913.69
Gross Profit	\$956,913.69
Expense	
7200 - Salaries & related expenses	
7210 - Regular Salaries & wages	\$105,075.81
7212 - Other Pay	\$58.97
7214 - Benefit leave pay	\$36,435.26
7218 - Disability insurance	\$1,844.16
7220 - PERF hybrid	\$17,798.37
7221 - My Choice	\$2,641.52
7230 - Health insurance	\$29,704.70
7234 - Life insurance	\$322.50
7242 - HSA contribution	\$15,500.00
7250 - Social security	\$9,478.07
7252 - Medicare ER	\$2,216.64
7254 - FUTA	\$548.31
7256 - SUTA	\$1,894.76
Total - 7200 - Salaries & related expenses	\$223,519.07
7500 - Contract service expenses	
7520 - Legal fees	\$13,073.50
7580 - Legal ads	\$429.52
7585 - Misc professional fees	\$300.00
Total - 7500 - Contract service expenses	\$13,803.02
8000 - Contractual consulting services	\$311,375.76
8100 - Nonpersonnel expenses	
8110 - Supplies	(\$51.60)
8115 - Miscellaneous Expense	\$19.99
8120 - Contractual data services	\$51,188.46
8130 - Telephone & cell phone	\$4,000.00
8170 - Printing & copying	\$187.46
Total - 8100 - Nonpersonnel expenses	\$55,344.31
8200 - Facility & equipment expenses	
8210 - Rent and other occupancy expense	\$28,582.10
8220 - Parking garage expense	\$1,700.00
8270 - Depreciation expense	\$918.28
Total - 8200 - Facility & equipment expenses	\$31,200.38
8300 - Travel expenses (lodging transportation and per diem)	
8320 - Registration fees	\$110.00
Total - 8300 - Travel expenses (lodging transportation and per diem)	\$110.00
Total - Expense	\$635,352.54
Net Ordinary Income	\$321,561.15
Other Income and Expenses	
Other Expense	
8500 - Other expenses	
8520 - Insurance - non-employee related	\$1,513.82
8530 - Membership dues - organization	\$2,600.00
8540 - Bank Fees	\$1,016.43
8590 - Software licenses	\$37,262.98
Total - 8500 - Other expenses	\$42,393.23

Financial Row	Amount
Total - Other Expense	\$42,393.23
Net Other Income	(\$42,393.23)
Net Income	\$279,167.92

Indianapolis Metropolitan Planning Organization

Balance Sheet - Q1 2021

Financial Row	Amount
ASSETS	
Current Assets	
Bank	
1000 - Cash	
1010 - Checking Account	\$1,171,061.07
Total - 1000 - Cash	\$1,171,061.07
Total Bank	\$1,171,061.07
Accounts Receivable	
1100 - Accounts Receivable	
1110 - Accounts receivable/Member receivable	\$437,948.39
Total - 1100 - Accounts Receivable	\$437,948.39
Total Accounts Receivable	\$437,948.39
Other Current Asset	
1400 - Other assets	
1410 - Prepaid expenses	\$2,628.89
Total - 1400 - Other assets	\$2,628.89
Total Other Current Asset	\$2,628.89
Total Current Assets	\$1,611,638.35
Fixed Assets	
1600 - Fixed operating assets	
1620 - Furniture, fixtures, & equip	\$77,135.12
Total - 1600 - Fixed operating assets	\$77,135.12
1700 - Accum deprec - fixed operating assets	
1745 - Accum deprec - furn,fix,equip	(\$34,894.46)
Total - 1700 - Accum deprec - fixed operating assets	(\$34,894.46)
Total Fixed Assets	\$42,240.66
Total ASSETS	\$1,653,879.01
LIABILITIES & EQUITY	
Current Liabilities	
Accounts Payable	
2000 - Accounts Payable	
2010 - Accounts payable	\$39,237.98
Total - 2000 - Accounts Payable	\$39,237.98
Total Accounts Payable	\$39,237.98
Other Current Liability	
2100 - Accrued liabilities	
2138 - Disability insurance withholding	(\$2,257.39)
2141 - Health insurance withholding	\$6,972.81
2142 - Dental insurance withholding	\$825.05
2143 - Vision insurance withholding	\$293.59
2144 - Life insurance withholding	\$3,768.03
Total - 2100 - Accrued liabilities	\$9,602.09
Total Other Current Liability	\$9,602.09
Total Current Liabilities	\$48,840.07
Equity	
Retained Earnings	\$1,325,871.02
Net Income	\$279,167.92
Total Equity	\$1,605,038.94
Total LIABILITIES & EQUITY	\$1,653,879.01



