



April 21, 2021
9:00 am – 11:00 am

For public access:
Call in: (312) 626-6799
Meeting ID: 894 6572 7244
Password: 975421008
(The public will be muted until the public hearing is open.)
Watch via [YouTube](#)

**Due to recent security issues, attending the meetings via video conference will be for board members only. Board members shall receive an e-mail with their access information or shall contact [Danielle Gerlach](#) with issues.*

MEETING AGENDA

- | | | |
|----------------------------|-------------------------------|--------|
| 1. Welcome & Introductions | Mayor Cook, City of Westfield | 5 min. |
| 2. Roll Call Attendance | Anna Gremling, IMPO | 5 min. |

ITEMS FOR APPROVAL

- | | | |
|---|-----------------------|---------|
| 3. Minutes from February 17, 2021 Policy Committee Meeting | Anna Gremling, IMPO | 2 min. |
| 4. Adoption of 2022 – 2025 Transportation Improvement Program (PUBLIC HEARING) | Kristyn Sanchez, IMPO | 10 min. |
| a. Memorandum | | |
| b. Resolution #21-IMPO-007 | | |
| c. Public Hearing | | |
| 5. Public Involvement Plan (PUBLIC HEARING) | Nick Badman, IMPO | 10 min. |
| a. Memorandum | | |
| b. Resolution #21-IMPO-008 | | |
| c. Public Hearing | | |

STATUS UPDATES

- | | | |
|--|---|---------|
| 6. Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) | Steve Cunningham, IMPO | 5 min. |
| a. Memorandum | | |
| 7. Federal Fund Exchange Update | Mike Maurovich, American Structurepoint
Steve Cunningham, IMPO | 10 min. |

OTHER BUSINESS

- | | | |
|---|-------------------------------|--------|
| 8. Other Items of Business | Anna Gremling, IMPO | 5 min. |
| a. Functional Class Update Annual Call – Due May 14th | | |
| 9. Adjournment | Mayor Cook, City of Westfield | 1 min. |

Materials pertinent to item #3 - 8 are attached. For additional information, please see www.indympo.org. To provide comments before the public hearing, please contact the appropriate [staff member](#) no less than 24 hours before the meeting. The IMPO acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals who require special services (e.g. sign interpretive services, alternative audio/visual devices, and/or amanuenses). For participation in or access to IMPO sponsored public programs, services, and/or meetings, the IMPO requests that requests be made no less than two business days ahead of the scheduled program, services, and/or meeting.

For accommodations, please call (317) 327-5136.

**Indianapolis Metropolitan Planning Organization
Transportation Policy Committee Meeting Minutes
February 17th, 2021
9:00 a.m.
Online / Phone**

Committee Members

✓ = Present (blank) = Absent * = Proxy

	Boone County	Craig Parks		City of Lawrence	Steve Collier
✓	Hancock County	Gary Pool		Town of McCordsville	Tonya Galbraith
	Morgan County	Ryan Goodwin		Town of Mooresville	Mark Mathis
✓	Hamilton County	Mark Heirbrandt		Town of New Palestine	Stephen Pool
✓	Hendricks County	Eric Wathen	✓	City of Noblesville	Matt Light
✓	Johnson County	Luke Mastin		Town of Pittsboro	Jason Love
	Shelby County	Desiree Calderella	✓	Town of Plainfield	Andrew Klinger
✓	Town of Avon	Ryan Cannon*		City of Southport	Jim Cooney
✓	Town of Bargersville	Joe Csikos*	✓	Town of Speedway	Jacob Blasdell
✓	City of Beech Grove	Dennis Buckley	✓	City of Westfield	Andy Cook
	Town of Brooklyn	Karen Howard		Town of Whiteland	Kevin McGinnis
	Town of Brownsburg	Brian Jessen		Town of Whitestown	Brittany Garriott
	City of Carmel	James Brainard		Town of Zionsville	Emily Styron
	Town of Cicero	CJ Taylor	✓	IndyGo	Inez Evans
✓	Town of Cumberland	Ben Lipps	✓	CIRTA	Christine Altman
	Town of Danville	Mark Morgan		INDOT	Clark Packer
✓	City of Fishers	Jason Taylor		Indianapolis Airport Authority	Drew Genneken
	City of Franklin	Steve Barnett		Ports of Indiana	Jody Peacock
✓	City of Greenfield	Chuck Fewell	✓	FHWA	Robert Dirks
✓	City of Greenwood	Mark Myers		FTA	Cecilia Crenshaw
✓	City of Indianapolis	David Borden*		IDEM	Shawn Seals

