

**Central Indiana Regional Development Authority**  
**Meeting Minutes**  
**Tuesday, January 21, 2020**  
3:00 p.m.  
MIBOR  
1912 North Meridian Street, Indianapolis, IN 46202

Committee Members Present, Representing Quorum:

Mitch Frazier, City of Westfield
Frank Esposito, City of Indianapolis
Chris Pryor, City of Carmel

Others Present:

Anna Gremling, Indianapolis Metropolitan Planning Organization (MPO)
Sean Northup, MPO
Annie Dixon, MPO
Danielle Gerlach, MPO
Chris Steinmetz, City of Indianapolis—Office of Corporation Counsel (OCC)
Denise Barkdull, Frost, Brown, Todd

1. ***Welcome, Introductions, and Swearing In***

**Chris Pryor** called the meeting to order at 3:07p.m. and introductions were made around the room. **Chris Steinmetz** swore in present members.

**ITEMS FOR APPROVAL**

2. ***Meeting Minutes***

<p><b>Mitch Frazier</b> moved to approve the October 7, 2019 meeting minutes as presented. <b>Chris Pryor</b> seconded the motion. The minutes of the October 7, 2019 RDA Board Meeting were approved as presented. MOTION PASSED</p>
---

3. ***Officer Elections***

Previous to the meeting, **Chris Pryor** asked any interested parties to express which position they would like. Keith Lauter, while not present at the meeting, expressed his interest in remaining treasurer. No one opposed, allowing for his nomination and approval.

<p><b>Mitch Frazier</b> moved to nominate Chris Pryor as Chairman, Mitch Frazier as Vice Chair, and Keith Lauter as treasurer. <b>Frank Esposito</b> seconded the motion. The nominations of officers were approved as presented. MOTION PASSED</p>
---

**Frank Esposito** moved to approve the officer nominations as presented.  
**Mitch Frazier** seconded the motion.  
The officers were approved as presented.  
MOTION PASSED

4. **External Audit RFQ: Resolution # 2020-RDA-001**

**Anna Gremling** explained that a Request for Qualifications (RFQ) was distributed to solicit responses for a firm to conduct an external audit of the RDA. We received one response, of which the evaluation team deemed as an acceptable firm. Resolution 2020-RDA-001 requests the approval to authorize Katz, Sapper, & Miller (KSM) to conduct an audit for the year of 2019.

**Frank Esposito** moved to approve resolution 2020-RDA-001, authorizing KSM to conduct the audit for 2019.  
**Mitch Frazier** seconded the motion.  
Resolution 2020-RDA-001 was approved.  
MOTION PASSED

## STATUS REPORTS

5. **Community Economic Development Strategy (CEDS) update**

**Rose Scovel** updated the group on CEDs. She explained that participation does not have any commitment of funding at the time, just an agreement to participate in the study, but we must complete CEDS in order to apply to become an Economic Development District (EDD). Scovel briefed the group on the requirements and qualifications for the program. **Sean Northup** added that they were attempting to remove barriers by not requiring any financial investment from communities in order to have more participation. **Mitch Frazier** suggested talking to people around the region to educate them about what is going on. **Anna Gremling** agreed and stated that this was the intent as we move forward. **Scovel** then briefed the group on Indiana code for RDA development plan requirements and explained what happens if the EDD designation is approved. **Scovel** also explained that the EDD would need a governing board and required a 1:1 local match for funding. She added that the federal government review EDDs every three years and peer reviews occur, as well.

6. **Bylaws**

**Anna Gremling** explained the strategy to combine the Indianapolis Metropolitan Planning Organization (MPO) and RDA bylaws and utilizing one set. She said there is a draft document that is being review by staff and then it will go to the board. **Gremling** explained the Indianapolis Regional Transportation Council (IRTC) Administrative Committee would have joint meetings with the RDA, but both would vote on their own items and only be advisory to one another. She explained the hierarchy for the future form of the MPO and RDA. She asked for questions or feedback from the board. There was none. **Denise Barkdull** explained how difficult it can be to get information and answers to and from all of these committees following the MPO's transition in June. **Mitch Frazier** asked if there was a way to delineate items for administrative approval versus technical execution, to which it was explained the administrative committee is the link to those who have the authority for execution. **Gremling** added this will hopefully be a temporary structure.

7. **Transition Update**

**Anna Gremling** explained the MPO is working through contracts regarding post-transition contracts. Frost, Brown, Todd is working on a “How to Join CIRDA 101” document that will outline that explains how to join and that communities have a choice to join the RDA or not. **Barkdull** explained that everyone needs to agree on how joining occurs for new communities and they would also be asking the administrative committee.

8. **Government Relations**

**Sean Northup** briefed the group on his meeting with Senator Olman from Wells County for sponsoring Senate Bill 350 to find a consistent revenue stream for regional projects. **Northup** was unsure if the bill would make it out of certain committees, but Oldman was willing to include language about the structure of the RDA. **Northup** also explained that Senate Bill 367 would require RDAs to be compliant with open door laws, to which CIRDA is already compliant.

9. **Financial Report**

**Sean Northup** explained who has paid dues and who has not and that the budget was set.

**OTHER ITEMS OF BUSINESS**

10. ***Other Items of Business***

The group decided resolution 2019-RDA-007 will be dealt with next meeting when more members were present.

11. ***Adjournment***

**Mitch Frazier** moved to adjourn.

**Frank Esposito** seconded the motion.

The RDA meeting of January 21, 2020 was adjourned at 4:38 p.m.

MOTION PASSED