Memo

To:

From:

Date:

Re: Resolution Bundle 2021 -EXEC-006

Resolution Bundle 2021 -EXEC-006 includes the following resolutions, which enable the Executive Director to enter into agreements with vendors for products and services as described:

A. CPCS Transcom, Inc.

- a. To negotiate and execute an agreement with CPCS Transcom, Inc., to provide an update to the Freight Plan incorporating revisions, new data through analysis and best practices
- b. The vendor was selected through a competitive RFP/RFQ process
- c. Total Cost: not to exceed \$199,992.74 (80% federal funding \$159,994.19) and (20% local match funds \$39,998.55) provided by IMPO membership dues.
- d. Term: 12/31/22

B. HNTB Corporation

- a. To provide consulting services related to engineering review of project cost estimates
- b. The vendor was selected through a small purchase quote process.
- c. Total Cost: not to exceed \$53,100.00 (80% federal funding \$42,480.00) and (20% local match funds \$ 10,620.00) provided by IMPO membership dues.
- d. Term: 12/31/23

C. StreetLight Data, Inc.

- a. To provide the IMPO with enhanced and time saving transportation planning capacity in the form of online access to origination/destination travel data, traffic flow estimates, data analytics and web application services
- b. The vendor was selected through a competitive RFP/RFQ process
- c. Total Cost: not to exceed \$269,500.00 (80% federal funding \$215,600.00) and (20% local match funds \$53,900.00) provided by IMPO membership dues.
- d. Term: 1 year from execution of the contract

D. HNTB Corporation

- a. To provide management services for the Metropolitan Transportation Plan
- b. The vendor was selected through a competitive RFP/RFQ process
- c. Total Cost: not to exceed \$20,000.00 (80% federal funding \$16,000.00) and 20% local match funds \$4,000.00) provided by IMPO membership dues.
- d. Term: 12/31/21

E. KSM CONSULTING, LLC

- a. To provide continued financial advisory and support services to the IMPO
- b. Total Cost: not to exceed \$20,000.00 (80% federal funds \$16,000.00) and 20% local match funds (\$4,000.00) provided by IMPO membership dues.
- c. Term: 12/31/2021.

If you have additional questions, please feel free to call me at 317.327-5136.

**A RESOLUTION OF THE EXECUTIVE COMMITTEE OF
THE INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION
APPROVING CERTAIN ACTIONS**

Resolution Number 2021-EXEC-006

WHEREAS, the Indianapolis Metropolitan Planning Organization (the “IMPO”) is charged with the responsibility of providing for the continuing, cooperative and comprehensive transportation planning process for the Indianapolis Metropolitan Planning Area (“Planning Area”); and

WHEREAS, the IMPO Executive Committee (“Executive Committee”), a committee of the IMPO, is the overseeing body for the IMPO, other than for transportation-related funding activities of the IMPO under applicable U.S. Department of Transportation regulations; and

WHEREAS, it is the desire of the Executive Committee to authorize and approve certain actions as further set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Executive Committee of the IMPO as follows:

SECTION 1: That the Executive Director is approved and authorized to negotiate and enter into the contracts and agreements listed in Exhibit A attached hereto and incorporated by reference.

SECTION 2: That any prior action taken by the Executive Director or any staff necessary in connection with the item or items approved herein is hereby ratified and adopted as actions on behalf of the IMPO.