Others Present

Anna Gremling – Indianapolis MPO	Sean Northup – Indianapolis MPO
Steve Cunningham – Indianapolis MPO	Annie Dixon – Indianapolis MPO
Jen Higginbotham – Indianapolis MPO	Danielle Gerlach – Indianapolis MPO
Nick Badman – Indianapolis MPO	Rose Scovel – Indianapolis MPO
Andrew Swenson – Indianapolis MPO	Ryan Wilhite - IndyGo

1. WELCOME

Anna Gremling called the meeting to order at 9:04 a.m. She then took roll call attendance.

ITEMS FOR APPROVAL

2. MINUTES FOR OCTOBER 21ST, 2020 TRANSPORTATION POLICY COMMITTEE MEETING AND DECEMBER 2ND, 2020 JOINT COMMITTEE MEETING

Anna Gremling asked if there were any changes to the proposed minutes. There were none.

Member	Result
Hamilton County	Approve
Hendricks County	Approve
Hancock County	--
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	Approve
Town of Plainfield	Abstain
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Mark Myers moved to approve both sets of minutes simultaneously.

Chuck Fewell seconded the motion. A roll call vote was conducted.

The October 21st, 2020 Transportation Policy Committee Minutes and December 2nd, 2020 Joint Meeting Minutes were approved.

MOTION PASSES.

3. EXECUTIVE COMMITTEE ELECTIONS – EXCLUDED CITY / TOWN, TOWNS, AND COUNTIES.

Anna Gremling said the IMPO would do roll call votes members of each class. Gremling asked if anyone was interested in submitting any new nominations for their class; there were none.

Town Election Results

Member	Result
Town of Avon	Brian Jessen
Town of Cumberland	Brian Jessen
Town of Plainfield	Brian Jessen

County Election Results

Member	Result
Hamilton County	Mark Heirbrandt
Hancock County	Mark Heirbrandt
Hendricks County	Mark Heirbrandt
Johnson County	Mark Heirbrandt

Excluded City / Town Election Results

Member	Result
Town of Speedway	Dennis Buckley
City of Beech Grove	Dennis Buckley

*Proxy member vote

Christine Altman moved to accept the nominees for the Executive Town, County, and Excluded City / Town.

Gary Pool seconded the motion. Roll Call votes were conducted.

Brian Jessen (Town), Mark Heirbrandt (County), and Dennis Buckley (Excluded Town and City) were elected to the Executive Committee.

MOTION PASSES.

4. 2045 LONG-RANGE TRANSPORTATION PLAN AMENDMENT 6 (RES. #21-IMPO-002)

Jen Higginbotham provided an overview of the amendment proposed. She also said that public comment was available from February 1 – February 15, and discussed a comment that was submitted to the IMPO requesting information on a complete list of projects and funding sources. Anna Gremling said there would be one more opportunity to amend the 2045 Long-

Range Transportation Plan before the adoption of the 2050 Metropolitan Transportation Plan. **Gremling** opened the public hearing and asked if any members of the public had any questions; there were none. The public hearing was closed.

Member	Result
Hamilton County	Approve
Hendricks County	Approve
Hancock County	--
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	Approve
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Dennis Buckley moved to approve Resolution # 21-IMPO-002.

Matt Light seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-002 for the 2045 LRTP, Amendment 6 was approved.

MOTION PASSES.

5. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENT (RES. #21-IMPO-005)

Steve Cunningham said this quarter has four local amendments and eight INDOT amendments. None of the projects impact the MPO’s funding. The proposed amendments were out for public review and comment from February 1 through February 15 and no comments were received. The Tech Committee recommended approval of the amendments at their February 3rd meeting. He asked if there were any questions; there were none. **Anna Gremling** opened up the public hearing; there were no public comments and the public hearing was closed.

Member	Result
Hamilton County	Approve
Hendricks County	--
Hancock County	Approve
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	Approve
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Matt Light moved to approve Resolution # 21-IMPO-005.

Mark Myers seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-005 for the TIP Amendment was approved.

MOTION PASSES.

