

2020 | 4th Quarter

November 18, 2020
3:00 p.m. – 4:30 p.m.

AGENDA

[Zoom](#)

ID: 815 2920 0038
Password: CIRDA

(312) 626 6799
ID: 815 2920 0038
Passcode: 495323

1. Welcome + Introductions Chris Pryor, City of Carmel

ITEMS FOR APPROVAL

2. Meeting Minutes from 8/27/2020 Meeting Chris Pryor, City of Carmel
3. 2021 Budget Anna Gremling, MPO
- a. Resolution #2020-RDA-009
 - b. 2021 Budget

STATUS UPDATES

4. Financial Reports Sean Northup, IMPO

OTHER ITEMS

5. Other Items of Business Anna Gremling, MPO
- a. Comprehensive Economic Development Strategy (CEDS) update
6. Adjournment Chris Pryor, City of Carmel

If special accommodations are necessary in order for you to participate in this meeting, please communicate your needs *in advance* to the Indianapolis Metropolitan Planning Organization by contacting Danielle Gerlach by phone at (317) 327-5135 or by e-mail at Danielle.Gerlach@IndyMPO.org.

Central Indiana Regional Development Authority
Meeting Minutes
August 27, 2020
 3:00 p.m.
 Virtual Meeting

Committee Members Present, Representing Quorum:

Dr. Rockerick Perry, City of Indianapolis	Mitch Frazier, City of Westfield
Frank Esposito, City of Indianapolis	Keith Lauter, City of Greenwood
Chris Pryor, City of Carmel	

Committee Members Missing:
None.

Others Present:

Anna Gremling, Indianapolis Metropolitan Planning Organization (IMPO)	Sean Northup, IMPO
Danielle Gerlach, IMPO	Rose Scovel, IMPO
Taylor Firestine, Health by Design	

1. **Welcome and Introductions.**

Chris Pryor called the meeting to order at 3:04pm. **Anna Gremling** conducted roll call of RDA Board Members.

ITEMS FOR APPROVAL

2. **Meeting Minutes**

Frank Esposito moved to approve meeting minutes from June 25, 2020 RDA Board Meeting.

Mitch Frazier seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

The minutes of the June 25, 2020 RDA Board Meeting were approved as presented.

MOTION PASSED.

3. **Audit**

Keith Lauter moved to untable Resolution #2020-RDA-005 for the RDA audit.

Dr. Roderick Perry seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

Resolution #2020-RDA-005 was untabled.

MOTION PASSED.

Anna Gremling presented the audit from Katz, Sapper, Miller to the group. **Keith Lauter** had reviewed the audit before the meeting and informed the group that there were no issues in the audit and the RDA is in compliance with the set standards. **Lauter** recommended approving the audit.

Keith Lauter moved to approve resolution #2020-RDA-005.

Mitch Frazier seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

Resolution #2020-RDA-005 was approved.

MOTION PASSED.

4. **Insurance**

Anna Gremling suggested declining this resolution, as the RDA is covered under IMPO insurance, meaning the budget would not need to be amended for insurance costs. **Gremling** clarified that if a significant amount of funding comes in, it may need to be revisited.

Mitch Frazier moved to decline Resolution #2020-RDA-006.

Keith Lauter seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

Resolution #2020-RDA-006 was declined.

MOTION PASSED **DECLINING** THE RESOLUTION.

5. **2021 Budget Amendment**

Keith Lauter moved to untable Resolution #2020-RDA-007.

Frank Esposito seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

Resolution #2020-RDA-007 was untabled.

MOTION PASSED.

Chris Pryor asked whether the budget still needed to be amended because insurance is no longer a concern. **Sean Northup** explained it does need to be amended, as there are additional legal fees that need to be included. **Keith Lauter** asked why the City of Indianapolis stopped providing legal services, to which **Northup** explained because of the administrative separation from the city, the RDA is considered an external organization and the city was not comfortable providing the services any longer.

Pryor asked if the questions regarding the budget have been answered since the previous meeting, to which **Gremling** explained conversations are on-going with community leaders. **Mitch Frazier** asked if approving the budget would allow the expense and expressed concerns about using tax dollars for this.

Northup stated no contracts or invoices had been created yet. **Gremling** added that it had previously been requested to have legal representation at the RDA meetings and by approving this amendment, it only allows the flexibility to invoice when/if needed but does not lead to actual expenses at this time and she would not be approving anything related to RDA spending or contracts for the time being. **Frazier** asked if it was possible to approve the budget but wait 30 days before contracting or invoicing, which is possible according to **Gremling**.

Mitch Frazier moved to approve Resolution #2020-RDA-007, with the caveat that no expenditures and/or invoices for 2021 will be sent for a period not to exceed 30 days.

Keith Lauter seconded the motion.

Roll Call Vote:

- Mitch Frazier, yes
- Chris Pryor, yes
- Frank Esposito, yes
- Dr. Roderick Perry, yes
- Keith Lauter, yes

Resolution #2020-RDA-007 was approved with the caveat that no expenditures and/or invoices for 2021 will be sent for a period not to exceed 30 days.

MOTION PASSED.

STATUS REPORTS

6. **Brownfield Grants**

This agenda item was tentative according to the agenda. It was not covered during the meeting.

7. ***Comprehensive Economic Development Strategy Grant Update (CEDS)***

Rose Scovel updated the group on the CEDS application, which was submitted in early June. More information was requested and sent, all submitted on July 17. An additional grant opportunity for funds became available and required a new application, which has been submitted by the IMPO. **Gremling** explained the IMPO Executive Committee authorized the need and approved **Gremling** to negotiate with the Economic Development Authority (EDA) but there may be a need to convene a strategy committee before the end of the year. Some Local Planning Agencies (LPAs) applied and the Executive Committee made recommendations supporting those communities. **Pryor** asked what happens if the current RDA dissolves and who would oversee these activities and funds. **Gremling** explained the oversight would stay with IMPO. CEDS is within the scope for the MPO and if an Economic Development District (EDD) were created, it would have a policy board of its own similar to that of the current Transportation Policy Committee. Even if the current RDA changes, **Gremling** would like to keep members involved in the CEDS process.

OTHER ITEMS OF BUSINESS

8. ***Other Items of Business***

None.

9. ***Adjournment***

MOTION by Keith Lauter to adjourn meeting, SECOND by Frank Esposito. Motion passed.

Meeting adjourned at 3:39 p.m.

Central Indiana Regional Development Authority

Resolution No. 2020-RDA-009

A RESOLUTION approving the 2021 Central Indiana Regional Development Authority ("CIRDA") budget of \$7,500.

WHEREAS, CIRDA provides the opportunity for regional collaboration between CIRDA member communities on economic development projects of regional importance; AND

WHEREAS, the proposed 2021 CIRDA budget in the amount of \$7,500 is attached hereto as Exhibit A; and

WHEREAS, the budget will guide the CIRDA's planning and organizational goals for year 2021; AND

NOW THEREFORE BE IT RESOLVED, that the Central Indiana Regional Development Authority ("CIRDA") hereby approves and adopts the 2021 budget, attached hereto as Exhibit A, in the amount of \$7,500.

Chris Pryor, CIRDA Board Chair

Date

2021 RDA Budget							
Task	Description	Master Planner	Senior Planner	Planner	Other Expenses	Total	Notes
2021-01	RDA Audit				\$7,500	0	1 year audit (max, according to letter)
	2021 Hours Subtotal	\$0	\$0	\$0		0	
	2021 Rates	\$50	\$32	\$30			
	2021 Total Expense	\$0	\$0	\$0	\$7,500	\$7,500	

No 2021 Dues