April 1, 2016

Indiana Department of Transportation
100 North Senate Avenue, Room N955, IGCN
Indianapolis, IN 46204

RE: City/Town/County of XXXX Functional Reclassification Request

Dear ,

As part of the requirement for submittal of the Roadway Functional Classification System application, I have obtained signatures from the necessary interested parties endorsing the application and its attachments.

I have read, understand, agree, and endorse the Roadway Functional Classification System application being submitted by the City/Town/County of XXXX. Please consider the request for reclassifying (or classifying) the road segments listed below:

- Sample Road from Example Road to State Road 1
- Example Road from State Road 1 to State Road 2

Sincerely,

_____
Jane Doe Date
Town Manager
Town of XXXX

_____
John Doe Date
Town Council President
Town of XXXX

_____
Jim Dow Date
Town Engineer
Town of XXXX

_____
Anna Gremling Date
Executive Director
Indianapolis MPO