

# Indianapolis MPO Sponsored

## ULI Technical Assistance Panel Program

### Program Summary

The Indianapolis Metropolitan Planning Organization will make available Financial Assistance to support local communities within the Indianapolis MPA in their efforts to conduct Technical Assistance Panels with the Urban Land Institute's (ULI) Indiana District Council and support the MPO's Long Range Transportation Plan (LRTP).

### Program Goals

The MPO's ULI Technical Assistance Panel program aims to assist local communities in addressing challenging transportation, land-use, and economic development issues while working to advance the adopted goals in the MPO's LRTP.

#### Long Range Transportation Plan Goals

- **Move:** Enhance transportation options; Implement congestion management strategies
- **Prosper:** Support economic mobility; Improve job access; Ensure efficient movement of goods and freight
- **Make Safe:** Improve safety for traveler's system-wide; Preserve or enhance existing transportation system
- **Sustain:** Minimize negative impacts on natural environment; Improve connectivity to healthy food choices

In addition, to help further the advancement of these goals, the MPO encourages proposals that include relevant economic data that directly supports the development and implementation of the Long Range Transportation Plan.

### Project Eligibility

The ULI Technical Assistance Panel Program enhances community leadership, clarifies community needs and assets, and can advance efforts considering complex land use and economic development issues. The panel will study a specific site or corridor to propose new development or revitalization strategies. Local Planning Agencies (LPA) in good standing within the MPO planning area are eligible to apply for financial assistance.

## **Non-Eligible Projects**

Projects such as land acquisition, engineering, or capital investment will not be funded through this program.

This program is intended for LPA's to receive direct assistance from a ULI panel of professionals to address challenging land use and real estate issues in advancement of LRTP goals. Though well thought out project or site locations are encouraged, no vendor / consultant should be under contract by the LPA to do the planning project at the time of funding application.

## **Financial Requirements**

LPA's are required to provide a minimum 50% local match. Each ULI TAP costs \$10,000; the MPO will contribute \$5,000 and the LPA will be required to provide the remaining \$5,000. The MPO will provide funding to two LPAs during this cycle.

## **Application Process**

Interested parties should include applicant contact information and a proposal description. Interested parties should discuss how the proposal relates to and supports the Long Range Transportation Plan goals. Also include supplementary materials and any alternative financial resources as appropriate to help describe the project. The MPO reserves the right to reject any or all applications submitted, request additional information, or negotiate the final application or scope with any applicant.

## **Application Review and Selection Process**

The MPO will review and rank the submitted applications. The MPO will then select two project proposals for submission to ULI. If for some reason ULI cannot accept a project application, the MPO will go to the next project in the ranking for submission to ULI.

Because it is likely with each call that funding requests will exceed available funds, the MPO has developed an informal scoring process to assist in developing a short list of applications to present to the Indianapolis Regional Transportation Council's (IRTC) committees. Applications will be scored based on the following key areas with a total of 100 points possible:

- Connection to a Publicly Vetted Land-Use, Thoroughfare, or Comprehensive Plan
- Type of location
- Multi-modal considerations
- Connection to other MPO-funded efforts
- Connection to the MPO's Long Range Transportation Plan

## The Urban Land Institute TAP Assistance Program Application Scoring

(100 Points Possible)

### Connection to an Existing Plan

0-20 points

- Site or Corridor was adjacent to or relates to a publicly vetted local or regional plan = 20 points
- The Site or corridor was identified in a study that was not publicly vetted = 15 points
- The site or corridor has not yet been studied = 0 points

### Type of Location

0-20 points

- Revitalizing an urban site or corridor involving the reuse of existing facilities = 20pts
  - Ex. Former commercial site or manufacturing plant with reusable structures
- Revitalizing an urban site or corridor remediated of former facilities = 20pts
  - Ex. Former commercial site or manufacturing plant without structures
- Revitalizing a suburban site or corridor with existing facilities = 20 pts
  - Ex. Suburban shopping district, mixed-use district, office park or industrial park
- Using undeveloped land to create a new suburban residential and/or commercial district = 5pts
  - Ex. Suburban shopping district, mixed-use district, office park or industrial park

### The site or corridor is on, in, or adjacent to an MPO-funded planning effort or facility 0-10 Points

- Yes = 10 points
- No = 0 points

### The site or corridor is accessible by at least two viable modes of transportation

0-10 Points

- Yes = 10 points
- No = 0 points

### Proposal directly relates to the goals identified in the Long Range Plan

0-40 Points

(Select all that apply)

- Move = 10 points
- Prosper = 10 points
- Make Safety = 10 points
- Sustain = 10 points
- Does not meet any of the Goals in the LRTP = Ineligible

***Please upload supporting documents justifying the answer to this question.***

## **Project Contracting with the MPO**

### **Contracting**

Since this project is being funded with MPO Planning dollars, the MPO/City of Indianapolis (the MPO's host organization) must hold the contract with the selected vendor per Federal Highway Administration guidelines. The full contracting process between approving a project for planning funding and issuing a purchase order to begin work on the project can take anywhere from six weeks to four months. This is dependent on:

- how quickly the LPA can submit their local match for the project
- the Metropolitan Development Commission's meeting schedule (meets twice a month; approves all MPO spending proposals, including for these planning projects)
- how quickly both the vendor and City of Indianapolis officials can sign the contracts

### **Project Management**

The responsibility of the MPO's Project Manager is to assist the Local Planning Agency and ULI through the contracting process and be present during the Technical Advisory Panel. The LPA is responsible for keeping the MPO abreast of the project's progress.

### **Local Match**

Once the MPO has selected an LPA to receive funding for a ULI TAP panel, an invoice for local match will be generated and due. Notice to proceed will not be given to ULI without paid in full local match.

## **ULI TAP Project Recommendation Schedule & Contracting Deadlines**

December 11, 2019.....Announce the Call at Joint IRTC meeting

January 2, 2020 .....Open Call for ULI TAP projects – Applications & supplemental documents will be sent to [James.rinehart@indympo.org](mailto:James.rinehart@indympo.org)

January 31, 2020 .....Close the Call for ULI TAP projects

February 7, 2020 ..... MPO staff and ULI finish reviewing applications and select projects to award funding

February 19, 2020 ..... IRTC Policy Committee approval of selected projects

February 20, 2020 ..... Send out Award Letters and Invoices for Local Match

February 28, 2020 ..... Receive Invoices for Local Match from award winners

March 6, 2020 ..... Release PO for Contract and begin scheduling ULI TAP event for award winners