

**Indianapolis Metropolitan Planning Organization
Executive Committee Meeting Minutes
February 26th, 2021
9:00 a.m.
Online / Phone**

Committee Members

✓ = Present (blank) = Absent * = Proxy

✓	City of Beech Grove	Dennis Buckley	✓	City of Indianapolis	Dan Parker
	Town of Brownsburg	Brian Jessen	✓	IndyGo	Inez Evans
✓	City of Fishers	Jason Taylor	✓	Town of Plainfield	Andrew Klinger
✓	Hamilton County	Mark Heirbrandt	✓	City of Westfield	Andy Cook
	Hendricks County	Eric Wathen			

Others Present

Anna Gremling – Indianapolis MPO	Sean Northup – Indianapolis MPO
Steve Cunningham – Indianapolis MPO	Annie Dixon – Indianapolis MPO
Kristyn Sanchez – Indianapolis MPO	Danielle Gerlach – Indianapolis MPO
Jen Higginbotham – Indianapolis MPO	Rose Scovel – Indianapolis MPO
Nick Badman – Indianapolis MPO	Cole Jackson – Indianapolis MPO
Ryan Wilhite - IndyGo	Mark Myers – City of Greenwood
Jodi Dickey	Tom Santelli

1. WELCOME

Anna Gremling called the meeting to order at 9:08 a.m. She then took roll call attendance.

ITEMS FOR APPROVAL

2. MINUTES FOR FEBRUARY 2ND, 2021 EXECUTIVE COMMITTEE MEETING

Anna Gremling asked if there were any changes to the proposed minutes. There were none.

Member	Result	Member	Result	Member	Result
City of Beech Grove	Approve	Hamilton County	--	IndyGo	Approve
Town of Brownsburg	--	Hendricks County	--	Town of Plainfield	Approve
City of Fishers	Abstain	City of Indianapolis	Approve	City of Westfield	Approve

*Proxy member vote

Inez Evans moved to approve the as presented.

Dennis Buckley seconded the motion. A roll call vote was conducted.

The February 2nd, 2021 Executive Committee Minutes were approved.

MOTION PASSES.

3. FINANCIAL RESOLUTION (RES. #21-EXEC-004)

Anna Gremling said the IMPO has secured \$120,000 from the US Economic Development Administration to fund a CEDS document. Both the Indy Chamber and IEDC also provided \$30,000 in matching funds each. Andrew Klinger said he was part of the selection process for the CEDS document consultant and commended IMPO staff on the selection and interview process.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Andrew Klinger moved to approve Resolution # 21-EXEC-004.

Mark Heirbrandt seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-004 for the IMPO CEDS project was approved.

MOTION PASSES.

4. BYLAWS (RES. #21-EXEC-003)

Anna Gremling said the Transportation Policy Committee has already passed their own bylaws. **Annie Dixon** said this resolution relates only to the Executive Committee's bylaws, because each existing and future committee will have the power to pass and amend their own bylaws.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Mark Heirbrandt moved to approve Resolution # 21-EXEC-003.

Jason Taylor seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-003 for the Executive Committee bylaws was approved.

MOTION PASSES.

5. BANK AUTHORITY (RES. #21-EXEC-005)

Anna Gremling said the IMPO wants to add **Sean Northup** as a backup so that there is someone available to authorize wire transfers and other banking functions. There is also an issue where the bank requires physical signatures from **Andy Cook**, which can be time consuming. The IMPO wants to pass a resolution that takes **Cook** off of the bank account so that they do not have to wait for his physical signatures. **Cook** was asked if he agreed with the banking authority change in the meeting; he said he was.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Jason Taylor moved to approve Resolution # 21-EXEC-005.

Andrew Klinger seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-005 for the bank authority was approved.

MOTION PASSES.

6. PUBLIC EMPLOYMENT RETIREMENT FUND (RES. #21-EXEC-007)

Anna Gremling said the IMPO created a new account under the Public Employment Retirement Fund and the organization needs to add its latest hire to the account. She gave an overview of the details of the IMPO’s new employee’s title and PERF retirement options. **Rose Scovel** said this resolution adds the finance analyst position to the organization and other new titles for existing employees that were reclassified after separation.

Ryan Wilhite asked if the Executive Committee has to do this every time a new employee is added to the IMPO. **Gremling** said this resolution mostly pertains to adding the new titles. She also noted that there are some other titles that may be added later this year, so staff may return to add the new titles being considered.

Member	Result
City of Beech Grove	Approve
Town of Brownsburg	--
City of Fishers	Approve

Member	Result
Hamilton County	Approve
Hendricks County	--
City of Indianapolis	Approve

Member	Result
IndyGo	Approve
Town of Plainfield	Approve
City of Westfield	Approve

*Proxy member vote

Mark Heirbrandt moved to approve Resolution # 21-EXEC-007.

Tom Cook seconded the motion. A roll call vote was conducted.

Resolution # 21-EXEC-007 for the PERF changes were approved.

MOTION PASSES.

Anna Gremling also introduced the newest employee to the IMPO, **Cole Jackson**, Financial Analyst.

STATUS REPORTS

7. MONTHLY FINANCIAL REPORT

Kristyn Sanchez gave an overview of the IMPO’s cash flow and expenses for January. She said staff worked hard to wrap up the 2020 calendar year and will be reaching out to their audit firm to complete the 2020 audit.

OTHER BUSINESS

8. OTHER ITEMS OF BUSINESS

There were no other items of business.

9. ADJOURNMENT

Anna Gremling asked for a motion to adjourn the meeting.

Dennis Buckley moved to adjourn the February 26th Executive Committee meeting.

Inez Evans seconded the motion. A roll call vote was conducted.

The February 26th Executive Committee meeting was adjourned at 9:30 a.m.

MOTION PASSES.