6. BYLAWS (RES. #21-IMPO-006)

Annie Dixon displayed an overview of the changes to the bylaws, which included separating the Executive Committee from the Transportation Policy Committee. Each Policy Committee will have the ability to amend its own bylaws. **Dixon** presented the previous board organization before the IMPO’s separation from the City of Indianapolis and the current structure. The Transportation Policy Committee remains the federally-designated MPO for Central Indiana and has final say on all transportation policies. The Executive Committee replaces the Metropolitan Development Council, and is responsible for overseeing the IMPO’s operations. **Dixon** also showed how a new committee would fit in after a future board is formed.

Member	Result
Hamilton County	Approve
Hendricks County	Approve
Hancock County	Approve
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	--
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Chuck Fewell moved to approve Resolution # 21-IMPO-006.

Andrew Klinger seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-006 for the Amended IMPO Bylaws was approved.

MOTION PASSES.

7. 5307/5311 ALLOCATION PLAN (RES. #21-IMPO-003)

Anna Gremling provided a brief overview of the history of the 5307/5311 Allocation Plan and how transit providers in surrounding counties will no longer be able to receive rural transportation funding from INDOT. The IMPO hired RLS Associates for the study, and received criticism from some county commissioners for not reaching out to them. The IMPO encouraged operators to speak to counties on their own, with the IMPO serving as a resource. The IMPO wanted the plan to remain a technical process, with recommendations based on conditions and data, similar to the LRTP, TIP, and other planning products of the IMPO.

Jen Higginbotham shared recommendations on the 5307/5311 Allocation Plan, including:

1. Hamilton, Hancock, and Johnson counties should be single-county reporters to the National Transit Database (NTD) will Report 100% urban service
2. Hendricks and Morgan should be joint NTD reporters will report service based on annual GIS analysis of trip data
3. For subrecipient scenarios, Section 5307 funding suballocation will first be determined, and administrative costs (if applied) will be taken out of subrecipient allocation before determining final suballocation of funds
4. 5307 funding awarded for specific types of service, like fixed-guideway, will go to the agency contributing that service
5. The remaining 5307 funding will be suballocated to all recipients based on actual 2020 funding received from 5307 or 5311 sources (this is a “minimize the loss” scenario, since there will be a net loss to regional transit funding)
6. Hendricks/Morgan would require additional estimation because they will also continue to apply to INDOT for 5311 funding for rural service
7. The small increase in 5339 funding should be awarded based on need (as opposed to equally divided) – recommend a system similar to how 5310 is distributed

Higginbotham asked if there were any questions on the recommendations put forward by the IMPO. **Luke Mastin** said he knew that rural providers were heavily involved in this process and asked if the IMPO knew where they stood with this plan. **Gremling** said that even though no one likes that there would be funding cuts, there was consensus that each provider would lose an equal percentage of funding allocation loss.

Member	Result
Hamilton County	Approve
Hendricks County	Approve
Hancock County	Abstain
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	--
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Luke Mastin moved to approve Resolution # 21-IMPO-003.

Inez Evans seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-003 for the 5307/5311 Allocation Plan was approved.

MOTION PASSES.

8. 5307 ADMINISTRATOR (RES. #21-IMPO-004)

Anna Gremling clarified that, when staff talks about administration of 5307, they are talking about paperwork processing and ensuring that reporting to the FTA is accurate and compliant. She reiterated that the IMPO had met with the providers to discuss which agency would be best for handling the process. Three of the four service providers agreed that IndyGo should be the administrator. This was due to IndyGo’s ability to complete the work without having to increase overhead costs, and having the existing knowledge base and employees to handle the increased work.

Mark Heirbrandt said he is disappointed in how the process was handled. The Hamilton County Commissioners recommended CIRT A. He also asked how IndyGo could administer 5307 funding for free. **Inez Evans** said that IndyGo had already budgeted to handle administering 5307 funding, and already administers 5310 and 5339 funding so the transition would be smooth. She also noted that IndyGo does not know the real cost of administration yet and so felt that they should not charge for these services.