SECTION 3: That any officer, including but not limited to the Executive Director of the IMPO, and each of them, is authorized and empowered to take any and all action necessary and to execute all agreements, instruments and other documents, in such form and as each of such officer(s) considers necessary or desirable to effectuate the foregoing resolutions and to carry out the purposes thereof; the taking of any such action and execution of any such agreement, instrument or document to be conclusive evidence of the due authorization thereof by the Executive Committee of the IMPO.

SECTION 4: This Resolution shall be effective immediately upon its passage.

* * * * *

PASSED by the Executive Committee of the Indianapolis Metropolitan Planning Organization by a vote of ____ ayes and ____ nays this ____ day of _____, 2021.

Andrew J. Cook
Chair, Indianapolis MPO Executive Committee

Anna M. Gremling, Executive Director
Indianapolis Metropolitan Planning Organization

4846-9356-9759v3

EXHIBIT A

CONTRACTS AND AGREEMENTS

CPCS TRANSCOM INC.

To negotiate and execute an agreement with CPCS Transcom Inc., to provide an update to the Freight Plan incorporating revisions, new data through analysis and best practices utilizing 80% federal funds provided by the IMPO (\$159,994.19) and 20% local match funds provided by IMPO membership dues (\$39,998.55) for a not to exceed total of \$199,992.74. The term will extend to December 31, 2022.

HNTB CORPORATION

To negotiate and execute an agreement with HNTB Corporation to provide consulting services related to engineering review of project cost estimates utilizing 80% federal funds provided by the IMPO (\$42,480.00) and 20% local match funds provided by IMPO membership dues (\$10,620.00) for a not to exceed total of \$53,100.00. The term will extend to December 31, 2023.

STREETLIGHT DATA, INC.

To execute an agreement with StreetLight Data, Inc., to provide the IMPO with enhanced and time saving transportation planning capacity in the form of online access to origination/destination travel data, traffic flow estimates, data analytics and web application services utilizing 80% federal funds received by the IMPO (\$215,600.00) and 20% local match provided by the IMPO membership dues (\$53,900.00) for a not to exceed total of \$269,500.00. The term will extend for one year from execution date.

HNTB CORPORATION

To negotiate and execute an agreement with HNTB Corporation to provide management services for the Metropolitan Transportation Plan utilizing 80% federal funds received by the IMPO (\$16,000.00) and 20% local match provided by the IMPO membership dues (\$4,000.00) for a not to exceed total of \$20,000.00. The term will extend to December 31, 2021.

KSM CONSULTING, LLC

To negotiate and execute Amendment 1 of the KSM Consulting, LLC agreement to provide continued financial and advisory support services for an amount not to exceed \$20,000.00 utilizing 80% federal funds received by the IMPO (\$16,000.00) and 20% local match funds provided by the IMPO membership dues (\$4,000.00) for a contract total not to exceed \$43,246.35. The term will remain to December 31, 2021.

RESOLUTION #21-EXEC-009
RESOLUTION ELECTING TO JOIN THE PUBLIC EMPLOYEES' RETIREMENT FUND
AS ADMINISTERED BY THE
INDIANA PUBLIC RETIREMENT SYSTEM

WHEREAS, the Indianapolis Metropolitan Planning Organization Executive Committee is the governing body of the Indianapolis Metropolitan Planning Organization, a political subdivision or miscellaneous participating entity in the STATE OF INDIANA; and

WHEREAS, for the purposes of this document and interpretation of statutes governing the Public Employees Retirement Fund ("PERF"), "Plan" refers to the public employees' defined contribution plan under IC 5-10.3-12 ("PERF My Choice: Retirement Savings Plan"). "Fund" refers to the PERF Hybrid defined benefit pension fund ("PERF Hybrid").

WHEREAS, political subdivisions may participate in the PERF My Choice: Retirement Savings Plan and choose whether employees are required to become members of the **Plan**, the **Fund** or may choose membership in either the **Plan** or the **Fund**.

