1. **GENERAL PROJECT INFORMATION**

|  |  |
| --- | --- |
| Des. Number | INDOT Des. Number (“NA *if not yet assigned*) |
| Lead Agency | Agency Name |
| Project Title | Project Title |
| Lead Agency Contact | Lead Agency Contact |
| ERC in Charge | Agency ERC in Charge |
| Project Type | [ ]  Bicycle/Pedestrian [ ]  Bridge [ ]  Interchange [ ]  Intersection [ ]  Rail [ ]  Road [ ]  Sign [ ]  Road Recons / Rehab / Resurface [ ]  Signal [ ]  Transit [ ]  Other ( describe) |

1. **PROJECT DESCRIPTION**

|  |  |
| --- | --- |
| Project Limits:  | Describe project limits |
| Major Project Features | Summarize major project features |
| Typical Section | Describe typical section |
| Bicycle/Pedestrian Facilities | Describe bicycle/pedestrian facilities |
| Project Need and Purpose | Summarize the existing problem and how the project addresses the problem |
| Project Scoping Completed (*check items that have been uploaded to MiTIP*) | [ ]  Engineer’s Report or Scoping Study [ ]  Map of Proposed Alignment [ ]  Traffic Forecast [ ]  Traffic Analysis [ ]  None  |

1. **COST ESTIMATE DATA AND ASSUMPTIONS (Attach Cost Estimate)**

|  |  |
| --- | --- |
| Unit Cost Sources:  | Describe sources of cost data and adjustments made for local conditions or project experience |
| Estimated Year of Construction: | Click or tap here to enter text. |
| Annual Escalation Rate (*explanation required if rate differs from that provided by MPO*)  | Click or tap here to enter text. |
| Design Engineering Cost: | Enter the percentage of construction cost used or specify other calculation method. |
| Construction Engineering and Testing Costs: | Enter the percentage of construction cost used or specify other calculation method. |
| Contingency Estimate: | Enter the percentage of construction cost used or specify other calculation method. |

1. **BASE DATA COLLECTION AND SOURCES**

|  |  |  |
| --- | --- | --- |
| Field Check/Site Visit | [ ]  Yes [ ]  No  | Field check date(s) and any additional comments. |
| GIS Data | [ ]  Yes [ ]  No  | Sources of GIS data. |
| Aerial Photography | [ ]  Yes [ ]  No  | Source and date of aerial photography. |
| Elevation/Contour Mapping | [ ]  Yes [ ]  No  | Source and date of elevation or contour mapping |
| Field Survey | [ ]  Yes [ ]  No  | Survey date(s) and any additional comments. |
| Bridge Inspection Reports (*include as attachments*) | [ ]  Yes [ ]  No  | Report date(s) and any additional comments. |
| Traffic Counts (*include as attachments*) | [ ]  Yes [ ]  No  | Count date(s) and any additional comments. |

1. **RIGHT OF WAY**

|  |  |
| --- | --- |
| Existing Right of Way Description | General description of extents and/or typical widths. |
| New Right of Way Required | [ ]  Yes [ ]  No [ ]  Unknown | Estimated area, type, number of parcels. |
| Anticipated Relocations | [ ]  Yes [ ]  No [ ]  Unknown | Estimated number and type. |
| Right of Way Data Sources | Data sources for identifying right of way and parcel limits. |
| Right of Way Cost Sources | Data sources and methods for costs of right of way engineering, acquisition, and relocations. |

1. **MAJOR PROJECT COMPONENTS**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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| --- | --- | --- |
| Earthwork | [ ]  Yes [ ]  No [ ]  Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Asphalt Pavement | [ ]  Yes [ ]  No [ ]  Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Concrete Pavement | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Curb and Gutter | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Shoulders | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Enclosed Drainage | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Ditches | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Bridges | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Culverts | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Storm Water Detention | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Traffic Signals/ITS | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Retaining Walls | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Railroad Crossings | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Landscaping/Aesthetics | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Signing/Pavement Marking | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Roadway Lighting | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Pedestrian/Bicycle Facilities | ☐ Yes ☐ No ☐ Unknown | Describe scope and assumptions used to estimate quantities and cost. |
| Drives and Access Points | Describe drives and access points and assumptions used for estimating costs |
| Maintenance of Traffic | Describe anticipated maintenance of traffic, including lane or road closures and alternate routes. |
| Other Significant Items | Describe scope and assumptions for other items. |

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1. **ENVIRONMENTAL FEATURES AND ISSUES**

|  |  |
| --- | --- |
| **Anticipated NEPA Document**  | [ ]  Programmatic Agreement [ ]  Categorical Exclusion [ ]  Environmental Assessment[ ]  Environmental Impact Statement [ ]  Unknown |
| **NEPA Document Status**  | [ ]  Approved [ ]  Not Required [ ]  Finding of No Significant Impact [ ]  Underway [ ]  Not Started Actual or anticipated completion date: Enter date |
| **Environmental Investigations Complete** | [ ]  Red Flag Investigation (attach if complete)[ ]  Archaeological Records Check[ ]  Historic Properties Records Check[ ]  Noise analysis |
| **Anticipated Permits**  | [ ]  Section 404 Department of the Army Corps of Engineers Permit [ ]  Section 401 Water Quality Certification[ ]  IDNR Certification of Approval for Construction in a Floodway [ ]  Rule 5 Submission[ ]  Flood Protection[ ]  FAA[ ]  No permits are required[ ]  Unknown[ ]  Other: Describe. |
| **Streams, Wetlands, or Floodplains** | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Historic Properties or Districts** | [ ]  Yes [ ]  No [ ] Unknown | Describe environmental features and impacts. |
| **Public Parks or Recreation Areas**  | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Trails or Pedestrian Facilities** | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Cemeteries** | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Hazardous Materials Sites** | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Community Resources** | [ ]  Yes [ ]  No [ ]  Unknown | Describe environmental features and impacts. |
| **Environmental Mitigation Measures Defined?** | [ ]  Yes [ ]  No  | Describe. |

1. **UTILITIES**

|  |  |
| --- | --- |
| **Source of Utility Location Information** | Describe source of utility location information. |
| **Have Utility Easements been Checked?** | [ ]  Yes [ ] No – Source: Describe easement data source. |
| **Gas** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Electric** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Telecommunications**  | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Water** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Sanitary** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Railroad** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |
| **Other** | [ ]  None [ ]  In R/W [ ]  In Easement | Enter utility name, impacts, and whether reimbursable. |

1. **COST ESTIMATE EXCLUSIONS AND NOTES** (*attach detailed estimate*)

|  |
| --- |
| Exclusions and Exceptions: List items NOT INCLUDED in the cost estimate; include things people may think are included but are not Click or tap here to enter text. |
| Risks and Uncertainty: Describe threats and opportunities that can affect the cost estimate.Click or tap here to enter text. |
| Reconciliation: How does the current cost estimate compare to the original planning level estimate provided by the MPO’s estimating tool? Explain any differences between the results of the two cost estimates. Click or tap here to enter text. |
| Notes to Reviewer: Is there additional information you would like to share with the reviewer of the cost estimate?Click or tap here to enter text. |

1. **FORM PREPARER**

|  |
| --- |
| NameAgency/CompanyE-mail addressTelephone NumberDate |