Christine Altman said that CIRT A had proposed fees according to identified needs and costs. **Altman** also said CIRT A has existing relationships with suburban transit providers, providing commuter and other services. She expressed disappointment that IndyGo originally suggested an administration fee and later revoked it. **Altman** also expressed disappointment that the commissioners were not more involved. **Gary Pool** asked if IndyGo would provide services to the counties similar to what CIRT A provides. **Ryan Wilhite** said IndyGo also has a package of services for suburban transit providers, and also has the staff and expertise to take on 5307 allocation since the agency also administers 5310 and 5339 funds, and is willing to administer 5307 for no charge.

Luke Mastin said that Johnson County is basing their decision on their provider’s preference. One concern on the county’s end is that they would like to know how reporting will work in terms of keeping Johnson County aware of operations and funding. **Jen Higginbotham** said subrecipients would be directly involved in tracking and reporting updates under IndyGo.

Mark Myers asked what happens to the funding if it isn’t used for administration. **Anna Gremling** said that the money saved on administration goes into the local service.

Gary Pool asked if giving this designation to IndyGo would give them the power to handle other discretionary funding or grants. **Higginbotham** said the 5307 funding has an allocation formula to determine how much goes to each county and none is left over for discretionary award.

Member	Result
Hamilton County	Disapprove
Hendricks County	Approve
Hancock County	Abstain
Johnson County	Approve
Town of Avon*	--
Town of Bargserville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	--
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Disapprove
City of Indianapolis*	Approve
City of Noblesville	Disapprove
City of Westfield	Approve
IndyGo	Approve
CIRT A	Disapprove

*Proxy member vote

Dennis Buckley moved to approve Resolution # 21-IMPO-004.

Mark Myers seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-004 for the 5307 Administrator was approved.

MOTION PASSES.

9. SCENARIO PLANNING (RES. #21-IMPO-001)

Rose Scovel said the Scenario Planning project team has been working closely with regional stakeholders, including committee members and the Land Use Advisory Committee. There was one change in the preferred scenario, which was a mine in Fishers that will soon be ceasing operations convert from mining to conservation. This scenario plan helps the IMPO with the 2050 MTP recommendations.

Eric Wathen asked about some contradictions in the survey, specifically about transit. There were respondents that said they do not use transit, but would like to see more transit in their neighborhood. Scovel said contradictions like that are not uncommon in surveys; the respondents could be people that want transit, but are not currently served by it. Wathen also expressed concern with the low number of respondents; Scovel said the survey only played a small part in creating the final recommended scenario.

Member	Result
Hamilton County	Approve
Hendricks County	Disapprove
Hancock County	Approve
Johnson County	Approve
Town of Avon*	Approve
Town of Bargersville*	Approve

Member	Result
Town of Cumberland	Approve
City of Fishers	--
Town of Plainfield	Approve
Town of Speedway	Approve
City of Beech Grove	Approve
City of Greenwood	Approve

Member	Result
City of Greenfield	Approve
City of Indianapolis*	Approve
City of Noblesville	Approve
City of Westfield	Approve
IndyGo	Approve
CIRTA	Approve

*Proxy member vote

Dennis Buckley moved to approve Resolution # 21-IMPO-001.

Matt Light seconded the motion. A roll call vote was conducted.

Resolution # 21-IMPO-001 for Scenario Planning was approved.

MOTION PASSES.

STATUS REPORTS

OTHER BUSINESS

1. OTHER ITEMS OF BUSINESS

Anna Gremling said the IMPO would be sending out calendar invites for future committee meetings. Steve Cunningham said there will be quarterly tracking this quarter, and the draft 2022-2024 IRTIP will be released for public comment on the 22nd.

2. ADJOURNMENT

Anna Gremling asked for a motion to adjourn the meeting.

Mark Myers moved to adjourn the February 17th Transportation Policy Committee meeting.

Inez Evans seconded the motion. A roll call vote was conducted.

The February 17th Transportation Policy Committee meeting was adjourned at 10:30 a.m.

MOTION PASSES.



INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION
Planning the transportation future for the Indianapolis region

MEMORANDUM

TO: Policy Committee Members

FROM: Kristyn Sanchez, Indianapolis MPO

DATE: April 14, 2021

RE: 2022-2025 Indianapolis Regional Transportation Improvement Program

At the upcoming April 21st Transportation Policy Committee meeting, the MPO will be seeking approval of the 2022-2025 Indianapolis Regional Transportation Improvement Program (IRTIP). The Transportation Technical and Policy Committees, as well as the MPO's reviewing agencies, were notified of the public review and comment period for the draft IRTIP on February 22nd at which time it was also posted on the MPO's website. To date, the MPO has not received any comments regarding the draft program.