WHEREAS, The governing body is fully cognizant that, if it is resolved that the governing body will place any employees in the **Fund**, the percentage of cost of gross annual payroll of covered employees has been set at 11.2% by the actuary of the Fund, and that the Board of Trustees of the Indiana Public Retirement System directs the actuary to annually review the status of the employees covered and shall adjust the cost percentage accordingly so that the Fund will remain on an actuarially sound basis; and

WHEREAS, The governing body is fully cognizant that, if it is resolved that the governing body will require employees to enter the **Plan** or offer employees a choice between **Fund** and **Plan** membership, the governing body shall submit a resolution with the following information regarding their participation in the **Plan**:

1. Specify the political subdivision's contribution rate to the plan as a percentage of each member's compensation AND pay such contributions as required under IC 5-10.3-12-23; and IC 5-10.3-12-24.5. Such rates must be greater than or equal to zero percent (0%) and may not exceed the percentage that would produce the normal cost for participation in the fund under IC 5-10.2-2-11.
2. Specify the political subdivision's matching rate that is the percentage of each member's additional contributions to the plan that the political subdivision will match. A political subdivision may specify only:
 - (1) Zero percent (0%); or
 - (2) Fifty percent (50%).
3. Specify whether the political subdivision will pay any part of a member's contribution on behalf of the member;
4. Specify whether employees will automatically be enrolled in the **Fund** or the **Plan** if an eligible employee does not make an affirmative election.

WHEREAS, if such governing body participates in **Fund**, such governing body acknowledges its liability and that, pursuant to law, it and its successors in office, must appropriate sufficient funds each year to retire the employees' prior service liability in an orderly manner and also fund the current cost accruing annually.

WHEREAS, if such governing body participates in **Plan**, such governing body acknowledges its liability and that, pursuant to law, it and its successors in office, must appropriate sufficient funds each year to meet all contribution obligations required by law.

WHEREAS, such governing body acknowledges and agrees to make a supplemental contribution to the fund in an amount necessary to pay the employer's share of the fund's actuarial unfunded liability that other employers would otherwise be required to pay because the employer's employees are becoming members of the plan instead of the fund.

WHEREAS, such governing body acknowledges and agrees, when an employee separates from service before the member is fully vested in the employer contribution subaccount, the amount in the employer contribution subaccount is forfeited as of the date the member separates from service and that such forfeited amounts shall be used to reduce the unfunded accrued liability of the fund as determined under IC 5-10.2-2-11(a)(3) and IC 5-10.2-2-11(a)(4). Employers without an unfunded liability, such as employers joining PERF for the first time and offering only Plan membership, such forfeited amounts will be returned to the employer in the form of a credit to the employer contribution subaccount.

WHEREAS, the General Assembly of the State of Indiana has authorized covered employers to pick-up all or part of members' mandatory contributions.

NOW THEREFORE, BE IT ORDAINED by the governing body of the Indianapolis Metropolitan Planning Organization in the State of Indiana:

SECTION ONE: The Indianapolis Metropolitan Planning Organization elects to become a participating political subdivision or miscellaneous participating entity in the Public Employees' Retirement Fund by including classes of employees as stated below in the coverage under Chapter 340 of the Acts of 1945, and all Acts amendatory thereof and supplemental thereto.

SECTION TWO: The Indianapolis Metropolitan Planning Organization elects to offer the following retirement plan(s) under the Public Employees' Retirement Fund:

- PERF Hybrid
- PERF My Choice: Retirement Savings Plan
- Both PERF Hybrid and PERF My Choice: Retirement Savings Plan to **all employees**, allowing the employee to choose in which retirement plan the employee will participate, based upon the employee's previous participation in the **Fund** or the **Plan**.

- PERF My Choice: Retirement Savings Plan, in addition to PERF Hybrid, for which this governing body has already submitted a resolution to join PERF Hybrid.
- PERF Hybrid only to certain classes of employees and PERF My Choice: Retirement Savings Plan to **certain classes of employees** as set forth in an attached document.
- Both PERF Hybrid and PERF My Choice: Retirement Savings Plan to certain classes of employees, as set forth in an attached document, allowing those employees to choose in which retirement plan the employee will participate, based upon the employee's previous participation in the **Fund** or the **Plan**.

If PERF My Choice in any format is selected above; please indicate whether PERF Hybrid retirees will be allowed to participate in PERF My Choice. If one of the checkboxes below is not selected, the default will be that no PERF Hybrid retirees will be allowed to participate in PERF My Choice.

- Yes, PERF Hybrid retirees will be allowed to participate in PERF My Choice
- No, PERF Hybrid retirees will **not** be allowed to participate in PERF My Choice

SECTION THREE: If an employee is eligible to choose membership in either the Fund or the Plan, and that employee fails to make an election within the period set forth in IC 5-10.3-12-20 and 35 IAC 1.3-4-1, said employee will be automatically and irrevocably enrolled in the following plan:

- PERF Hybrid
- PERF My Choice: Retirement Savings Plan

SECTION FOUR: That, effective as of the 1st day of April, 2021, this participating political subdivision or miscellaneous participating entity shall pick up **all or**

100% of the mandatory contribution for **all or [complete information about affected group; e.g., administrative assistants and IT personnel]** employees who are members of PERF. Said employees shall not be entitled to choose to receive the contributed amounts directly instead of having them paid by the employer to the specified pension fund.

CHOOSE EITHER 4A OR 4B

- 4A. New Money Pick-Up** - That the above contributions, even though designated as employee contributions for state law purposes, are being paid by the employer in addition to regular compensation as a supplemental contribution that is separate and distinct from the employees' current or future compensation, and in lieu of contributions by the employees. Such contributions will not be included in the gross income of the employees for any tax reporting purposes, such as for federal, state or local income tax withholding, or FICA taxes, until distributed either through a pension benefit or a lump sum payment. These contributions are made on a pre-tax basis and are paid by the employer on behalf of the employee.

4B. Salary Reduction Pick-Up - That said contributions, even though designated as employee contributions for state law purposes, are being paid by the employer via a reduction in salary. Such contributions will not be included in the gross income of the employees for certain tax reporting purposes, that is, for federal, state, or local income tax withholding, until distributed either through a pension benefit or a lump sum payment. Such contributions will be included in the gross income of the employees for FICA taxes when they are made. These contributions are made on a pre-tax basis but are paid by the employee through a payroll deduction.

SECTION FIVE: The Indianapolis Metropolitan Planning Organization, as a participating political subdivision, offering the Plan, agrees to pay a contribution rate to the Plan as a percentage of each member's compensation in the amount of 3.8%. This amount may range from 0% to the percentage that would produce the normal cost for participation in the fund under IC 5-10.2-2-11.

SECTION SIX: The Indianapolis Metropolitan Planning Organization, as a participating political subdivision, offering the Plan, agrees to pay a matching rate in the amount of:

Fifty Percent (50%)

Zero Percent (0%)

which is the percentage of each member's additional voluntary contributions to the Plan that governing body will match.

SECTION SEVEN: The positions listed on an attached document are declared covered by the Fund, the Plan, or Both as indicated in the attached document.

SECTION EIGHT: It is hereby declared that none of the classifications or positions specified in Section Three are compensated on a fee basis or of an emergency nature, or in a part-time category.

SECTION NINE: The active participation membership of the Indianapolis Metropolitan Planning Organization (Name of Political Sub) shall begin on April 1, 2021.

SECTION TEN: This resolution shall be in full force and effect from date of passage and upon approval of the Board of Trustees of the Indiana Public Retirement System, except that active participating membership shall begin on the date set forth in Section Nine.

RESOLUTION ELECTING TO JOIN THE PUBLIC EMPLOYEES' RETIREMENT FUND

Adopted this ___ day of _____, 2021

By:

Signature

Title

Printed Name

On Behalf of Indianapolis Metropolitan Planning Organization

APPENDIX A

Select if applicable:

- Fire Chief** who is ineligible for membership in the 1977 Police Officers’ and Firefighters’ Pension and Disability Fund as provided in IC 36-8-8-7(h) because he/she has a waiver as described in IC 36-8-4-6(c).
- Police Chief** who is ineligible for membership in the 1977 Police Officers’ and Firefighters’ Pension and Disability Fund as provided in IC 36-8-8-7(h) because he/she has a waiver as described in IC 36-8-4-6.5(c).