The existing 2020-2023 IRTIP served as the foundation for the development of the new 2022-2025 IRTIP. The previously approved State Fiscal Year (SFY) 2024 illustrative projects will be included in the active years of the new TIP. Note that no new MPO-funded projects are being added to the adoption of the new TIP due to not having a call for projects in Fall 2020 as MPO staff worked to develop Federal Exchange guidelines and procedures.

New to this TIP:

- Adds SFY 2024 illustrative projects to the active years of the TIP;
- New INDOT projects.

The draft 2022-2025 IRTIP is available on the IMPO's [website](#). Please contact me with any questions (kristyn.sanchez@indympo.org, 317-327-5137).

cc: Anna Gremling, IMPO
Steve Cunningham, IMPO
Cole Jackson, IMPO

INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION

INDIANAPOLIS TRANSPORTATION POLICY COMMITTEE

Resolution Number 21-IMPO-007

A RESOLUTION approving the 2022-2025 Indianapolis Regional Transportation Improvement Program.

WHEREAS, the 2022-2025 Indianapolis Regional Transportation Improvement Program (IRTIP) incorporates projects proposed by local governments and agencies within the Indianapolis Metropolitan Planning Area; and

WHEREAS, the projects contained in the proposed IRTIP adoption have been reviewed as to their immediate impact and importance to the continued improvement of the transportation system operating within the area; and

WHEREAS, changing conditions necessitate periodic amendments to the IRTIP; and

WHEREAS, the 2022-2025 IRTIP is consistent with the 2045 Long Range Transportation Plan, as amended; and

WHEREAS, the 2022-2025 IRTIP was made available for public review and comment for 30 days and comments received were provided to the Indianapolis Transportation Policy Committee (TPC) prior to approval; and

WHEREAS, the Transportation Policy Committee is the approval body for all transportation-related activities of the Indianapolis Metropolitan Planning Organization for the Indianapolis Metropolitan Planning Area under applicable U.S. Department of Transportation regulations;

NOW, THEREFORE, BE IT RESOLVED, all persons having been heard, that the 2022-2025 Indianapolis Regional Transportation Improvement Program is approved by including therein the attached Exhibit A: 2022-2025 Indianapolis Regional Transportation Improvement Program.

The above and foregoing resolution was adopted this ____ day of _____ 2021 by the Transportation Policy Committee.

DATE: _____

Anna M. Gremling
Executive Director, Indianapolis MPO
For the TPC Chair



Memo

To: IMPO Executive Committee
From: Nick Badman
Date: March 15th, 2021
Re: Draft Public Involvement Plan Update

The Indianapolis Metropolitan Planning Organization created a revised draft Public Involvement Plan (PIP) in late 2020. The proposed revisions were mostly necessitated by the organization's separation from the City of Indianapolis and the COVID-19 pandemic's impact on in-person meetings. Changes to the PIP include:

- Updated terms and language (i.e. changed outdated Indianapolis Regional Transportation Council (IRTC) terminology to Transportation Technical / Policy Committees (TTC / TPC), new organization charts, etc.)
- Updated "Meeting Accessibility" section language to include provision of public meetings, presentations, and other engagement opportunities online, over the phone, in-person, or some combination of the three. This section also outlines requirements for the IMPO to follow when advertising these public meetings.
- Updated Social Media section to include Instagram in the IMPO's list of social media pages.
- Removed requirements for press releases for Long-Range Transportation Plan / Metropolitan Transportation Plan and Transportation Improvement Plan amendments.
- Conducted new four-factor analysis to assess document translation and language access plan requirements. No changes were required.

The Draft PIP was posted for public comment on February 19th, 2021 and the comment period will remain open for 45 days, terminating on April 4th, 2021. No comments had been received before the date of this memo. The public notice and draft document are available via this [link](#).

If you have questions on any of these items, please feel free to contact me at 317.327.5431 or Nicholas.Badman@IndyMPO.org.

INDIANAPOLIS METROPOLITAN PLANNING ORGANIZATION
INDIANAPOLIS TRANSPORTATION POLICY COMMITTEE

Resolution Number 21-IMPO-008

A RESOLUTION adopting a Public Involvement Plan for use by the Indianapolis Metropolitan Planning Organization (IMPO) as guidance for all public participation procedures.

WHEREAS, the IMPO provides for a continuing, cooperative, and comprehensive transportation planning process for the Indianapolis Metropolitan Planning Area (MPA);

WHEREAS, the Congress of the United States has enacted certain legislation (23 CFR 450.316 - Interested parties, participation, and consultation) that requires development of a Public Involvement Plan by all Metropolitan Planning Organizations;

WHEREAS, the Public Involvement Plan will be followed by the IMPO as guidance for all public involvement activities; and

WHEREAS, the Public Involvement Plan has been posted for public review and comment for at least the required minimum 45-day comment period and resulting comment has been incorporated into the Public Involvement Plan and presented to the Transportation Policy Council; and

WHEREAS, a public hearing was held on April 21, 2021, for comment on the Public Involvement Plan; and

WHEREAS, the Transportation Policy Committee is the approval body for all transportation-related activities of the IMPO for the MPA under applicable U.S. Department of Transportation regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Transportation Policy Committee adopts the Public Involvement Plan developed by the IMPO.

The above and foregoing resolution was adopted this 21st day of April 2021 by the Transportation Policy Committee.

Andrew J. Cook
Chair, Indianapolis MPO Transportation Policy Committee

Anna M. Gremling, Executive Director
Indianapolis Metropolitan Planning Organization



To: IMPO Transportation Policy Committee

From: Anna Gremling, Executive Director

Date: April 14, 2021

Re: Coronavirus, Response and Relief Supplemental Appropriations Act (CRRSAA)

On February 24, 2021 the U.S. Department of Transportation issued implementation guidance on the \$9.8 billion in supplemental Highway Infrastructure Program (HIP) funds apportioned to state departments of transportation by the Coronavirus, Response and Relief Supplemental Appropriations Act (CRRSAA), 2021. The legislation provided additional funds through the Federal Highway Administration (FHWA) to address the significant impacts of COVID-19 on the nation's transportation systems.

The State of Indiana was allocated \$236,385,835 in CRRSAA funds and the Indianapolis MPO's urbanized area was allocated \$13,398,652 of those funds. These funds are available for obligation immediately and are available until September 30, 2024. Any funds not obligated on or before September 30, 2024, will lapse and after September 30, 2029, any unexpended balances of obligated CRRSAA funds will be cancelled.

For the past six years, the IMPO has been operating under INDOT's Annual Allocation Policy which provides very little flexibility from year to year and requires the IMPO to obligate our full annual allocation each fiscal year or risk losing funds. The IMPO has overprogrammed by 15% each year under INDOT's policy, giving the IMPO and our LPAs some limited flexibility to accommodate unexpected project delays and advancement. The result of this approach, as well as additional project delays, project amendments and bid trends is that State Fiscal Year 2022 is significantly over programmed. After quarterly reports are reviewed in April, the IMPO will have a better understanding of the actual number of projects that can go to letting in State Fiscal Year 2022 and how over programmed we are currently.

The IMPO is proposing that the additional funds allocated to the IMPO from the CRRSAA be applied to the existing program of projects for the following reasons:

- Would allow more projects currently scheduled for letting in SFY 2022 to go to letting
- Would reduce the number of projects pushed to SFY 2023
- Would follow INDOT's recommendation to add the funds to the current program of projects
- Would more immediately obligate funds to construction as intended by CRRSAA and INDOT
- Would allow more projects to go to letting prior to SFY 2023 and 2024 when demand on contractors will be significantly higher due to INDOT's program of projects
- Would reduce the number of projects that could be pushed into SFY 2025 when the Federal Fund Exchange begins



Guidance provided by FHWA and INDOT, as well as direct conversations with INDOT and discussion at the MPO Council was used in developing the above recommendations. The CRRSAA legislation permits funding allocation for a range of projects including activities eligible under the Surface Transportation Block Grant (STBG) section of the United States Code (Section 133(B) of Title 23). Funds may also be used for cost increases on existing programmed projects and advanced construction (if the advanced construction project is already programmed in the STIP). STBG eligible projects must be identified in the Statewide Transportation Improvement Program (STIP) or Transportation Improvement Program (TIP) and be consistent with the Long-Range Statewide Transportation Plan and the Metropolitan Transportation Plan. Projects must be located within the current Indianapolis Urbanized Area Boundary (UAB).