Covered Positions	Eligible Plans
Administrative Assistant	My Choice
Planner II (Planning)	My Choice
Senior Planner I (Planning)	My Choice
Senior Planner II (Planning)	My Choice
Data Modeler I	My Choice
Financial Analyst II	My Choice
Senior Financial Analyst II	My Choice
Principal Planner II (Grants Management)	My Choice
Senior Planner II (Data and GIS)	My Choice
Senior Planner II (Data and GIS)	Hybrid
Senior Financial Analyst II	Hybrid

APPENDIX B**Complete if applicable:**

Political subdivisions joining PERF and selecting My Choice for their employees, must specify whether or not they want to give years of participation credit for employees' prior years of service with them as an employer. If they do, the employer must provide a list of employees with

Attachment
Indianapolis Metropolitan Planning Organization
Public Employees' Retirement Fund (PERF) Coverage by Employee Classification

- MyChoice ASA Only for all employees:
 - With an employment start date after January 1, 2017; and
 - Who would not have otherwise been eligible for PERF Hybrid beginning January 1, 2017
- PERF Hybrid or MyChoice ASA, a choice between the Fund and the Plan, for employees:
 - With an employment start date after January 1, 2017; and
 - Who were previously employed in a PERF Hybrid eligible position with another agency and were enrolled in PERF Hybrid. The previously employment does not have to be in the last position before the MPO
- PERF Hybrid: Continued membership for all current employees currently enrolled in PERF Hybrid until termination of employment.



INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION
Planning the transportation future for the Indianapolis region

MEMORANDUM

TO: Executive Committee Members

FROM: Kristyn Sanchez, Indianapolis MPO

DATE: March 19, 2021

RE: 2022-2025 Indianapolis Regional Transportation Improvement Program

At the upcoming April 21st Transportation Policy Committee meeting, the MPO will be seeking approval of the 2022-2025 Indianapolis Regional Transportation Improvement Program (IRTIP). The Transportation Technical and Policy Committees, as well as the MPO's reviewing agencies, were notified of the public review and comment period for the draft IRTIP on February 22nd at which time it was also posted on the MPO's website. To date, the MPO has not received any comments regarding the draft program.

The existing 2020-2023 IRTIP served as the foundation for the development of the new 2022-2025 IRTIP. The previously approved State Fiscal Year (SFY) 2024 illustrative projects will be included in the active years of the new TIP.

New to this TIP:

- Adds SFY 2024 illustrative projects to the active years of the TIP;
- New INDOT projects.

The draft 2022-2025 IRTIP is available on the IMPO's [website](#). Please contact me with any questions (kristyn.sanchez@indympo.org, 317-327-5137).

cc: Anna Gremling, IMPO
Steve Cunningham, IMPO
Cole Jackson, IMPO



Memo

To: IMPO Executive Committee
From: Nick Badman
Date: March 15th, 2021
Re: Draft Public Involvement Plan Update

The Indianapolis Metropolitan Planning Organization created a revised draft Public Involvement Plan (PIP) in late 2020. The proposed revisions were mostly necessitated by the organization's separation from the City of Indianapolis and the COVID-19 pandemic's impact on in-person meetings. Changes to the PIP include:

- Updated terms and language (i.e. changed outdated Indianapolis Regional Transportation Council (IRTC) terminology to Transportation Technical / Policy Committees (TTC / TPC), new organization charts, etc.)
- Updated "Meeting Accessibility" section language to include provision of public meetings, presentations, and other engagement opportunities online, over the phone, in-person, or some combination of the three. This section also outlines requirements for the IMPO to follow when advertising these public meetings.
- Updated Social Media section to include Instagram in the IMPO's list of social media pages.
- Removed requirements for press releases for LRTP/MTP and TIP amendments.
- Conducted new four-factor analysis to assess document translation and language access plan requirements. No changes were required.

The Draft PIP was posted for public comment on February 19th, 2021 and the comment period will remain open for 45 days, terminating on April 4th, 2021. No comments had been received before the date of this memo. The public notice and draft document are available via this [link](#).

If you have questions on any of these items, please feel free to contact me at 317.327.5431 or Nicholas.Badman@IndyMPO.org.