These funds may also be used for asphalt (HMA) overlays and preventative maintenance but must be part of an Asset Management plan approved by FHWA. The legislation also allows these funds to be used for routine maintenance, operations, personnel, salaries of employees (including those employees who have been placed on administrative leave) or contractors, debt service payments, availability payments, and coverage for other revenue losses. **However, INDOT has issued guidance to the State's MPOs recommending the use of these funds for infrastructure projects.**

CRRSAA funds may not be used for a road functionally classified as a local road or a rural minor collector with the exception of certain bridge projects (not new bridges) and items four through eleven of United States Code Title 23 Section 133(B) including highway and transit safety infrastructure, recreational trails, bike and pedestrian projects, and ADA improvement projects.

LPAs may use these funds for up to an 80% federal match. Some non-infrastructure uses may be up to a 100% federal match but, again, INDOT requests funds be used for infrastructure projects. CRRSAA funds may not be used as the non-Federal match for another Federal program and may not be transferred to FTA. LPAs should note that all federal project requirements still apply (NEPA, prevailing wage, etc.).

IMPO staff intends to bring a resolution to the Transportation Policy Committee (TPC) supporting this recommendation at the June 1st joint meeting. If approved at that meeting, staff will immediately begin to work with our LPAs to adjust the program accordingly in preparation for State Fiscal Year 2022 on July 1st. The IMPO will also work with the LPAs and INDOT to track these funds along with the normal Annual Allocation to ensure all allocated funds in SFY 2022 are used to move the highest number of projects possible to letting in the fiscal year.

If you have any questions or need additional information, please do not hesitate to contact me.

Technical Committee Members,

The Indianapolis MPO will be having a Functional Class System Annual Update Call again for 2021. This will follow the same format as last year's call but we will have an abbreviated schedule this year due to the TIP Call for Projects opening this summer. The purpose of having an annual call is so we can see all the proposed changes at the same time and evaluate our entire road network at once.

LPAs may start submitting their applications to the MPO starting today, March 22. Your submission packets will be due to the MPO on May 14th. The schedule and deadlines for 2021 are outlined below.

1. FCS annual call begins	March 22
2. FCS annual update submission due from LPAs	May 14
3. MPO staff reviews submissions	May 14 – May 28
4. MPO staff provides recommendations to LPAs	May 28
5. LPAs put together INDOT Submission Packet	May 28 – June 11
6. LPAs return INDOT Submission Packet to MPO	June 11
7. MPO reviews/ ED signs off/ Returns to LPA	June 11 – June 25
8. LPAs forward INDOT Submission Packet to INDOT	June 25 – July 9
9. INDOT reviews and approves submissions	July 9 - Aug 31

There are several helpful resources available on the MPO's website. All our FCS resources can be found under "Functional Classification System Amendments" on our LPA resources page <https://www.indympo.org/maps-resources/lpa-resources>.

- You can find the current INDOT FCS map on our website here <https://www.indympo.org/maps-resources/maps/functional-classification>.
- The MPO's Functional Classification Process document can be found here https://d16db69sqbolil.cloudfront.net/mpo-website/downloads/LPA-Resources/MPO-Functional-Classification-process_2021.pdf
- FHWA functional class guidelines can be found on pages 22-23 of the Highway Functional Classification: Concepts, Criteria, and Procedures
https://www.fhwa.dot.gov/planning/processes/statewide/related/highway_functional_classifications/fcauab.pdf
- INDOT's "Roadway Functional Classification System Application" (also attached) can be found here <https://d16db69sqbolil.cloudfront.net/mpo-website/downloads/LPA-Resources/New-FC-Change-Request-Application.pdf>

All requests should include the following:

- A completed INDOT Roadway Functional Classification System Application with detailed justification. Please submit a separate application for each individual change (if you have several interconnected changes it is acceptable to use one application). If the road passes through another LPA's jurisdiction you will need to include a signed letter of concurrence from that LPA.
- A color map of the existing functional classification for the subject area
- A color map of the proposed changes which clearly shows the start and end of the proposed change.
- Traffic counts
- Other supporting documentation such as thoroughfare plans, land use plans, etc. may be included to further justify the requested change

Don't hesitate to contact me with any questions - jennifer.dunn@indympo.org or 317-327-5495.